

Youth Opportunities

Moree Plains Shire Council



School Based Trainee Positions 2019

Moree Library – Certificate III in Library & Information Services

Records (Administration) – Certificate II in Business

Mungindi Pool – Certificate III in Aquatics & Community Recreation

Community Development (Indigenous Identified Position) Certificate II in Business

Why Moree Plains Shire Council is a great Place to commence a school based traineeship?

- Obtain paid experience; you will work 7-8 hours (one day per week) during the school term and approximately half of the school holidays
- Obtain a nationally recognised qualification
- Gain transferable skills such as communication, prioritising and organising
- Experienced and enthusiastic Team Leaders will mentor you
- As we are a large organisation you will be able to gain varied experience
- Access to pro rata leave entitlements

Selection Criteria (to be addressed in your cover letter)

Where possible please provide examples in your cover letter

- Current Year 10 Students in 2018 (will need to be in year 11 at the commencement of school in 2019 in Moree)
- Enrolled to commence HSC Studies in a Moree Shire based High School with the aim of completion of High School in 2020 (year 12).
- Commitment to undertake Certificate II or III in the relevant area and complete a 24 month School Based Traineeship with at least 100 days on the job.
- Display the motivation and desire to work in a local government environment to complete the traineeship.
- Demonstrated satisfactory academic results.
- Demonstrated ability to achieve long term goals.
- Demonstrated ability to work well in a team environment.
- Good communication skills.
- Willingness to abide by Council's Code of Conduct, Council's WHS and EEO Policies.
- Must hold WHS Construction Induction Card prior to commencement.

How to apply

Please submit:

- **Your Resume with at least two referees listed**
- **A cover letter with selection criteria (above) addressed**
- **Your latest school report card**

Applications can be submitted via email hr@mpsc.nsw.gov.au or hand delivered to the Council Offices; Level 2, 30 Heber Street, Moree.

Applications Close – Wednesday 31st October 2018.

More information

Please contact Jess Johnstone, Human Resource Officer on 6757 3233 or email jessica.johnstone@mpsc.nsw.gov.au if you have any questions or require any information.