



MOREE PLAINS SHIRE COUNCIL

19 DECEMBER 2019

**FINANCE AND GOVERNANCE
COMMITTEE MEETING**

DRAFT MINUTES

Monday, 16 December 2019

TO:

- Councillors
- General Manager
- Director – Corporate Services
- Director – Planning and Community Development
- Director – Engineering Services
- Manager – Executive Projects

Notice is hereby given that the **Finance and Governance Committee Meeting** will be held in the Council Chamber, the Max Centre, 30 Heber Street, Moree, on **Thursday, 19 December 2019** commencing at **2pm**.

Please note that all Council meetings are recorded.

Yours sincerely



Andrew Probert

ACTING DIRECTOR OF CORPORATE SERVICES

Agenda

1. Open Meeting
2. Apologies
3. Confirmation of Minutes
4. Leave of Absence requests
5. Declarations of Interest
6. Reports
 - a. Audit, Risk and Improvement Committee Discussion Paper
 - b. Update on Animal Management Facility
 - c. Questions on Notice Responses
7. Standing agenda item: New Questions on Notice
8. Standing agenda item: Strategic Planning Proposals and Current Project Updates
9. Standing agenda item: Overseas Trade and Investment
10. Responses to Previous Questions on Notice
11. Closed Committee/Confidential
12. Close Meeting

Finance and Governance Committee Meeting Draft Minutes

19 December 2019

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MINUTES OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING OF THE MOREE PLAINS SHIRE COUNCIL HELD IN THE COUNCIL CHAMBER, HEBER STREET, MOREE ON THURSDAY, 19 DECEMBER 2019, COMMENCING AT 2.00 PM

PRESENT:

Councillors G Smith, K Cassells, S Ritchie, J Tramby OAM, K Humphries, G Chiu, J Crawford

IN ATTENDANCE:

Mr A Pippas (Acting Director Corporate Services), Mrs L Carter (Acting General Manager), Mr A Witherby (Director Planning, Community and Development), Mr I Dinham (Director Engineering), Mrs A Colbran (Governance Coordinator).

APOLOGIES:

Councillors M Montgomery AM and S Price OAM

MINUTES:

Minutes from the Finance and Governance Committee Meeting held 21 November 2019.

19/12/01 RESOLVED (Moved: Crawford /Seconded: Ritchie)

That the Finance and Governance Committee adopt the minutes of the meeting held on 21 November 2019.

DECLARATIONS OF INTEREST:

NIL

Report Title **1 Audit, Risk and Improvement Committee Discussion Paper**
Report by Corporate Services
Contact Alice Colbran, Governance Project Officer
Attachments One (1) attachment; refer to Attachments section
File FILE 12/2641

19/12/02 COMMITTEE RECOMMENDATION (MOVED: Humphries / SECONDED: Cassells)

That the Finance and Governance Committee receive the presentation.

Mrs A Colbran left the meeting with the time being 3.15pm and did not return to the meeting.

Mrs I Dinham left the meeting with the time being 3.15pm and did not return to the meeting.

Report Title	2. Update on Animal Management Facility
Report by	Planning and Community Development
Contact	Angus Witherby, Director Planning and Community Development
Attachments	One (1) attachment; refer to Attachments section
File	FILE 17/352

CONFIDENTIALITY STATEMENT

Should Council like to review, in detail, the confidential aspects of this report, then this should be dealt with in 'Closed Council', as it relates to a section 10A (2) of the Local Government Act 1993.

Council will then need to resolve to move into 'Closed Committee' with the explanation as follows:

That Report, Update on Animal Management Facility, be dealt with in Closed Committee as it relates to Section 10A (2)(d) of the Local Government Act 1993 being:

- “(d) Commercial information of a confidential nature that would if disclosed:
(i) prejudice the commercial position of the person who supplied it”.***

19/12/03 RESOLVED (Moved: Humphries/ Seconded: Crawford)

That the Committee move into Committee of the Whole.

The Committee moved into Committee of the Whole at the time being 3.16 pm.

19/12/04 RESOLVED (Moved: Humphries / Seconded: Ritchie)

That the Committee move out of Committee of the Whole.

The Committee moved out of Committee of the Whole at the time being 3.59 pm.

COMMITTEE RECOMMENDATION

That the Committee endorse the prices presented.

19/12/05 COMMITTEE RECOMMENDATION (MOVED: Ritchie/ SECONDED: Crawford)

- 1. That the Committee does not endorse the overall cost as presented and that further refinement is required on the fabrication and plumbing and some design development.**
 - 2. That a further report be bought back to Council on 23 January 2020.**
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Report Title	3. Questions on Notice Responses
Report by	Corporate Services
Contact	Adriana Pippas, Acting Director Corporate Services
Attachments	One (1) attachment; refer to Attachments section
File	FILE 12/2083

19/12/06 COMMITTEE RECOMMENDATION (MOVED: Tramby/ SECONDED: Cassells)

That the Finance and Governance Committee receive the Questions on Notice responses for information.

Questions on Notice

1. Councillor Humphries

A request from the users of Greenbah Oval and the watering of the oval in particular the cricket area. Can we investigate better opportunity of watering the oval.

A further response required. Taken on notice.

There is a continue leak on the corner of Maple Avenue and Amaroo Drive (south western corner), this has been reported and reviewed by Council staff and is still leaking.

Ms Pippas advised that Water staff have attended the site and the issue is a leaking stop valve. It may take a full day to dig up at the site to repair and completely replace the stop valve.

Unfortunately, there have been many urgent jobs and our Water and Sewer staff are trying to prioritise these jobs. We also have Operational Staff from Moree in Boggabilla and resolving the water issue in Mungindi which has significantly decreased our Operational Staff in Moree. The Water staff have reprioritised jobs and are now organising the repair.

No further response required.

2. Councillor Tramby

Councillor Tramby stated that the water filling station is located at the Council Depot and the Depot will be closing for a period 9 days. What are residents going to do once the Depot is closed and they need water?

Mrs Carter advised that a media release will be issued advising that residents requiring water will need to pre book before the 24 December 2019. We also will have staff on call over the closure period so we could accommodate residents if needed.

No further response required.

3. Councillor Ritchie

Councillor Ritchie asked why we are still paying for the cleaning of the Town Hall when it is not in use?

Taken on notice. Mr Witherby

4. Councillor Smith

Councillor Smith stated that Mr Dinham eluded in open Council meeting last week the capital works program Shire road 507 there could be funding short fall, can we have a report on what the forecast of what the short fall will be so we can take immediate action.

Taken on notice. Mr Dinham

5. Councillor Tramby

Councillor Tramby stated that he has previously asked the question on the lack of Moree membership of the board for the CUC. Narrabri now has a staff representatives Councillor representative and a community representative as well as the manager being Narrabri based and a chairman based from Narrabri and Moree does not appear to have a representative when we should have 3.

Mrs Carter advised that a report will be presented to the January Council meeting.

Taken on notice. Mrs Carter

Strategic Planning Proposals and Current Project Updates

Special Activation Precinct/Inland Rail

Mr Connolly advised that the Moree SAP (**Special Activation Precinct**) website has gone live, this will be used in relation to a communication tool and a consultation feed moving forward. *moreesap.com.au*

Our first meeting was held yesterday with external SAP representatives (Executive Director, Director and Senior North West Planner as well as a member from the Business team. They were here all day and the day was very productive, they also attended a site tour to get a better understanding of the wider surroundings. They were very collaborative and have a much wider view as to the potential benefits of the project.

We are looking at holding our first on site meeting early in Moree in March. There will be a number of workshop sessions post that time with opportunities for Councillor and Community engagement as we move forward. The Executive Director will be able to present to Council on a regular basis.

We have had the opportunity to meet with the Logistics Operator for Toowoomba Intermodal yesterday and there will be followup conversations planned for early January.

Council staff were updated today in relation to SAP process with meetings held at the Depot and Max Centre.

We are attending a meeting in Narrabri tomorrow, hosted by the Federal Department of Infrastructure Transport Cities and Regional Development. They are presenting a project of benefits of Inland Rail for Northern NSW and southern QLD in terms of freight commodities.

The Submissions Preferred Infrastructure Report by ARTC is out on display comments close 31 January 2020, we will be working early in the new year to finalise our submission. The document is available electronically.

Christmas Projects

Councillor Cassells advised that the Christmas Book program was very successful. Parents and children were very grateful.

Christmas Carols on Friday night were extremely successful, the overall opinion was that it was good to be held in the one spot and everyone had a wonderful time.

Mungindi Levee

Councillor Tramby advised that he attended a meeting in Mungindi in relation to the levee with the consultant and one other member of the Committee and then onto attend a public meeting at Mungindi. Everyone is happy, however, the levee was raised on the Queensland side of Mungindi and now residents no longer have to pay a levee fee. The NSW side residents are still paying a levee fee. This is costing residents money so we need to get this happening very soon.

Overseas Trade and Investment

NIL

There being no further business, the meeting closed at the time being 4.23pm.
