

Operational Plan 2016-2017

Q2 Report

1 October 2016 to 31 December 2016



Table of Contents

Q2 Report	3
Detailed Q2 Report	9
Administration – Asset Management	9
Administration – Communication and Community Relations	12
Administration – Corporate Risk	15
Administration – Corporate Strategic Planning and Reporting	18
Administration – Corporate Support	20
Administration – Finance	22
Administration – Governance	26
Administration – Human Resources	32
Community Services and Education	39
Construction	45
Economic Affairs	47
Environment	52
Housing and Community Amenities	59
Public Health	65
Public Order and Safety	66
Recreation and Culture	72
Sewerage Services	79
Transport	83
Water Supplies	92
Q2 Quarterly Budget Review Statement	96
Contracts and Other Expenses	96
Consultancies and Legal Fees	97
Budget Review Income and Expenses Statement – Consolidated.....	98
Budget Review Statement of Cashflows	99
Variation Recommendations to Capital Income and Cashflow	100
Key Performance Measures – Consolidated	101
Operating Budget by Function	103
Operating Budget by Function – Variation Recommendations	107
Budget Review Income & Expenses Statement – General and Other Funds	111
Budget Review Income & Expenses Statement – Water Supply.....	112
Budget Review Income & Expenses Statement – Sewer Services	113
Budget Review Capital	114
Q2 Project Snapshot	117

About the Q2 Report

On 23 June 2016, Moree Plains Shire Council ("Council") adopted the Operational Plan and Budget 2016-2017 (the "Operational Plan").

The Operational Plan details the Actions which will be undertaken by Council management and officers during the current financial year in each of the 19 functional areas of Council. Each Action is linked to one of the Outcomes of *Moree Plains 2035 Community Strategic Plan* ("CSP") and specifies the performance target(s) related to that particular Action.

By way of example only, below is an extract from the **Administration – Governance** functional area detailing these components of the Operational Plan:

Activity	Actions	Outcome	Officer	Performance Target
Advocacy (Area Representation)				
General Operations	Continue as a member of the Executive of the Australian Rural Roads Group	L1.1	GM	Continue membership on Executive of ARRG - 2016/17
General Operations	Continue involvement with the Melbourne to Brisbane Inland Rail Alliance	L4.2	EPM	Continue involvement with MBIRA and provide feedback on MBIRA actions - 2016/17

This is the Action to be undertaken in FY16/17

The General Manager is responsible for this Action

For FY16/17, this is the performance target related to this Action

This is the Outcome from the CSP this Action relates to –
"L1.1 Advocate on behalf of the community to ensure the sustainability of our region" from the Leadership theme

In developing the Operational Plan, management and staff responsible for each Action were also asked to nominate a Start Date and End Date for each task. From an operational perspective, this prompted staff to ensure that Departments were adequately resourced in people, materials and external assistance (as applicable) at the right time to the appropriate level. From a strategic Council level, Councillors and MANEX should be in a position to better understand the status reports provided on a quarterly basis. For example, if an Action is scheduled to commence in a later Quarter, it will be "Not Due to Start" in Quarter 1 rather than being designated "Not Yet Started" as has been historically the case. Over time, it would be ideal from a management planning perspective for these dates to more accurately reflect operational realities.

Each financial quarter, the General Manager provides the Council with a progress report on the status of satisfying the Performance Targets set out in the Operational Plan.

This Q2 Report details how the organisation is progressing for the period 1 October 2016 to 31 December 2016 ("Quarter 2"). In summary:

- there are 438 Performance Targets to be satisfied this financial year (including 5 new projects);
- 373 Performance Targets have a Start Date falling within Quarter 2 or an earlier Quarter; and
- work towards satisfying the remaining 65 Performance Targets is not scheduled to commence within Quarter 2 or an earlier Quarter.




Enclosed with this Q2 Report is the Detailed Q2 Report (refer to Table of Contents).

The Detailed Q2 Report looks like the Operational Plan but also includes information on the current progress in satisfying the Performance Target for each Action (as detailed in the **% Complete** and **Status** column) together with supporting commentary. Based on this, each Action is allocated a performance indicator (being a green, yellow or red traffic light).

By way of example only, below is an extract from the Detailed Q1 Report from the **Administration – Corporate Strategic Planning and Reporting** functional area:

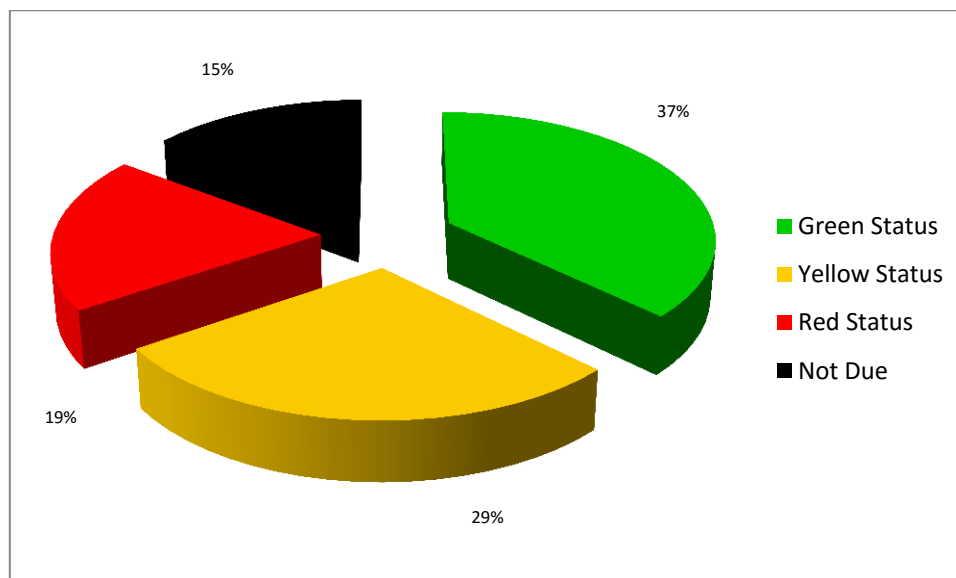
Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Integrated Planning and Reporting							
Compliance	Publish Annual Report for 2015/2016 financial year	L2.2	Executive	Annual Report currently being prepared	50	Commenced	Completed and submitted to Office of Local Government - 2016/17

The performance indicator will be one of the following:

<p>If the Action relates to a Project Indicates that delivery of the project has commenced, is progressing well and is on target to be completed by the End Date OR has been completed in full (100%) in this Quarter or an earlier Quarter</p> <p>If the Action relates to a Compliance Action Indicates Council has been compliant for the Quarter</p> <p>For any other Action Indicates a sufficient amount of work has been undertaken in the Quarter to designate that Council is on target to satisfy the Performance Target by the End Date OR the Performance Target has already been satisfied (100%) in this Quarter or an earlier Quarter</p>	
<p>If the Action relates to a Project Indicates that the delivery of the project has commenced beyond a minimal level (over 30% for Quarter 2) and is progressing satisfactorily</p> <p>For any other Action Indicates some work has been undertaken in the Quarter beyond a minimal level (over 30% for Quarter 2) but additional effort may be needed in a future Quarter(s) to satisfy the Performance Target by the End Date</p>	
<p>If the Action relates to a Project Indicates that issues have been encountered in relation to delivery of the project OR minimal or no progress has been made in Quarter 2</p> <p>If the Action relates to a Compliance Action Indicates Council has not been compliant for the Quarter</p> <p>For any other Action Indicates issues may have been encountered OR minimal or no progress has been made in the Quarter</p>	
<p>For any other Action Indicates that, in scheduling works, the Start Date for the Action does not fall in Quarter 2 or an earlier Quarter, no work has been carried out and accordingly, the project is 'Not Due to Start'</p>	

Q2 Summary Results

As a whole, Moree Plains Shire Council's performance for Quarter 2 can be summarised as follows:



Across the 19 Functional Areas, performance is as follows:

Namoi Joint Organisation

In Quarter 2, the Namoi Joint Organisation Leadership Team ("JOLT") achieved the following outcomes:

- Rebel Thomson was appointed as the new Executive Officer. Her background in both local and state government will be invaluable to the JOLT and Board.
- The Annual General Meeting was held 6 October 2016, Cr Andrew Hope, the Mayor of Liverpool Plains Shire Council, was appointed the new Chairperson. There are also a number of new Mayors on the Board following the local government election so a strategic planning day is scheduled to occur in March 2017 with an emphasis on reviewing the strategic direction of the Namoi JO and the strategic documents that sit underneath that.
- The Namoi Investment Prospectus, a resource for the JO and member councils to use to encourage investment in the area, was translated into Mandarin. The JOLT are now working towards a framework to measure the success of the prospectus to determine the merit in rolling out prospectus' on other areas of focus. Facilitating an official launch in China is to be considered by the Board for Quarter 3.
- The Regional Transport Plan is yet to be endorsed by the JO Board, as the JO Transport Working Group raised a number of issues with the study. Formal completion of the Regional Plan is anticipated by 31 March 2017.

Q2 Project Snapshot

Also **enclosed** with this Q2 Report is the Q2 Project Snapshot (refer to Table of Contents]). (It should be noted that all these projects are included in the Detailed Q2 Report but additional information is included in the Q2 Project Snapshot.)

The Q2 Project Snapshot details how the organisation is progressing for the first 6 months of the financial year on its capital and non-capital projects set out in the Operational Plan 2016-2017.

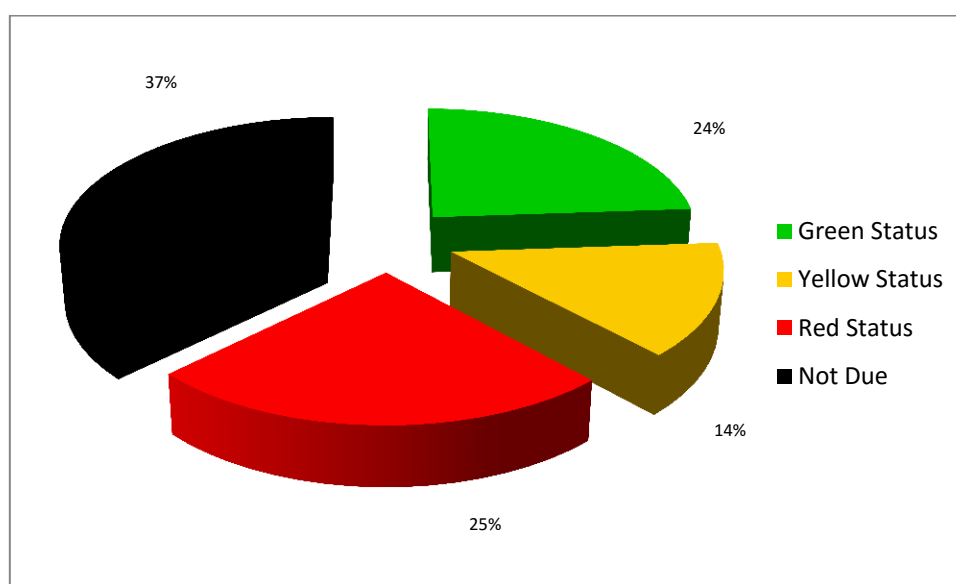
For each project, the Start Date and End Date is detailed (as at the commencement of this financial year) and information on the current progress (as detailed in the % **Complete** and **Status** column) together with supporting commentary. Based on this, each project is allocated a performance indicator (being a green, yellow or red traffic light). Information in relation to these indicators is set out earlier in the Q2 Report.

The Q2 Project Snapshot also details any variations to the projects in time or expenditure.

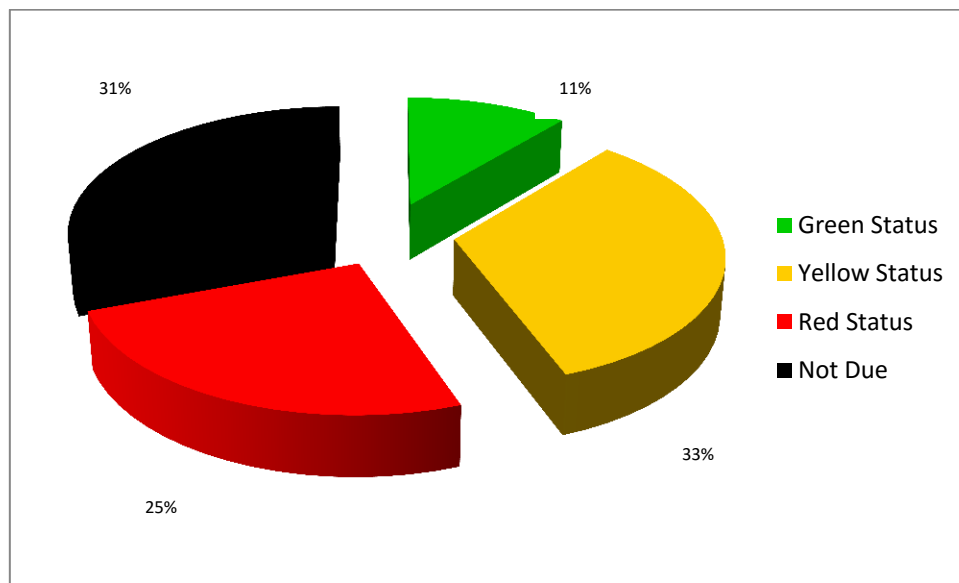
In summary:

- there were 142 Projects committed to on 1 July 2016 through the Operational Plan 2016-2017 and any projects rolled over from the financial year ended 30 June 2016;
- 2 additional new projects were approved as part of the Q1 Quarterly Budget Review; one in Transport (Project 120) and one in Water Supply (Project 148);
- 5 additional new projects have been put forward as part of the Q2 Quarterly Budget Review; two in Economic Affairs (Projects 32 and 33), two in Sewerage Services (Projects 88 and 89) and one in Water (Project 149);
- 111 projects are capital projects, with 76 of these having a Start Date falling within Quarters 1 and 2 and 35 projects not scheduled to commence this Quarter;
- 36 projects are non-capital projects, with 25 of these having a Start Date falling within Quarters 1 and 2 and 11 not scheduled to commence this Quarter.

As a whole, Moree Plains Shire Council's performance for Quarter 2 (capital projects only) can be summarised as follows:



As a whole, Moree Plains Shire Council's performance for Quarter 2 (non-capital projects only) can be summarised as follows:



Key to Community Strategic Plan Outcomes

	An Inclusive, Caring Community
S1	Our Community is a safe place
S1.1	Take advantage of opportunities to increase safety in public places and on public roads
S1.2	Implement and support programs that reduce the incidence of crime
S2	Our Community is inclusive, connected and collaborative
S2.1	Build and support connections and relationships in the community
S2.2	Adhere to social justice principles – equity, rights, access and participation – in everything we do
S3	Our local history, culture and diversity is valued and supported
S3.1	Honour and celebrate our Aboriginal, pioneering and multicultural heritage
S3.2	Foster a strong, positive sense of identity, place and connection to Country
S4	Our health and wellbeing provide for a satisfying and productive life
S4.1	Provide access to diverse recreational and cultural opportunities
S4.2	Provide our communities with a range of sustainable services, facilities and amenities
	A Vibrant Regional Economy
Ec1	Our Shire is a place that attracts and retains new business and residents
Ec1.1	Promote Moree Plains Shire as a business location
Ec1.2	Broaden the range of business and industry sectors
Ec1.3	Pursue new ideas and approaches for business and infrastructure investment
Ec1.4	Expand the number and variety of local jobs, including entry-level jobs
Ec2	Our Shire has the infrastructure we need to support our economy
Ec2.1	Provide a local road network that meets the Shire’s transport needs
Ec2.2	Seek financial assistance to redress the current infrastructure backlog and provide funding for key regional infrastructure projects
Ec3	Our Shire supports existing business
Ec3.1	Provide the framework for business growth
Ec3.2	Improve the appearance of our town and villages
Ec3.3	Provide opportunities for the enjoyment of community spaces and places
Ec4	We have the skills and knowledge to undertake the work available
Ec4.1	Increase and broaden access to a range of education pathways
Ec4.2	Increase skills and knowledge in sectors of local skills shortage
Ec4.3	Increase Higher School Certificate completion rates
	An Environmental Role Model
E1	The diversity of the natural environment is protected and supported
E1.1	Identify and manage threats to our native flora and fauna
E1.2	Support the healthy function of our ecosystems
E1.3	Protect our key resources – our agricultural land, our artesian water, our waterways – from any adverse impacts of mining and State/Federal policies
E2	We live sustainably and use our resources responsibly
E2.1	Reduce resource consumption, recycle and minimise waste
E2.2	Encourage sustainable production and technologies
E2.3	Secure sustainable water supplies
E2.4	Minimise our contribution and exposure to the changing climate
E3	Our built environment - our town and villages - are desirable places to be
E3.1	Enhance the character of our local area through good design and protection of Aboriginal and other heritage sties
E3.2	Improve the appearance of our town and villages
E3.3	Provide opportunities for the enjoyment of community spaces and places
	Coordinated, Committed Leadership
L1	Our leaders speak out for the good of our community
L1.1	Advocate on behalf of the community to ensure the sustainability of our region
L2	We demonstrate accountability, transparency and ethical conduct
L2.1	Base our decisions on research, evidence and our responsibility to anticipate harm before it occurs
L2.2	Provide easy access to our information
L2.3	Behave ethically in all our dealings
L3	We are engaged and well informed
L3.1	Target engagement activities to encourage stakeholder participation
L3.2	Use a broad range of communication strategies and tools to inform community members and other stakeholders
L4	We collaborate to achieve outcomes
L4.1	Identify and take advantage of opportunities to work together
L4.2	Develop and maintain relationships and partnerships for the greater benefit of the community
L5	We manage our finances, assets and services effectively
L5.1	Manage our organisational resources, systems and processes responsibly
L5.2	Foster a culture of continuous improvement across our organisation
L5.3	Implement good practice in planning for future infrastructure needs
L5.4	Maintain assets for their current purpose and for future generations
L6	We demonstrate leadership in the face of natural disaster
L6.1	Plan effectively for ‘worst case’ scenarios
L6.2	Provide effective disaster prevention/ mitigation, emergency management and disaster recovery services





ADMINISTRATION ASSET MANAGEMENT

Directors/Manager

Director of Engineering Services - Ian Dinham

Director of Corporate Services - Mitchell Johnson

Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Asset Management							
Integrated Planning and Reporting	Review and update the Asset Management Policy	L5.1	Engineering	Not due for commencement until 1/01/2017	0	Not due to Start	Asset Management Policy adopted by 30 June 2017 - 2016/17
Integrated Planning and Reporting	Review and update the Asset Management Strategy	L5.1	Engineering	Not due for commencement until 1/01/2017	5	Not due to Start	Asset Management Strategy adopted by 30 June 2017 - 2016/17
Project: Asset Management	Development of Asset Maintenance Plans for assets requiring specialist assistance (i.e. pools and buildings)	L5.4	Engineering	Building Asset Management Plans in draft, includes some pool assets	50	Commenced	Completion of preparation of Asset Management Plans for buildings and pools - 2016/17
Project: Asset Management	Upgrade of Asset Management Software System	L5.4	Engineering	Training in the new Confirm program has been completed. Building sites, features and assets are now being prepared for upload	50	Commenced	Completion of Stage 1 of the Asset Management Software upgrade project on time and on budget - 2016/17
Asset Management	Review Asset Management Plans for Council's infrastructure assets	L5.1	Engineering	The Building and Other Structures, Transport, Water and Sewer Asset Management Plans all completed to draft stage. Asset Owners, Asset Team and MANEX are currently reviewing draft documents	50	Commenced	Review all Asset Management Plans - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Fleet Management								
General Operations	Review the makeup of the light fleet to ensure operational requirements are being met in a cost effective manner	L5.1	Engineering	Next round of registrations are scheduled for Mar 2017	25	Commenced		100% of light fleet registered by Common Expiry Dates - 2016/17
General Operations	Ensure that the Organisation's plant fleet is appropriate to meet operational requirements in the most cost effective manner	L5.1	Corporate Services	Purchases have commenced via consultation of Finance Manager and Operations Manager	50	Commenced		Heavy plant is replaced in accordance with the Heavy Plant Replacement Policy - 2016/17
General Operations	Review the makeup of the light fleet to ensure operational requirements are being met in a cost effective manner	L5.1	Engineering	Changeovers occur as per Policy	45	Commenced		Light fleet are changed over as per the Organisation's Motor Vehicle Policy - 2016/17
General Operations	Ensure that the Organisation's plant fleet is appropriate to meet operational requirements in the most cost effective manner	L5.1	Corporate Services	Utilisation rates are reviewed regularly to ensure the most cost effective use of Council's major plant. They are used to help determine the correct mix of plant ownership vs plant rental. 85% is the target rate, although this will not always be achievable due to the inherent difficulties of plant transportation due to our large shire, which results in increased plant numbers and lower utilisation	35	Commenced		Major plant items have a utilisation rate of at least 85% - 2016/17
General Operations	Ensure that the Organisation's plant fleet is appropriate to meet operational requirements in the most cost effective manner	L5.1	Corporate Services	Not due for commencement until 1/01/17	0	Not due to Start		Undertake annual comparison of internal vs external plant hire costs - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Corporate Support							
General Operations	Manage and maintain tge Organisation's Geographical Information System	L5.1	Engineering	Not due for commencement until 1/01/17	0	Not due to Start	System up-to-date by 30 June 2017 - 2016/17








ADMINISTRATION COMMUNICATION AND COMMUNITY RELATIONS



Directors/Manager

General Manager - Lester Rodgers

Director of Corporate Services - Mitchell Johnson

Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Communication and Engagement							
Service Level Agreement	Manage and monitor the Organisation's Facebook and Twitter pages	L3.2	Executive	Service delivered at agreed service level	50	Commenced	At least 95% of Facebook posts responded to (where a response is appropriate) within 1-3 hours of receipt on the day of receipt, unless the post is made just prior to close of business on the following work day - 2016/17
Integrated Planning and Reporting	Undertake an engagement process with the community for the development and review of the Community Strategic	L3.2	Executive	Timetable for IP&R documentation has been agreed (including FY17/18 Operational Plan and Budget). Community Engagement Strategy endorsed by Council 15/12/16	40	Commenced	Community Strategic Plan adopted by 30 June 2017 - 2016/17
Compliance	Improve access to the Organisation's website	L2.2	Executive	Website currently being redesigned for launch in Quarter 3	70	Compliant	Ensure website compliance (so far as reasonably possible) with AA rating for website accessibility - 2016/17
General Operations	Publication and distribution of information in relation to Council decisions, activities and benefits	L3.2	Executive	Editions published in October, November and December	50	Commenced	Publish 1 edition of Council Clipboard each month - 2016/17






Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
General Operations	Publication and distribution of information in relation to Council decisions, activities and benefits	L3.2	Executive	Media releases in relation to donation provided to BMX and the medical bursary being prepared	50	Commenced		Publish at least 2 media releases each quarter reporting on outcomes of financial assistance provided by the Organisation - 2016/17
General Operations	Publication and distribution of information in relation to Council decisions, activities and benefits	L3.2	Executive	25 Media Releases issued	50	Commenced		Publish at least 25 media releases each quarter - 2016/17
Integrated Planning and Reporting	Report to community on outcomes and performance in relation to the Delivery Program and Operational Plan	L3.2	Executive	Completed in Quarter 2	100	Completed		Report on progress for January to June period - 2016/17
Integrated Planning and Reporting	Report to community on outcomes and performance in relation to the Delivery Program and Operational Plan	L3.2	Executive	Not due for commencement until 1/01/17	0	Not due to Start		Report on progress for July to December period - 2016/17
General Operations	Review and update Social Media Policy	L3.2	Executive	Review of legislative and policy requirements undertaken. Preliminary draft being prepared	30	Commenced		Social Media Policy adopted by 30 June 2017 - 2016/17
General Operations	Publication and distribution of information in relation to Council decisions, activities and benefits	L3.2	Executive	Autumn issue published in Oct 16	66	Commenced		Three issues of Council Focus newsletter published each financial year - 2016/17
Compliance	Improve access to the Organisation's website	L2.2	Executive	Website currently being redesigned for launch in Feb 17	70	Compliant		Upgrade website to Joomla 3.4 - 2016/17
General Operations	Undertake an audit of the Organisation's website to confirm information accuracy and currency	L3.2	Executive	Not due for commencement until 1/01/17	0	Not due to Start		Website audit completed during January to June period - 2016/17
General Operations	Undertake an audit of the Organisation's website to confirm information accuracy and currency	L3.2	Executive	Website currently being reviewed with all information from current website being reviewed and updated	75	Commenced		Website audit completed during July to December period - 2016/17


Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Customer Service								
General Operations	Extend the use of the electronic Customer Request Management System	L5.2	Corporate Services	Seeking external resources to review Customer Request Management System	35	Commenced		100% of enquiries logged through the Customer Request Management system - 2016/17
General Operations	Provide customer service and information on Council's services through the Moree Customer Service Centre	L2.2	Corporate Services	Service delivered at agreed service level	50	Commenced		At least 95% uptime for telecommunications systems - 2016/17
General Operations	Review Customer Service Charter in conjunction with outcomes from community engagement	L5.2	Corporate Services	Not due for commencement until 1/01/17	0	Not due to Start		Review of Customer Service Charter completed by 30 June 2017 - 2016/17

ADMINISTRATION CORPORATE RISK

Directors/Manager Director of Corporate Services - Mitchell Johnson

Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Contract Management							
Compliance	Investigate all third party contractors to ensure appropriate licences, tickets, certificates and qualifications are held and maintained in respect to the relevant contract	L5.1	Corporate Services	66 contractors were stood down in Quarter 2 for not having provided current insurance documentation, licences, trade qualifications and/or tickets. Of the 66 contractors stood down 8 of these non-compliant contractors were still used by the Organisation	50	Non-compliant	100% of all non-compliant contractors stood down, pending delivery to the Organisation of the necessary qualifications for reinstatement - 2016/17
Risk Management	Maintain register of material contracts of the Organisation	L5.1	Corporate Services	The register of material contracts remains up to date at Quarter 2 and is listed on Council's website	50	Commenced	Register of material contracts updated quarterly - 2016/17





Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Risk Management								
Risk Management	Implementation of actions set out in the Internal Audit Committee Action Plan	L2.1	Corporate Services	Outstanding matters for FY16/17 reported to Council at its Finance and Governance Meeting of 15/12/16	50	Commenced		Completion of all actions of the Internal Audit Committee Action Plan designated for completion in this financial year - 2016/17
Risk Management	Lead meetings of the Risk Management Advisory Committee	L2.1	Corporate Services	8 actions remain outstanding from 2013, 11 from 2015 and 53 actions are outstanding from 2016. Of the 72 outstanding actions, 8 have an organisational risk rating of EXTREME, with 31 having a risk rating of HIGH. The EXTREME risks have not changed from Quarter 1 reporting	3	Non-compliant		Completion of all actions of the Risk Management Advisory Group Action Plan designated for completion in this financial year - 2016/17
Risk Management	Test Business Contingency Plan	L2.1	Corporate Services	Completed in Quarter 1	100	Completed		Feedback on Business Contingency Plan test provided - 2016/17
Risk Management	Refine Business Contingency Plan	L2.1	Corporate Services	No further updates were provided in Quarter 2 to remedy areas of improvement identified in the Business Contingency Plan Testing from Quarter 1	10	Commenced		Review and update of Business Contingency Plan - 2016/17
Risk Management	Review and update Risk Management Plan	L2.1	Corporate Services	Not due for commencement until 1/01/17	0	Not due to Start		Risk Management Plan adopted by 30 June 2017 -2016/17
Risk Management	Lead meetings of the Risk Management Advisory Committee	L2.1	Corporate Services	Three RMAG meetings were held in Quarter 2	83	Commenced		RMAG meets at least six (6) times per annum - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Insurance								
Risk Management	Manage Council's insurance portfolio	L5.1	Corporate Services	Insurances for FY16/17 were reviewed during Quarter 1 and are current	100	Completed		100% of Insurances reviewed and maintained annually - 2016/17

ADMINISTRATION CORPORATE STRATEGIC PLANNING AND REPORTING

Directors/Manager General Manager - Lester Rodgers

Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Integrated Planning and Reporting							
Integrated Planning and Reporting	Review and update the Community Engagement Strategy	L5.1	Executive	Community Engagement Strategy endorsed by Council on 15/12/16	100	Completed	Community Engagement Strategy adopted by 30 June 2017 - 2016/17
Integrated Planning and Reporting	Review and update Community Strategic Plan	L3.2	Executive	Timetable for IP&R documentation has been agreed (including FY17/18 Operational Plan and Budget). Community Engagement Strategy endorsed by Council 15/12/16	40	Commenced	Community Strategic Plan adopted by 30 June 2017 - 2016/17
Compliance	Publish Annual Report for 2015/2016 financial year	L2.2	Executive	Performance target satisfied	100	Completed	Completed and submitted to Office of Local Government - 2016/17
Integrated Planning and Reporting	Review and update the Delivery Program 2017-2021	L5.1	Executive	Works commenced on review of Delivery Program with first workshop with Councillors scheduled for 16/02/17	10	Commenced	Delivery Program adopted by 30 June 2017 - 2016/17
Integrated Planning and Reporting	Review and update the Operational Plan 2017-2018	L5.1	Executive	Timetable for IP&R documentation has been agreed (including FY17/18 Operational Plan and Budget). Community Engagement Strategy endorsed by Council 15/12/16	10	Commenced	Operational Plan 2017-2018 adopted by 30 June 2017 - 2016/17
Integrated Planning and Reporting	Implementation of Strategic Planning and Reporting software	L5.1	Executive	Performance target satisfied	100	Completed	Organisational Reporting undertaken through software - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Compliance	Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 4 (previous financial year)	L3.2	Executive	Performance target satisfied	100	Completed		Report on progress for April to June period - 2016/17
Compliance	Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 3	L3.2	Executive	Not due for commencement until 1/04/17	0	Not due to Start		Report on progress for January to March period - 2016/17
Compliance	Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 1	L3.2	Executive	Report on Progress presented to Finance and Governance Committee Meeting on 24/11/16	100	Completed		Report on progress for July to September period - 2016/17
Compliance	Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 2	L3.2	Executive	Reporting on Quarter 2 has commenced, with Half Yearly Progress Report to be presented to Finance and Governance Committee on 16/02/17	50	Commenced		Report on progress for September - December period - 2016/17
Integrated Planning and Reporting	Ensure that the Resourcing Strategy is reviewed and updated	L5.1	Executive	Timetable for IP&R documentation has been agreed (including FY17/18 Operational Plan and Budget). Asset Management documentation scheduled for review with Strategic Assets and Works Committee on 9/02/17	10	Commenced		Resourcing Strategy adopted by 30 June 2017 - 2016/17


ADMINISTRATION CORPORATE SUPPORT

Directors/Manager

Director of Corporate Services - Mitchell Johnson

Director of Planning and Community Development - Angus Witherby


Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Information Technology and Services								
General Operations	Maintain adequate licence renewals for current software	L5.1	Corporate Services	Program of renewals being managed	50	Commenced	●	All current software renewed on schedule - 2016/17
General Operations	Maintain Servers and Facilities	L5.1	Corporate Services	Service delivered at agreed service level	50	Commenced	●	At least 95% uptime for servers and facilities - 2016/17
General Operations	Manage telephone accounts/provide support for telecommunication equipment and services	L2.2	Corporate Services	Service delivered at agreed service level	50	Commenced	●	At least 95% uptime for telecommunications systems - 2016/17
General Operations	Maintain currency of software applications	L5.1	Corporate Services	Project start-up and initiation completed. Test environment in Feb 17. Acceptance testing scheduled for Quarter 3. Upgrade to go live in Mar 17	30	Commenced	●	Complete update to Civica 6.11 - 2016/17
General Operations	Maintain currency of software applications	L5.1	Corporate Services	Project start-up and initiation completed. Test environment in Feb 17. Acceptance testing scheduled for Quarter 3. Upgrade to go live in Mar 17	30	Commenced	●	Complete update to TRIM - 2016/17
General Operations	Maintain compliant Closed Circuit Television network operations in the Shire	S1.1	Corporate Services	No breaches for this Quarter	50	Compliant	●	No breach of regulatory requirements in relation to operation of CCTV Operations - 2016/17
General Operations	Investigate potential utilisation of additional ISP capacity	L5.1	Planning & Community Development	Trial is now close to completion and a report will be brought to Council in Mar 17	40	Commenced	●	Recommendation made to MANEX by 31 December 2016 - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Records Management								
Compliance	Provision of an accurate and comprehensive Records Management service for the Corporation as required under the State Records Act 1998	L5.1	Corporate Services	No breaches for this Quarter	50	Compliant		No breach of regulatory requirements in relation to records management - 2016/17




ADMINISTRATION FINANCE

Directors/Manager	General Manager - Lester Rodgers
	Director of Corporate Services - Mitchell Johnson
	Director of Planning and Community Development - Angus Witherby

Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Financial Planning and Reporting							
Compliance	Discharge Council's statutory financial reporting obligations	L2.1	Corporate Services	Lodgement to the OLG complete	100	Completed	Audited Annual Financial Statements submitted to the Office of Local Government by 31 October 2016 - 2016/17
General Operations	Provision of key financial information to MANEX and Councillors	L2.1	Corporate Services	Draft format presented to Manex, final format to be completed	10	Commenced	Delivery of monthly budget reports to Council staff - 2016/17
General Operations	Provision of key financial information to MANEX and Councillors	L2.1	Corporate Services	Reports presented to Council each month during Quarter 2	50	Commenced	Delivery of monthly cash and investment reports to Council - 2016/17
General Operations	Provision of key financial information to MANEX and Councillors	L5.1	Corporate Services	Quarter 1 presented to Council in Nov 2016, Quarter 2 to be presented in Feb 17	40	Commenced	Delivery of Quarterly Budget Review to Council - 2016/17
Integrated Planning and Reporting	Review and update four year budget for inclusion in the Delivery Program 2017-2021	L5.1	Corporate Services	Preliminary work commenced. First workshop to be held 16/02/17	10	Commenced	Delivery Program 2017-2021 (including Budget) adopted by 30 June 2017 - 2016/17
Integrated Planning and Reporting	Review and update Long Term Financial Plan	L5.1	Corporate Services	Preliminary work commenced. First workshop to be held 16/02/17	5	Commenced	Long Term Financial Plan adopted by 30 June 2017 - 2016/17
Integrated Planning and Reporting	Review Annual Budget for inclusion in the Operational Plan 2017-2018	L5.1	Corporate Services	Preliminary work commenced. First workshop to be held 16/02/17	15	Commenced	Operational Plan 2017-2018 (including Budget) adopted by 30 June 2017 - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Compliance	Discharge Council's statutory financial reporting obligations	L2.1	Corporate Services	Unqualified audit report received	100	Completed		Unqualified audit report - 2016/17



Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Financial Services							
General Operations	Accurate and correct costing of expenditure (including Accounts Payable, Stores, and Assets) on behalf of the functions of the Organisation	L5.1	Corporate Services	Service delivered at agreed service level	50	Compliant	● Accounts payable paid within required timeframe, all stores issued at correct value and correctly costed to functions, all assets accounted for accurately in the Capital Value Register - 2016/17
General Operations	Provide a cost effective supply, contract administration, purchasing, storage and distribution facility	L5.1	Corporate Services	Purchases have been made in accordance with Organisation's Procurement Policy and contract compliance is regularly monitored	50	Compliant	● All purchases are at the most competitive cost with all items supplied under contract in accordance with contract terms - 2016/17
Integrated Planning and Reporting	Undertake community engagement process to gauge community sentiment in relation to a SRV	L3.1	Corporate Services	Not required for FY16/17	100	Completed	● Community engagement undertaken prior to December 2016 - 2016/17
Project: Asset Upgrade	Completion of the Moree Depot project on time and on budget - 2016/17	L5.4	Corporate Services	Work is ongoing on the restoration of the vehicle movement area at the depot	20	Commenced	● Completion of the Moree Depot project on time and on budget - 2016/17
Integrated Planning and Reporting	Investigate the potential for Council to apply for a Special Rate Variation (SRV) commencing in the 2017/2018 rating year as a means of obtaining additional funding to enable the delivery by Council of services and infrastructure that are significant to the community	L5.3	Corporate Services	No special rate variation application to be made to apply for FY17/18	100	Completed	● Decision as to whether Notice of Intention to apply for a SRV (as required to be submitted to IPART) is made by mid-December 2016 in accordance with IPART's timetable - 2016/17
Integrated Planning and Reporting	Review of Integrated Planning and Reporting documents to support SRV application (if necessary)	L3.1	Executive	Not required for FY16/17	100	Completed	● Documentation to be placed on public exhibition in accordance with IPART's timetable - 2016/17
General Operations	Council funds are invested in accordance with legislative provisions and the Organisation's adopted Investment Policy	L2.3	Corporate Services	All investments have been made in accordance with Organisation's Investment Policy	50	Compliant	● Investments made in accordance with Investment Policy - 2016/17




Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
General Operations	Monitor the level of State and Federal Government grants payable to local government including Financial Assistance Grants (FAGs) and make necessary submissions	Ec2.2	Planning & Community Development	Centralisation of Organisation's grant funding applications to be undertaken with the engagement of a new Grants Officer in Quarter 3	0	Not Yet Started		Provide report on the number and nature of grant funding applications of the Organisation each Quarter (including utilisation of funds) - 2016/17
General Operations	Raise and recover Rates, Charges and other debtors on behalf of the functions of the Organisation	L5.1	Corporate Services	Rates and Annual Charges have been levied within prescribed time frames	50	Compliant		Rates and Annual Charges Levied by due date, user charges and other debtors raised and recovered effectively - 2016/17
General Operations	Provide a cost effective supply, contract administration, purchasing, storage and distribution facility	L5.1	Corporate Services	Requirements of Organisation are satisfied	50	Compliant		Stock levels are appropriate and reflect the usage requirements of the Organisation - 2016/17




ADMINISTRATION GOVERNANCE


Directors/Manager General Manager - Lester Rodgers




Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Advocacy (Area Representation)								
General Operations	Implement Fit for the Future Improvement Action Plan	L5.1	Executive	In accordance with OLG advice in Dec 16, FFTF strategies to be incorporated into IPR documentation	30	Commenced	●	All actions in the Improvement Action Plan completed - 2016/17
General Operations	Accompany the Mayor (or the Mayor's alternate) to Namoi Joint Organisation Board meetings	L4.1	Executive	Attended all meetings in person or by phone	50	Commenced	●	Attend all Board meetings of the Namoi Joint Organisation - 2016/17
General Operations	Continue as Chair of the Joint Organisation Leaders Group of the Namoi Joint Organisation	L4.1	Executive	Attended all meetings in person or by phone	50	Commenced	●	Attend all JOLT meetings - 2016/17
General Operations	Continue membership in Border Region Organisation of Councils	L4.2	Executive	One meeting held with Council representation	50	Commenced	●	Attend at least 75% of BROCC Meetings - 2016/17
General Operations	Continue membership and participation in Country Mayors' Association	L4.2	Executive	Cr Humphries attended all meetings and in Quarter 2, was appointed as Chair	50	Commenced	●	Attend at least 75% of Country Mayors' Meetings - 2016/17
General Operations	Continue involvement with the Melbourne to Brisbane Inland Rail Alliance	L4.2	Executive	Update on Melbourne to Brisbane Inland Rail project provided to Council in Quarter 2	50	Commenced	●	Continue involvement with MBIRA and provide feedback on MBIRA actions - 2016/17
General Operations	Continue as a member of the Executive of the Australian Rural Roads Group	L1.1	Executive	Membership maintained	50	Commenced	●	Continue membership on Executive of ARRG - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
General Operations	Sponsor the Regional Freight Study	L4.1	Executive	The Regional Transport Plan is yet to be endorsed by the JO Board, as the JO Transport Working Group raised a number of issues with the study. Anticipated formal completion of the Regional Plan before end of Quarter 3 will allow local plan (this project) to be commissioned in Quarter 3 and functionally complete by Quarter 4	60	Commenced		Finalise the outcomes of the Regional Freight Study - 2016/17
General Operations	Act to protect the community from the negative impacts of Federal and State Government policies	L1.1	Executive	Responded to request for submissions regarding Model Code of Conduct and associated documents	50	Commenced		Respond to key government policies within consultation timeframes - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Councillors and Meetings								
General Operations	Provide Councillors with timely information and reports	L2.3	Executive	No breaches in this Quarter	50	Compliant		Business Papers, Minutes, Councillor Correspondence and other Council documents sent within statutory timeframes - 2016/17
General Operations	Ensure Council meetings are conducted in accordance with the Code of Meeting Practice and Code of Conduct	L2.3	Executive	No breaches in this Quarter	50	Compliant		No breaches Code of Meeting Practice or Code of Conduct - 2016/17
General Operations	Council meetings are held in accordance with statutory requirements	L2.3	Executive	No breaches in this Quarter	50	Compliant		No breaches of statutory requirements under the Local Government Act 1993 - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Elections								
General Operations	Members of Committees of Council (including s355 Committees) determined	L2.3	Executive	Membership of committees confirmed at meeting of 27/10/16	100	Completed		Council representatives for all Committees selected - 2016/17
General Operations	Ensure Local Government Elections and By Elections (if required) are conducted in accordance with statutory requirements	L2.3	Executive	Undertaken in Quarter 1	100	Completed		Elections conducted in September 2016 - 2016/17
General Operations	Ensure the Mayoral election is conducted in accordance with statutory requirements	L2.3	Executive	Undertaken in Quarter 1	100	Completed		Mayor duly elected - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Legislative Compliance								
General Operations	Access to information is provided in accordance with statutory requirements	L2.2	Executive	No new formal applications received	50	Compliant		Quarterly report on GIPA applications provided - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Policies and Procedures								
General Operations	Undertake review of policies template to ensure it meets appropriate standards	L5.1	Executive	Draft presented to Managers' Group	80	Commenced		Adoption of Policy on Policy Making by 30 June 2017 - 2016/17
General Operations	Undertake a review of all policies and procedures to ensure each has been reviewed in accordance with review periods	L5.1	Executive	Policies are under review, however, not adopted. Further policies will be reviewed and updated in Quarter 3	25	Commenced		Ensure all policies and procedures are current - 2016/17
General Operations	Operational policies are developed in consultation with stakeholders	L5.1	Executive	Policy review framework has been developed, however, staff input is still required on policies being reviewed	25	Commenced		Quarterly report on policies being developed - 2016/17










ADMINISTRATION HUMAN RESOURCES






Directors/Manager







General Manager - Lester Rodgers



Human Resources Manager - Debby Baxter-Tomkins



Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Workforce Planning and Benchmarking								
General Operations	Support current scholarship recipients	Ec4.1	Executive	One scholarship running which is occupied and on track with studies	100	Completed	●	2 scholarships filled - 2016/17
General Operations	Support current school-based trainees engaged by the Organisation	Ec4.1	Executive	Onboarding of trainees occurring with school returning	100	Completed	●	4 school-based traineeships offered and filled - 2016/17
General Operations	Complete LG Remuneration Survey	L4.1	Executive	Awaiting report from LGNSW	100	Completed	●	Completion of LG Remuneration Survey by 30 June 2017 - 2016/17
Compliance	Equal Employment Opportunity Management Plan updated biannually	L5.2	Executive	Data is gathered and reviewed annually to inform this biannual plan	50	Commenced	●	EEO Management Plan reviewed every 2 years - 2016/17
General Operations	Participate in annual HR Benchmarking process across NSW councils	L4.1	Executive	Performance target satisfied	100	Completed	●	Participation in HR Benchmarking by 30 June 2017 - 2016/17
General Operations	Coordinate annual review of the Organisation's manpower budget	L5.1	Executive	Not due for commencement until 7/01/17 but meetings with Departments have been scheduled	0	Not due to Start		Review of manpower budget completed by 31 March 2017 - 2016/17
Integrated Planning and Reporting	Review Workforce Management Plan to ensure the Organisation has the resources necessary to implement the Community Strategic Plan	L5.1	Executive	Meetings are scheduled for Jan 17. Data capture and drafting now occurring	50	Commenced	●	Workforce Management Plan adopted by 30 June 2017 - 2016/17








Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Recruitment								
General Operations	Implementation of all actions for the current financial year related to aboriginal employment by the Organisation as set out in the Aboriginal Employment Strategy	Ec4.1	Corporate Services	Reconciliation Action Plan being reviewed by 30/06/17 and Strategy will be incorporated into this	100	Completed		All actions in the Aboriginal Employment Strategy for 2016/2017 financial year completed - 2016/17
General Operations	Implementation of all actions for the current financial year related to aboriginal employment by the Organisation as set out in the Reconciliation Action Plan	Ec4.1	Corporate Services	Reconciliation Action Plan Committee to meet on 2 occasions in Quarters 3 and 4 to complete. Current Reconciliation Action Plan has a sunset date of 30/06/17 so will be reviewed in the second half of FY16/17	75	Commenced		All relevant actions in the Reconciliation Action Plan for 2016/2017 financial year completed - 2016/17
General Operations	Implementation of all actions for the current financial year related to aboriginal employment by the Organisation as set out in the Aboriginal Employment Strategy	Ec4.1	Corporate Services	Benchmarked at 16.4% at the end of FY15/16 with changes due to completion of traineeships/ intake and exits. Council continues to report the highest level of Aboriginal Employment in LG NSW	100	Commenced		At least 20% of the workforce of Moree Plains Shire Council identifies as Aboriginal by 2020 - 2016/17
General Operations	Provide efficient recruitment services (including induction and exit procedures)	L5.1	Executive	60% completed within 2 weeks, 2 jobs ran over by 2 days due to applicants availability	50	Commenced		At least 95% of interviews for positions are conducted within a two (2) week period following closure of advertising - 2016/17
General Operations	Provide efficient recruitment services (including induction and exit procedures)	L5.1	Executive	40% (or 2 positions) were not compliant due to 1) successful applicant withdrawing, and position returning to recruitment, 2) second round of interviews applied due to non competitiveness of round 1 applicants	50	Commenced		At least 95% of recruitment decisions are communicated within a four (4) week period following closure of advertising - 2016/17
General Operations	Audit of participation in induction sessions and conduct of probationary reviews	L4.1	Executive	Audit supplied to Managers and MANEX quarterly	50	Commenced		Induction and probationary reviews conducted each Quarter - 2016/17
General Operations	Provide efficient recruitment services (including induction and exit procedures)	L5.1	Executive	Inductions held every 8 weeks. Difficulty is being experienced with GDC due to new staff availability	50	Commenced		Induction sessions held bi-monthly - 2016/17
General Operations	Provide annual information session to Job Networks	L4.1	Executive	Work with Best employment has occurred in relation to work for the dole program at the cemetery	0	Not Yet Started		One (1) session completed each year - 2016/17
General Operations	Provide bi-monthly information sessions to the community to assist job seekers	L4.1	Executive	Session advertised, no participants registered	50	Commenced		Six (6) sessions completed each year - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Employee Relations								
Compliance	Report to ICAC in relation to Public Interest Disclosures	L5.1	Executive	Not due for commencement until Jun 17	0	Not due to Start		ICAC Report relating to January to June period completed by 30 June 2017 - 2016/17
Compliance	Report to ICAC in relation to Public Interest Disclosures	L5.1	Executive	Report completed for this period as at 30/12/2016	100	Completed		ICAC Report relating to July-December period completed by 31 December 2016 - 2016/17
General Operations	Provide advice to management on industrial matters and negotiate matters with staff and Industrial Bodies	L5.1	Executive	All matters dealt with satisfactorily by Council	50	Commenced		Industrial matters negotiated satisfactorily - 2016/17
General Operations	Lead employee consultative groups (Joint Consultative Committee and Work Health Safety Committee)	L4.1	Executive	Meetings are held bi-monthly	50	Commenced		Joint Consultative Committee meets at least four (4) times per year - 2016/17
Compliance	Ensure satisfaction of all statutory requirements related to employees	L5.2	Executive	No breaches in this Quarter	50	Compliant		No breaches of HR regulatory requirements - 2016/17
General Operations	Lead employee consultative groups (Joint Consultative Committee and Work Health Safety Committee)	L4.1	Executive	Meetings are held bi-monthly	50	Commenced		Work Health and Safety Committee meets at least four (4) times per year - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Performance Management								
General Operations	Complete annual performance review of all employees	L5.2	Executive	90% annual competency completed and 80% of performance review/KPI review (related to salary progression) completed	85	Commenced		At least 95% of eligible employees have completed an annual competency assessment or performance/KPI review - 2016/17
General Operations	Complete annual performance review of all employees	L5.2	Executive	90% of Statement of Annual Performance completed	90	Commenced		At least 95% of employees have completed a Statement of Annual Performance - 2016/17
General Operations	Complete annual performance review of the General Manager	L5.2	Executive	Report to be presented to Council in Quarter 3 on approach to be adopted	25	Commenced		General Manager's Performance Review completed by 30 June 2017 - 2016/17
General Operations	Complete annual performance review of the General Manager	L5.2	Executive	Manex reviewing spread of overtime accumulation	25	Issues encountered		Overtime payments made to Council employees is reduced by at least 20% - 2016/17
General Operations	Complete six (6) monthly performance reviews with GM and Directors	L5.2	Executive	Booked to commence monthly meetings in Feb 17 and annual review to be conducted in June	10	Commenced		Performance reviews for the January- June period completed - 2016/17
General Operations	Complete six (6) monthly performance reviews with GM and Directors	L5.2	Executive	Booked to commence monthly meetings in Feb 17 and annual review to be conducted in June	10	Commenced		Performance reviews for the July-December period completed - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Payroll								
General Operations	Provide an effective payroll service to the Organisation	L5.1	Executive	Service delivered at agreed service level	50	Commenced		All employees paid weekly - 2016/17
General Operations	Investigate fortnightly payroll service	L5.1	Executive	Investigation undertaken. Awaiting date with MANEX to present	50	Commenced		Recommendation made to MANEX regarding fortnightly payroll by 31 December 2016 - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Training and Development								
General Operations	Participate in external recognition programs (including NSW Training Awards) for both the Organisation and employees	L5.2	Executive	Approximately 86% of the statutory training budget (legally required training) has been committed and/or spent in FY16/17 with further priorities to be determined with Managers and Staff. Approximately 73% of the total training budget has been spent or committed to run in FY16/17. Some items will not be spent until future quarters due to them not falling due for example training awards, educational assistance and scholarships	73	Commenced		Training program is developed and implemented in accordance with regulatory needs of the Organisation and training plans - 2016/17
General Operations	Provide learning and development opportunities to employees in accordance with regulatory requirements and training plans	L5.2	Executive	Approximately 86% of the statutory training budget (legally required training) has been committed and/or spent in FY16/17 with further priorities to be determined with Managers and Staff. Approximately 73% of the total training budget has been spent or committed to run in FY16/17. Some items will not be spent until future quarters due to them not falling due, for example training awards, educational assistance and scholarships	73	Commenced		Training program is developed and implemented in accordance with regulatory needs of the Organisation and training plans - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Work Health and Safety/ Injury Management								
Risk Management	Provision of reports to MANEX	L5.1	Executive	Full actions from audit have not yet been fully assigned however many areas continue to work on improvement	25	Commenced		Annual Action Plan from WHS System Audit - 2016/17
Risk Management	Complete annual audit of worksites	L5.1	Executive	No further auditing to occur until actions in current audits are completed	0	Not Yet Started		At least 90% of all work sites are audited annually - 2016/17
Risk Management	Implement two (2) programs annually focussing on mental health/depression, diabetes/fitness, disease control, hearing assessments	L5.1	Executive	Not due for commencement until 1/04/17	0	Not due to Start		Flu injections for nominating employees completed - 2016/17
Risk Management	Implement two (2) programs annually focussing on mental health/depression, diabetes/fitness, disease control, hearing assessments	L5.1	Executive	All mandatory hearing assessments for staff have been completed	100	Completed		Hearing assessments for employees working in noisy environments completed - 2016/17
Risk Management	Complete annual audit of worksites	L5.1	Executive	No breaches of regulations have occurred this quarter	50	Compliant		No breaches of WHS regulatory requirements - 2016/17
Risk Management	Provision of reports to MANEX	L5.1	Executive	Reports provided as required	50	Commenced		Quarterly report in relation to legislative changes, accident and incident analysis and strategies for improvement - 2016/17
Risk Management	Ensure compliance with the Organisation's Drug and Alcohol Policy and ongoing best practice	L5.1	Executive	Two random rounds of testing have been completed	50	Commenced		Reports provided to MANEX in relation to the testing conducted and outcomes - 2016/17
Risk Management	Provision of reports to MANEX in relation to workplace injuries and other RTW matters	L5.1	Executive	Reports provided	50	Compliant		RTW Report to be completed quarterly - 2016/17



COMMUNITY SERVICES AND EDUCATION






Directors/Manager

Director of Corporate Services - Mitchell Johnson
 Director of Engineering - Ian Dinham
 Director of Planning and Community Development - Angus Witherby
 Human Resources Manager - Debby Baxter-Tomkins





Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Aged and Disability Services							
General Operations	Provide funding for the conduct of Senior's Week activities and International Day of People with a Disability activities	S2.1	Planning & Community Development	Not due for commencement until 1/01/17	0	Not due to Start	Financial support is provided and relevant event (Aged and Disability) held by external community group - 2016/17
General Operations	Implement improvements to disabled access facilities within the Shire	S2.2	Engineering	Pedestrian Access Mobility Plan endorsed 8/12/16. Construction works to be undertaken in Quarter 4	90	Commenced	<div>●</div> Identification of improvements to be made - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Children's Services								
Project: Asset Upgrade	Upgrade existing car park to cater for additional families attending the Centre	L5.1	Corporate Services	The existing car park has been resurfaced with linemarking now required to finalise this project	95	Commenced		Completion of Gwydir Daycare and Preschool car park extension project on time and on budget - 2016/17
Project: Asset Upgrade	Review Centre security and upgrade lighting	L5.1	Corporate Services	Not due for commencement until 1/01/17	0	Not due to Start		Completion of Gwydir Daycare and Preschool security review and lighting project on time and on budget - 2016/17
Compliance	Ensure Gwydir Daycare and Preschool satisfies the National Quality Framework	S4.2	Corporate Services	There are no breaches of the National Quality Framework to report in this Quarter; Gwydir Day Care and Preschool continues to operate within legislative requirements	50	Compliant		No breaches of the National Quality Framework - 2016/17
General Operations	No cost impost upon Council for the provision of quality community daycare and preschool services to the Shire	S4.2	Corporate Services	Gwydir Day Care and Preschool continues operating with a surplus at the end of Quarter 2	50	Compliant		Service provision is cost neutral - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Social Protection (welfare)								
General Operations	Provide organisational support and funding for the conduct of activities targeted at the Shire's youth	S4.1	Planning & Community Development	The Youth Conference was successful in Quarter 2, with attendees from across the New England North West	50	Commenced		At least four (4) events (Youth Council) are held per year - 2016/17
Project: Strategy Development	South West Moree Masterplan	S2.1	Planning & Community Development	Advanced draft prepared. Comprises 2 documents; the SouthWest Moree Social Plan (the overarching strategy) and South West Moree Masterplan	90	Commenced		Completion of the South West Moree Masterplan on time and on budget - 2016/17
General Operations	Provide funding for the conduct of Volunteer of the Year Awards presentation	S2.1	Planning & Community Development	Volunteer of the Year Awards to be held in conjunction with Australia Day celebrations	50	Commenced		Financial support is provided and relevant event (Volunteer of the Year) held by external community group - 2016/17
General Operations	Facilitate Multicultural Advisory Committee meetings and manage multicultural activities	S2.1	Planning & Community Development	Multicultural Advisory Committee no longer active. No Councillor representatives	0	Not due to Start		Multicultural Advisory Committee meets at least four (4) times per year - 2016/17
Agency Support	Work in partnership with Moree Family Support to assist with the domestic violence programs for the Shire	S1.1	Planning & Community Development	Reclaim the Night event was successfully held in Quarter 2	50	Commenced		Provide report on domestic violence programs undertaken each quarter - 2016/17
General Operations	Facilitate Moree Youth Council meetings	L3.1	Planning & Community Development	Youth Council meetings are held on a fortnightly basis	50	Commenced		Youth Council meets at least six (6) times per year - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Aboriginal Services								
General Operations	Implementation of all actions for the current financial year as set out in the Reconciliation Action Plan	S3.2	Corporate Services	Reconciliation Action Plan Committee to meet on 2 occasions in Quarters 3 and 4 to complete. Current Reconciliation Action Plan has a sunset date of 30/06/17 so will be reviewed in the second half of FY16/17	75	Commenced		All relevant actions in the Reconciliation Action Plan for the current financial year completed - 2016/17
Agency Support	Attend Police Aboriginal Consultative Committee and Community Links meetings	L3.1	Planning & Community Development	The CDO Social Planner role is currently vacant however, no meeting notices have been received in Quarter 2	0	Not Yet Started		Attend at least 75% of meetings of the Police Aboriginal Consultative Committee and Committee Links - 2016/17
Project: Asset Upgrade	Dhilyaan Aboriginal Centre upgrade	S3.1	Corporate Services	Construction to commence on 16/01/17 and to be completed by 30/06/17	30	Commenced		Completion of the Dhiiyaan Aboriginal Centre upgrade project on time and on budget - 2016/17
General Operations	Support and continue to develop the Dhilyaan Aboriginal Centre	S3.1	Corporate Services	Online training currently being utilised but local program being developed in FY17/18	100	Completed		Develop an appropriate Aboriginal Awareness program - 2016/17
General Operations	Provide funding for the conduct of NAIDOC Week activities throughout the Shire	S2.1	Planning & Community Development	Performance target satisfied	100	Completed		Financial support is provided and relevant event held by external community group - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Other Community Development								
General Operations	Provide organisational support and funding for the conduct of community events	S2.1	Planning & Community Development	Christmas Carnival combined with Carols at Ron Harborne Oval in Dec 16. Preparations for Australia Day Celebrations underway	40	Commenced		All community events are assessed for viability before proceeding - 2016/17
Project: Asset Upgrade	Cooee Park Community Meeting Place	L4.1	Planning & Community Development	Second round of scheduled engagement on 29/10/16 was poorly attended. Identified partnership opportunity with Beyond Empathy for combined project development and consultation. This will occur in Feb 17. Input being sought from Police, FACS and others re: design and concerns re: anti-social behaviour escalating around new infrastructure	15	Issues encountered		Completion of the Cooee Park project on time and on budget - 2016/17
Compliance	Administer public donations by Council	L4.1	Executive	Financial assistance has been administered in accordance with Organisation's Public Donations Policy, having regard to Council Meeting schedule for Quarter 3	50	Commenced		Financial assistance applications administered in accordance with policy - 2016/17
General Operations	Support Jellicoe markets	E3.3	Planning & Community Development	Jellicoe Markets are held on the first Sunday of each month	50	Commenced		Markets are held at least ten (10) times per year - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Administration and Education							
Project: Road Safety	Road Safety Month	S1.1	Engineering	Not due for commencement until 1/01/17	0	Not due to Start	Completion of Road Safety month on time and on budget - 2016/17
Project: Road Safety	Free Cuppa for the Driver	S1.1	Engineering	92 businesses across the state have agreed to participate in 2017	40	Commenced	 Completion of the Free Cuppa for the Driver project on time and on budget - 2016/17
Project: Road Safety	Heavy Vehicle Forum, and Harvest Education	S1.1	Engineering	75 additional info packs distributed during grain harvest	85	Commenced	 Completion of the Heavy Vehicle Forum and Harvest Education on time and on budget - 2016/17
Project: Road Safety	Helping Learner Drivers	S1.1	Engineering	Not due for commencement until 1/01/17	0	Not due to Start	Completion of the Learner Driver project on time and on budget - 2016/17
Project: Road Safety	Pedestrian Safety Improvements	S1.1	Engineering	Works have been completed in Alice Street. Works on Anne Street are to commence Quarter 3 along with the educational component of the campaign	60	Commenced	 Completion of the Pedestrian Safety Improvement project on time and on budget - 2016/17
Project: Road Safety	Safer Speeds - Slow Down	S1.1	Engineering	Launched 22/12/16	15	Commenced	 Completion of the Safer Speeds project on time and on budget - 2016/17
Project: Road Safety	Unsealed Road Safety	S1.1	Engineering	Not due for commencement until 1/01/17	0	Not due to Start	Completion of the Unsealed Road Safety project on time and on budget - 2016/17



CONSTRUCTION

Directors/Manager

Director of Engineering - Ian Dinham

Director of Planning and Community Development - Angus Witherby

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Building Control								
Compliance	Take enforcement action in relation to circumstances specified under s121B of the Environmental Planning and Assessment Act 1979	L5.1	Planning & Community Development	Service delivered at agreed service level	50	Compliant	●	At least 85% of complaints are investigated within 10 business days and enforcement action taken (where appropriate) - 2016/17
General Operations	Provide building certification services to A1 accreditation level	L5.1	Planning & Community Development	Service delivered at agreed service level	50	Compliant	●	At least 85% of fully documented Construction Certificates and Complying Development Certificates on all classes of buildings are determined within 10 business days - 2016/17
Compliance	Discharge all statutory obligations of Principal Certifying Authority	L5.1	Planning & Community Development	No breaches in this Quarter	50	Compliant	●	No breaches of statutory requirements as Principal Certifying Authority - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Other - Quarries and Pits								
General Operations	Ensure quarry operations (extraction, rehabilitation and identification of potential alternative supply sources) are undertaken on a safe and sustainable basis	L5.2	Engineering	Sufficient gravel for this year's operations	100	Completed		Extraction of sufficient gravel for Council operations - 2016/17
Compliance	Ensure satisfaction of all regulatory requirements for quarry operations	E2.2	Engineering	No breaches in this Quarter	50	Compliant		No breaches of regulatory requirements regarding quarry operations - 2016/17







ECONOMIC AFFAIRS

Directors/Manager








Director of Corporate Services - Mitchell Johnson

Director of Planning and Community Development - Angus Witherby

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Economic Development								
General Operations	Develop a business attraction program in partnership with the local community	Ec1.2	Planning & Community Development	Moree Gateway promotion includes advertised sales price. Further work on program to be developed following EDS	25	Commenced	●	Business attraction program developed by 30 June 2017 - 2016/17
General Operations	Develop a business expansion and retention program in partnership with the local community	Ec1.2	Planning & Community Development	Engagement for the Local Business Skills Development Program commenced in Dec 16. Further work scheduled in Quarters 3 and 4	10	Commenced	●	Business expansion and retention program developed by 30 June 2017 - 2016/17
General Operations	Implementation of Economic Development Strategy	Ec3.1	Planning & Community Development	Not due for commencement until 1/04/17	0	Not due to Start		Completion of all actions of the Economic Development Strategy designated for completion in this financial year - 2016/17
Project: Existing Enterprise Support (TED Funded)	Business to business services and expenditure retention study	Ec1.1	Planning & Community Development	Grant funding not successful. Reviewing project scope to determine if project can be completed with current resources	10	Issues Encountered	●	Completion of Business to Business Study on time and on budget - 2016/17
General Operations	Support collection of data in relation to the Shire through the 2016 Census	Ec1.2	Planning & Community Development	Census data collection completed by ABS	100	Completed	●	Completion of Census - 2016/17
Project: Existing Enterprise Support (TED Funded)	Escape expenditure study	Ec1.3	Planning & Community Development	Grant funding not successful for Business to Business Study. Project will be reviewed to determine completion within current resources	10	Issues Encountered	●	Completion of Escape Expenditure Study on time and on budget - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Project: New Enterprise (TED Funded)	Support ongoing efforts to attract international investment to the Shire	Ec1.1	Planning & Community Development	Project being reviewed to incorporate work undertaken by RDANI	40	Commenced		Completion of international projects support - 2016/17
Project: Existing Enterprise Support (TED Funded)	Local Business Skills Development	Ec1.3	Planning & Community Development	Project underway	15	Commenced		Completion of Local Business Skills Development on time and on budget - 2016/17
General Operations	Engage with the Moree Chamber of Commerce and local business	L4.2	Planning & Community Development	Chamber AGM and Question and Answer session scheduled for 8/02/17	50	Commenced		Council representative attends each Chamber meeting - 2016/17
Project: Strategy Development (TED Funded)	Development of Economic Development Strategy	Ec3.1	Planning & Community Development	Expected to engage consultant in Quarter 3-4	0	Not Yet Started		Economic Development Strategy adopted by 31 December 2016 - 2016/17
General Operations	Coordinate and facilitate the submission of appropriate, complete and timely applications for grant funding across the Organisation	Ec2.2	Planning & Community Development	Identified projects for submission to the Building Better Regions Fund. Council endorsed 2 projects for application that are due in Quarter 3. Completed recruitment of Grants Officer who is due to commence in Quarter 3	50	Commenced		Maximise grant revenue - 2016/17
General Operations	Update Moree Facts and Figures promotional material	Ec1.2	Planning & Community Development	Not due for commencement until 1/01/17	0	Not due to Start		Moree Facts and Figures updated by 30 June 2017 - 2016/17
Namoi Joint Organisation	Participation in the Namoi Joint Organisation Future Factors Program	Ec1.3	Planning & Community Development	Regional Investment Prospectus translated to Mandarin	30	Commenced		Participation in all Namoi JO Future Factors meetings convened - 2016/17
General Operations	Contribute to the preparation of the NAMOI Regional Investment Prospectus	Ec1.2	Planning & Community Development	Final version released in Quarter 2	100	Completed		Prepare Investment Prospectus for Shire with RDANI by 30 June 2017 - 2016/17
Project: New Enterprise (TED Funded)	Involvement with Intermodal Development - Moree Multi-Modal Transport Taskforce	Ec3.1	Planning & Community Development	Meeting convened last quarter with initiatives ongoing, with the Taskforce meeting as required. Next meeting will address strategic plan for the medium-term	40	Commenced		Provide report on activities undertaken by Taskforce each Quarter - 2016/17
General Operations	Encourage diversification of existing industry in the Shire	Ec1.2	Planning & Community Development	Work continues on overseas trade and investment initiatives. Update presentation tabled to the Council Committee Meeting on 8/12/16	50	Commenced		Provide report on activities undertaken each Quarter - 2016/17
General Operations	Facilitate economic development enquiries	Ec1.2	Planning & Community Development	Seven new leads identified, both local and non-local. Follow up of previous leads continues	50	Commenced		Provide report on how many new investment leads are generated each Quarter and the status of previously generated leads - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
General Operations	Provide advice, demographic information and partnership advice to internal and external grant seekers to support applications	Ec2.2	Planning & Community Development	Grants Officer recruitment completed but not due to commence until Quarter 3	50	Commenced	●	Provide report on the number and nature of grant funding applications supported each Quarter - 2016/17
General Operations	Facilitate economic development enquiries	Ec1.2	Planning & Community Development	95% of enquiries responded to within 5 business days	50	Commenced	●	Respond to at least 90% of investment enquiries within 5 business days - 2016/17
Project: Existing Enterprise Support (TED Funded)	Labour Market Study	Ec3.1	Planning & Community Development	To be undertaken in Quarters 3 and 4	0	Not due to Start		Provide report on activities undertaken each Quarter - NQ2 - 2016/17
Project: Existing Enterprise Support (TED Funded)	Back to Business Forum	Ec3.1	Planning & Community Development	To be undertaken in Quarters 3 and 4	0	Not due to Start		Provide report on activities undertaken in relation to Forum each Quarter - NQ2 - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Real Estate/Industrial/Commercial Development and Promotion								
General Operations	Undertake real property acquisitions and disposals strategically	L5.1	Planning & Community Development	Reports will be provided to Council on an individual basis and sales/disposals undertaken pursuant to Local Government Act and Regulations	50	Commenced		All real property acquisitions and disposals comply with relevant policy - 2016/17
General Operations	Manage Council's property portfolio in accordance with statutory requirements to contribute to the expansion of Council's revenue base	L5.4	Corporate Services	Council continues to only have 2 vacant commercial premises at the end of Quarter 2	90	Compliant		At least 80% of Council's property portfolio (by number) is leased - 2016/17
Project: New Enterprise (TED Funded)	Release of Industrial Zoned land	Ec1.2	Planning & Community Development	Unlikely that land will be released during FY16/17 but preparatory work is being undertaken in partnership with the Crown	10	Commenced		Completion of release of Industrial Zoned land - 2016/17
General Operations	Develop Plan of Management for Community Halls	L5.1	Corporate Services	Council adopted the Plans of Management for Community Land - Parks, Sportsgrounds and General Community Use on 08/12/16. This Plan include Community Halls and is available on Council's website	100	Completed		Plan of Management for Community Halls completed by 30 September 2016 - 2016/17
General Operations	Review Council land stocks to determine if Plans of Management of Community Land are required	L5.1	Corporate Services	Council adopted the Plans of Management for Community Land - Natural Areas and Parks, Sportsgrounds and General Community Use on 08/12/16. These Plans are available on Council's website	100	Completed		Provide quarterly progress update in relation to Plans of Management - 2016/17
General Operations	Progress the rezoning and reclassification of identified surplus open space lands	L5.4	Corporate Services	Reclassification of surplus open space lands has been confirmed as being completed. The amended Moree Plains Local Environmental Plan 2011 can be reviewed at www.legislation.nsw.gov.au/#/view/EPI/2011/646	100	Completed		Provide quarterly progress update on reclassification - 2016/17
General Operations	Promote the Moree Gateway Project within the wider region and across NSW and Australia, focussing on its location on the Newell Highway, its integration with the Airport and provision of large commercial footprints	Ec1.1	Planning & Community Development	Sale to Southside Trucks endorsed and contracts are being negotiated	50	Commenced		Provide quarterly progress update on sales at the Moree Gateway Project - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Tourism and related activities								
Asset Management	Undertake building maintenance	L5.4	Planning & Community Development	Asset Management Plan still being developed	0	Not Yet Started		All scheduled building maintenance for Tourism building undertaken in accordance with Asset Management Plan - 2016/17
General Operations	Support the growth of the artesian spa industry	Ec3.3	Planning & Community Development	Visitation statistics to be obtained from Tourism Moree	50	Commenced		Increased visitation rates - 2016/17
Project: Tourism (TED Funded)	Marketing Collateral	Ec3.3	Corporate Services	Not due for commencement until 1/01/17	0	Not due to Start		Marketing collateral completed - 2016/17
General Operations	Support the development of an Orthodox Church in the Shire	S2.1	Planning & Community Development	Negotiations continue with Crown re: purchase and lease options	20	Commenced		Provide quarterly progress update in relation to the development of an Orthodox Church - 2016/17
Project: Tourism (TED Funded)	Regional Advertising	Ec3.3	Corporate Services	Not due for commencement until 1/01/17	0	Not due to Start		Regional Advertising undertaken - 2016/17
Project: Tourism (TED Funded)	Shire Photo Shoot	Ec3.3	Corporate Services	Completed in Quarter 1	100	Completed		Shire Photo Shoot completed - 2016/17
Project: Tourism (TED Funded)	Special Promotion	Ec3.3	Corporate Services	No further funds were allocated to Special Promotions in Quarter 2 as the Tourism Moree team were focused on completing the new Moree Plains Shire Tourism Brochure	4	Commenced		Special Promotion completed - 2016/17
Community Service Obligation	Contribution made to fund the operations of the Tourism Moree pursuant to Funding Agreement	Ec3.3	Corporate Services	Tourism Moree continues to satisfy their funding agreement requirements and have received their funding allocation for Quarter 2	50	Commenced		Terms of the Tourism Moree Funding Agreement satisfied - 2016/17
Project: Tourism (TED Funded)	Tourism NSW/RTO Campaigns	Ec3.3	Corporate Services	Not due for commencement until 1/01/17	0	Not due to Start		Tourism NSW/RTO campaign completed - 2016/17

ENVIRONMENT






Directors/Manager






Director of Engineering - Ian Dinham


Director of Planning and Community Development - Angus Witherby



Water and Waste Manager - David Wolfenden






Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Noxious Plants								
General Operations	Develop and submit grant funding applications for the Noxious Weeds Program	L5.1	Planning & Community Development	Council was successful in obtaining funding for the Weeds Action Program for FY16/17. Chief Weeds Officer has been elected Vice Chair of the North West Regional Weeds Committee	100	Completed	●	All potential applications for grant funding for noxious weeds pursued - 2016/17
General Operations	Advise landholders of their responsibilities under the Noxious Weeds Act	L3.2	Planning & Community Development	Work is ongoing	50	Commenced	●	At least one Noxious Weeds notice issued per Quarter - 2016/17
General Operations	Inspection of high risk properties, road reserves and river foreshore areas to identify and monitor weed infestation	E1.1	Planning & Community Development	Work is ongoing	30	Commenced	●	Effective identification of infestation areas - 2016/17
General Operations	Undertake chemical spraying of infested areas	E1.1	Planning & Community Development	Officers have attended Boggabilla, Biniguy, Weemelah and Bellata spraying noxious weeds	60	Commenced	●	Effective reduction of weed infestation areas - 2016/17



Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Solid Waste Management								
General Operations	Management of illegal dumping (clean up and education programs)	E2.1	Water, Sewer & Waste	Second clean up scheduled for Quarter 3. An application has been submitted to the EPA for funding. No response yet	50	Commenced		Arrange 2 clean ups of illegal dumping of refuse in targeted areas - 2016/17
Project: Asset Upgrade	Extend fire water main to Landfill cell	L5.4	Water, Sewer & Waste	Not due for commencement until 1/01/17	0	Not due to Start		Completion of extension of water main on time and on budget - 2016/17
Project: New Asset	Community Recycling Centre	E2.1	Water, Sewer & Waste	Will be completed during Quarter 3	80	Commenced		Completion of Community Recycling Centre on time and on budget - 2016/17
Project: Strategy Development	Investigate a "Buy Back" centre at Moree Waste Management Facility	E2.1	Water, Sewer & Waste	Commenced investigations in relation to viability of centre for Moree Plains Shire	10	Commenced		Completion of investigations regarding Buy Back centre on time and on budget - 2016/17
Project: New Asset	Redesign and construct operational area surface drainage	S4.2	Water, Sewer & Waste	Commenced design works for project in-house	10	Commenced		Completion of surface drainage at Waste Management Facility on time and on budget - 2016/17
Project: Asset Upgrade	Upgrade CCTV system at Waste Management Facility	S1.2	Water, Sewer & Waste	Will commence following completion of construction of the Community Recycling Centre Shed	0	Not due to Start		Completion of the CCTV upgrade at the Waste Management Facility project on time and on budget - 2016/17
Project: Asset Upgrade	Waste Management Facility entrance road widening (Northern End)	L5.4	Water, Sewer & Waste	In design phase	5	Commenced		Completion of the road widening project on time and on budget - 2016/17
Project: New Asset	Waste Management Facility Pump Station Telemetry	L5.3	Water, Sewer & Waste	Contractor has been engaged to finalise specifications for this project	20	Commenced		Completion of the Waste Management Facility Pump Station Telemetry project on time and on budget - 2016/17
Compliance	Ensure satisfaction of all regulatory requirements for solid waste landfill sites	L5.1	Water, Sewer & Waste	No breaches for this Quarter	50	Compliant		No breaches of regulatory requirements for landfill sites - 2016/17
General Operations	Provide a safe service for sharps disposal	S1.1	Water, Sewer & Waste	Working with NSW Health to implement additional strategies to reduce discarded sharps in the community such as school education programs scheduled for Feb 17	20	Commenced		Reduction in inappropriate discarding of syringes - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
General Operations	Manage the Shire's Regional Waste Services Contract - weekly kerbside garbage collection, fortnightly recycling and organics collection and free bi-annual kerbside collection service	E2.1	Water, Sewer & Waste	Carried out in accordance with Contract	50	Commenced		Service provided each week, fortnight or in Spring and Autumn, as applicable - 2016/17
General Operations	Finalise and implement solid waste management strategy	L5.1	Water, Sewer & Waste	Strategy currently in draft form	25	Commenced		Solid Waste Management Strategy adopted by 30 June 2017 - 2016/17
Asset Management	Conduct bi-annual survey to assess remaining life of current waste cell at Moree Waste Management Facility	S4.2	Water, Sewer & Waste	This work has been pushed back to Jan 17	10	Commenced		Survey conducted during each six month period - 2016/17
General Operations	Conduct community education programs	E3.2	Water, Sewer & Waste	Further education program will be held with Clean Up Australia Day to be held in Mar 17	50	Commenced		Undertake a waste education program every 6 months - 2016/17
General Operations	Management of illegal dumping (clean up and education programs)	E2.1	Water, Sewer & Waste	Further education program will be held with Clean Up Australia Day to be held in Mar 17	50	Commenced		Undertake an illegal dumping education program every 6 months - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Street Cleaning and Shire Beautification							
General Operations	Maintain clean and attractive streets and footpaths within the Shire and removal of litter	E3.2	Engineering	New service level adopted in FY16/17. No weekend CBD cleaning or at Rocket Park, Apex Park, Skate Park	50	Commenced	 Quarterly report to Council on high litter "hot spots" in parks and gardens and verge mowing (currently under contract) - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Drainage and Stormwater								
General Operations	Construct upgrades to village drainage based on identified priorities	L5.4	Engineering	Gurley drainage works completed	85	Commenced		Completion of drainage works - 2016/17
General Operations	Design upgrades to village drainage based on identified priorities	L5.4	Engineering	Gurley drainage works completed. Minor works only to be undertaken	85	Commenced		Designs for 16/17 projects completed - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Flood Plain Management								
Project: Strategy Development	Flood Plain Mitigation - Pallamallawa	L6.1	Engineering	Ongoing - acquisition documentation has been circulated to affected landholders (<20)	60	Commenced		Completion of acquisition of all easements for levee bank - 2016/17
Project: Strategy Development	Flood Plain Management Plan - Moree	L6.1	Engineering	Consultant completed modelling required for community engagement. To be undertaken in Jan 17	80	Commenced		Flood Plain Management Plan for Moree adopted by 31 December 2016 - 2016/17
Project: Strategy Development	Flood Plain Management Plan - Mungindi	L6.1	Engineering	Plan finalised	100	Completed		Flood Plain Management Plan for Mungindi adopted by 30 June 2017 - 2016/17
Project: Strategy Development	Flood Plain Mitigation - Pallamallawa	L6.1	Engineering	Plan finalised	100	Completed		Flood Plain Management Plan for Pallamallawa adopted by 30 June 2017 - 2016/17
General Operations	Voluntary House Raising Scheme - Moree and Pallamallawa	L6.1	Planning & Community Development	Council has reviewed the policy and suggested changes to implementation of the Scheme. Changes have been enacted and current funding round 85% completed	85	Commenced		Quarterly report to Council on status of scheme (including participants) - 2016/17






Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Spent Artesian Water Management								
General Operations	Work with the community, businesses and government agencies in relation to uses and disposal methodologies for spent artesian water	L5.4	Planning & Community Development	A series of technological improvements have or are in the process of being carried out to enhance spent water delivery system efficiencies that provide sustainable cost benefits to the Organisation	15	Commenced		Confirmation of the likely quantity of spent artesian water to be disposed of utilising Council's infrastructure in 2017/18 - 2016/17
Asset Management	Maintainance of Moree Water Park and associated infrastructure	E1.1	Engineering	No maintenance undertaken this Quarter	0	Not due to Start		Full maintenance budget for Moree Water Lakes expended - 2016/17
Compliance	Operation of Moree Water Park	E1.1	Water, Sewer & Waste	No breaches for this Quarter	50	Compliant		No breaches of EPA Licence - 2016/17


HOUSING AND COMMUNITY AMENITIES




Directors/Manager











Director of Corporate Services - Mitchell Johnson
Director of Engineering - Ian Dinham
Director of Planning and Community Development - Angus Witherby



Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Land Use Planning								
General Operations	Provide statutory planning services within statutory timeframes	L5.1	Planning & Community Development	No applications for development consents for new commercial/industrial buildings were received	41	Compliant	●	At least 80% of development consents for new commercial/industrial buildings issued within 35 business days - 2016/17
General Operations	Provide statutory planning services within statutory timeframes	L5.1	Planning & Community Development	No applications for development consents for subdivision of commercial/industrial/rural land were received	46	Compliant	●	At least 80% of development consents for subdivision of commercial/industrial/rural land issued within 28 business days - 2016/17
General Operations	Provide statutory planning services within statutory timeframes	L5.1	Planning & Community Development	Average assessment time 14 days	40	Non-Compliant	●	At least 85% of development consents for improvement of existing commercial/industrial buildings issued within 10 business days - 2016/17
General Operations	Provide statutory planning services within statutory timeframes	L5.1	Planning & Community Development	Service delivered at agreed service level	50	Compliant	●	At least 85% of pre-lodgement advice provided to developers within 10 business days of pre-lodgement meeting or written request - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
General Operations	Provide statutory planning services within statutory timeframes	L5.1	Planning & Community Development	Service delivered at agreed service level	50	Compliant		At least 85% of s149 planning certificates are issued within 7 days - 2016/17
Project: Strategy Development	Strategic Transport Plan	Ec3.1	Planning & Community Development	The Regional Transport Plan is yet to be endorsed by the JO Board, as the JO Transport Working Group raised a number of issues with the study. Anticipated formal completion of the Regional Plan before end of Quarter 3 will allow local plan (this project) to be commissioned in Quarter 3 and functionally complete by Quarter 4	15	Commenced		Completion of Strategic Transport Plan on time and on budget - 2016/17
General Operations	Provide strategic land use planning services within statutory timeframes	L5.1	Planning & Community Development	On hold due to proposed legislative changes	25	Commenced		DCP or equivalent reviewed every 3 years (next occasion: 2016) - 2016/17
General Operations	Provide strategic land use planning services within statutory timeframes	L5.1	Planning & Community Development	Conversion of all Rural and residential zones to open zones in process	50	Commenced		LEP or equivalent reviewed every 2 years (next occasion: 2017) - 2016/17
Compliance	Discharge all statutory obligations as consent authority	L5.1	Planning & Community Development	No breaches in this Quarter	50	Compliant		No breaches of statutory requirements as consent authority - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Street Lighting								
General Operations	Provision of street lighting	L4.2	Engineering	Repairs undertaken following last audit. Another audit to be undertaken in Jan 17	50	Compliant		Street lighting operational at least 95% of the time - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Public Cemeteries								
General Operations	Undertake maintenance of Council-owned cemeteries in Moree, Mungindi and Boggabilla (including grave digging) and undertake grave digging at Pallamallawa	S4.2	Engineering	EOI Applications have been considered and filled for 6 months. Vacant position to be readvertised towards the end of Jun 17. A combination of wet weather, high growth and lack of staff have combined to create difficulties with keeping on top of maintenance however this has been addressed with assistance from works staff	50	Commenced		Agreed Level of Service satisfied at least 95% of the time - 2016/17
Project: Asset Renewal	Irrigation replacement at Moree Cemetery	S4.2	Engineering	Discussions have commenced regarding requirements and quotations	5	Commenced		Completion of replacement of irrigation on time and on budget - 2016/17
Customer Services	Provision of customer service in relation to Council-owned cemeteries	S4.2	Corporate Services	Service delivered at agreed service level	50	Commenced		Requests in relation to Council-owned cemeteries finalised within 4 hours - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Public Conveniences and other community amenities								
General Operations	Maintain and upgrade Council property and buildings	L5.1	Planning & Community Development	Asset Management Plan still being developed	0	Not Yet Started		All scheduled building maintenance and upgrades undertaken in accordance with Asset Management Plans - 2016/17
Project: s94A Contributions	Open space facilities at Biniguy	S4.2	Planning & Community Development	Project completed in Quarter 1	100	Completed		Completion of the s94A Biniguy open space facilities on time and on budget - 2015/16
Project: s94A Contributions	Open space facilities at Boomi	S4.2	Planning & Community Development	Picnic table yet to be completed	50	Commenced		Completion of the s94A Boomi open space facilities project on time and on budget - 2015/16
Project: s94A Contributions	Establish fenced dog off leash area with agility equipment	S4.2	Planning & Community Development	Location of off leash areas has been adopted; no physical work commenced as yet	25	Commenced		Completion of the s94A dog off leash project on time and on budget - 2016/17
Project: s94A Contributions	Open space facilities at Garah	S4.2	Planning & Community Development	Picnic table yet to be completed	50	Commenced		Completion of the s94A Garah open space facilities project on time and on budget - 2015/16
Project: s94A Contributions	Public toilet at Gurley	S4.2	Planning & Community Development	No further progress in Quarter 2 - Community preferred location is on ARTC owned land requiring owners consent and ongoing tenure payments (costs unknown) and extension of sewerage services (approx \$30,000) consequently will not be on budget	15	Issues Encountered		Completion of the s94A Gurley project on time and on budget - 2016/17
Project: s94A Contributions	Open space facilities at Jacaranda Park (undercover picnic table area with BBQ and tap)	S4.2	Planning & Community Development	No further progress in Quarter 2 - Site planning and design commenced	25	Commenced		Completion of the s94A Jacaranda Park project on time and on budget - 2016/17
Project: s94A Contributions	Open space facilities at Jellicoe Park (undercover picnic table area with BBQ and tap)	S4.2	Planning & Community Development	No further progress in Quarter 2 - Site planning and design commenced	25	Commenced		Completion of the s94A Jellicoe Park project on time and on budget - 2016/17
Project: s94A Contributions	Beautification of Mehi River Corridor including picnic table, bubbler, benches, paths and water feature	S4.2	Planning & Community Development	No further progress in Quarter 2 - Existing plans reviewed and final consolidated plan to be prepared in Nov 16	15	Commenced		Completion of the s94A Mehi River project on time and on budget - 2016/17
Project: s94A Contributions	Public toilet at Jacaranda Park	S4.2	Planning & Community Development	Public toilet operational some minor repair to fascia required	100	Completed		Completion of the s94A public toilet at Jacaranda Park project on time and on budget - 2015/16

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Project: s94A Contributions	Public toilet at Mungindi	S4.2	Planning & Community Development	Connection to sewer yet to be completed	75	Commenced		Completion of the s94A public toilet at Mungindi project on time and on budget - 2015/16
Project: s94A Contributions	Open space facilities at Spilsbury Park	S4.2	Planning & Community Development	Installation yet to be completed	25	Commenced		Completion of the s94A Spilsbury Park open space facilities on time and on budget - 2015/16

PUBLIC HEALTH

Directors/Manager Director of Planning and Community Development - Angus Witherby

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Enforcement								
Compliance	Regulation of food businesses	L5.1	Planning & Community Development	One complaint was made, however, was subsequently identified as a viral stomach bug and not related in any way to the food premises	50	Compliant	●	No breaches of statutory requirements under the Food Act 2003 - 2016/17
Compliance	Control of public swimming pools and spa pools	S4.2	Planning & Community Development	Testing undertaken in accordance with legislation	50	Compliant	●	No breaches of statutory requirements under the Public Health Act 2010 - 2016/17
Compliance	Control of skin penetration procedures	L5.1	Planning & Community Development	No complaints received in Quarter 2	50	Compliant	●	No breaches of statutory requirements under the Public Health Act 2010 -2016/17
Compliance	Legionella control	L5.1	Planning & Community Development	No complaints received in Quarter 2	50	Compliant	●	No breaches of statutory requirements under the Public Health Act 2010 -2016/17



PUBLIC ORDER AND SAFETY

















Directors/Manager











Director of Engineering - Ian Dinham

Director of Planning and Community Development - Angus Witherby

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target	Budget	YTD Expenditure	Variance
Emergency Services											
Agency Support	Fulfil all obligations and responsibilities related to appointment as Local Emergency Management Officer (LEMO)	L6.1	Engineering	New Emplan was adopted at the beginning of 2016 and endorsed by REMC. A review is not due until Quarter 4	25	Not due to Start		Co-ordinate the annual review of procedures for responding to emergencies - 2016/17	-		●
Grant Funding	Investigation of sites for flood gauges	L6.2	Engineering	Advice has now been received that the latest application was unsuccessful	100	Completed	●	Completion of flood gauge investigation project - 2016/17	-		●
Community Service Obligation	Contribution made to State Emergency Service, Rural Fire Service and NSW Fire and Rescue	L6.2	Engineering	Quarter 1 and 2 tax invoices have been received and paid	50	Commenced	●	Contribution made to State Emergency Service, Rural Fire Service and NSW Fire and Rescue by specified dates - 2016/17	-		●
Agency Support	Fulfil all obligations and responsibilities related to appointment as Local Emergency Management Officer (LEMO)	L6.1	Engineering	LEMC meeting held 12/12/16	50	Commenced	●	Convene, attend and provide administrative support for quarterly meetings of Local Emergency Management Committee - 2016/17	-		●
Grant Funding	Continue to seek grant funding opportunities related to emergency management	L6.2	Engineering	RFS funding being utilised for purchase and installation of water tank at Moree Airport	50	Commenced	●	Grant search undertaken at least once during each financial quarter - 2016/17	-		●
Agency Support	Fulfil all obligations and responsibilities related to appointment as Local Emergency Management Officer (LEMO)	L6.1	Engineering	EOC situated at Tycannah Street Works Depot	50	Commenced	●	Provide emergency operations centre facilities and resources for multi-agency responses - 2016/17	-		●

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target	Budget	YTD Expenditure	Variance
Animal Control											
Project: Asset Upgrade	Planning and construction of a new Impounding Facility	L5.3	Planning & Community Development	Project Management Framework documents completed	25	Commenced	●	Completion of the upgrade to the Pound on time and on budget - 2016/17	300,000	5,386	●
Compliance	Undertake animal desexing program	S4.2	Planning & Community Development	A one day free dog micro-chipping was held at Ron Harborne Oval in Oct 16	50	Commenced	●	Increase the number of animals registered as desexed in the Shire - 2016/17	-		●
Compliance	Implement education programs to ensure residents are aware of the requirements for keeping companion animals	S4.2	Planning & Community Development	Stage 1 of program delivered in Oct 16	30	Commenced	●	Increase the number of dogs and cats registered in the Shire - 2016/17	-		●
Compliance	Take all required enforcement action under the Companion Animals Act 1998 and the Companion Animals Regulation 2008 including in relation to nuisance, dangerous or restricted dogs, unregistered companion animals and dog attacks	S4.2	Planning & Community Development	No breaches in this Quarter. See statistics data attached	50	Compliant	●	No breaches of statutory requirements under the Companion Animals legislation - 2016/17	-		●
Compliance	Take all required enforcement action in relation to unaccompanied animals under the Impounding Act 1993	S4.2	Planning & Community Development	162 dogs impounded and 47 cats impounded. No breaches	50	Compliant	●	No breaches of statutory requirements under the Impounding legislation (companion animals) - 2016/17	-		●
Compliance	Undertake annual audit of the operations of the Moree Plains Shire Pound	S4.2	Planning & Community Development	Audit undertaken on a fortnightly basis	50	Compliant	●	Pound audited annually - 2016/17	-		●

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target	Budget	YTD Expenditure	Variance
Regulatory Enforcement											
Compliance	Manage and maintain urban and rural addressing	S4.3	Engineering	Naming requests are submitted to Council for consideration and endorsement as they arise. Naming of car park adjacent to the Dr Geoffrey Hunter Bridge is current	50	Commenced		All urban and rural addressing requests addressed within a reasonable timeframe - 2016/17	-		
Compliance	Administer the North West Weight of Loads group and monitor breaches in the Moree Plains Shire	S1.1	Engineering	Service being delivered at agreed service level.	50	Compliant		Analyse North West Weight of Loads breach report on a quarterly basis - 2016/17	-		
Compliance	Demolition of burnout dwellings	S4.2	Planning & Community Development	One fire damaged building demolished in Oct 17. One scheduled for Quarter 3	50	Commenced		At least 2 burnt out dwellings demolished - 2016/17	-		
Compliance	Promote building fire safety	S4.2	Planning & Community Development	Reports considered by Council in Quarter 2	50	Commenced		Investigate complaints in relation to breaches of fire safety - 2016/17	-		
Compliance	Promote building fire safety	S4.2	Planning & Community Development	Register up to date	50	Commenced		Maintain fire safety essential services register - 2016/17	-		
Compliance	Ensure that roads, bridges and other public assets are suitably named and gazetted in accordance with Council policy, Australian Standards and the Geographical Names Board Guidelines	L5.1	Engineering	No breaches have been identified	50	Compliant		No breach of regulatory requirements in relation to naming of roads, bridges and other public assets - 2016/17	-		
Compliance	Promote private swimming pool safety	S4.2	Planning & Community Development	No breaches	50	Compliant		No breaches of statutory requirements under Swimming Pools Act 1992 - 2016/17	-		
Compliance	Take all required enforcement action (in relation to abandoned vehicles) under the Impounding Act 1993	S4.2	Planning & Community Development	Seventeen vehicles impounded	50	Compliant		No breaches of statutory requirements under the Impounding legislation (abandoned vehicles) - 2016/17	-		

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target	Budget	YTD Expenditure	Variance
Crime prevention											
Project: Asset Upgrade	Provide additional CCTV and lighting	S1.2	Engineering	Awaiting notification of outcome of grant funding application. Contractors engaged for Flour Mill works	15	Commenced		Additional CCTV and lighting projects arising from crime prevention initiatives completed - 2016/17	243,000	-	
General Operations	Implementation of all actions related to the Organisation in the Shire's Crime Prevention Plans set out for the current financial year	S1.2	Planning & Community Development	New actions to be reviewed with the new committee membership. Grant application for crime prevention measures to be lodged in Quarter 3	50	Commenced		At least 75% of actions of the Shire's Crime Prevention Plans completed - 2016/17	-		
General Operations	Facilitate meetings of the Moree, Mungindi and Boggabilla Crime Prevention Committee Meetings	S1.2	Planning & Community Development	Mungindi Crime Prevention Committee has met in Quarter 2, however, the Moree Crime Prevention Committee will be meeting in Quarter 3	50	Commenced		Each Crime Prevention Committee meets at least once per Quarter - 2016/17	-		
General Operations	At least 75% of actions of the Shire's Crime Prevention Plans completed - 2016/17	S1.2	Planning & Community Development	Endorsed by Council in Quarter 1	100	Completed		Review of Alcohol Free Zones completed by 30 June 2017 - 2016/17	-		
General Operations	Review of the Shire's Crime Prevention Plans	S1.2	Planning & Community Development	Community advertisements conducted. A report will go back to Council in Quarter 3 for endorsement	50	Commenced		Updated Crime Prevention Plans adopted by 30 June 2017 - 2016/17	-		

Monthly Reporting							
	July	Aug	Sept	Oct	Nov	Dec	Year Total
NOI/Orders							
Overgrown	2	5	9	7	34	16	89
Dilapidated Building	1	1		0	4	0	6
Noise Pollution				0	0	0	0
Illegal Works				0	0	0	0
Non Compliant Building			2	0	0	0	2
Nuisance Dogs			1	1	12	1	15
Menacing Dogs	1	3	4	0	0	5	13
Dangerous Dogs			2	0	1	4	7
Restricted Dogs		2		0	1	2	5
Month Total	3	6	9	8	38	28	137
Wandering Dog/Cat Calls							
Incoming wandering dog/cat calls	35	67	38	7	28	29	204
Month Total	35	67	38	7	28	29	204
Barking Dog Calls							
Incoming barking dog calls	10	10	4	1	16	12	53
Month Total	10	10	4	1	16	12	53
Abandoned Vehicle Calls							
Incoming abandoned vehicle calls	5	2	3	3	9	5	27
Month Total	5	2	3	3	9	5	27
Dog Attacks							
Incoming dog attack calls	12	3	7	5	7	7	41
Month Total	12	3	7	5	7	7	41
Overgrown/Dilapidated Allotment Calls							
Incoming overgrown calls	7	9	16	3	24	17	76
Incoming dilapidated building calls				1	1	5	7
Month Total	7	9	16	4	25	22	83

	July	Aug	Sept	Oct	Nov	Dec	Year Total
Pound Enquiries & Infringements (PINS)							
Incoming pound calls	27	9	19	4	31	28	118
Incoming animal infrigment calls PIN						2	
Month Total	27	9	19	4	31	28	118
Illegal Dumping Calls							
Incoming Illegal Dumping calls	7	9	4	2	7	5	34
Month Total	7	9	4	2	7	5	34
Environmental Calls							
Incoming Air Pollution calls	1	1	2		2	2	8
Incoming water pollution calls					3		
Incoming noise pollution calls	1		3				
Month Total	1	1	2	0	5	2	11
Parking Issues & Infringements (PINS)							
Incoming parking complaints and PIN issues		4			5	3	12
Month Total	0	4	0	0	5	3	12
Wildlife and Livestock Calls							
Incoming wildlife calls		2			6	5	13
Incoming livestock calls	4	3	2		2	3	14
Month Total	4	5	2	0	8	8	27
Public Health (Food Shops)							
Incoming food shop calls		1					1
Month Total	0	1	0	0	0	0	1
Impounding Stats Dogs							
Impounded	56	61	37	38	59	65	316
Euthanised	30	34	16	15	26	37	158
Released to owner	19	21	17	7	10	18	92
Released to AWL	4	2	0	3	0	3	12
Died in pound	1	4	1	1	1	1	9
Escaped	2	0	1	0	0	0	3
Still in pound			2	12	22	6	42
Month Total	56	61	37	38	59	65	316
Impound Stats Cats							
Impounded	12	19	18	3	20	24	96
Euthanised	12	17	15	2	19	22	87
Released to owner	0	0	2	0	1	0	3
Released to AWL	0	0	0	0	0	0	0
Died in pound	0	0	1	1	0	2	4
Escaped	0	2	0	0	0	0	2
Still in pound				0	0	0	0
Month Total	12	19	18	3	20	24	96
Total per month							
	108	120	95	26	141	121	611










RECREATION AND CULTURE











Directors/Manager



General Manager - Lester Rodgers
Director of Corporate Services - Mitchell Johnson
Water and Waste Manager - David Wolfenden
Director of Engineering - Ian Dinham
Director of Planning and Community Development - Angus Witherby

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Community Libraries								
Community Service Obligation	Contribution made to Big Sky Libraries to implement all actions of the Big Sky Libraries Strategic Plan 2015-2015 set out for the current financial year	S4.2	Corporate Services	No further progress in Quarter 2 other than actions commenced by Regional Library Manager prior to her departure	5	Commenced	●	All actions in the Strategic Plan for Big Sky Libraries for the financial year completed - 2016/17
General Operations	Implementation of all actions related to the Moree Branch Library of the Big Sky Libraries Strategic Plan 2015-2020 set out for the current financial year	S4.2	Corporate Services	No further progress in Quarter 2 other than actions commenced by Regional Library Manager prior to her departure	15	Commenced	●	All actions in the Strategic Plan for Big Sky Libraries relating to the Moree Branch library for the financial year completed - 2016/17
Project: New Asset	Works required for the creation of a new IT space at the Moree Branch Library as well as internal works for improved public space and staff work areas	S4.2	Corporate Services	Development application, detailed designs and procurement arrangements currently being prepared or undertaken in conjunction with newly appointed Regional Library Manager	15	Commenced	●	Completion of the new IT space on time and on budget - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Art Gallery								
Asset Management	Undertake building maintenance	L5.4	Planning & Community Development	Asset Management Plan still being developed	0	Not Yet Started		All scheduled building maintenance of the gallery undertaken in accordance with Asset Management Plans - 2016/17
Community Service Obligation	Contribution made to fund the operations of the Moree Plains Gallery pursuant to Funding Agreement	S4.2	Corporate Services	The Moree Plains Gallery continues to satisfy the requirements of its agreement and had received their funding allocation for Quarter 2	50	Compliant		Terms of the Gallery Funding Agreement satisfied - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Community Halls								
General Operations	Access provided for the Parenting Room at the Moree Memorial Hall	S4.2	Planning & Community Development	Access provided at all times	50	Commenced		Access provided to Parenting Room at all requested times - 2016/17
Asset Management	Undertake building maintenance	L5.4	Planning & Community Development	Asset Management Plan still being developed	0	Not Yet Started		All scheduled building maintenance of community halls undertaken in accordance with Asset Management Plans - 2016/17
Compliance	Support the Organisation's section 355 Committees	S4.3	Corporate Services	All s355 Committees have provided their books for audit, two committees are still required to hold an AGM	48	Non-compliant		Compliance by each s355 Committee with governance documentation - 2016/17
Project: New Asset	Moree Civic Precinct Redevelopment	S4.2	Planning & Community Development	Council has been advised that the funding application was unsuccessful. Further workshop with Council to be convened in Quarter 3	100	Completed		Confirmation of successful grant funding - 2016/17
Project: New Asset	Moree Civic Precinct Redevelopment	S4.2	Planning & Community Development	Report to be considered at a Council Meeting in Quarter 3	10	Issues Encountered		Progress made on the Moree Civic Precinct Redevelopment - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Sporting Grounds and Venues								
General Operations	Ensure each party complies with its obligations under the Moree Water Park Licence Agreement	L3.1	Corporate Services	Again no breaches of the Licence Agreement between MPSC and the Moree Water Ski Club have been recorded in Quarter 2	50	Compliant		Any breach of Moree Ski Club pursued in accordance with the terms of the Licence Agreement - 2016/17
Project: New Asset	Boughton Oval - Construction of Fence between spectators and field	E3.3	Engineering	Awaiting user group confirmation of project	5	Commenced		Boughton Oval - Fence - Completion of the project on time and on budget - 2016/17
Project: New Asset	Boughton Oval - Provision of design works for fence	E3.3	Engineering	Awaiting user group confirmation of project	5	Commenced		Boughton Oval - Fence design works - Completion of the project on time and on budget - 2016/17
General Operations	Provide design works for upgrades to Boughton Oval	L5.3	Engineering	User groups are to revert to Council staff with preferred design options	30	Commenced		Boughton Oval design works completed - 2016/17
General Operations	Conduct consultation with user groups in relation to Boughton Oval	L3.1	Engineering	Next meeting scheduled for Quarter 3	50	Commenced		Completion of consultation in relation to Boughton Oval - 2016/17
General Operations	Conduct consultation with user groups in relation to Ron Harborne Oval	L3.1	Engineering	Next meeting scheduled for Quarter 3	50	Commenced		Completion of consultation in relation to Ron Harborne Oval - 2016/17
General Operations	Maintenance of Moree Water Park and adjacent open spaces	E3.3	Engineering	No formal handover to Engineering. No service requests made to date	0	Not due to Start		Full maintenance budget for Moree Water Park (open space) expended - 2016/17
General Operations	Continue to fill lakes at Moree Water Park	L5.1	Water, Sewer & Waste	Issues in relation to supply of spent artesian water to the Moree Water Park have arisen and been discussed with user groups	50	Commenced		Required water level of Lake 1 at the Moree Water Park maintained - 2016/17
Project: New Asset	Ron Harborne Oval - Construction of fence around netball courts	E3.3	Engineering	Fence costed and netball association determining source of 'in kind' resources	50	Commenced		Ron Harborne Oval - Fence - Completion of the project on time and on budget - 2016/17
Project: New Asset	Ron Harborne Oval - Construction of new field	E3.3	Engineering	Pitch completed. To be available for use in summer FY17/18	100	Completed		Ron Harborne Oval - New Field - Completion of the project on time and on budget - 2016/17
Project: New Asset	Ron Harborne Oval – Provision of design works for fence and new field	E3.3	Engineering	Budget for materials. Awaiting confirmation of 'in kind' commitment from Cricket Clubs	40	Commenced		Ron Harborne Oval – Fence and new field design works – Completion of the project on time and on budget – 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
General Operations	Provide design works for upgrades to Ron Harborne Oval	L5.3	Engineering	Land tenure issues being worked through at the present time	45	Commenced		Ron Harborne Oval design works completed - 2016/17
Project: New Asset	Development of South Moree Sports Facility	E3.3	Engineering	Stage 1 Civil works consisting of sports field, clubhouse foundation, vehicle parking, access track, security fencing, field fencing and the majority of the field lighting system completed by 31/12/16	90	Commenced		South Moree Sports Facility - Completion of the project on time and on budget - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Swimming Pools								
Asset Management	Undertake asset maintenance activities in relation to Boomi Pool	L5.4	Planning & Community Development	Asset Management Plan still being developed	0	Not Yet Started		All scheduled maintenance for Boomi Pool undertaken in accordance with Asset Management Plans - 2016/17
Asset Management	Undertake asset maintenance activities in relation to Moree Artesian Aquatic Centre	L5.4	Executive	Asset Management Plan still being developed	0	Not Yet Started		All scheduled maintenance for MAAC undertaken in accordance with Asset Management Plans - 2016/17
Asset Management	Undertake assets maintenance activities in relation to Mungindi Pool	L5.4	Planning & Community Development	Asset Management Plan still being developed	0	Not Yet Started		All scheduled maintenance for Mungindi Pool undertaken in accordance with Asset Management Plans - 2016/17
Community Service Obligation	Provision of municipal pool operations at Mungindi	S4.2	Corporate Services	Opening hours for the Mungindi Pool were maintained in Quarter 2	50	Compliant		Mungindi Pool opening hours maintained at all times - 2016/17
Community Service Obligation	Contribution made to fund the municipal pool operations at the Boomi Pool pursuant to Funding Agreement	S4.2	Corporate Services	The Boomi Pool continues to satisfy the requirements of its agreement and had received their funding allocation for Quarter 2	50	Compliant		Terms of Boomi Funding Agreement satisfied - 2016/17
Community Service Obligation	Contribution made to fund the municipal pool operations at the Moree Artesian Aquatic Centre pursuant to Funding Agreement	S4.2	Executive	Both parties have satisfied terms of Funding Agreement. \$300,000 contribution made to MAAC	50	Compliant		Terms of MAAC Funding Agreement satisfied - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Parks and Gardens								
General Operations	Maintenance of Moree ANZAC Park	E3.3	Engineering	Park area is checked 5 days per week	50	Commenced	●	Full maintenance budget for Moree ANZAC Park expended - 2016/17
General Operations	Maintenance of Moree Gateway	L5.4	Engineering	Ongoing	50	Commenced	●	Full maintenance budget for Moree Gateway expended - 2016/17
General Operations	Maintenance of Shire parks and gardens	E3.3	Engineering	Ongoing full maintenance activities undertaken	50	Commenced	●	Full maintenance budget for open space activities expended - 2016/17
General Operations	Maintenance of Shire parks and gardens	E3.3	Engineering	New service level adopted in FY16/17. No weekend CBD cleaning or at Rocket Park, Apex Park, Skate Park	50	Commenced	●	Quarterly report to Council on high litter "hot spots" in parks and gardens and verge mowing (currently under contract) - 2016/17
General Operations	Review Draft Parks Master Plan 2011 for endorsement and adoption	E3.3	Engineering	Currently under review, working with Planning and Community Development to ensure a holistic plan is developed	60	Commenced	●	Revised Parks Master Plan adopted - 2016/17



SEWERAGE SERVICES

Directors/Manager Water and Waste Manager - David Wolfenden

Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Sewerage Services							
General Operations	Deliver effluent to leasehold customers	S4.2	Water & Waste	All effluent disposed of pursuant to contractual arrangements	50	Compliant	100% effluent reuse land disposal - 2016/17
Planned Maintenance	Maintain sewer network	S4.2	Water & Waste	No interruptions to community members; asset maintenance works currently being undertaken following condition assessments	50	Compliant	At least 95% of the time there is no more than 46 network failures per 100km of main - 2016/17
Compliance	Complete Annual EPA Report	L5.1	Water & Waste	Report due 31/01/17	50	Commenced	Completion of Annual EPA Report on time - 2016/17
Program: Asset Renewal	Engineering Driven Urban Road Projects - Sewer Main Renewal	L5.3	Water & Waste	No applicable project for this Quarter	0	Not due to Start	Completion of Engineering Driven Urban Road - Sewer Main Renewal program on time and on budget - 2016/17
Compliance	Comply with NSW Office of Water reporting requirements	L5.1	Water & Waste	Performance target satisfied	100	Completed	Completion of NSW Office of Water reports on time - 2016/17
Project: Asset Renewal	Sewer Pump Station Electrical switch gear and telemetry renewals	L5.3	Water & Waste	Three large switchboards to be replaced only. Awaiting progress claims for work carried out	60	Commenced	Completion of Sewer Pump Station Electrical renewals on time and on budget - 2016/17
Project: Strategy Development	Prepare Strategic Business Plan	L5.3	Water & Waste	External consultants to be engaged	0	Not Yet Started	Completion of Sewer Strategic Business Plan on time and on budget - 2016/17
Project: New Asset	Mobile Emergency Backup Generator	L5.3	Water & Waste	Specifications under review	5	Commenced	Completion of the Emergency Generator project on time and on budget - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Program: Asset Renewal	Engineering Driven Urban Road Projects - Sewer Main Upgrades	L5.3	Water & Waste	No applicable project for this Quarter	0	Not due to Start		Completion of the Engineering Driven Urban Road - Sewer Main Upgrade program on time and on budget - 2016/17
Project: New Asset	Automatic Meter Reading - Effluent Meters	L5.3	Water & Waste	Not due for commencement until 1/01/17	0	Not due to Start		Completion of the installation of effluent meters on time and on budget - 2016/17
Project: Asset Upgrade	Moree Sewerage Treatment Plant CCTV	L5.4	Water & Waste	Part of a schedule of works to be undertaken by external consultants. External consultants have been engaged but other works to be completed prior to these works (for example, telemetry)	0	Not Yet Started		Completion of the Moree Sewerage Treatment Plant CCTV on time and on budget - 2016/17
Project: New Asset	Moree Sewerage Treatment Plant land acquisition	L5.3	Water & Waste	Potential native title claim over land; council working through negotiations	5	Commenced		Completion of the Moree Sewerage Treatment Plant land acquisition on time and on budget - 2016/17
Project: Asset Upgrade	Moree Sewerage Treatment Plant Pre-Treatment Aerators	L5.3	Water & Waste	Project deferred until FY17/18	0	Not due to Start		Completion of the Moree Sewerage Treatment Plant Pre-treatment Aerators on time and on budget - 2016/17
Project: Strategy Development	Prepare Recycled Water Management Plan	L5.3	Water & Waste	Not due for commencement until 1/04/17	0	Not due to Start		Completion of the preparation of recycled water management plan on time and on budget - 2016/17
Project: Asset Renewal	Mungindi Sewer Treatment Plant	L5.3	Water & Waste	Project deferred until FY17/18	0	Not due to Start		Completion of the renewal works at Mungindi Sewerage Treatment Plant on time and on budget - 2016/17
Project: Asset Upgrade	Moree Sewerage Treatment Plant Trade Waste Facility Upgrade	L5.3	Water & Waste	Awaiting delivery of equipment for installation during Quarter 3	60	Commenced		Completion of the upgrade to the Moree Sewerage Treatment Plant Trade Waste facility on time and on budget - 2016/17
Project: Asset Renewal	Effluent Reuse System - Valve Replacement	L5.3	Water & Waste	Works completed in conjunction with Anne Street Pump Station. Minor maintenance works required rather than full valve replacement	100	Completed		Completion of Valve Replacement for Effluent System on time and on budget - 2016/17
Project: Asset Renewal	Anne Street Sewerage Pump Station works	L5.3	Water & Waste	Contractors have commenced works and identified further works	50	Commenced		Completion of works at Anne St Sewerage Pump Station on time and on budget - 2016/17



Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Project: New Asset	Cooee Street Sewerage Pump Station works	L5.3	Water & Waste	Not due for commencement until 1/01/17	0	Not due to Start		Completion of works at Cooee St Sewerage Pump Station on time and on budget - 2016/17
Program: Asset Renewal	Boggabilla Pressure Sewer (Barnes Units)	L5.3	Water & Waste	Proactive preparation undertaken to commence replacement program	50	Commenced	●	Completion of Year 1 of Boggabilla Pressure Sewer program on time and on budget - 2016/17
Program: Asset Renewal	Sewer Pump Station Repairs	L5.4	Water & Waste	Condition assessments completed in Quarter 1 with prioritisation of works currently being undertaken	35	Commenced	●	Completion of Year 1 of Pump Station repair program on time and on budget - 2016/17
Program: Asset Renewal	Manhole Lids and Surrounds	L5.3	Water & Waste	Order for materials has been placed for second half of FY16/17	20	Commenced	●	Completion of Year 1 of renewal of manhole lids and surrounds program on time and on budget - 2016/17
Program: Asset Renewal	Sewer Rising Main Renewal	L5.3	Water & Waste	Project deferred until FY17/18	0	Not due to Start		Completion of Year 1 of sewer rising main renewal program on time and on budget - 2016/17
Program: Asset Renewal	Manhole Relining	L5.3	Water & Waste	Works have commenced on 10 manholes out of 22	40	Commenced	●	Completion of Year 1 of the manhole relining program on time and on budget - 2016/17
Program: Asset Renewal	Sewer Main Relining	L5.3	Water & Waste	Scheduled for second half of FY16/17, with tenders likely to be called in Quarter 3	0	Not due to Start		Completion of Year 1 of the sewer main relining program on time and on budget - 2016/17
Project: Strategy Development	Finalise Developer Servicing Plan	L5.3	Water & Waste	External consultants to be engaged	0	Not Yet Started	●	Finalisation of the Sewer Developer Servicing Plan on time and on budget - 2016/17
Planned Maintenance	Maintain pump stations	S4.2	Water & Waste	Service delivered at agreed service level	50	Compliant	●	Maintain operation of available service - 2016/17
Planned Maintenance	Maintain sewer network	S4.2	Water & Waste	Service delivered at agreed service level	50	Compliant	●	Maintain operation of available sewer service - 2016/17
Planned Maintenance	Maintain Sewer Treatment Plants	S4.2	Water & Waste	Service delivered at agreed service level	50	Compliant	●	Meet EPA guidelines at least 95% of the time - 2016/17
Planned Maintenance	Maintain asset registers	L5.4	Water & Waste	Condition assessments undertaken and completed in relation to just under half of sewer network, with remaining half to be completed in FY16/17. Advice received indicates that external revaluation of these assets required prior to 30/06/17 (approx. \$100,000)	50	Commenced	●	Undertake condition assessments of all sewer assets every 5 years 2016/17







Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Project: New Asset	Moree - Sewerage Treatment Plant Inlet Automation	L5.4	Water & Waste	New Project for Quarter 3	0	Not due to Start		Completion of the Moree STP Inlet Automation project on time and on budget - NQ2 - 2016/17
Project: Strategy Development	Revaluation of Sewer Assets	L5.4	Water & Waste	New Project for Quarter 3	0	Not due to Start		Completion of revaluation of sewer assets - NQ2 - 2016/17





TRANSPORT


Directors/Manager Director of Engineering - Ian Dinham

Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Local and Regional Roads (including kerb and guttering)							
Asset Management	Local - Sealed Rural Roads - General Maintenance	Ec2.1	Engineering	For Quarter 2, no local sealed rural roads closed for more than 5 days	50	Compliant	● <7% of local sealed rural road network closed to traffic for more than 5 days per year - 2016/17
Asset Management	Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program	Ec2.1	Engineering	No road closures	50	Compliant	● <7% of local unsealed rural road network closed to traffic for more than 5 days per year - 2016/17
General Operations	Assess oversize/overmass applications and issue permits as required	S1.1	Engineering	All permits issued within an expedient timeframe and has been so acknowledged nationally	50	Compliant	● All oversize/overmass permits issued within statutory timeframes (28 days) - 2016/17
General Operations	Assess restricted access vehicle applications for RAV and higher mass limits	S1.1	Engineering	All applications were issued within statutory timeframes	50	Compliant	● All restricted access vehicle applications assessed within statutory timeframes - 2016/17
Asset Management	Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program	Ec2.1	Engineering	SR1 and SR15 completed and part of SR14. Further works to be completed in Quarter 4	40	Commenced	● At least 17km of gravel resheeting at critical access points - 2016/17
Asset Management	Kerb and Guttering	Ec2.1	Engineering	Program ongoing	40	Commenced	● At least 2.5km of new kerb and guttering constructed - 2016/17
Asset Management	Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program	Ec2.1	Engineering	Half of the program completed	50	Commenced	● At least 3,500km of roads graded - 2016/17
Asset Management	Local - Sealed Rural Roads - General Maintenance	Ec2.1	Engineering	Program on track	50	Commenced	● At least 684km of maintenance works undertaken - 2016/17







Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Asset Management	Local - Sealed Rural Roads - General Maintenance	Ec2.1	Engineering	At least 75% of local sealed road network at least Condition 3	50	Compliant		At least 75% of local sealed rural road network classified as being Condition 3 - 2016/17
Asset Management	Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program	Ec2.1	Engineering	Service delivered at agreed service level	50	Completed		At least 75% of local unsealed rural road network classified as being Condition 3 - 2016/17
Asset Management	Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program	Ec2.1	Engineering	Awaiting design works but locations have been identified (proposal for SR6 for 5 causeways)	15	Commenced		Completion of causeway/washout upgrade program - 2016/17
Project: Asset Upgrade	Mosquito Creek Road Intersection Widening	Ec2.1	Engineering	Two culverts and intersection widening completed. Awaiting powerline design approvals (likely Quarter 3)	30	Commenced		Completion of Mosquito Creek Road Widening - NPQ1 - 2016/17
Project: Asset Upgrade	Local - Sealed - Rural - Croppa Creek Road SR134 12.3-12.51kms	Ec2.1	Engineering	Commenced in FY14/15. Completed in Quarter 1	100	Completed		Croppa Creek Road SR134 12.3-12.51kms completed - 2014/15
Project: Asset Upgrade	Local - Sealed - Rural - Croppa Creek Road SR134 20.78-20.95kms	Ec2.1	Engineering	Commenced in FY14/15. Completed in Quarter 1	100	Completed		Croppa Creek Road SR134 20.78-20.95km completed - 2014/15
Project: Asset Upgrade	Local - Sealed - Rural - Croppa Creek Road SR134 22.45-22.68kms	Ec2.1	Engineering	Commenced in FY14/15. Completed in Quarter 1	100	Completed		Croppa Creek Road SR134 22.45-22.68kms completed - 2014/15
Project: Asset Upgrade	Local - Sealed Rural: SR101 Terry Hie Hie 46.46-47.01kms	Ec2.1	Engineering	Not due for commencement until 1/02/17	0	Not due to Start		Local - Sealed Rural - SR101 46.46-47.01kms - Completion of the project on time and on budget - 2016/17
Project: Asset Upgrade	Local - Sealed Rural: SR110 Berrigal Ck - 13.90-14.40kms	Ec2.1	Engineering	Not due for commencement until 1/04/17	0	Not due to Start		Local - Sealed Rural - SR110 Berrigal Ck - 13.90-14.40kms - Completion of the project on time and on budget - 2016/17
Project: Asset Upgrade	Local - Sealed Rural: SR110 Berrigal Ck - 6.83-8.11kms	Ec2.1	Engineering	Not due for commencement until 1/05/17	0	Not due to Start		Local - Sealed Rural - SR110 Berrigal Ck - 6.83-8.11kms - Completion of the project on time and on budget - 2016/17
Project: Asset Upgrade	Local - Sealed Rural: SR111 Mellburra	Ec2.1	Engineering	Not due for commencement until 1/02/17	0	Not due to Start		Local - Sealed Rural - SR111 Mellburra - Completion of the project on time and on budget - 2016/17






Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Project: Asset Upgrade	Local - Sealed Rural: SR120 Rosedale	Ec2.1	Engineering	Commenced in Dec 16 and to be completed in Quarter 3	45	Commenced		Local - Sealed Rural - SR120 Rosedale - Completion of the project on time and on budget - 2016/17
Project: Asset Upgrade	Local - Sealed Rural: SR172 Penneys Road	Ec2.1	Engineering	Not due for commencement until 1/04/17	0	Not due to Start		Local - Sealed Rural - SR172 Penneys Road - Completion of the project on time and on budget - 2016/17
Project: Asset Upgrade	Local - Sealed Urban: Bolwarra Estate - drainage maintenance	Ec2.1	Engineering	Completed in Jul 16	100	Completed		Local - Sealed Urban: Bolwarra Estate - Completion of the project on time and on budget - 2016/17
Project: Asset Renewal	Local - Sealed Urban: Generoi Street - Pallamallawa 0.15-0.42kms	Ec2.1	Engineering	Not due for commencement until 1/01/17	0	Not due to Start		Local - Sealed Urban: Generoi St - Completion of the project on time and on budget - 2016/17
Project: Asset Upgrade	Local - Sealed Urban: Gosport St - Moree - Thompson to Bypass junction	Ec2.1	Engineering	Not due for commencement until 1/02/17	0	Not due to Start		Local - Sealed Urban: Gosport St - Completion of the project on time and on budget - 2016/17
Project: Asset Upgrade	Local - Sealed Urban: Maude St - Moree - Downer to James	Ec2.1	Engineering	Physical works of project completed in Dec 16 with remitting of invoices being currently finalised	100	Completed		Local - Sealed Urban: Maude St - Completion of the project on time and on budget - 2016/17
Project: Asset Renewal	Local - Sealed Urban: Merriwa Street - Boggabilla 0.0-0.46kms	Ec2.1	Engineering	Physical works of project completed in Quarter 2 with remitting of invoices currently being finalised	100	Completed		Local - Sealed Urban: Merriwa St - Completion of the project on time and on budget - 2016/17
Project: Asset Renewal	Local - Sealed Urban: Millie Street - Gurley 0.0-0.47kms	Ec2.1	Engineering	Physical works of project completed in Quarter 2 with remitting of invoices currently being finalised	100	Completed		Local - Sealed Urban: Millie Street Gurley - Completion of project on time and on budget - 2016/17
Project: Asset Renewal	Local - Sealed Urban: North Street - Ashley 0.0-0.45kms	Ec2.1	Engineering	Not due for commencement until 1/01/17	0	Not due to Start		Local - Sealed Urban: North St Ashley - Completion of the project on time and on budget - 2016/17
Project: Asset Upgrade	Local - Sealed Urban: St George St - Mungindi - sealing shoulders	Ec2.1	Engineering	Completed in Jul 16	100	Completed		Local - Sealed Urban: St George St - Completion of the project on time and on budget - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Project: Asset Upgrade	Local - Sealed Urban: Town Entrance Improvements	S4.2	Engineering	No applicable projects for this Quarter	0	Not due to Start		Local - Sealed Urban: Town Entrance Improvements - Completion of the project on time and on budget - 2016/17
General Operations	Provide temporary road closure information through myroadsinfo	S1.1	Engineering	Service delivered at agreed service level	50	Compliant		Notice is provided to the driving public on myroadsinfo for 100% of temporary road closures - 2016/17
Project: Asset Renewal	Regional - MR507 Rehabilitation	Ec2.1	Engineering	Physical works of project completed in Quarter 2 with remitting of invoices currently being finalised	100	Completed		Regional - MR507 - Completion of the project on time and on budget - 2015/16
Project: Asset Renewal	Regional - MR507 Rehabilitation	Ec2.1	Engineering	Not due for commencement until 1/04/17	0	Not due to Start		Regional - MR507 - Completion of the project on time and on budget - 2016/17
Program: Asset Renewal	Local - Sealed - Reseal Program	Ec2.1	Engineering	Preparation for reseal program completed with program to commence 28/10/16. Likely to be completed Mar 17/Apr 17	15	Commenced		Reseal program local rural sealed roads completed - 2016/17
Program: Asset Renewal	Regional - Sealed - Reseal Program	Ec2.1	Engineering	Program commenced. One reseal yet to be completed	80	Commenced		Reseal program regional sealed roads completed - 2016/17
Project: Asset Upgrade	Local - Sealed Rural: Tapscott Road - Freight Route Upgrade	Ec2.1	Engineering	Not due for commencement until 1/03/17	0	Not due to Start		Tapscott Freight Route Upgrade completed - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Bridges								
General Operations	Plan maintenance work for bridges based on identified priorities	L5.4	Engineering	Audits continuing and data to be analysed	15	Commenced		Design life replacement program established - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Parking Areas								
Asset Management	Maintain Council car parks	L5.4	Engineering	Service delivered at agreed service level (inspected 5 days per week)	50	Compliant		All car parks inspected annually - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Footpaths and Cycleways								
Grant Funding	Develop and submit grant funding applications to Roads and Maritime Services in relation to shared pathways	S4.2	Engineering	Awaiting notification of success of grant applications	100	Completed		At least 2 grant funding applications made in relation to shared pathways - 2016/17
Project: New Asset	Construction of new pathways	S4.2	Engineering	Adelaide St works commenced	95	Commenced		At least 360m of new shared pathways constructed - 2016/17
Asset Management	Undertake regular inspections and maintenance of footpaths and cycleways	L5.4	Engineering	Works commenced outside the Gallery, with further works in the second half of the financial year	25	Commenced		At least 76,900m2 of pathways maintained - 2016/17
Project: New Asset	Shared pathway: Adelaide St - Chester St to Boston Street	S4.2	Engineering	Project to be finalised early in Quarter 3	80	Commenced		Completion of the Adelaide St shared pathway on time and on budget - 2016/17
Project: New Asset	Shared pathway: Gwydir St - MacKenzie to Boundary St	S4.2	Engineering	Awaiting resolution of powerpole issues	80	Commenced		Completion of the Gwydir St shared pathway on time and on budget - 2016/17
Asset Management	Undertake regular inspections and maintenance of footpaths and cycleways	L5.4	Engineering	Routine inspections undertaken	50	Commenced		One third of footpaths and cycleways inspected annually - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Aerodromes								
General Operations	Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards	L6.2	Engineering	The 3 breaches expected to be cleared in Quarter 2 have been cleared. The last non conformance is still scheduled for completion in Quarter 3	50	Compliant		100% compliance with regulatory requirements for operation of Moree Regional Airport - 2016/17
Project: New Asset	Installation of Automatic Security Gate	L6.1	Engineering	Waiting on quotation from supplier	10	Commenced		Completion of the Installation of Airport Security Gate on time and on budget - 2016/17
Project: Asset Upgrade	Upgrades to drainage, lighting and pavement at Moree Regional Airport	S4.2	Engineering	Drainage and lighting consultants have been finalising designs for lighting and drainage prior to calling for tenders	30	Commenced		Completion of the Moree Regional Airport upgrade project on time and on budget - 2016/17
General Operations	Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards	L6.2	Engineering	Once Dec 16 statistics are received, they will be distributed in early Jan 17	50	Commenced		Quarterly landing statistics provided - 2016/17
General Operations	Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards	L6.2	Engineering	No safety issues preventing aircraft from utilising the runway	50	Commenced		Runway in a safe working condition - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
RMS Works								
General Operations	Construct RMS Ordered works in accordance with designs - 2016/17	L5.3	Engineering	Works completed as requested	23	Commenced	●	All RMS ordered works completed on time and on budget - 2016/17
General Operations	Construct RMS routine maintenance works in accordance with designs	L5.3	Engineering	Works being undertaken in accordance with RMS Contractual arrangements. Recognised as one of the best performers in the Western Region	50	Commenced	●	All RMS routine maintenance works completed on time and on budget - 2016/17










WATER SUPPLIES

Directors/Manager

Water and Waste Manager - David Wolfenden

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Legislative Requirements								
Compliance	Comply with NSW Office of Water reporting requirements	L5.1	Water & Waste	Performance target satisfied	100	Completed	●	Completion of NSW Office of Water reports on time - 2016/17
Compliance	Ensure the Shire's drinking water quality satisfies NSW Health drinking water quality standards	E2.3	Water & Waste	Service delivered at agreed service level	50	Compliant	●	Meets drinking water quality standards 100% of the time - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Infrastructure Maintenance and Management								
Planned Maintenance	Maintain water supply bores and treatment	S4.3	Water & Waste	Service delivered at agreed service level	50	Compliant		At least 95% of the time there is adequate water supply available to users - 2016/17
Planned Maintenance	Maintain water treatment plants in all towns	S4.3	Water & Waste	Service delivered at agreed service level	50	Compliant		At least 95% of the time there is adequate water supply available to users - 2016/17
Planned Maintenance	Maintain reticulation network in all towns	S4.2	Water & Waste	Service delivered at agreed service level	50	Compliant		At least 95% of the time there is no more than 49 network failures per 100km of main - 2016/17
Project: Asset Upgrade	Replacement of roof on clear water tank at Pallamallawa Bore Site	L5.3	Water, Sewer & Waste	Design works currently being undertaken externally	20	Commenced		Completion of roof replacement project - NQ1 2016/17
Project: New Asset	Adelaide Street Reservoir Land Acquisition	L5.3	Water & Waste	Internal discussions in relation to process of creating an easement in conjunction with consolidation of related real property ongoing	15	Commenced		Completion of the Adelaide Street Reservoir Land Acquisition on time and on budget - 2016/17
Project: Asset Upgrade	Albert Street Water Main	L5.3	Water & Waste	Investigative works being undertaken In Quarters 3 and 4 with majority of expenditure deferred to FY17/18	0	Not due to Start		Completion of the Albert Street Water Main project on time and on budget - 2016/17
Project: New Asset	Ashley Potable Water Supply	L5.3	Water & Waste	Feasibility study by independent hydrogeologist and concept design (including water source investigation)	10	Commenced		Completion of the Ashley Potable Water supply project on time and on budget - 2016/17
Project: New Asset	Automatic Water Meter Reading Project	L5.3	Water & Waste	Not due for commencement until 1/01/17	0	Not due to Start		Completion of the Automatic Water Meter Reading project on time and on budget - 2016/17
Project: New Asset	Biniguy Potable Water Supply	L5.3	Water & Waste	Works not yet commenced	0	Not Yet Started		Completion of the Biniguy Potable Water supply project on time and on budget - 2016/17
Project: Asset Upgrade	Boggabilla Water Treatment Plant	L5.3	Water & Waste	Project deferred until FY17/18	0	Not due to Start		Completion of the Boggabilla Water Treatment Plant on time and on budget - 2016/17
Project: New Asset	Boggabilla to Toomelah Pipeline	L5.3	Water & Waste	Tenders currently being called for	25	Commenced		Completion of the Boggabilla-Toomelah bi-directional pipeline project on time and on budget - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Project: Asset Upgrade	Boonery Road Water Main Upgrade	L5.3	Water & Waste	Not due for commencement until 1/01/17	0	Not due to Start		Completion of the Boonery Road Water Main upgrade on time and on budget - 2016/17
Program: Asset Renewal	Bore Head Water Meters	L5.3	Water & Waste	Procurement for materials being sourced	15	Commenced		Completion of the Bore Head Water Meters Program on time and on budget - 2016/17
Project: Asset Renewal	Design Works for Mungindi Water Treatment Works	L5.3	Water & Waste	Preliminary works have been undertaken to ensure water delivery to residents	25	Commenced		Completion of the design works for Mungindi Water Treatment Works on time and on budget - 2016/17
Project: Strategy Development	Finalise Developer Servicing Plan	L5.3	Water & Waste	External consultants to be engaged	0	Not Yet Started		Completion of the Developer Servicing Plan on time and on budget - 2016/17
Project: Asset Upgrade	Drummond Street Water Main	L5.3	Water & Waste	Investigations being undertaken. Majority of works to be undertaken next financial year and budget variation reflects this	0	Not Yet Started		Completion of the Drummond Street Water Main project on time and on budget - 2016/17
Project: Asset Upgrade	Investigate and design new alignment 100mm - Edward Street water	L5.3	Water & Waste	Not due for commencement until 1/01/17	0	Not due to Start		Completion of the Edward Street water project on time and on budget - 2016/17
Program: Asset Upgrade	Engineering Driven Urban Road Program - Upgrades	L5.3	Water & Waste	No applicable project for this Quarter	0	Not due to Start		Completion of the Engineering Driven Urban Road Program - Upgrades on time and on budget - 2016/17
Program: Asset Renewal	Engineering Driven Urban Road Project - Renewals	L5.3	Water & Waste	No applicable project for this Quarter	0	Not due to Start		Completion of the Engineering Driven Urban Road Project - Renewals on time and on budget - 2016/17
Program: Asset Renewal	Fire Hydrant Renewals	L5.3	Water & Waste	Not due for commencement until 1/04/17	0	Not due to Start		Completion of the Fire Hydrant Renewal Program on time and on budget - 2016/17
Project: Asset Upgrade	Gurley Elevated Tank	L5.3	Water & Waste	Project deferred to FY17/18	0	Not due to Start		Completion of the Gurley Elevated Tank project on time and on budget - 2016/17
Project: New Asset	Halls Creek Water Infrastructure	L5.3	Water & Waste	Exploratory investigations continuing	10	Commenced		Completion of the Halls Creek Water Infrastructure project on time and on budget - 2016/17
Project: New Asset	Mungindi Water Treatment Plant - Roof Installation	L5.3	Water & Waste	Project deferred until FY17/18	0	Not due to Start		Completion of the Installation of Roof at the Mungindi Water Treatment Plant on time and on budget - 2016/17

Activity	Actions	Outcome	Department	Commentary	% Complete	Status		Performance Target
Project: New Asset	Installation of Water Treatment Plant Alarms	L5.3	Water & Waste	Preliminary investigations have been undertaken	10	Commenced		Completion of the installation of Water Treatment Plant Alarms on time and on budget - 2016/17
Project: Asset Renewal	Rehabilitation of Reservoirs Contracts	L5.3	Water & Waste	Project subject to contractual arrangements between Council, a third party and Public Works. Works deferred until FY17/18	0	Not due to Start		Completion of the rehabilitation of reservoirs project on time and on budget - 2016/17
Program: Asset Renewal	Stop Valve Renewals	L5.3	Water & Waste	Not due for commencement until 1/04/17	0	Not due to Start		Completion of the Stop Valve Renewal Program on time and on budget - 2016/17
Project: Strategy Development	Prepare Strategic Business Plan	L5.3	Water & Waste	External consultants to be engaged	0	Not Yet Started		Completion of the Strategic Business Plan on time and on budget - 2016/17
Project: Asset Upgrade	Sunnyside Water Main Upgrade	L5.3	Water & Waste	Not due for commencement until 1/01/17	0	Not due to Start		Completion of the Sunnyside Water Main Upgrade on time and on budget - 2016/17
Program: Asset Renewal	Water Main Renewal Program	L5.3	Water & Waste	Awaiting finalisation of condition assessments	0	Not Yet Started		Completion of the Water Main Renewal Program on time and on budget - 2016/17
Project: Asset Upgrade	Upgrade Water Main - Evergreen Road to Bartons Plains Road	L5.3	Water & Waste	Project to be deferred until FY17/18	0	Not due to Start		Completion of the Water Main Upgrade - Evergreen Road project on time and on budget - 2016/17
Program: Asset Renewal	Water Meter Renewals	L5.4	Water & Waste	Will be undertaken on ongoing basis as part of the Quarterly meter reading	50	Commenced		Completion of the Water Meter Renewal program on time and on budget - 2016/17
Planned Maintenance	Maintain and read water meters	L2.2	Water & Waste	Undertaken for Quarter 2	50	Compliant		Read meters for quarterly billing - 2016/17
Planned Maintenance	Maintain asset registers	L5.4	Water & Waste	Procurement process to be undertaken in Quarter 3. Investigations presently indicating a variation will be required in Quarter 3 (>\$150,000). Advice received indicates that external revaluation of these assets required prior to 30/06/17 (approx. \$100,000)	5	Commenced		Undertake condition assessments of all water assets every 5 years - 2016/17
Project: Strategy Development	Revaluation of Water Assets	L5.4	Water & Waste	New Project for Quarter 3	0	Not due to Start		Completion of revaluation of water assets - NQ2 - 2016/17

Moree Plains Shire Council

Budget Review - Contracts & Other Expenses

Budget review for the quarter ended 31 December 2016

Contractor	Contract detail & purpose	Contract value	Commencement date	Duration of contract	Budgeted (Y/N)
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Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of \$50,000 whichever is lesser.
2. Contracts to be listed are those entered into during the quarter and have yet to be fully performed, excluding contractors that are on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.
4. Where a contract for services etc was not included in the budget, an explanation is to be given (or reference made to an explanation in another Budget Review Statement).

Moree Plains Shire Council

Budget Review - Consultancies and Legal Fees

Budget review for the quarter ended 31 December 2016

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies:	22,389.60	Y
Legal Fees:	737,821.72	Y

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Notes:

Where any expenses for Consultancy or Legal fees (including Code of Conduct expenses) have not been budgeted for, an explanation is to be given. Report on external expenses only (not internal expenses).

Moree Plains Shire Council

Budget Review Income & Expenses Statement - Consolidated

for the period ended 31 December 2016

	Original Budget 2016/2017	Approved Variations	Sept Qtr Variations	Revised Budget	#	Variations Requested	Projected Year end result	Actuals to 31/12/2016	%
Income from Continuing Operations									
Revenue:									
Rates & Annual Charges	28,466,379	-	(245,948)	28,220,431		-	28,220,431	28,300,013	100%
User Charges & Fees	12,998,741	-	-	12,998,741		47,000	13,045,741	5,818,873	45%
Interest & Investment Revenue	864,088	-	-	864,088		-	864,088	334,013	39%
Other Revenues	1,036,425	-	1,345,967	2,382,392		51,674	2,434,066	1,783,361	73%
Grants & Contributions provided for Operating Purposes	10,503,288	-	273,250	10,776,538		81,704	10,858,242	5,518,659	51%
Total Income from Continuing Operations	53,868,921	-	1,373,269	55,242,190		180,378	55,422,568	41,754,920	75%
Expenses from Continuing Operations									
Employee Benefits & On-Costs	18,616,035	-	(28,000)	18,588,035		(145,914)	18,442,121	6,894,643	37%
Borrowing Costs	3,308,461	-	-	3,308,461		(153,372)	3,155,089	1,199,800	38%
Materials & Contracts	14,970,355	323,633	757,875	16,051,863		600,048	16,651,911	9,124,014	55%
Depreciation & Amortisation	12,416,317	-	-	12,416,317		-	12,416,317	-	0%
Other Expenses	3,655,499	-	1,031,470	4,686,969		(24,894)	4,662,075	2,539,793	54%
Total Expenses from Continuing Operations	52,966,667	323,633	1,761,345	55,051,645		275,868	55,327,513	19,758,249	36%
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	902,254	(323,633)	(388,076)	190,545		(95,490)	95,055	21,996,671	
Grants & Contributions provided for Capital Purposes	26,999,271	-	(12,516,768)	14,482,503		-	14,482,503	741,244	5%
Net Operating Result for the Year	27,901,525	(323,633)	(12,904,844)	14,673,048		(95,490)	14,577,558	22,737,915	

Note: Variations requested for Income from Continuing Operations and Expenses from Continuing Operations are dealt with in the 2016/17 Operating Budget by Function attachment. Variations to Grants and Contributions for Capital Purposes are discussed on the following page.

Moree Plains Shire Council

Budgeted Review Statement of Cash Flows

for the period ended 30 June 2017

	Original Budget 2016/2017	Approved Variations	Sept Qtr Variations	Revised Budget	Variations Requested	Note	Projected Year End Result
Cash Flows from Operating Activities							
Receipts:							
Rates & Annual Charges	28,466,379	-	(245,948)	28,220,431	-		28,220,431
User Charges & Fees	12,998,741	-	-	12,998,741	47,000		13,045,741
Investment & Interest Revenue Received	864,088	-	-	864,088	-		864,088
Other	1,036,425	-	1,345,967	2,382,392	51,674		2,434,066
Grants & Contributions	37,502,559	-	(12,243,518)	25,259,041	81,704		25,340,745
Payments:							
Employee Benefits & On-Costs	(18,616,035)	-	28,000	(18,588,035)	145,914		(18,442,121)
Borrowing Costs	(3,308,461)	-	-	(3,308,461)	153,372		(3,155,089)
Materials & Contracts	(14,970,355)	(323,633)	(757,875)	(16,051,863)	(600,048)		(16,651,911)
Other	(3,655,499)	-	(1,031,470)	(4,686,969)	24,894		(4,662,075)
Net Cash provided (or used in) Operating Activities	40,317,842	(323,633)	(12,904,844)	27,089,365	(95,490)		26,993,875
Cash Flows from Investing Activities							
Receipts:							
Sale of Infrastructure, Property, Plant & Equipment	2,180,000	-	-	2,180,000	-		2,180,000
Payments:							
Purchase of Infrastructure, Property, Plant & Equipment	(54,463,995)	(2,753,753)	16,820,929	(40,396,819)	1,645,228		(38,751,591)
Net Cash provided (or used in) Investing Activities	(52,283,995)	(2,753,753)	16,820,929	(38,216,819)	1,645,228		(36,571,591)
Cash Flows from Financing Activities							
Receipts:							
Proceeds from Borrowings & Advances	10,138,000	-	(4,865,000)	5,273,000	(1,100,000)	1	4,173,000
Payments:							
Repayment of Borrowings & Advances	(2,620,400)	-	-	(2,620,400)	111,946	2	(2,508,454)
Net Cash Flow provided (used in) Financing Activities	7,517,600	-	(4,865,000)	2,652,600	(988,054)		1,664,546
Net Increase/(Decrease) in Cash & Cash Equivalents	(4,448,553)	(3,077,386)	(948,915)	(7,525,939)	561,684		(7,913,170)
plus: Cash & Cash Equivalents - beginning of year	22,788,727	-	4,317,739	22,788,727	-		22,788,727
Total Budgeted Cash, Cash Equivalents & Investments - end of year	18,340,174			15,262,788			14,875,557
Budgeted Unrestricted Cash	1,429,287						2,224,811

Variations Recommendations to Capital Income and Cashflow
for the period ended 31 December 2016

VARIATIONS TO CASHFLOW BUDGET

#	Variation Amount	Reason for variation
1	(1,100,000)	Reduction to proceeds from loans. This loan relates to the reservoir maintenance project which is to be deferred until FY17/18.
2	111,946	Reduction in loan principal repayments due to deferral of new loan draw downs until funds are required.

Key Performance Measures - Consolidated
for the period ended 30 June 2017

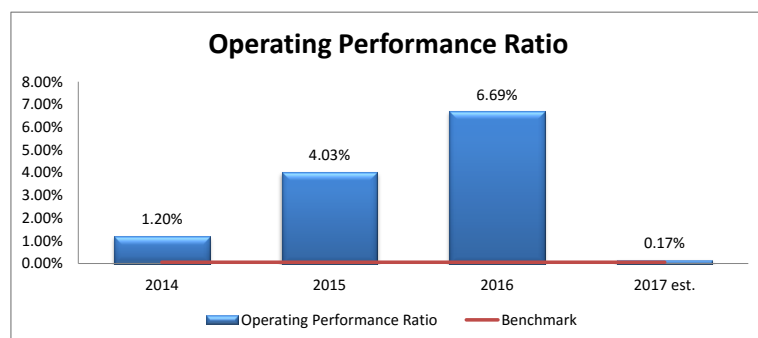
Net Operating Result before Grants and Contributions provided for Capital Purposes

Net Operating Result

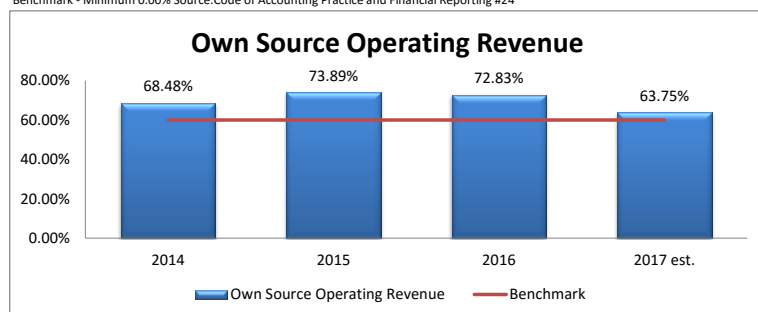
Unrestricted Cash

Capital Expenditure

Benchmark (where applicable)	Projected Year end Result	2015/16	2014/15	2013/14
>0	95,055	4,912,000	1,939,000	1,337,000
>0	14,577,558	9,979,000	5,807,000	4,169,000
	2,224,811	2,793,000	3,088,000	2,284,000
	38,751,591	28,747,000	25,699,000	27,123,000



Benchmark - Minimum 0.00% Source: Code of Accounting Practice and Financial Reporting #24



Benchmark - Minimum 60.00% Source: Code of Accounting Practice and Financial Reporting #24

OPERATING PERFORMANCE RATIO:

The operating performance ratio measures Council's achievement of containing operating expenditure within operating revenue.

CALCULATION METHOD:

$$\frac{\text{Operating Revenue (excl. Capital Grants and Contributions)} - \text{operating expenditure}}{\text{Operating Revenue (excl. Capital Grants and Contributions)}}$$

COMMENT:

The benchmark for this ratio is 0.00% - a break-even result. Based on the projected year end result for 2017 a consolidated operating surplus of \$95,055 will be achieved resulting in a positive operating performance ratio. This is a reduction of approximately \$800,000 on the original budget.

OWN SOURCE OPERATING REVENUE:

This ratio measures fiscal flexibility of Council and the degree of reliance on external funding sources such as operating grants and contributions.

CALCULATION METHOD:

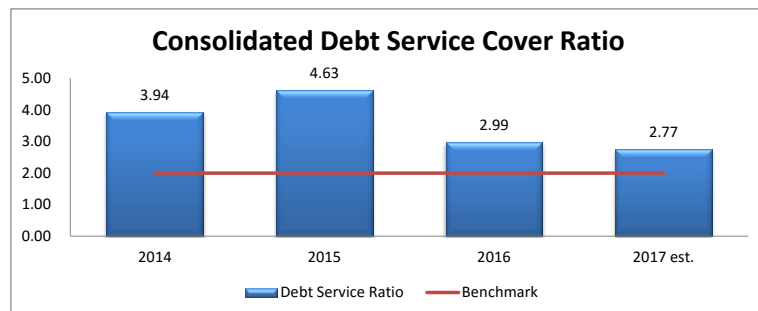
$$\frac{\text{Operating Revenue (excluding ALL Grants and Contributions)}}{\text{Total Operating Revenue}}$$

COMMENT:

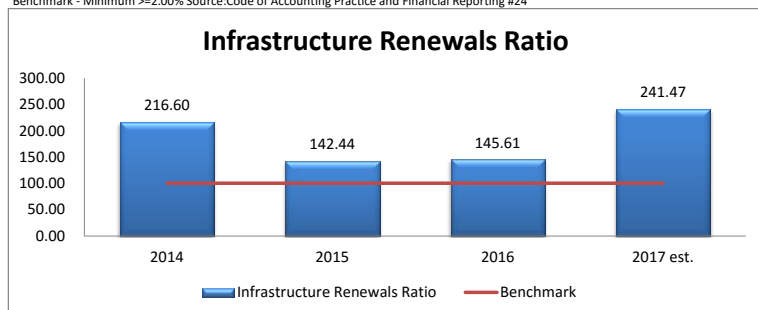
Based on the projected year end result for 2017 this ratio is expected to remain above the benchmark of 60%. The drop from previous year's is a direct result of the substantial grant funded projects included in the 2016/17 budget. As can be seen from previous years of 'normal' funding levels Council operates at a level comfortably above the benchmark.

Key Performance Measures - Consolidated

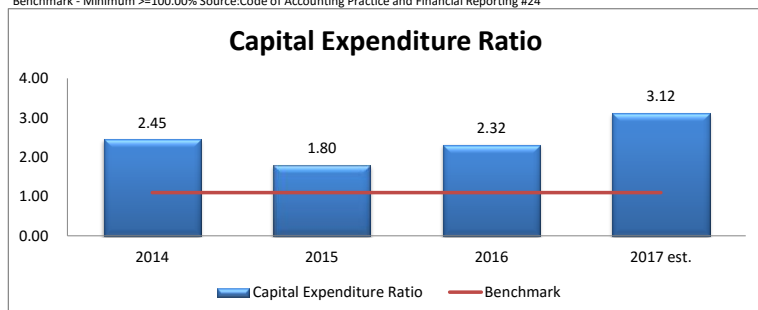
for the period ended 30 June 2017



Benchmark - Minimum $\geq 2.00\%$ Source: Code of Accounting Practice and Financial Reporting #24



Benchmark - Minimum $\geq 100.00\%$ Source: Code of Accounting Practice and Financial Reporting #24



Benchmark - Minimum $\geq 1.10\%$ Source: Code of Accounting Practice and Financial Reporting #24

DEBT SERVICE COVER RATIO:

The ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

CALCULATION METHOD:

Operating Result before capital excluding interest and depreciation

Principal repayments and borrowing costs

COMMENT:

Council's performance against this ratio has declined since 2015 as a result of payments made to reduce the Gateway line of credit. These payments are a reduction of debt and included in the ratio calculation. In 2016 the line of credit was reduced by \$2m. In the current year the budget includes a further reduction of \$1.3m. In conjunction with the servicing of Council's other debt this has seen the fall in performance against this ratio. There is a slight improvement on last quarter due to deferral of new loan draw downs.

INFRASTRUCTURE RENEWALS RATIO:

This ratio assesses the rate at which assets are being renewed relative to the rate which they are depreciating.

CALCULATION METHOD:

Asset renewals

Depreciation, amortisation and impairment

COMMENT:

This ratio is high as a result of significant capital renewal on sealed roads, sewer and water infrastructure. Significant work undertaken to address backlog work will see a spike in this ratio. The benchmark of 100 is based on the assumption assets are renewed at the same rate they are consumed/used up. There has been a slight reduction in this ratio on last quarter as a result of the variations requested this quarter reducing the capital renewals budget.

CAPITAL EXPENDITURE RATIO:

Assesses the rate at which Council is expanding its asset base through capital expenditure on both new assets and the replacement and renewal of existing assets.

CALCULATION METHOD:

Annual capital expenditure

Annual depreciation

COMMENT:

This ratio has seen a significant jump in the current year as a result of significant capital projects included in the current budget. There has been a slight reduction in this ratio on last quarter as a result of the variations requested this quarter reducing the capital budget.



2016/17 OPERATING BUDGET BY FUNCTION

Quarter 1: 1 October 2016 - 31 December 2016

Function or Activity	Original Budget			Adopted Variations			Note	Variations Requested		Projected Net Cost of Service Surplus/ (Deficit)	Net result as at 31/12/2016	%
	Income from Continuing Operations	Expenses from Continuing Operations	Net Operating Surplus/ (Deficit) before Grants & Contributions for Capital Purposes	Approved Variations	Sept Qtr Approved Variations	Revised Budget		Income variation	Expense variation			
Governance	-	1,087,302	(1,087,302)	-	(500,000)	(1,587,302)		-	-	(1,587,302)	(550,360)	35%
Administration	350,902	5,122,497	(4,771,595)	(13,500)	(11,000)	(4,796,095)	1	30,750	149,474	(4,914,819)	(1,256,599)	26%
Public Order and Safety												
Emergency Services	320,000	704,155	(384,155)		(94,985)	(479,140)		-	-	(479,140)	(257,286)	54%
Enforcement of Local Govt Regs	591,123	654,299	(63,176)		-	(63,176)	2	4,000	4,000	(63,176)	(76,503)	121%
Animal Control	44,000	355,010	(311,010)	-	5,000	(306,010)	3	-	46,075	(352,085)	(157,167)	45%
Other	-	88,616	(88,616)		(5,000)	(93,616)	4	-	3,000	(96,616)	(28,742)	30%
Total Public Order & Safety	955,123	1,802,080	(846,957)	-	(94,985)	(941,942)		4,000	53,075	(991,017)	(519,697)	52%
Health	-	264,182	(264,182)	-	-	(264,182)	5	-	(50,000)	(214,182)	(90,166)	42%

Function or Activity	Original Budget			Adopted Variations			Note	Variations Requested		Projected Net Cost of Service Surplus/ (Deficit)	Net result as at 31/12/2016	%
	Income from Continuing Operations	Expenses from Continuing Operations	Net Operating Surplus/ (Deficit) before Grants & Contributions for Capital Purposes	Approved Variations	Sept Qtr Approved Variations	Revised Budget		Income variation	Expense variation			
Environment												
Noxious Plants and Insect/Vermin Control	124,683	206,054	(81,371)	-	-	(81,371)		-		(81,371)	(9,890)	12%
Other Environmental Protection	510,000	709,936	(199,936)	(45,694)	-	(245,630)	6	-	(3,000)	(242,630)	13,462	-6%
Solid Waste Management	4,109,023	3,513,908	595,115	(5,000)	-	590,115	7	-	1,357	588,758	2,308,190	392%
Street Cleaning	-	467,800	(467,800)		-	(467,800)		-		(467,800)	(226,415)	48%
Drainage	-	493,000	(493,000)		-	(493,000)		-		(493,000)	(77,932)	16%
Stormwater Management	-	143,218	(143,218)		-	(143,218)		-		(143,218)	(60,340)	42%
Total Environment	4,743,706	5,533,916	(790,210)	(50,694)	-	(840,904)		-	(1,643)	(839,261)	1,947,074	-232%
Community Services and Education												
Aboriginal Services	1,379	202,056	(200,677)		-	(200,677)		-		(200,677)	(85,554)	43%
Administration & Education	122,819	171,346	(48,527)	-	22,620	(25,907)	8	54	6,000	(31,853)	(50,820)	160%
Social Protection (Welfare)	1,641	12,000	(10,359)	-	-	(10,359)	9	589	-	(9,770)	(6,584)	67%
Aged Persons and Disabled	-	29,636	(29,636)	-	-	(29,636)	10	-	10,000	(39,636)	(278)	1%
Childrens Services	1,323,312	1,207,401	115,911		-	115,911		-		115,911	31,807	27%
Community Development	53,961	363,750	(309,789)		-	(309,789)	11	3,481	350	(306,658)	(98,299)	
Total Community Services & Education	1,503,112	1,986,189	(483,077)	-	22,620	(460,457)		4,124	16,350	(472,683)	(209,729)	44%
Housing and Community Amenities												
Public Cemeteries	171,060	275,851	(104,791)		-	(104,791)	12	19,000	-	(85,791)	(46,372)	54%
Public Conveniences	-	73,373	(73,373)		-	(73,373)		-		(73,373)	(10,543)	14%
Street Lighting	100,000	325,000	(225,000)		-	(225,000)		-		(225,000)	(166,834)	74%
Town Planning	190,659	830,588	(639,929)		-	(639,929)	13	30,000	-	(609,929)	(226,557)	37%
Other Community Amenities	-	822,143	(822,143)		-	(822,143)		-		(822,143)	(270,781)	33%
Total Housing and Community Amenities	461,719	2,326,955	(1,865,236)	-	-	(1,865,236)		49,000	-	(1,816,236)	(721,087)	40%
Water Supplies	4,959,656	4,972,598	(12,942)	(37,000)	(153,450)	(203,392)	14	-	85,506	(288,898)	887,211	-307%

Function or Activity	Original Budget			Adopted Variations			Note	Variations Requested		Projected Net Cost of Service Surplus/ (Deficit)	Net result as at 31/12/2016	%
	Income from Continuing Operations	Expenses from Continuing Operations	Net Operating Surplus/ (Deficit) before Grants & Contributions for Capital Purposes	Approved Variations	Sept Qtr Approved Variations	Revised Budget		Income variation	Expense variation			
Sewerage Services	3,574,136	3,440,983	133,153	-	(155,000)	(21,847)	15	-	(15,904)	(5,943)	2,112,967	-35554%
Recreation and Culture												
Public Libraries	10,350	781,074	(770,724)	-	-	(770,724)	16	1,800		(768,924)	(481,120)	63%
Art Galleries	-	254,146	(254,146)		-	(254,146)		-		(254,146)	(93,548)	37%
Community Centres and Halls	14,281	351,158	(336,877)		-	(336,877)		-		(336,877)	(36,403)	11%
Other Cultural Services	-	278	(278)		-	(278)		-		(278)	-	0%
Sporting Grounds and Venues	-	786,074	(786,074)		-	(786,074)		-		(786,074)	(289,582)	37%
Swimming Pools	16,000	586,356	(570,356)		-	(570,356)		-	-	(570,356)	(181,660)	32%
MAAC Ltd	-	800,271	(800,271)		-	(800,271)	17	-	(14,562)	(785,709)	(536,306)	68%
Parks & Gardens (Lakes)	-	1,483,592	(1,483,592)	-	-	(1,483,592)		-		(1,483,592)	(720,181)	49%
Performing Arts Venues	-	-	-		-	-		-		-	-	0%
Other Sport and Recreation	-	130,102	(130,102)		-	(130,102)		-	-	(130,102)	(9,252)	7%
Total Recreation and Culture	40,631	5,173,051	(5,132,420)	-	-	(5,132,420)		1,800	(14,562)	(5,116,058)	(2,348,051)	46%
Mining, Manufacturing and Construction												
Building Control	97,000	139,082	(42,082)		-	(42,082)	18	48,000		5,918	28,084	475%
Other Mining, Manufacturing & Construction	-	1,887	(1,887)		-	(1,887)		-		(1,887)	6,903	-366%
Total Mining, Manufacturing and Const.	97,000	140,969	(43,969)	-	-	(43,969)		48,000	-	4,031	34,987	868%

Function or Activity	Original Budget			Adopted Variations			Note	Variations Requested		Projected Net Cost of Service Surplus/ (Deficit)	Net result as at 31/12/2016	%
	Income from Continuing Operations	Expenses from Continuing Operations	Net Operating Surplus/ (Deficit) before Grants & Contributions for Capital Purposes	Approved Variations	Sept Qtr Approved Variations	Revised Budget		Income variation	Expense variation			
Transport and Communication												
Urban Roads (UR) - Local	-	1,799,392	(1,799,392)		-	(1,799,392)		-		(1,799,392)	(532,054)	30%
Urban Roads - Regional	-	2,938	(2,938)		-	(2,938)		-		(2,938)	-	0%
Sealed Rural Roads (SRR) - Local	-	6,215,611	(6,215,611)	-	-	(6,215,611)		-		(6,215,611)	(586,963)	9%
Sealed Rural Roads - Regional	1,627,758	1,177,758	450,000	-	-	450,000		-		450,000	213,294	47%
Unsealed Rural Roads (URR) - Local	-	2,286,410	(2,286,410)	(176,663)	(315,800)	(2,778,873)		-	-	(2,778,873)	(1,140,940)	41%
Bridges on UR - Local	-	-	-	-	-	-		-		-	10,000	0%
Bridges on SRR - Local	-	87,987	(87,987)	-	-	(87,987)		-		(87,987)	(28,751)	33%
Bridges on Regional Roads	-	37,238	(37,238)	-	-	(37,238)		-		(37,238)	(15,857)	43%
Parking Areas	-	719	(719)	-	-	(719)		-		(719)	-	0%
Footpaths	-	253,163	(253,163)	-	-	(253,163)		-		(253,163)	(56,759)	22%
Aerodromes	638,974	448,365	190,609	-	(57,125)	133,484	19	-	3,000	130,484	98,452	75%
Other Transport & Communication	5,167,100	6,549,923	(1,382,823)	-	-	(1,382,823)	20	-	1,051	(1,383,874)	(1,067,312)	77%
Total Transport and Communication	7,433,832	18,859,504	(11,425,672)	(176,663)	(372,925)	(11,975,260)		-	4,051	(11,979,311)	(3,106,890)	26%
Economic Affairs												
Other Economic Affairs	669,607	2,256,440	(1,586,833)	(45,776)	-	(1,632,609)	21	42,704	49,521	(1,639,426)	(468,482)	29%
Total Economic Affairs	669,607	2,256,440	(1,586,833)	(45,776)	-	(1,632,609)		42,704	49,521	(1,639,426)	(468,482)	29%
Totals – Functions	24,789,424	52,966,666	(28,177,242)	(323,633)	(1,264,740)	(29,765,615)		180,378	275,868	(29,861,105)	(4,288,823)	14%
General Purpose Revenues⁽¹⁾	29,079,497	-	29,079,497	-	876,664	29,956,161		-	-	29,956,161	26,285,493	88%
NET OPERATING RESULT FOR YEAR	53,868,921	52,966,666	902,255	(323,633)	(388,076)	190,546		180,378	275,868	95,056	21,996,671	23141%



2016/17 OPERATING BUDGET BY FUNCTION

Quarter 2: 1 October 2016 - 31 December 2016

Variation recommendations - Operating Income and Expenses

#	Variation	Reason for variation
ADMINISTRATION		
1 Administration		
Income variation:		
a	28,000	Increase to revenue for additional payment received in relation to work required to administer the Emergency Services Property Levy
b	2,750	Increase to revenue for minor sundry income received.
	30,750	
Expense variation:		
a	20,000	Increase to expenditure relating to administration of the Emergency Services Property Levy.
b	56,000	Increase to expenditure for additional WHS requirements at Council's works depot.
c	93,474	Increase to expenditure for upgrade to Councils IT systems.
d	20,000	Increase to expenditure for postage of rate notices. A delay in the schedule for implementing electronic distribution has resulted in additional postage costs.
e	(40,000)	Decrease to expenditure relating to plant operations.
	149,474	
PUBLIC ORDER AND SAFETY		
2 Enforcement of Local Govt Regs		
Income variation:		
a	4,000	Increase to revenue for WOL RMS funding
	4,000	
Expense variation:		
a	4,000	Increase to expenditure for WOL legal fees.
	4,000	
3 Animal Control		
Expense variation:		
a	46,075	Increase to expenditure relating to engagement of contract ranger services.
	46,075	
4 Other		
Expense variation:		
a	3,000	Increase to expenditure relating to debt recovery for fines issued by Council rangers.
	3,000	

#	Variation	Reason for variation
HEALTH		
5 Health		
	Expense variation:	
a	(50,000)	Decrease to expenditure for position vacancy. Utilised to offset increased cost fo contract ranger services.
	(50,000)	
ENVIRONMENT		
6 Other Environmental Protection		
	Expense variation:	
a	(3,000)	Decrease to expenditure. Transfer from operating to capital budget for spent artesian water operations.
	(3,000)	
7 Solid Waste Management		
	Expense variation:	
a	1,357	Increase to expenditure for minor sundry expenditure.
	1,357	
COMMUNITY SERVICES AND EDUCATION		
8 Administration & Education		
	Income variation:	
a	54	Increase to revenue for sundry income received.
	54	
	Expense variation:	
a	6,000	Increase to expenditure for "Think the Drink" program. Project funded from reserves.
	6,000	
9 Social Protection (Welfare)		
	Income variation:	
a	589	Increase to revenue for sundry income received.
	589	
10 Aged Persons and Disabled		
	Expense variation:	
a	10,000	Increase to expenditure for development of Councils Disability Inclusion Action Plan required under the Disability Inclusion Act 2014.
	10,000	
11 Community Development		
	Income variation:	
a	3,481	Increase to revenue for Youth Council ticket sales.
	3,481	
	Expense variation:	
a	350	Increase to expenditure for community engagement resources required.
	350	

#	Variation	Reason for variation
HOUSING AND COMMUNITY AMENITIES		
12 Public Cemeteries		
Income variation:		
a	19,000	Increase to revenue for Interment fees
	19,000	
13 Town Planning		
Income variation:		
a	(10,000)	Decrease to revenue for DA fees. Number of DA applications continues to trend down.
b	40,000	Increase to revenue for s94A fees relating to one-off large scale development.
	30,000	
WATER SUPPLY		
14 Water Supplies		
Expense variation:		
a	35,000	Increase to expenditure for operators to attend recommended DPI water training
b	100,000	Increase to expenditure for cost associated with revaluation of water infrastructure assets as required by Australian Accounting Standard AASB 116 and the OLG.
c	(95,061)	Decrease to expenditure for interest on loans. This relates to a new loan which was budgeted to be drawn down during the year but will be deferred to June/July 2017 as funds are required.
d	45,567	Increase to expenditure for various operating and maintenance activities.
	85,506	
SEWERAGE SERVICES		
15 Sewerage Services		
Expense variation:		
a	15,000	Increase to expenditure for operators to attend recommended DPI training.
b	(42,824)	Decrease to expenditure for interest on loans. This relates to a new loan which was budgeted to be drawn down during the year but will be deferred to June/July 2017 as funds are required.
c	100,000	Increase to expenditure for cost associated with revaluation of sewer infrastructure assets as required by Australian Accounting Standard AASB 116 and the OLG.
d	(88,080)	Decrease to expenditure for various maintenance activities due to considerable capital renewal works in progress.
	(15,904)	
RECREATION AND CULTURE		
16 Public Libraries		
Income variation:		
a	1,800	Increase to revenue for photocopier usage by patrons.
	1,800	
17 MAAC Ltd		
Expense variation:		
a	(14,562)	Decrease to expenditure for interest on loans. This relates to a new loan which was budgeted to be drawn down during the year but will be deferred to June/July 2017 as funds are required.
	(14,562)	

#	Variation	Reason for variation
MINING, MANUFACTURING AND CONSTRUCTION		
18 Building Control		
Income variation:		
a	5,000	Increase to revenue for Construction Certificates issued.
b	3,000	Increase to revenue for Building Certificates issued.
c	10,000	Increase to revenue for additional Principal Certifying Authority work conducted.
d	30,000	Increase to revenue for professional services provided to neighbouring Council.
	48,000	
TRANSPORT AND COMMUNICATION		
19 Aerodromes		
Expense variation:		
a	3,000	Increase to expenditure relating to inspections and maintenance of Boomi airstrip.
	3,000	
20 Other Transport & Communication		
Expense variation:		
a	1,051	Increase to expenditure for Roadside Vegetation Plan. Funded from reserves.
	1,051	
ECONOMIC AFFAIRS		
21 Other Economic Affairs		
Income variation:		
a	1,704	Increase to revenue for remainder of grant funding for Gum Flat Reserve works.
b	16,000	Increase to revenue for grant funding relating to Local Business Skills Development project.
c	20,000	Increase to revenue for grant funding relating to Labour Market Study project.
d	5,000	Increase to revenue for grant funding relating for Back to Business Week forum.
	42,704	
Expense variation:		
a	8,521	Increase to expenditure for Gum Flat Reserve works. Funded from grants.
b	16,000	Increase to expenditure for Local Business Skills Development project. Funded from grants.
c	20,000	Increase to expenditure for Labour Market Study. Funded from grants.
d	5,000	Increase to expenditure for Back to Business Week forum. Funded from grants.
	49,521	

Moree Plains Shire Council

Budget Review Income & Expenses Statement - General & Other Funds

for the period ended 31 December 2016

	Original Budget 2016/2017	Approved Variations	Sept Qtr Variations	Revised Budget	Variations Requested	Projected Year end result	Actuals to 31/12/2016	%
Income from Continuing Operations								
Revenue:								
Rates & Annual Charges	23,646,269	-	(130,808)	23,646,269	-	23,646,269	23,902,655	101%
User Charges & Fees	9,326,743	-	-	9,373,743	47,000	9,420,743	4,319,722	46%
Interest & Investment Revenue	498,050	-	-	498,050	-	498,050	281,691	57%
Other Revenues	744,341	-	1,345,967	796,015	51,674	847,689	1,737,571	205%
Grants & Contributions provided for Operating Purposes	10,422,195	-	273,250	10,503,899	81,704	10,585,603	5,475,540	52%
Total Income from Continuing Operations	44,637,597	0	1,488,409	44,817,975	180,378	44,998,353	35,717,179	79%
Expenses from Continuing Operations								
Employee Benefits & On-Costs	16,881,995	-	(28,000)	16,701,081	(180,914)	16,520,167	6,616,253	40%
Borrowing Costs	2,256,310	-	-	2,240,823	(15,487)	2,225,336	869,383	39%
Materials & Contracts	11,888,948	290,857	449,425	12,559,347	379,542	12,938,889	7,100,731	55%
Depreciation & Amortisation	10,246,687	-	-	10,246,687	-	10,246,687	-	0%
Other Expenses	3,083,135	-	1,031,470	3,106,260	23,125	3,129,385	2,322,697	74%
Total Expenses from Continuing Operations	44,357,075	290,857	1,452,895	44,854,198	206,266	45,060,464	16,909,063	38%
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	280,521	(290,857)	35,514	(36,224)	(25,888)	(62,112)	18,808,116	
Grants & Contributions provided for Capital Purposes	9,924,271	-	48,232	9,924,271	-	9,924,271	549,498	6%
Net Operating Result for the Year	10,204,792	(290,857)	83,746	9,888,047	(25,888)	9,862,159	19,357,613	

Note: Other Funds refers to Waste, Gwydir Day Care, Max Centre

Moree Plains Shire Council

Budget Review Income & Expenses Statement - Water Supply

for the period ended 31 December 2016

	Original Budget 2016/2017	Approved Variations	Sept Qtr Variations	Revised Budget	Variations Requested	Projected Year End Result	Actuals to 31/12/2016	%
Income from Continuing Operations								
Revenue:								
Rates & Annual Charges	1,490,347	-	-	1,490,347	-	1,490,347	1,487,946	100%
User Charges & Fees	3,702,798	-	-	3,702,798	-	3,702,798	1,377,974	37%
Interest & Investment Revenue	219,215	-	-	219,215	-	219,215	38,074	17%
Other Revenues	120,411	-	-	120,411	-	120,411	10,134	8%
Grants & Contributions provided for Operating Purposes	39,342	-	-	39,342	-	39,342	22,652	58%
Total Income from Continuing Operations	5,572,113	0	0	5,572,113	0	5,572,113	2,936,780	53%
Expenses from Continuing Operations								
Employee Benefits & On-Costs	1,082,015	37,000	-	1,119,015	(30,000)	1,236,244	575,784	47%
Borrowing Costs	793,768	-	-	793,768	(95,061)	698,707	255,038	37%
Materials & Contracts	2,030,817	-	153,450	2,184,267	210,567	2,247,605	983,247	44%
Depreciation & Amortisation	1,080,115	-	-	1,080,115	-	1,080,115	-	0%
Total Expenses from Continuing Operations	4,986,715	37,000	153,450	5,177,165	85,506	5,262,671	1,814,069	34%
Net Operating Result for the year before Grants and Contributions for Capital Purposes	585,398	(37,000)	(153,450)	394,948	(85,506)	309,442	1,122,711	
Grants & Contributions provided for Capital Purposes	17,075,000	-	(12,565,000)	4,510,000	-	4,510,000	191,746	
Net Operating Result for the Year	17,660,398	(37,000)	(12,718,450)	4,904,948	(85,506)	4,819,442	1,314,458	

Moree Plains Shire Council

Budget Review Income & Expenses Statement - Sewer Services

for the period ended 31 December 2016

	Original Budget 2016/2017	Approved Variations	Sept Qtr Variations	Revised Budget	Variations Requested	Projected Year End Result	Actuals to 31/12/2016	%
Income from Continuing Operations								
Revenue:								
Rates & Annual Charges	2,927,028	-	-	2,927,028	-	2,927,028	3,000,726	103%
User Charges & Fees	589,309	-	-	589,309	-	589,309	213,317	36%
Interest & Investment Revenue	146,412	-	-	146,412	-	146,412	14,248	10%
Other Revenues	-	-	-	-	-	-	-	0%
Grants & Contributions provided for Operating Purposes	41,751	-	-	41,751	-	41,751	20,467	49%
Total Income from Continuing Operations	3,704,500	0	0	3,704,500	0	3,704,500	3,248,757	88%
Expenses from Continuing Operations								
Employee Benefits & On-Costs	652,022	-	-	652,022	(5,000)	647,022	343,952	53%
Borrowing Costs	258,383	-	-	258,383	(42,824)	215,559	75,379	35%
Materials & Contracts	1,472,236	-	155,000	1,627,236	31,920	1,659,156	638,493	38%
Depreciation & Amortisation	1,089,515	-	-	1,089,515	-	1,089,515	-	0%
Total Expenses from Continuing Operations	3,472,156	0	155,000	3,627,156	(15,904)	3,611,252	1,068,154	30%
Net Operating Result for the year before Grants and Contributions for Capital Purposes	232,344	-	(155,000)	77,344	15,904	93,248	2,180,603	
Grants & Contributions provided for Capital Purposes	-	-	-	-	-	-	-	
Net Operating Result for the Year	232,344	-	(155,000)	77,344	15,904	93,248	2,180,603	

Moree Plains Shire Council

Budget Review Capital

for the period ended 31 December 2016

	Original Budget 2016/2017	Approved Variations	Sept Qtr Variations	Revised Budget	Variations Requested	Projected Year end result	Actuals as at 31/12/2016	%
Capital Expenditure								
New Asset - Plant and Equipment	3,619,000	1,255,000	-	4,874,000	-	4,874,000	2,065,069	42%
New Asset - Land, Building and Other Structures	6,287,229	252,610	207,040	6,746,879	-	6,746,879	1,218,594	18%
New Asset - Roads, Bridges Footpaths	339,117	-	(75,497)	263,620	(24,800)	238,820	105,715	44%
New Asset - Water Infrastructure	22,270,000	322,000	(17,450,000)	5,142,000	(11,678)	5,130,322	200,302	4%
New Asset - Sewer Infrastructure	250,000	69,000	(150,000)	169,000	-	169,000	43,683	26%
New Asset - Other Equipment	314,985	29,000	-	343,985	19,000	362,985	57,326	16%
	33,080,331	1,927,610	(17,468,457)	17,539,484	(17,478)	17,522,006	3,690,689	21%
Renewal - Land, Building and Other Structures	1,352,045	-	(135,000)	1,217,045	(66,000)	1,151,045	226,810	20%
Renewal - Roads, Bridges Footpaths	13,935,626	(729,881)	1,028,712	14,234,457	6,250	14,240,707	3,314,687	23%
Renewal - Water Infrastructure	3,159,112	672,620	(166,184)	3,665,548	(1,559,500)	2,106,048	185,789	9%
Renewal - Sewer Infrastructure	2,936,881	883,404	(80,000)	3,740,285	(8,500)	3,731,785	369,172	10%
	21,383,664	826,143	647,528	22,857,335	(1,627,750)	21,229,585	4,096,458	19%
Total Capital Expenditure	54,463,995	2,753,753	(16,820,929)	40,396,819	(1,645,228)	38,751,591	7,787,146	20%
Capital Funding Sources								
Rates and Other Untied Funding	(14,426,786)	(1,235,820)	371,819	(15,290,787)	551,228	(14,739,559)		
Capital Grants and Contributions	(26,999,271)	-	12,516,768	(14,482,503)	-	(14,482,503)		
Internal Restrictions	(1,898,000)	(252,610)	(790,000)	(2,940,610)	-	(2,940,610)		
External Restrictions	(8,959,938)	(1,265,323)	4,722,342	(5,502,919)	1,100,000	(4,402,919)		
Sale of Assets	(2,180,000)	-	-	(2,180,000)	(6,000)	(2,186,000)		
Total Capital Funding	(54,463,995)	(2,753,753)	16,820,929	(40,396,819)	1,645,228	(38,751,591)		

Moree Plains Shire Council

Notes to the Financial Statements

for the period ended 31 December 2016

Note 6c. Restricted Cash, Cash Equivalents & Investments

\$'000	Actuals to 31/12/2016					
Total Cash, Cash Equivalents and Investment Securities	29,019					
attributable to:						
External Restrictions (refer below)	16,910					
Internal Restrictions (refer below)	7,599					
Unrestricted	4,509					
	<u>29,019</u>					
\$'000	Opening balance	Transfers to reserves	Transfers from reserves	Actuals to 31/12/2017	Commitments	Available for allocation
External Restrictions - Included in Liabilities						
Specific Purpose Unexpended Loans-General	22	-	(7)	15	15	-
Specific Purpose Unexpended Loans-Water	754	-	(68)	686	686	-
External Restrictions - Included in Liabilities	776	-	(74)	702	702	-
External Restrictions - Other						
Developer Contributions - General	687	101	(149)	639	639	-
Developer Contributions - Water Fund	312	0	(1)	311	311	-
Developer Contributions - Sewer Fund	416	-	(1)	415	415	-
RMS Contributions	339	-	(339)	(0)	(0)	-
Specific Purpose Unexpended Grants	1,795	710	(1,412)	1,093	1,093	-
Water Services	4,928	862	-	5,790	5,790	-
Sewerage Services	4,716	501	-	5,217	5,217	-
Waste Services	2,118	68	-	2,186	2,186	-
Nothern Regional Library	365	194	-	559	559	-
External Restrictions - Other	15,676	2,435	(1,902)	16,209	16,209	-
Total External Restrictions	16,452	2,435	(1,977)	16,910	16,910	-

Moree Plains Shire Council

Notes to the Financial Statements

for the period ended 31 December 2016

Note 6c. Restricted Cash, Cash Equivalents & Investments (continued)

\$'000	Opening balance	Transfers to reserves	Transfers from reserves	Actuals to 31/12/2016	Commitments	Available for allocation
Internal Restrictions						
Plant & Vehicle Replacement	2,579	-	-	2,579	2,579	-
Employees Leave Entitlement	1,000	-	-	1,000	-	1,000
Property Acquisitions	50	-	-	50	-	50
Jellicoe Park	55	6	-	61	-	61
Asset Replacement	-	-	-	-	-	-
Aerodromes	830	-	(39)	791	504	287
RMS Contract Contingency	1,338	-	(385)	953	65	888
Small Plant	-	-	-	-	-	-
Gravel Pits	611	-	-	611	-	611
Council Various Projects	-	-	-	-	-	-
Revotes General Fund	3	-	-	3	3	-
Economic Development SRL	186	191	(76)	301	277	24
Industrial Development SRL	-	117	(59)	59	59	(0)
Onsite Effluent	80	-	-	80	-	80
Medical Accommodation	55	6	(2)	59	-	59
Election Reserve	79	-	(79)	0	-	0
WH&S	8	-	(1)	7	7	0
Regional and Local Infrastructure Program	7	-	1	8	8	-
Road Sustainability Fund	515	-	-	515	-	515
Saleyards Reserve	115	8	-	123	-	123
Sportsground Improvements	12	-	-	12	-	12
MAAC GAR Reserve	200	50	-	250	-	250
Dhiyaan Aboriginal Centre Reserve	137	-	-	137	-	137
Total Internal Restrictions	7,860	379	(640)	7,599	3,502	4,097
TOTAL RESTRICTIONS	24,312	2,814	(2,616)	24,509		



PROJECT SNAPSHOT

Quarter 2: 1 October 2016 - 31 December 2016

Key

	Capital projects
	Non-Capital projects

	Indicates that delivery of the project has commenced, is progressing well and is on target to be completed by the End Date OR has been completed in full (100%)
	Indicates that the delivery of the project has commenced beyond a minimal level (over 30% for Quarter 2) and is progressing satisfactorily
	Indicates that issues have been encountered in relation to delivery of the project OR minimal or no progress has been made in Quarter 2
	Indicates that, in scheduling works, the Start Date for the project does not fall in Quarters 1 and 2 and accordingly, the project is 'Not Due to Start'

Ref #	Activity	Grant Funded (\$)	% Grant Funded	Actions	Department	Original Start Date	Original End Date	Commentary	% Complete	Status		Original Budget 16/17 (\$)	Revised Budget (\$)	Actuals to 31/12/16 (\$)	Variations requested (\$)	Varied Start Date	Varied End Date
Administration - Asset Management																	
1	Project: Asset Management	-		Development of Asset Maintenance Plans for assets requiring specialist assistance (i.e. pools and buildings)	Engineering	1-Jul-16	30-Jun-17	Building Asset Management Plans in draft and includes some pool assets	50	Commenced		50,000	50,000	71			
2	Project: Asset Management	-		Upgrade of Asset Management Software System	Engineering	1-Jul-16	30-Jun-17	Training in the new Confirm program has been completed. Building sites, features and assets are now being prepared for upload	50	Commenced		50,000	50,000	49,532			
3	General Operations	-		Light Fleet Replacement Program	Engineering	1-Jul-16	30-Jun-17	Changeovers occur as per Policy	45	Commenced		1,600,000	1,600,000	1,109,394			
4	General Operations	-		Heavy Plant Replacement Program	Corporate Services	1-Jul-16	30-Jun-17	Purchases have commenced	50	Commenced		1,750,000	1,750,000	753,738			
Administration - Finance																	
5	Project: Asset Upgrade	-		Rehabilitate vehicle movement and car parking areas at the Moree Depot	Corporate Services	1-Jul-16	30-Jun-17	Work is ongoing on the restoration of the vehicle movement area at the depot	20	Commenced		75,000	75,000	10,385			
Administration - Risk Management																	
6	Project: Risk Management	-		Review and update Risk Management Plan	Corporate Services	1-Jan-17	30-Jun-17	Not due for commencement until 1/01/17	0	Not due to start		10,000	10,000	-			
Community Services and Education																	
7	Project: Asset Upgrade	-		Upgrade existing car park to cater for additional families attending the Centre	Corporate Services	1-Nov-16	31-Dec-16	The existing car park has been resurfaced with linemarking now required to finalise this project	95	Commenced		50,000	50,000	24,209	(24,800)		
8	Project: Asset Upgrade	-		Review Centre security and upgrade lighting at Gwydir Daycare and Preschool	Corporate Services	1-Jan-17	31-Mar-17	Not due for commencement until 1/01/17	0	Not due to start		15,000	15,000	-			
9	Project: Road Safety	-		Road Safety Month	Engineering	1-Jul-16	30-Jun-17	Not due for commencement until 1/01/17	0	Not due to start		15,000	15,000	167			
10	Project: Asset Upgrade	107,129	100%	Cooee Park Community Meeting Place	Planning and Community Development	1-Jul-16	31-Dec-16	Second round of scheduled engagement on 29/10/16 was poorly attended. Identified partnership opportunity with Beyond Empathy for combined project development and consultation. This will occur in Feb 17. Input being sought from Police, FACS and others re: design and concerns re: anti-social behaviour escalating around new infrastructure	15	Issues Encountered		107,129	107,129	-			

Ref #	Activity	Grant Funded (\$)	% Grant Funded	Actions	Department	Original Start Date	Original End Date	Commentary	% Complete	Status		Original Budget 16/17 (\$)	Revised Budget (\$)	Actuals to 31/12/16 (\$)	Variations requested (\$)	Varied Start Date	Varied End Date
11	Project: Asset Upgrade	497,545	100%	Dhiyaan Aboriginal Centre Upgrade	Corporate Services	1-Jul-16	30-Jun-17	Construction to commence on 16/01/17 and to be completed by 30/06/17	30	Commenced	🟡	447,545	447,545	1,896			
12	Project: Road Safety	-	-	Free Cuppa for the Driver	Engineering	1-Jul-16	30-Jun-17	92 businesses across the state have agreed to participate in 2017	40	Commenced	🟡	3,500	3,500	-			
13	Project: Road Safety	-	-	Heavy Vehicle Forum and Harvest Education	Engineering	1-Jul-16	30-Jun-17	75 additional info packs distributed during grain harvest	85	Commenced	🟢	4,000	4,000	2,450			
14	Project: Road Safety	-	-	Learner Driver project	Engineering	1-Jul-16	30-Jun-17	Not due for commencement until 1/01/17	0	Not due to start		600	600	584			
15	Project: New Asset	80,620	54%	Pedestrian Safety Improvement Project	Engineering	1-Jul-16	30-Jun-17	Works have been completed in Alice Street. Works on Anne Street are to commence Quarter 3 along with the educational component of the campaign	60	Commenced	🟢	108,000	149,044	53,353			
16	Project: Road Safety	-	-	Safer Speeds project	Engineering	1-Jul-16	30-Jun-17	Launched 22/12/16	15	Commenced	🔴	6,000	6,000	-			
17	Project: Strategy Development	-	-	South West Moree Master Plan	Planning and Community Development	1-Jul-16	30-Jun-17	Advanced draft prepared. Comprises 2 documents; the SouthWest Moree Social Plan (the overarching strategy) and South West Moree Masterplan	90	Commenced	🟢	13,326	13,326	-			
18	Project: Road Safety	-	-	Unsealed Road Safety program	Engineering	1-Jan-17	30-Jun-17	Not due for commencement until 1/01/17	0	Not due to start		8,000	8,000	-			
19	Project: New Asset	-	0%	Identification of Pedestrian Safety Improvements	Engineering	1-Jul-16	30-Jun-17	Pedestrian Access Mobility Plan endorsed 8/12/16. Construction works to be undertaken in Quarter 4	90	Commenced	🟢	25,000	25,000	2,900			
Economic Affairs																	
20	Project: Existing Enterprise Support (TED Funded)	-	-	Business to business services and expenditure retention study	Planning and Community Development	1-Jul-16	31-Jan-17	Grant funding not successful. Reviewing project scope to determine if project can be completed with current resources	10	Issues Encountered	🔴	4,500	4,500	-			
21	Project: Existing Enterprise Support (TED Funded)	-	-	Escape expenditure study	Planning and Community Development	1-Sep-16	31-May-17	Grant funding not successful for Business to Business Study. Project will be reviewed to determine completion within current resources	10	Issues Encountered	🔴	5,000	5,000	-			
22	Project: New Enterprise (TED Funded)	-	-	Support ongoing efforts to attract international investment to the Shire	Planning and Community Development	1-Sep-16	31-Mar-17	Project being reviewed to incorporate work undertaken by RDANI	40	Commenced	🟡	5,000	20,776	3,451			
23	Project: Existing Enterprise Support (TED Funded)	16,000	-	Local Business Skills Development	Planning and Community Development	1-Sep-16	31-May-17	Project underway	15	Commenced	🟡	9,000	9,000	-	16,000		
24	Project: New Enterprise (TED Funded)	-	-	Release of Industrial Zoned land	Planning and Community Development	1-Jul-16	30-Jun-17	Unlikely that land will be released during FY16/17 but preparatory work is being undertaken in partnership with the Crown	10	Commenced	🟡	2,500	2,500	-			
25	Project: Strategy Development (TED Funded)	-	-	Development of Economic Development Strategy	Planning and Community Development	1-Jul-16	31-Dec-16	Expected to engage consultant in Quarter 3-4	0	Not Yet Started	🔴	70,000	70,000	-			
26	Project: New Enterprise (TED Funded)	-	-	Involvement with Intermodal Development - Moree Multi-Modal Transport Taskforce	Planning and Community Development	1-Jul-16	30-Jun-17	Meeting convened last quarter with initiatives ongoing, with the Taskforce meeting as required. Next meeting will address strategic plan for the medium-term	40	Commenced	🟡	24,000	24,000	4,510			
27	Project: Tourism (TED Funded)	-	-	Regional Advertising Program	Corporate Services	1-Jul-16	30-Jun-17	Not due for commencement until 1/01/17	0	Not due to start		10,000	10,000	-			











Ref #	Activity	Grant Funded (\$)	% Grant Funded	Actions	Department	Original Start Date	Original End Date	Commentary	% Complete	Status		Original Budget 16/17 (\$)	Revised Budget (\$)	Actuals to 31/12/16 (\$)	Variations requested (\$)	Varied Start Date	Varied End Date
28	Project: Tourism (TED Funded)	-	-	Shire Photo Shoot	Corporate Services	1-Jul-16	30-Jun-17	Completed in Quarter 1	100	Completed		3,000	3,000	3,000			
29	Project: Tourism (TED Funded)	-	-	Special Promotion	Corporate Services	1-Jul-16	30-Jun-17	No further funds were allocated to Special Promotions in Quarter 2 as the Tourism Moree team were focused on completing the new Moree Plains Shire Tourism Brochure	4	Commenced		15,000	15,000	503			
30	Project: Tourism (TED Funded)	-	-	Marketing Collateral	Corporate Services	1-Jul-16	30-Jun-17	Not due for commencement until 1/01/17	0	Not due to start		12,000	12,000	-			
31	Project: Tourism (TED Funded)	-	-	Tourism NSW/RTO Campaign	Corporate Services	1-Jul-16	30-Jun-17	Not due for commencement until 1/01/17	0	Not due to start		10,000	10,000	-			
32	Project: Existing Enterprise Support (TED Funded)	20,000	80%	Labour Market Study	Planning and Community Development	1-Jan-17	30-Jun-17	To be undertaken in Quarters 3 and 4	0	Not due to start					25,000		
33	Project: Existing Enterprise Support (TED Funded)	5,000	100%	Back to Business Forum	Planning and Community Development	1-Jan-17	30-Jun-17	To be undertaken in Quarters 3 and 4	0	Not due to start					5,000		
Environment																	
34	Project: Asset Upgrade	-		Extend fire water main to Landfill cell	Water and Waste	1-Jul-16	30-Jun-17	Not due for commencement until 1/01/17	0	Not due to start		150,000	150,000	-			
35	Project: Strategy Development	-		Flood Plain Mitigation - Pallamallawa	Engineering	1-Jul-16	30-Jun-17	Ongoing - acquisition documentation has been circulated to affected landholders (<20)	100	Commenced		10,000	10,000	-			
36	Project: Strategy Development	-	-	Investigate a "Buy Back" centre at Moree Waste Management Facility	Water and Waste	1-Jul-16	30-Jun-17	Commenced investigations in relation to viability of centre for Moree Plains Shire	10	Commenced		5,000	5,000	-			
37	Project: New Asset	-	-	Redesign and construct operational area surface at the Waste Management Facility	Water and Waste	1-Jul-16	30-Jun-17	Commenced design works for project in-house	10	Commenced		125,000	125,000	40,142			
38	Project: Asset Upgrade	-	-	Upgrade CCTV system at Waste Management Facility	Water and Waste	1-Jul-16	30-Jun-17	Will commence following completion of construction of the Community Recycling Centre Shed	0	Not due to start		10,000	10,000	-			
39	Project: Asset Upgrade	-	-	Waste Management Facility entrance road widening (Northern End)	Water and Waste	1-Jul-16	30-Jun-17	In design phase	5	Commenced		250,000	250,000	-			
40	Project: Asset Upgrade	-	-	Waste Management Facility Pump Station Telemetry	Water and Waste	1-Jul-16	30-Jun-17	Contractor has been engaged to finalise specifications for the project	20	Commenced		40,000	40,000	-			
41	Project: Strategy Development	-	-	Flood Plain Management Plan - Moree	Engineering	1-Jul-16	30-Jun-17	Consultant completed modelling required for community engagement. To be undertaken in Jan 17	80	Commenced		100,000	100,000	75,868			
42	Project: Strategy Development	-	-	Flood Plain Management Plan - Mungindi	Engineering	1-Jul-16	30-Jun-17	Plan finalised	100	Completed		66,000	66,000	-	(66,000)		
43	Project	300,000	100%	Voluntary House Raising Scheme - Moree and Pallamallawa	Planning and Community Development	1-Jul-16	30-Jun-17	Council has reviewed the policy and suggested changes to implementation of the Scheme. Changes have been enacted and current funding round 85% completed	85	Commenced		300,000	300,000	-			
44	Project: Asset Management	-	-	Conduct bi-annual survey to assess remaining life of current waste cell at Moree Waste Management Facility	Water and Waste	1-Jul-16	30-Jun-17	This work has been pushed back to Jan 17	10	Commenced		5,000	5,000	1,872			
45	Project: New Asset	13,000	5%	Community Recycling Centre	Water and Waste	1-Jul-16	30-Jun-17	Will be completed during Quarter 3	80	Commenced		257,000	245,000	205,831			

Ref #	Activity	Grant Funded (\$)	% Grant Funded	Actions	Department	Original Start Date	Original End Date	Commentary	% Complete	Status		Original Budget 16/17 (\$)	Revised Budget (\$)	Actuals to 31/12/16 (\$)	Variations requested (\$)	Varied Start Date	Varied End Date
Housing and Community Amenities																	
46	Project: Asset Renewal	-	-	Irrigation replacement at Moree Cemetery	Engineering	1-Jul-16	30-Jun-17	Discussions have commenced regarding requirements and quotations	5	Commenced	🔴	20,000	20,000	-			
47	Project: Strategy Development	-	-	Strategic Transport Plan	Planning and Community Development	1-Jul-16	30-Jun-17	The Regional Transport Plan is yet to be endorsed by the JO Board, as the JO Transport Working Group raised a number of issues with the study. Anticipated formal completion of the Regional Plan before end of Quarter 3 will allow local plan (this project) to be commissioned in Quarter 3 and functionally complete by Quarter 4	15	Commenced	🟡	60,000	60,000	-			
48	Project: s94A Contributions	-	-	Establish fenced dog off leash area with agility equipment	Planning and Community Development	1-Sep-16	30-Nov-16	Location of off leash areas has been adopted no physical work commenced as yet	25	Commenced	🔴	42,000	42,000	-			
49	Project: s94A Contributions	-	-	Public toilet at Gurley	Planning and Community Development	1-Jul-16	30-Sep-16	No further progress in Quarter 2 - Community preferred location is on ARTC owned land requiring owners consent and ongoing tenure payments (costs unknown) and extension of sewerage services (approx \$30,000) consequently will not be on budget	15	Issues Encountered	🔴	82,000	82,000	-			
50	Project: s94A Contributions	-	-	Open space facilities at Jacaranda Park (undercover picnic table area with BBQ and tap)	Planning and Community Development	1-Jul-16	30-Sep-16	No further progress in Quarter 2 - Site planning and design commenced	25	Commenced	🔴	40,000	40,000	-			
51	Project: s94A Contributions	-	-	Open space facilities at Jellicoe Park (undercover picnic table area with BBQ and tap)	Planning and Community Development	1-Jul-16	30-Sep-16	No further progress in Quarter 2 - Site planning and design commenced	25	Commenced	🔴	40,000	40,000	-			
52	Project: s94A Contributions	-	-	Beautification of Mehi River corridor including picnic table, bubbler, benches, paths and water feature	Planning and Community Development	1-Jul-16	30-Sep-16	No further progress in Quarter 2 - Existing plans reviewed and final consolidated plan to be prepared in Nov 16	15	Commenced	🔴	100,000	100,000	-			
53	Project: s94A Contributions	-	-	Public toilet at Jacaranda Park	Planning and Community Development	1-Jul-16	30-Jun-17	Public toilet operational some minor repair to facia required	100	Completed	🟢	-	106,305	69,195			
54	Project: s94A Contributions	-	-	Public toilet at Mungindi	Planning and Community Development	1-Jul-16	30-Jun-17	Connection to sewer yet to be completed	75	Commenced	🟢	-	106,305	68,798			
55	Project: s94A Contributions	-	-	Open Space - Biniguy	Planning and Community Development	1-Jul-16	30-Jun-17	Project completed Quarter 1	100	Completed	🟢	-	10,000	1,581			
56	Project: s94A Contributions	-	-	Open Space - Garah	Planning and Community Development	1-Jul-16	30-Jun-17	Picnic table yet to be completed	50	Commenced	🟡	-	10,000	7,333			
57	Project: s94A Contributions	-	-	Open Space - Spilsbury Park	Planning and Community Development	1-Jul-16	30-Jun-17	Installation yet to be completed	25	Commenced	🟡	-	10,000	-			
58	Project: s94A Contributions	-	-	Open Space - Boomi	Planning and Community Development	1-Jul-16	30-Jun-17	Picnic table yet to be completed	50	Commenced	🟡	-	10,000	4,586			
Public Order and Safety																	
59	Project: Asset Upgrade	199,904	82%	Provide additional CCTV and lighting	Engineering	1-Jul-16	30-Jun-17	Awaiting notification of outcome of grant funding application. Contractors engaged for Flour Mill works	15	Commenced	🟡	214,000	243,000	-			
60	Project: Asset Upgrade	-	-	Planning and construction of new impounding facility	Planning and Community Development	1-Jul-16	30-Jun-17	Project Management Framework documents completed	25	Commenced	🔴	300,000	300,000	5,386			
Recreation and Culture																	
61	Project: New Asset	-	-	Boughton Oval - Construction of Fence between spectators and field	Engineering	1-Jul-16	30-Jun-17	Awaiting user group confirmation of project	5	Commenced	🔴	40,000	40,000	-			

Ref #	Activity	Grant Funded (\$)	% Grant Funded	Actions	Department	Original Start Date	Original End Date	Commentary	% Complete	Status		Original Budget 16/17 (\$)	Revised Budget (\$)	Actuals to 31/12/16 (\$)	Variations requested (\$)	Varied Start Date	Varied End Date
62	Project: New Asset	200,000	100%	Works required for the creation of a new IT space at the Moree Community Library as well as internal works for improved public space and staff work areas	Corporate Services	1-Jul-16	30-Jun-17	Development application, detailed designs and procurement arrangements currently being prepared or undertaken in conjunction with newly appointed Regional Library Manager	5	Commenced	🔴	200,000	200,000	-			
63	Project: New Asset	2,000,000	50%	Moree Civic Precinct Redevelopment	Planning and Community Development	1-Jul-16	30-Jun-17	Council has been advised that the funding application was unsuccessful. Further workshop with Council to be convened in Quarter 3	10	Issued Encountered	🔴	4,000,000	4,000,000	1,182			
64	Project: New Asset	-	-	Ron Harborne Oval - Construction of new fence around netball courts	Engineering	1-Jul-16	30-Jun-17	Fence costed and netball association determining source of 'in kind' resources	50	Commenced	🟡	30,000	30,000	292			
65	Project: New Asset	-	-	Ron Harborne Oval - Construction of new turf wicket	Engineering	1-Jul-16	30-Jun-17	Pitch completed. To be available for use in summer FY17/18	35	Completed	🟢	90,000	106,000	96,045			
66	Project: New Asset	-	-	Ron Harborne Oval - Provision of design works for fence around cricket field and associated construction	Engineering	1-Jul-16	30-Jun-17	Budget for materials. Awaiting confirmation of 'in kind' commitment from Cricket Clubs	40	Commenced	🟡	110,000	110,000	-			
67	Project: New Asset	894,000	100%	Development of South Moree Sports Facility	Executive	1-Jul-16	30-Jun-17	Stage 1 Civil works consisting of sports field, clubhouse foundation, vehicle parking, access track, security fencing, field fencing and the majority of the field lighting system completed by 31/12/16	90	Commenced	🟢	894,000	894,000	577,652			
Sewerage Services																	
68	Program: Asset Renewal	-	-	Engineering Driven Urban Road - Sewer Main Renewal program	Water and Waste	1-Jul-16	30-Jun-17	No applicable project for this Quarter	0	Not due to start		30,000	30,000	-			
69	Project: Asset Renewal	-	-	Sewer Pump Station Electrical switch gear and telemetry renewals	Water and Waste	1-Sep-16	30-Jun-17	Three large switchboards to be replaced only. Awaiting progress claims for work carried out	60	Commenced	🟢	300,000	734,704	34,687			
70	Project: Strategy Development	-	-	Sewer Strategic Business Plan development	Water and Waste	1-Jul-16	30-Jun-17	External consultants to be engaged	0	Not Yet Started	🔴	30,000	30,000	-			
71	Project: New Asset	-	-	Mobile Emergency Backup Generator	Water and Waste	1-Jul-16	30-Jun-17	Specifications under review	5	Commenced	🔴	110,000	110,000	-			
72	Project: New Asset	-	-	Automatic Meter Reading - Effluent Meters	Water and Waste	1-Jul-16	31-Jul-16	Not due for commencement until 1/01/17	0	Not due to start		60,000	10,000	-			
73	Project: Asset Upgrade	-	-	Moree Sewerage Treatment Plant CCTV	Water and Waste	1-Jul-16	31-Oct-16	Part of a schedule of works to be undertaken by external consultants. External consultants have been engaged but other works to be completed prior to these works (for example, telemetry)	0	Not Yet Started	🔴	15,000	15,000	-			
74	Project: New Asset	-	-	Moree Sewerage Treatment Plant land acquisition	Water and Waste	1-Jul-16	30-Dec-16	Potential native title claim over land; council staff working through negotiations	5	Commenced	🔴	60,000	60,000	-			
75	Project: Asset Upgrade	-	-	Moree Sewerage Treatment Plant Pre-Treatment Aerators	Water and Waste	1-Jul-16	31-Oct-16	Project deferred until FY17/18	0	Not due to start		100,000	-	-			
76	Project: Strategy Development	-	-	Prepare Recycled Water Management Plan	Water and Waste	1-Jul-16	30-Jun-17	Not due for commencement until 1/04/17	0	Not due to start		45,000	45,000	-			
77	Project: Asset Renewal	-	-	Mungindi Sewer Treatment Plant	Water and Waste	1-Jul-16	30-Dec-16	Project deferred until FY17/18	0	Not due to start		47,000	-	-			
78	Project: Asset Upgrade	-	-	Moree Sewerage Treatment Plant Trade Waste Facility Upgrade	Water and Waste	1-Jul-16	31-Oct-16	Awaiting delivery of equipment for installation during Quarter 3	60	Commenced	🟢	75,000	144,000	43,059			
79	Project: Asset Renewal	-	-	Effluent Reuse System - Valve Replacement	Water and Waste	1-Jul-16	31-Jul-16	Works completed in conjunction with Anne Street Pump Station. Minor maintenance works required rather than full valve replacement	100	Completed	🟢	25,000	25,000	-	(25,000)		

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80	Project: Asset Renewal	-	-	Anne Street Sewerage Pump Station works	Water and Waste	1-Jul-16	31-Jul-16	Contractors have commenced works and identified further works	50	Commenced	🟡	80,000	250,000	36,861			
81	Project:New Asset	-	-	Cooee Street Sewerage Pump Station works	Water and Waste	1-Jan-17	31-Mar-17	Not due for commencement until 1/01/17	0	Not due to start		140,000	140,000	-			
82	Program: Asset Renewal	-	-	Boggabilla Pressure Sewer (Barnes Units)	Water and Waste	1-Jul-16	30-Jun-17	Proactive preparation undertaken to commence replacement program	50	Commenced	🟡	90,000	90,000	17,280			
83	Program: Asset Renewal	-	-	Sewer Pump Station Repairs	Water and Waste	1-Jul-16	30-Jun-17	Condition assessments completed in Quarter 1 with prioritisation of works currently being undertaken	35	Commenced	🔴	300,000	300,000	68,388			
84	Program: Asset Renewal	-	-	Manhole Lids and Surrounds	Water and Waste	1-Jul-16	30-Jun-17	Order for materials has been placed with second half of the financial year	20	Commenced	🔴	41,000	41,000	104			
85	Program: Asset Renewal	-	-	Sewer Rising Main Renewal	Water and Waste	1-Jul-16	30-Jun-17	Project deferred until FY17/18	0	Not due to start		60,000	-	-			
86	Program: New Asset	-	-	Manhole Relining	Water and Waste	1-Jul-16	30-Jun-17	Works have commenced on 10 manholes out of 22	40	Commenced	🟡	369,000	369,000	37,039			
87	Program: New Asset	-	-	Sewer Main Relining	Water and Waste	1-Jul-16	30-Jun-17	Scheduled for second half of FY16/17, with tenders likely to be called in Quarter 3	1	Not due to start		1,286,000	1,286,000	14,440			
88	Program: New Asset	-	-	Moree - Sewerage Treatment Plant Inlet Automation	Water and Waste	1-Jan-17	30-Jun-17	New Project for Quarter 3	0	Not due to start		-			60,000		
89	Project: Strategy Development	-	-	Revaluation of Sewer Assets	Water and Waste	1-Jan-17	30-Jun-17	New Project for Quarter 3	0	Not due to start					100,000		
Transport																	
90	Project: Asset Management	-	-	Gravel resheeting	Engineering	1-Jul-16	30-Jun-17	SR1 and SR15 completed and part of SR14. Further works to be completed in Quarter 4	40	Commenced	🟡	350,000	842,463	328,988			
91	Project: Asset Management	840,293	100%	Causeway/washout upgrade program	Engineering	1-Jul-16	30-Jun-17	Awaiting design works but locations have been identified (proposal for SR6 for 5 causeways)	15	Commenced	🔴	840,293	840,293	-			
92	Project: New Asset	39,250	50%	Gwydir Street Shared Pathway	Engineering	1-Jul-16	30-Jun-17	Awaiting resolution of powerpole issues	80	Commenced	🟢	78,500	37,500	12,003			
93	Project: New Asset	39,250	50%	Adelaide Street Shared Pathway	Engineering	1-Jul-16	30-Jun-17	Project to be finalised by Christmas/early in the New Year	80	Commenced	🟢	39,000	39,000	33,279			
94	Project: New Asset	-	-	Installation of Automatic Security Gate - Moree Regional Airport	Engineering	1-Jul-16	30-Jun-17	Waiting on quotation from supplier	10	Commenced	🔴	25,000	25,000	-			
95	Project: Asset Upgrade	2,000,000	80%	Moree Regional Airport Upgrade	Engineering	1-Jul-16	30-Jun-17	Drainage and lighting consultants have been finalising designs for lighting and drainage prior to calling for tenders	30	Commenced	🟡	2,500,000	2,500,000	36,439			
96	Project: Asset Upgrade	150,000	100%	Local - Sealed Rural: SR101 Terry Hie Hie 46.46-47.01kms	Engineering	1-Mar-17	30-Jun-17	Not due for commencement until 1/02/17	0	Not due to start		150,000	150,000	-			
97	Project: Asset Upgrade	88,000	100%	Local - Sealed Rural: SR110 Berrigal Ck - 13.90-14.40kms	Engineering	1-Apr-17	30-Jun-17	Not due for commencement until 1/04/17	0	Not due to start		88,000	88,000	-			
98	Project: Asset Upgrade	232,900	100%	Local - Sealed Rural: SR110 Berrigal Ck - 6.83-8.11kms	Engineering	1-May-17	30-Jun-17	Not due for commencement until 1/05/17	0	Not due to start		232,900	232,900	-			
99	Project: Asset Upgrade	490,000	100%	Local - Sealed Rural: SR111 Mellburra	Engineering	1-Apr-17	30-Jun-17	Not due for commencement until 1/02/17	0	Not due to start		490,000	490,000	-			
100	Project: Asset Upgrade	390,000	100%	Local - Sealed Rural: SR120 Rosedale	Engineering	1-Aug-16	30-Sep-16	Commenced in Dec 16 and to be completed in Quarter 3	45	Commenced	🟡	390,000	390,000	116,050			
101	Project: Asset Upgrade	120,000	100%	Local - Sealed Rural: SR172 Penneys Road	Engineering	1-Nov-16	31-Dec-16	Not due for commencement until 1/04/17	0	Not due to start		120,000	120,000	811			
102	Project: Asset Upgrade	54,000	100%	Local - Sealed Urban: Generoi Street - Pallamallawa 0.15-0.42kms	Engineering	1-Sep-16	31-Oct-16	Not due for commencement until 1/01/17	0	Not due to start		54,000	54,000	-			
103	Project: Asset Upgrade	300,000	100%	Local - Sealed Urban: Gosport St - Moree - Thompson to Bypass junction	Engineering	1-Aug-16	30-Sep-16	Not due for commencement until 1/02/17	0	Not due to start		300,000	300,000	-			

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104	Project: Asset Upgrade	380,000	100%	Local - Sealed Urban: Maude St - Moree - Downer to James	Engineering	1-Feb-17	30-Apr-17	Physical works of project completed in Dec 16 with remitting of invoices being currently finalised	100	Completed	●	380,000	380,000	172,621			
105	Project: Asset Renewal	114,000	100%	Local - Sealed Urban: Merriwa Street - Boggabilla 0.0-0.46kms	Engineering	1-Sep-16	31-Dec-16	Physical works of project completed in Quarter 2 with remitting of invoices currently being finalised	100	Completed	●	114,000	114,000	90,867			
106	Project: Asset Renewal	80,000	100%	Local - Sealed Urban: North Street - Ashley 0.0-0.45kms	Engineering	1-Jan-17	31-Mar-17	Not due for commencement until 1/01/17	0	Not due to start		80,000	80,000	-			
107	Project: Asset Upgrade	120,000	100%	Local - Sealed Urban: St George St - Mungindi - sealing shoulders	Engineering	1-Jul-16	30-Sep-16	Completed in Jul 16	100	Completed	●	120,000	113,750	119,550	6,250		
108	Project: Asset Renewal	94,000	100%	Local - Sealed Urban: Millie Street - Gurley 0.0-0.47kms	Engineering	1-Jul-16	31-Dec-16	Physical works of project completed in Quarter 2 with remitting of invoices currently being finalised	100	Completed	●	94,000	94,000	85,325			
109	Project: Asset Upgrade	-	-	Local - Sealed Urban: Town Entrance Improvements	Engineering	1-Jul-16	30-Jun-17	No applicable project for this Quarter	0	Not due to start		100,000	100,000	-			
110	Project: Asset Renewal	400,000	51%	Regional - MR507 Rehabilitation FY15/16	Engineering	1-Jul-15	30-Sep-16	Physical works of project completed in Quarter 2 with remitting of invoices currently being finalised	100	Completed	●	-	790,000	742,511			
111	Project: Asset Renewal	400,000	50%	Regional - MR507 Rehabilitation FY16/17	Engineering	1-Jul-16	30-Jun-17	Not due for commencement until 1/04/17	0	Not due to start		800,000	800,000	727			
112	Program: Asset Renewal	-	-	Local - Sealed Rural - Reseal Program	Engineering	1-Jul-16	30-Jun-17	Preparation for reseal program completed with program to commence 28/10/16. Likely to be completed Mar 17/Apr 17	15	Commenced	●	4,563,923	4,697,791	769,486			
113	Program: Asset Renewal	-	-	Local - Sealed Urban - Reseal Program	Engineering	1-Jul-16	30-Jun-17	Preparation for reseal program completed with program to commence 28/10/16. Likely to be completed Mar 17/Apr 17	15	Commenced	●	1,030,359	1,030,359	204,758			
114	Project: Asset Upgrade	200,000	100%	Local - Sealed Rural: Tapscott Road - Freight Route Upgrade	Engineering	1-Jul-16	30-Jun-17	Not due for commencement until 1/03/17	0	Not due to start		200,000	200,000	-			
115	General Operations	-	-	Construct RMS Ordered works in accordance with designs - 2016/17	Engineering	1-Jul-16	30-Jun-17	Works completed as requested	23	Commenced	●	4,013,000	4,013,000	1,554,497			
116	General Operations	-	-	Construct RMS routine maintenance works in accordance with designs	Engineering	1-Jul-16	30-Jun-17	Works being undertaken in accorance with RMS Contractual arrangements. Recognised as one of the best performers in the Western Region	50	Commenced	●	740,000	740,000	473,704			
117	Project: Asset Upgrade	-	-	Croppa Creek Road SR134 12.3-12.51kms	Engineering	1-Jul-16	30-Jun-17	Commenced in FY14/15. Completed in Quarter 1	100	Completed	●	-	51,650	51,650			
118	Project: Asset Upgrade	-	-	Croppa Creek Road SR134 20.78-20.95kms	Engineering	1-Jul-16	30-Jun-17	Commenced in FY14/15. Completed in Quarter 1	100	Completed	●	-	69,600	69,600			
119	Project: Asset Upgrade	-	-	Croppa Creek Road SR134 22.45-22.68kms	Engineering	1-Jul-16	30-Jun-17	Commenced in FY14/15. Completed in Quarter 1	100	Completed	●	-	89,977	89,977			
120	Project: Asset Upgrade	152,304	100%	Mosquito Creek Road Intersection Widening	Engineering	1-Oct-16	30-Jun-17	Two culverts and intersection widening completed. Awaiting powerline design approvals (likely Quarter 3)	30	Commenced	●	-	152,304	15,462			
Water Supply																	
121	Project: New Asset	-	-	Adelaide Street Reservoir Land Acquisition	Water and Waste	1-Jul-16	30-Jun-17	Internal discussions in relation to process of creating an easement in conjunction with consolidation of related real property ongoing	15	Commenced	●	30,000	30,000	22,726			
122	Project: Asset Upgrade	-	-	Albert Street Water Main	Water and Waste	1-Oct-16	30-Jun-17	Investigative works being undertaken In Quarters 3 and 4 with majority of expenditure deferred to FY17/18	0	Not due to start		110,000	110,000	0	(70,000)		
123	Project: New Asset	4,130,000	100%	Ashley Potable Water Supply	Water and Waste	1-Jul-16	30-Jun-19	Feasibility study by independent hydrogeologist and concept design (including water source investigation)	10	Commenced	●	4,130,000	230,000	-			
124	Project: New Asset	-	-	Automatic Water Meter Reading Project	Water and Waste	1-Jul-16	30-Jun-17	Not due for commencement until 1/01/17	0	Not due to start		30,000	10,000	-			
125	Project: New Asset	3,960,000	100%	Biniguy Potable Water Supply	Water and Waste	1-Jul-16	30-Jun-19	Works not yet commenced	0	Not Yet Started	●	3,960,000	160,000	-			
126	Project: Asset Upgrade	-	-	Boggabilla Water Treatment Plant	Water and Waste	1-Apr-17	30-Jun-17	Project to be deferred to FY17/18	0	Not due to start		500,000	500,000	-	(500,000)	Commencement deferred until FY17/18	

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127	Project: New Asset	4,000,000	100%	Boggabilla to Toomelah Pipeline	Water and Waste	1-Jul-16	30-Jun-17	Tenders currently being called for	25	Commenced		4,000,000	4,000,000	153,054			
128	Project: New Asset	-	-	Boonery Road Water Main Upgrade	Water and Waste	1-Jul-16	30-Jun-17	Not due for commencement until 1/01/17	0	Not due to start		80,000	80,000	-			
129	Program: Asset Renewal	-	-	Bore Head Water Meters	Water and Waste	1-Jul-16	30-Jun-17	Procurement for materials being sourced	15	Commenced		30,000	30,000	-			
130	Project: Asset Renewal	-	-	Design Works for Mungindi Water Treatment Works	Water and Waste	1-Jul-16	30-Jun-17	Preliminary works have been undertaken to ensure water delivery to residents	25	Commenced		100,000	100,000	9,899	(50,000)		
131	Project: Strategy Development	-	-	Finalise Developer Servicing Plan	Water and Waste	1-Jul-16	30-Jun-17	External consultants to be engaged	0	Not Yet Started		5,000	5,000	-			
132	Project: Asset Upgrade	-	-	Drummond Street Water Main	Water and Waste	1-Jul-16	30-Jun-17	Investigations being undertaken. Majority of works to be undertaken next financial year and budget variation reflects this	0	Not Yet Started		160,000	160,000	-	(120,000)		
133	Project: Asset Upgrade	-	-	Investigate and design new alignment 100mm - Edward Street water	Water and Waste	1-Jan-17	30-Jun-17	Not due for commencement until 1/01/17	0	Not due to start		30,000	30,000	-			
134	Project: Asset Renewal	-	-	Engineering Driven Urban Road Program - Upgrades	Water and Waste	1-Jul-16	30-Jun-17	No applicable project for this Quarter	0	Not due to start		20,000	20,000	-			
135	Project: Asset Renewal	-	-	Engineering Driven Urban Road Program - Renewals	Water and Waste	1-Jul-16	30-Jun-17	No applicable project for this Quarter	0	Not due to start		10,000	10,000	-			
136	Project: Asset Renewal	-	-	Fire Hydrant Renewals	Water and Waste	1-Jul-16	30-Jun-17	Not due for commencement until 1/04/17	0	Not due to start		53,000	53,000	12,132			
137	Project: Asset Upgrade	-	-	Gurley Elevated Tank	Water and Waste	1-Jul-16	30-Jun-17	Project to be deferred to FY17/18	0	Not due to start		-	-	-			
138	Project: New Asset	-	-	Halls Creek Water Infrastructure - Investigative works	Water and Waste	1-Jul-16	30-Jun-19	Exploratory investigations continuing	10	Commenced		292,000	292,000	28,247	0		
		3,120,000	0%	Halls Creek Water Infrastructure	Water and Waste	1-Jul-16	30-Jun-19	Project announced on 6/10/16 as 50% funded from NSW State Government for Stage 1. Budget variation to remove Stages 2 and 3 financing so Project \$6.24M	10	Commenced				-			
		3,120,000	50%	Halls Creek Water Infrastructure	Water and Waste	1-Jul-16	30-Jun-19	Minimal works to be undertaken in FY16/17 (\$240,000)	10	Commenced		9,970,000	240,000	-			
139	Project: New Asset	-	-	Mungindi Water Treatment Plant - Roof Installation	Water and Waste	1-Jul-16	30-Jun-17	Project to be deferred to FY17/18	0	Not due to start		-	-	-			
140	Project: New Asset	-	-	Installation of Water Treatment Plant Alarms	Water and Waste	1-Jul-16	30-Nov-16	Preliminary investigations have been undertaken	10	Commenced		104,000	104,000	-			
141	Project: New Asset	-	-	Rehabilitation of Reservoirs Contracts	Water and Waste	1-Jul-16	30-Jun-17	Project subject to contractual arrangements between Council, a third party and Public Works. Works deferred until FY17/18	0	Not due to start		1,000,000	1,000,000	52,774	(900,000)		
142	Project: Asset Renewal	-	-	Stop Valve Renewals	Water and Waste	1-Jul-16	30-Jun-17	Not due for commencement until 1/04/17	0	Not due to start		63,000	63,000	-			
143	Project: Strategy Development	-	-	'Prepare Strategic Business Plan	Water and Waste	1-Jul-16	30-Jun-17	External consultants to be engaged	0	Not Yet Started		30,000	30,000	-			
144	Project: Asset Upgrade	-	-	Sunnyside Water Main Upgrade	Water and Waste	1-Jul-16	30-Jun-17	Not due for commencement until 1/01/17	0	Not due to start		80,000	80,000	-			
145	Program: Asset Renewal	-	-	Water Main Renewal Program	Water and Waste	1-Jul-16	30-Jun-17	Awaiting finalisation of condition assessments	0	Not Yet Started		576,000	576,000	-			
146	Program: Asset Upgrade	-	-	Upgrade Water Main - Evergreen Road to Bartons Plains Road	Water and Waste	1-Jul-16	30-Jun-17	Project to be deferred to FY17/18	0	Not due to start		175,000	-	-			
147	Program: Asset Upgrade	-	-	Water Meter Renewals	Water and Waste	1-Jul-16	30-Jun-17	Will be undertaken on ongoing basis as part of the Quarterly meter reading	50	Commenced		10,000	10,000	-			

Ref #	Activity	Grant Funded (\$)	% Grant Funded	Actions	Department	Original Start Date	Original End Date	Commentary	% Complete	Status		Original Budget 16/17 (\$)	Revised Budget (\$)	Actuals to 31/12/16 (\$)	Variations requested (\$)	Varied Start Date	Varied End Date
148	Project: Asset Upgrade	-	-	Replacement of roof on clear water tank at Pallamallawa Bore Site	Water and Waste	1-Oct-16	30-Jun-17	Design works currently being undertaken externally	20	Commenced	🟡	-	20,000	-			
149	Project: Strategy Development	-	-	Revaluation of Water Assets	Water and Waste	1-Jan-17	30-Jun-17	New Project for Quarter 3	0	Not due to start					100,000		