



**MOREE PLAINS SHIRE COUNCIL**

**10 OCTOBER 2019**

**STRATEGIC ASSET AND WORKS  
COMMITTEE MEETING**

**PUBLIC BUSINESS PAPER**

Thursday, 3 October 2019

- TO:
- Councillors
  - General Manager
  - Director – Corporate Services
  - Director – Planning and Community Development
  - Director – Engineering Services
  - Manager – Water and Waste
  - Manager – Executive Projects

Notice is hereby given that the **Strategic Asset and Works Committee Meeting** will be held in the Council Chamber, the Max Centre, 30 Heber Street, Moree on **Thursday, 10 October 2019** commencing at **2pm**.

Please note that all Committee meetings are recorded.

Yours sincerely



Ian Dinham  
DIRECTOR OF ENGINEERING SERVICES

#### **Agenda**

1. Open Meeting
2. Apologies
3. Confirmation of Minutes – Meeting 12 September 2019
4. Declarations of Interest
5. Reports
6. Standing agenda item: Questions on Notice
7. Standing agenda item: Strategic Planning Proposals and Current Project Updates
8. Standing agenda item: Overseas Trade and Investment
9. Next meeting – Thursday, 14 November 2019
10. Close meeting

# **Strategic Asset and Works Committee Meeting Public Business Paper**

**10 October 2019**

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<b>Report Title</b>	<b>1. Applications for Financial Assistance – Public Donations – Second Financial Quarter 2019/20 Year</b>
<b>Report by</b>	Executive
<b>Contact</b>	Lester Rodgers, General Manager
<b>Attachments</b>	No attachment
<b>File</b>	FILE 19/363

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## RECOMMENDATION

That, subject to the terms and conditions set out in the Council’s Public Donations Policy and any additional noted terms and conditions, the Council consider providing financial assistance from the Unallocated Community Funding Budget to the following applicants in respect of the amount listed in the below points:

1. Isolated Children’s Parents’ Association of NSW – Moree Branch for an amount of \$3,000 to host the NSW ICPA 2020 Conference.
2. GTK CrossFit for an amount of \$2,000 to assist in purchasing equipment to host the Third Annual Teams Throwdown Competition.
3. Moree Cultural Art Foundation Limited for an amount of \$1,000 to facilitate the Moree Portrait Prize.

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## REPORT

### ALIGNMENT WITH COMMUNITY STRATEGIC PLAN

- ☒ **An Inclusive, Caring Community**  
C3.4 Provide access to a variety of leisure, sports and recreational activities and promote arts and cultural opportunities to increase participation and support a balanced lifestyle
- ☒ **Sustainable Spaces and Places**  
S4.3 Enhance the character of our local area
- ☒ **A Vibrant Regional Economy**  
E2.1 Market the Moree Plains as a tourism destination
- ☒ **A Leading Organisation**  
L1.7 Be accountable and transparent in our affairs, operate with integrity, improve our responsiveness and pursue innovative solutions for organisational improvement

### BACKGROUND AND KEY ISSUES

The purpose of this report is to allow Moree Plains Shire Council (**Council**) to consider the various applications for financial assistance received in relation to the second financial quarter of the 2019/20 year being October 2019 to December 2019, having regard to the requirements for such applications under its Public Donations Policy (**Policy**).

Due to limited funding available within the Council’s budget, this Policy seeks to provide funding to only those individuals or organisations that provide the most benefit to the community and the funding is utilised for purposes which support, and are consistent with, the Council’s new Community Strategic Plan Moree Plains 2027 – Your Shire. The Plan. Our Future (**10 Year Community Plan**).

The Policy includes the Sponsorship Calculator which sets out criteria to assess each application for financial assistance. Under the Policy, the Council can consider each application received, regardless of the score attained on the Sponsorship Calculator. However, if financial assistance is provided in relation to an application which has not attained a score of at least 100 points on the Sponsorship Calculator, the Council must provide reasoning for its decision.

For the second quarter of the 2019/20 year, Council has received applications for financial assistance from three (3) applicants. Details in relation to each application are set out in the table below, including each applicant’s score on the Sponsorship Calculator.

**Table of applicants**

APPLICANT	EVENT/PROJECT	AMOUNT REQUESTED \$\$\$	CSP OUTCOMES	POINTS SCORED ON SPONSORSHIP CALCULATOR
ICPA – Moree Branch	NSW ICPA 2020 Conference	\$3,000	C2., C3., E1., E2.	165
GTK CrossFit	Third Annual Teams Throwdown Competition	\$2,000	C2., C3., E2., E3.	130
Moree Cultural Art Foundation	The Moree Portrait Prize	\$1,000	C3., S4., E2.	130

**1. Isolated Children’s Parents’ Association of NSW**

The Moree Branch of the Isolated Children’s Parent’s Association of NSW (**NSW ICPA**) will be hosting the NSW ICPA 2020 Conference (**the Conference**) from Monday, 16 March 2020 to Friday, 20 March 2020. A full week of activities has been planned for the Conference with official proceedings and the Annual General Meeting being held across two days.

Formed in 1971, the ICPA has a goal to assist families struggling in drought, decreasing the ongoing impact this has on education and implementing initiatives that alleviate ongoing concerns for rural families. The NSW ICPA Moree Branch have advocated for a range of initiatives including boarding school assistance for isolated students, assisting local schools with web connectivity and travel subsidies for rural students.

The ICPA Conference is held on an annual basis and the Moree Branch has been successful in their bid to host the Conference in Moree. With up to 200 visitors expected to attend the Conference, a week of activities is planned incorporating local businesses to engage our visitors to explore what the Moree Plains Shire has to offer. Despite the ongoing drought, the Moree Branch of the NSW ICPA want to show that Moree “is open for business” and encourage greater expenditure and overnight stays within the Shire. Funding will incorporate the provision of gift bags for Conference attendees showcasing local produce from the Moree Plains.

The Conference is themed “Education, the Heart of Communities” and will incorporate a number of activities including guest speaker and author Nicole Alexander. In addition to recreational activities, mental health workshops have been scheduled as networking events providing vital social interaction and relief for our drought stricken community.

The Conference is estimated to cost \$110,000 and includes items such as bus hire, tours, health and wellbeing workshops (including beading, yoga, fitness and golfing), meetings with State Members, performances from local school choirs, shopping evenings, a preview of the BAMB Archibald prize in addition to range of evening meals catered for by local businesses and venues. Attendees will be encouraged to shop locally through use of shop local gift cards.

Travel to and from the Conference has been fully accounted for to ensure rural attendees, many of whom are farmers, are not impeded by costs. The Moree Branch of the NSW ICPA has requested an amount of \$3,000 in funding to assist in hosting the Conference.

## **2. GTK CrossFit**

GTK CrossFit will be hosting the Third Annual Teams Throwdown Competition (**the Throwdown**) on Saturday, 16 November 2019 in Moree. The annual Throwdown invites athletes from across the state to compete in the CrossFit event.

Previous events saw 80 competitors from Scone, Inverell, Tamworth, Armidale, Gunnedah and Goondiwindi with many spending the weekend and contributing to the local economy. The Throwdown is not just a competition; it seeks to encourage sportsmanship, health and wellbeing in addition to providing entertainment for the travelling spectators and local community. The ability to provide a successful competition complimented by great facilities will ensure athletes and their families want to return to the annual Throwdown.

The provision of excellent equipment is essential to the success of the Throwdown. GTK CrossFit have actively pursued sponsorship for the event and are seeking financial assistance to purchase a new air bike, agility poles and 9kg wall balls. Some hire costs for facilities will be incurred in addition to prizes for winning teams (totalling \$2,847). Entry fees for the Throwdown event will be charged, which will be allocated to annual CrossFit Association fees to ensure the facility is able to be provided to the community. Should sufficient funding be available, the provision of team shirts (totalling an additional \$949) displaying Council logo will be purchased to acknowledge sponsors.

It should be noted that although 3.7.1 of the Public Donations Policy does not favour funding uniforms or sporting attire, this is an easily achieved avenue to acknowledge sponsorship. GTK CrossFit have requested an amount of \$2,000 to assist in hosting the Throwdown competition.

## **3. Moree Cultural Art Foundation Limited – Bank Art Museum Moree**

The Moree Cultural Art Foundation is seeking funds to host the inaugural Moree Portrait Prize which is to be held 6 December 2019 – 31 January 2020 to support and encourage artists of all ages. The Moree Cultural Art Foundation is the governing body of the Bank Art Museum Moree (**BAMB**) of which Council is the owner.

In 2017 and 2018, the BAMB hosted the Moree Portrait Prize where there was an overwhelming response from local artists whereby cash prizes were offered to support artistic development in our community. Following the success of the BAMB Art Fair, a number of local artists have expressed a desire to be involved in the competition. Due to an increase in local artists, and in response to request from locals, the 2019 Moree Portrait Prize will see an increase in the number of categories and their associated cash prizes.

The Moree Portrait Prize offers cash prizes in a range of categories including; Under 8's, Ages 9-12, Ages 13-15, Ages 16-18, Local Artists, People's Choice and the Grand Prize. Annually, the People's Choice Award is a unique way for local audiences to engage with and evaluate the art of artists within the local community. Should assistance be provided by Council, the funding will be dedicated to the Under 8's through to Age 16-18's prize pool which will include eight awards (with provision of a Highly Commended for each category). All activities associated with the Moree Portrait Prize will be conducted in line with BAMM's Disability Inclusion Action Plan.

Costs associated with the Moree Portrait Prize include promotion, prize money, judges' fees, exhibition opening and workshop facilitator fees. An amount of \$500 has been pledged by Rhodes Kildea and the Moree Cultural Art Foundation will contribute \$6,800 to the initiative. An amount of \$1,000 has been requested from Council.

## **FINANCIAL IMPACT TO COUNCIL**

The amount available for distribution by the Council each quarter will be set out in the Council's annual Operational Plan and Budget and once this amount has been utilised in any quarter, the Council will not entertain any further applications for funding in that quarter.

The amount allocated for the second financial quarter for the 2019/20 year is \$12,000 (\$10,000 quarterly contribution in addition to \$2,000 carry-over funds). An amount of \$6,000 has been requested from all applicants.

## **STATUTORY AND POLICY IMPLICATIONS**

Under section 356 of the *Local Government Act 1993 (NSW)*, the Council is able to, in accordance with a resolution of the Council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

To formalise the process of providing financial assistance to the community, the Policy has been adopted by the Council to ensure transparency when assessing applications.

## **RISK MANAGEMENT IMPLICATIONS**

The granting of financial assistance by Council to applicants has inherent risk for Council as it involves the provision of Council funds to community groups and individuals for use in a manner not controlled by Council.

However, the risk of misuse of such funds is greatly mitigated through the measures included in the Policy and the safeguards built into the application process itself. For example, Council has very little exposure as regards to a particular application for financial assistance as the maximum amount capable of being granted is \$3,000. The Policy also requires successful applicants to provide Council with a Finalisation Report, including receipts where appropriate.

Where the financial assistance sought relates to an event for which road closures are required or which is to take place on land for which Council has care, control and responsibility, usual Council approval processes (for example, traffic plans and event risk assessments) continue to apply.

## **ASSET MANAGEMENT IMPLICATIONS**

There are no asset management implications associated with any of the applications.

## **PREVIOUS COUNCIL DECISIONS**

## **Applications for financial assistance**

Since adoption of the Policy in 2013, the following applicants have applied for financial assistance from Council:

- Moree Cultural Art Foundation – 12 July 2018 (\$500).

*Please note that only one application from an organisation/individual is able to be considered by Council per financial year.*

## **ATTACHMENTS**

There are no attachments.

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<b>Report Title</b>	<b>2. Road Safety Program Update</b>
<b>Report by</b>	Engineering Services
<b>Contact</b>	Ian Dinham, Director of Engineering Services
<b>Attachments</b>	No attachment
<b>File</b>	FILE13/592, FILE13/149

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## OFFICER'S RECOMMENDATION

That the information be received.

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## REPORT

### ALIGNMENT WITH MOREE PLAINS 2027 – YOUR SHIRE. THE PLAN. OUR FUTURE

- An Inclusive, Caring Community**  
C1.1 Public safety is maximised through support for initiatives that reduce the incidence of crime and promote safety
- Sustainable Spaces and Places**  
Not applicable
- A Vibrant Regional Economy**  
E1.3 Provide a local road network that meets the Shire's transport and freight needs
- A Leading Organisation**  
Not applicable

## BACKGROUND AND KEY ISSUES

The road safety program report has been identified by the Council as the preferred process of reporting the activities of the road safety program.

### ISSUES AND COMMENT:

#### 2019/2020 Road Safety Campaigns

<b>Title:</b>	<b>Free Cuppa Program</b>
<b>Funding:</b>	<b>\$21,840 (\$1,000 from Moree Plains Shire Council, \$20,840 from RMS Road Safety Program (MPSC will be administering the program for all participating Western Region Councils))</b>
<b>Description:</b>	<b>This project will be implemented across 10 local government areas in the western region of NSW. The program will be implemented in conjunction with local businesses to encourage travellers to stop and take regular breaks from driving. The program will include; a 'free cuppa for the driver' scheme, a prize draw for drivers who take part in the scheme, erecting roadside banners, media coverage, promotion in caravan parks/motels and tourist information centres.</b>
<b>Timing:</b>	<b>01 July 2019 to 30 June 2020</b>
<b>Status:</b>	Planning

Participating Councils are currently collating their individual invite lists for businesses across each LGA. Invite letters are to be forwarded by mid-September 2019.

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**Title:** Unsealed Road Safety  
**Funding:** \$8,000 (\$5,000 from RMS, \$3,000 from Moree Plains Shire Council)  
**Description:** This is the third phase of an education campaign which focuses on motorist's behaviour, as well as their awareness of conditions on unsealed local roads. The primary campaign message "You don't have to be speeding – to be driving too fast on unsealed roads" addresses appropriate speed selection on local unsealed roads, urging motorists to slow down and drive to conditions. The campaign will use radio advertising and social media to educate motorists about conditions and hazards on unsealed roads.

As well as educating motorists about conditions and how to stay safe on unsealed roads the campaign will include enforcement and road safety engineering elements such as improved signage.

**Timing:** 01 July 2019 to 31 December 2019

**Status:** In progress

Educational advertising commenced at the beginning of August. The Unsealed Road Safety Survey is currently open with a closing date of 30 August 2019. This data will then be analysed and the information will be used to help identify areas of concerns in the unsealed road network.

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**Title:** Plan B & Drug Driving  
**Funding:** \$6,000 ( \$3,000 from RMS Road Safety Program, \$3,000 from Moree Plains Shire Council)  
**Description:** Safe driving required good judgement and sharp concentration. You also need to react quickly to changing situation on the road. Driving while under the influence of alcohol or drugs puts everyone on the road at risk. This campaign will highlight the effects of alcohol and drugs on driving abilities, promote the "Plan B" message with the continuation of the successful "Win a Swag" competition that was undertaken over the 2018 holiday season; and the consequences of driving under the influence of alcohol and/or drugs. The campaign will again cover the holiday season and also the Australia Day period.

**Timing:** 01 October 2019 to 28 February 2020

**Status:** Not yet commenced

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**Title:** North West Heavy Vehicle and Harvest Education  
**Funding:** \$4,000 (\$1,000 from RMS Road Safety Program, \$3,000 from Moree Plains Shire Council)  
**Description:** The North West Heavy Vehicle Breakfast forum is a free community information forum for truck drivers and the heavy vehicle industry to discuss industry related issues including heavy vehicle speed and other road safety issues. Representatives from State and federal government, RMS, NHVR and other government and industry related organisation are invited to present at the forum each year. As part of the forum the Moving Harvest Machinery Pack is updated each year. These are distributed at the forum and at local machinery and heavy vehicle businesses during both the winter and summer harvest periods.

**Timing:** 1 October 2019 to 30 June 2020

**Status:** Not yet commenced

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**Title:** Bike Week  
**Funding:** \$ 5,000 (\$3,000 from RMS Bike Week Funding; \$2,000 from Moree Plains Shire Council)  
**Description:** The "Bike Day Out" event is being organised to promote bicycle safety in Moree Plains Shire and the use of the cycling facilities in the Shire.  
The idea behind "Bike Day Out" is to encourage people to use the local road system safely while cycling while increasing the cycle safety knowledge and skills of the cyclists of Moree.  
**Timing:** 01 August 2019 to 31 October 2019  
**Status:** Planning

Initial planning has commenced; a meeting has been organised with the Moree Services Cycling and Triathlon Club to discuss the possibility of working with them to deliver a bike week event.

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**Title:** Helping learner drivers become safer drivers  
**Funding:** \$ 1,200 (\$1,000 from RMS Road Safety Program; \$200 from Moree Plains Shire Council)  
**Description:** In order to provide practical advice about the role of supervising learner drivers and the value of on-road driving experiences the RMS & local councils provide the Helping learner drivers become safer drivers workshop. The workshop is designed to support parents & friends in the supervision of a learner driver. They reinforce the role of the supervising driver & the importance of the stepped approach. It also highlights the importance of teaching low risk driving techniques to learner drivers.  
**Timing:** 01 September 2019 to 30 June 2020  
**Status:** Not yet commenced

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**Title:** Road Safety Month  
**Funding:** \$10,000 from Moree Plains Shire Council  
**Description:** Road Safety Month is a unique program to Moree Plains Shire that consists of educational promotion covering the fatal five - drink and drug driving, driver fatigue, speed, seat belts, and driver distraction. The program will include educational advertising, school based competitions and other strategies such as observational surveys, and workshops for young drivers. It is envisioned that the program will be supported by local community organisations such as schools, NSW Police Force, NSW Ambulance Service and other community service groups.  
**Timing:** 01 February 2020 to 30 June 2020  
**Status:** Not yet commenced

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**Title:** Community Engagement  
**Funding:** \$3,000 from Moree Plains Shire Council  
**Description:** This project budget allows for the RSO to participate in a number of community events to promote road safety across the shire. This will include participation at events such as the local ag shows, and other community forums. This small budget will cover the cost of preparing the necessary documents, and supplying road safety related promotional material.  
**Timing:** 01 July 2019 to 30 June 2020  
**Status:** Commenced

The RSO has already attended participated in the Moree Careers Expo. Further Community Events will be assessed for participation as information of each event arises.

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## Other Activities

- The Road Safety Officer continued the coordination of the Child Restraint Hiring Program. Currently the Road Safety Program has a total of 14 child restraints in the hiring program. The quarterly hiring rates (YTD) for the program are:
  - June 2018 Quarter – 14%
  - September 2018 Quarter – 19%
  - December 2018 Quarter – 18%
  - March 2019 Quarter – 20%
  - June 2019 Quarter – 15%
  - September 2019 Quarter (QTD) – 7%

## **FINANCIAL IMPACT TO COUNCIL**

Council has a specific allocation for the Road Safety Program. All abovementioned campaigns fall within the already allocated budgets.

## **STATUTORY AND POLICY IMPLICATIONS**

No statutory or policy implications have been identified.

## **RISK IMPLICATIONS**

No risk implications have been identified.

## **ASSET MANAGEMENT IMPLICATIONS**

No asset management implications have been identified.