

Building Certificate Application

Under Section 149D of The Environmental Planning and Assessment Act 1979 in relation to the whole/part of the building identified below:

Applicant Details

Name/Company Name

Applicant's Reference (if known)

Postal Address

Town

Postcode

Contact Name

Telephone

Email Address

Owners Details

Name/Company Name

Postal Address

Town

Postcode

Email Address

Telephone

Property Details

Lot No

Section No

DP No

Parish

Street No

Street Name

Town

Postcode

Council Assessment Number

Particulars

Type of Building

Whole Part

Floor Area (m²) _____

Description of work

OFFICE USE ONLY

Receipt No _____

Amount \$ _____

Date _____

Received by _____

BC No _____

Applicant Declaration

In submitting this application I acknowledge that:

- Council responds to applications for property related certificates based on the information provided.
- Applicants are responsible for providing correct and complete information and instructions to council in order for certificates to be issued.
- Applications and payments, once received by council, will be acted upon, even if the instructions received result in inappropriate certificates being issued.
- I declare that all the information that I have provided in this application and checklist is true and correct.

Applicant Name

Applicant Signature

Date

Owners Consent

I/we own the subject land, consent to this application and consent to Council officers entering the premises during normal office hours for the purpose of conducting inspections relative to this application. I accept that all communication regarding this application will be through the nominated applicant.

Owner 1 Name

Owner 1 Signature

Date

Owner 2 Name

Owner 2 Signature

Date

Lodgement Details

You can lodge the completed application by:

Mail: PO Box 420, Moree NSW 2400

In Person: Level 2, 30 Heber Street Moree NSW 2400

Email: council@mpsc.nsw.gov.au

Fax: 02 6752 3934

What Now: After your application has been receipted it will be processed within 7 working days. For further information regarding your application please contact us by:

Telephone: 02 6757 3222

Privacy & Personal Information Protection Notice

Purpose of Collection: For Issue of Certificates

Intended Recipients: Council Staff and approved contractors of Moree Plains Shire Council
Certificates Application is voluntary, however required in order to obtain a certificate.

Supply:

Access/Correction: Contact Moree Plains Shire Council to access or correct this information

Storage: Moree Plains Shire Council, Level 2, 30 Heber Street Moree NSW 2400

Fees to Accompany Application

Please tick applicable box/es below:

- | | | |
|--|--------------------------|--------------------------|
| a) Class 1 building (dwellings) or a Class 10 building (outbuildings) | <input type="checkbox"/> | \$250.00 |
| b) In the case of any other class of building, as follows: | | |
| i) Floor area not exceeding 200 square metres | <input type="checkbox"/> | \$250.00 |
| ii) Floor area exceeding 200 square metres but not exceeding 2000 square metres (\$250 plus an additional \$0.50 per square metre over 200 square metres). | <input type="checkbox"/> | \$250.00 |
| iii) Floor area exceeding 2000 square metres (\$1165 plus an additional | <input type="checkbox"/> | \$1165.00 |
| c) In any case where the application relates to a part of a building and that part consists of an external wall only or does not otherwise have a floor area | <input type="checkbox"/> | \$250.00 |
| d) Fee for a copy of a Building Certificate (in addition to the original) | <input type="checkbox"/> | \$13.00 |
| e) If the application involves unauthorised works, additional fees will be charged in accordance with Council's fees and charges and the Environmental Planning and Assessment Act 1979. | <input type="checkbox"/> | As determined by Council |
| f) If reasonably necessary to carry out more than one inspection of the building before issuing a Building Certificate, Council may require payment of an additional fee. | <input type="checkbox"/> | \$90.00 |

Further Information

Accompanying Documentation Checklist

(Please note: the submission of all relevant certification does not guarantee approval of the unauthorized development)

Building works - all applications—General

	Yes	N/A
Identification Survey report.....	<input type="checkbox"/>	<input type="checkbox"/>
Work as Executed (built) Architectural Plans	<input type="checkbox"/>	<input type="checkbox"/>

Unauthorised Building works - applications for unauthorised work - General

In addition to the documentation listed above in Building Works - all applications—general

	Yes	N/A
Floor Plans indicating the extent of unauthorised works.....	<input type="checkbox"/>	<input type="checkbox"/>
Installation certificates relating to essential fire safety measures	<input type="checkbox"/>	<input type="checkbox"/>

Details of proposed and existing fire safety measures as required by the Building Code of Australia (BCA), including certification.

Works as executed (built) Stormwater/drainage plan.....	<input type="checkbox"/>	<input type="checkbox"/>
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Previously known as Home Owners Warranty Insurance

A4 notification plans	<input type="checkbox"/>	<input type="checkbox"/>
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Site and Elevation plans reduced to A4 size, for all unauthorised work.

Certification confirming the structural elements, stormwater, health & Amenity ..	<input type="checkbox"/>	<input type="checkbox"/>
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- *Structural engineers report for all structural elements*
- *Termite management certification to AS3660*
- *Wet Area waterproofing certification to BCA and AS3740*
- *Electrical certification to AS3000*
- *Glazing certification to AS1288 and AS2043*
- *Smoke Alarm certification to BCA and AS3786*
- *BCA Compliance Report*
- *Other certification maybe requested*

Unauthorised building works - Non residential

In addition to the documentation listed above in Building Works - all applications—general and Unauthorised building works—general

	Yes	N/A
Annual Fire Safety Statement (class 2-9 buildings ONLY)	<input type="checkbox"/>	<input type="checkbox"/>

Unauthorised building works - where development consent obtained but no construction certificate issued

	Yes	N/A
Copy of development consent and approved plans	<input type="checkbox"/>	<input type="checkbox"/>
Demonstration of compliance with conditions of consent.....	<input type="checkbox"/>	<input type="checkbox"/>

Pertaining to the Construction Certificate and occupation Certificate

Design Certificates relating to essential fire safety measures	<input type="checkbox"/>	<input type="checkbox"/>
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Design certificate relating to structural elements, stormwater, health & Amenity	<input type="checkbox"/>	<input type="checkbox"/>
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Works as executed (built) Stormwater/drainage plan.....	<input type="checkbox"/>	<input type="checkbox"/>
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Annual Fire Safety Statement (class 2-9 buildings ONLY)	<input type="checkbox"/>	<input type="checkbox"/>
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