

# Use of Public Footpath Application

New       Renewal

## Applicant Details

Name/Company Name

\_\_\_\_\_

Postal Address

\_\_\_\_\_

Town

\_\_\_\_\_

Postcode

\_\_\_\_\_

Email Name

\_\_\_\_\_

Telephone

\_\_\_\_\_

## Type of Use

- "A" Frame Advertising Sign       Merchandise Display
- Under Awning Sign       Outdoor Dining Area
- Advertising Display

## Details of Business Premises

Lot No

\_\_\_\_\_

Section No

\_\_\_\_\_

DP No

\_\_\_\_\_

Street No

\_\_\_\_\_

Street Name

\_\_\_\_\_

Town

\_\_\_\_\_

State / Postcode

\_\_\_\_\_

Business Name

\_\_\_\_\_

Registered Proprietor of Business

\_\_\_\_\_

## Details to be provided

You will need to provide sufficient details of the proposed use of the road reserve to allow assessment against statutory planning instruments and the provisions of the relevant Council policy. In this regard you will need to supply.

**All applications** – a fully dimensioned plan view drawing of the footpath area adjacent to the business premises indicating the proposed position( s) of the item (s) applied for in relation to the wall of the building, opposing kerb face, entrance to the premises, formal paving and (where relevant) grassed verges and any existing items located within the area (e.g. garbage receptacles, street furniture, verandah posts, garden boxes etc.).

**"A" Board & Under Awning Signs** – in addition to the above, details of the sign including a plan or photograph or other graphic representation of the sign and its height, width, configuration, design, content details, colours, font style, construction materials , method of fixing etc.

**Displays** – in addition to the above, dimensioned hatching of the area proposed to be occupied by the display is to be included on the plan view drawing. An indication of the number and type (s) of merchandise items to be displayed from time to time will also be required.

**Outdoor Eating Areas** – in addition to the above, the area to be occupied must be defined and the position( s) of all items to be placed on the footpath area (including tables, chairs, menu-board sign, screens, barriers, planter boxes and the like) must be shown on the plan view drawing. full details of the design, dimensions, colours and construction materials for all items must also be provided as well as the proposed hours of operation.

Application Number

Date Received

### OFFICE USE ONLY

Receipt No \_\_\_\_\_

Amount \$ \_\_\_\_\_

Date \_\_\_\_\_

Received by \_\_\_\_\_

## Owners Consent

On behalf of Moree Plains Shire Council (as the owner of local road reserves and as the roads authority for the purposes of granting consent under Section 125 of the *Roads Act 1993* or Section 68 of the *Local Government Act 1993*), I hereby consent to the lodgement of the application.

**General Manager**

**General Manager Signature**

**Date**

\_\_\_\_\_

## Proprietor Consent

I hereby apply for approval, under Section 125 of the Roads Act 1993 or Section 68 of the Local Government Act 1993, for the use of land within the boundaries of the road reserve adjacent to the business premises (as identified within this application) for the commercial purpose described within the application (including any supporting plans or documents submitted therewith).

I/we understand that in signing this declaration, I/we warrant to comply with the conditions of the consent issued while continuing to use the approved area for the approved use.

**Proprietor (s) Name**

**Proprietor (s) Signature**

**Date**

\_\_\_\_\_

**Proprietor (s) Name**

**Proprietor (s) Signature**

**Date**

\_\_\_\_\_

### Important Notes: - Proprietor (s) Must Sign

*If you are an agent/applicant acting on behalf of a business proprietor who is seeking approval to the above use, you must obtain the signature (s) of the business proprietor (s). You must not sign the above declaration on behalf of the proprietor (s).*

## Lodgement Details

You can lodge the completed application by:

**Mail:** PO Box 420, Moree NSW 2400

**In Person:** Level 2, 30 Heber Street Moree NSW 2400

**Email:** council@mpsc.nsw.gov.au

**Fax:** 02 6752 3934

### What Now:

After your application has been received it will be processed within 7 working days. For

**Telephone:** 02 6757 3222

## Privacy & Personal Information Protection Notice

**Purpose of Collection:** For Issue of approval to undertake

**Intended Recipients:** Council Staff and approved contractors of Moree Plains Shire Council

**Supply:** Application is voluntary, however required in order to obtain approval.

**Access/Correction:** Contact Moree Plains Shire Council to access or correct this information

**Storage:** Moree Plains Shire Council, Level 2, 30 Heber Street Moree NSW 2400

### Further Information

Moree Plains Shire Council  
Level 2, 30 Heber Street  
PO Box 420  
MOREE NSW 2400  
Tel: 02 6757 3222  
Fax: 02 6752 3934  
council@mpsc.nsw.gov.au