

# Gazebo Shelter Hire Application

## About this Form

You can use this form to hire a gazebo from Moree Plains Shire Council. Please note, signing of this document binds you to the terms/conditions of this contract.

### How to complete this form:

1. Ensure that all fields are filled in correctly.
2. Note that fields marked with an \* are mandatory and must be completed.
3. Once completed you must submit this form in person including payment of fees. Please refer to the Lodgment details section for further information.

## Part 1: Hirer Details

Full Name\*

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Address\*

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Town\*

Postcode

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Home / Business Number\*

Fax Number

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Mobile Number\*

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Email Address

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Are you a Not for Profit Organisation or a Community Group?

Yes

No

## Part 2: Address where gazebos will be used

Site Address\*

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Town\*

State\*

Postcode\*

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## Part 3: Proof of Identity\*

You must provide Council with proof of identity. Please tick the item/s below which you will provide.

Current Pension card

Current Passport

Details (card/passport/licence number)

Current Drivers Licence

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ID Number

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Start date of rental

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Return date (7 days)

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### OFFICE USE ONLY

Receipt No:  
W207.0002.0150

Amount \$ \_\_\_\_\_

Date \_\_\_\_\_

Received by \_\_\_\_\_

## Part 4: Conditions and Hirer Declaration\*

I do hereby agree and understand that:

- While the gazebo(s) is in my possession I am the solely responsible for the gazebo(s).
- I am responsible for providing correct and complete information.
- I declare that all the information that I have provided is true and correct.

**Applicant Name** *(please print)*

**Applicant Signature**

**Date**

\_\_\_\_\_

## Part 5: Fees and Charges\*

	Quantity	Price per Gazebo	Total
Refundable Bond	_____	x \$230.00	= \$ _____
		<i>Maximum bond - \$500, if multiple gazebos required</i>	
Daily Hire Fee	_____	x \$28.00	= \$ _____
		<b>TOTAL HIRE AMOUNT \$ _____</b>	

## Part 6: Method of Payment

- Payment by Cash - Amount \$ \_\_\_\_\_
- Payment by Cheque - Amount \$ \_\_\_\_\_
- Payment by Credit Card - Amount \$ \_\_\_\_\_
- Payment by Bank Transfer- Amount \$ \_\_\_\_\_

*Please Note: We do not accept AMEX or Diners Club cards.*

**Credit Card payments are accepted at the Customer Service front counter in person**

**Level 2 30 Heber Street MOREE or we can accept over the phone payments**

**Please call the Customer Service Team on 02 6757 3222**

## Part 7: Lodgement Details

You can lodge the completed application via:

**In Person:** Level 2, 30 Heber Street Moree NSW 2400  
Monday - Friday 9am to 5pm

**Email:** Email your completed application to: [council@mpsc.nsw.gov.au](mailto:council@mpsc.nsw.gov.au)

**What Now:** After your application has been received a Council Officer will contact you to arrange

**After Rental:** Once your agreement has completed, contact Council to arrange pick up or delivery of the gazebo(s)

**Contact Us:** 02 6757 3222

## Part 8: Privacy and Personal Information Protection Notice

**Purpose of Collection:** For the hire of gazebo(s) from Moree Plains Shire Council.

**Intended Recipients:** Council Staff and approved contractors of Moree Plains Shire Council.

**Supply:** This form is voluntary, however a completed application is required in order to hire a gazebo from Moree Plains Shire Council.

**Access/Correction:** Contact Moree Plains Shire Council to access or correct this information.

**Storage:** Moree Plains Shire Council, Level 2, 30 Heber Street Moree NSW 2400

### Further Information

Moree Plains Shire Council  
Level 2, 30 Heber Street  
PO Box 420  
MOREE NSW 2400  
Tel: 02 6757 3222  
Fax: 02 6752 3934  
[council@mpsc.nsw.gov.au](mailto:council@mpsc.nsw.gov.au)