

# Final/Interim Fire Safety Certificate

Issued under Part 9 of the *Environmental Planning and Assessment Regulation 2000*, clauses 170 & 173.

## Certificate Type

Final Certificate

Interim Certificate

## Identification of Building

Lot No

Section No

DP No

Street No

Street Name \*

Town

Postcode \*

Building Description (use \_\_\_\_\_)

Please specify whether your certificate is for whole or part of the building

Whole  Part  ▶

Description of the building part where the Fire Safety Certificate is required (if applicable)

## Owner / Agent Details

Title \*

Given Name/s \*

Surname\*

Organisation (if applicable):

Postal Address \*

Telephone No

Business Phone No

Fax No

Mobile No

Email Address

## Owner Details (If not provided above)

Title

Given Name/s

Surname

Postal Address

Telephone No

Email Address

## Essential Fire Safety Measures

Measure No	Fire Safety Measure	Date Measure Assessed	Minimum Standard of Performance (Design and Installation)

### Owner / Agent Declaration

I certify that;

- a) Each of the essential fire safety measures specified in the current fire safety schedule for the building (or part) to which this certificate relates;
  - has been assessed by a property qualified person, and;
  - was found, when it was assessed, to be capable of performing to at least the standard required by the current fire safety schedule for the building for which the certificate is issued. (see note 2)
- b) The information contained in this certificate is, to the best of my knowledge and belief, true and accurate. (see note 3 and 4)

<b>Owner/Agent Name</b>	<b>Signature</b>	<b>Date of Statement</b>
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- A copy of this statement (together with a copy of the current fire safety schedule) must be forwarded to Council as well as an electronic copy sent to Fire and Rescue NSW (FRNSW) at email address - [afss@fire.nsw.gov.au](mailto:afss@fire.nsw.gov.au)
- A copy of this statement (together with a copy of the current fire safety schedule) must be prominently displayed in the building.

### Privacy & Personal Information Protection Notice

<b>Purpose:</b>	For delivery of Fire Safety Statements within the Council Shire.
<b>Intended Recipients:</b>	Council Staff and approved contractors of MPSC
<b>Supply:</b>	A completed form is required for delivery and management of Annual Fire Safety Statements in the Moree Plains Shire Local Government Area in accordance with relevant legislation.
<b>Access:</b>	Please contact MPSC to access or correct this information
<b>Storage:</b>	MPSC Level 2, 30 Heber Street MOREE NSW 2400

## Notes for Completing the Fire Safety Certificate

### Note 1

An **Interim Fire Safety Certificate** is required;

- Before an interim occupation certificate can be issued to authorise a person to commence occupation or use of a partially completed building. Or;
- Before an interim occupation certificate can be issued to allow a change of building use for part of an existing building.

A **Final Fire Safety Certificate** is required;

- Before a final occupation certificate can be issued to authorise a person to commence occupation or use of a new building, or;
- Before a final occupation certificate can be issued to commence a change of building use for an existing building, or
- In accordance with a fire safety order given by a Council. A final fire safety certificate must deal with all essential fire safety measures appearing on the current fire safety schedule (see Note 3) subject to the following;

*An interim fire safety certificate or a final fire safety certificate need not deal with any essential fire safety measures which have been the subject of some other final fire safety certificate or fire safety statement issued within the previous 6 months, unless the person by whom the development consent, construction certificate or fire safety order is issued or given otherwise determines.*

### Note 2 - The person who carries out the assessment;

- Must inspect and verify the performance of each safety measure being assessed, and;
- Must test the operation of each new item of equipment installed in the building premises that is included in the current fire safety schedule for the building.

### Note 3 - The current fire safety measures are those specified in the fire safety schedule attached to one of the following;

- Development consent for a change of building use in circumstances in which no building work is proposed by the applicant for the consent and no building work is proposed by the applicant for the consent and no building work is required by the consent authority.
- Complying development certificate for the erection of a building or for a change of building use;
- Construction certificate for proposed building work;
- A fire safety order in relation to building premises. The fire safety schedule will specify the minimum standard of performance for each essential fire safety measure.

### Note 4 - Clause 283 of the Environmental Planning and Assessment Regulation 2000;

#### *False or Misleading Statements*

A person is guilty of an offence if the person makes any statement, knowing it to be false or misleading in an important respect, in or in connection with any document lodged with a consent authority or certifying for the purposes of the Act or this Regulation.