

Application for Driveway Access Crossing

You must use this application form if you want to:

- Construct a new or structurally modify a private driveway on a public road. This includes construction of private property access over a public footpath, nature strip or roadside verge.
- Construct or modify kerb and gutter or footpath paving on a public road or road reserve.
- Approval is required from council ONLY if a vehicular crossing falls within the Council road reserve.

Application fee of \$25.00 (GST incl.) is payable per application.
Please see the payment information at end of form.

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OFFICE USE ONLY

Receipt No _____

Amount \$ _____

Date _____

Applicant Details

Company/Organisation

Contact Person

Postal Address

Town _____

Postcode _____

Email Address _____

Telephone _____

Contractor Details

Contractor's Name *(if different from above)*

Contact Person *(if company/organization)*

Postal Address

Town _____

Postcode _____

Email Address _____

Telephone _____

Property Details

Lot No _____

Section No _____

DP No _____

Parish _____

Street No _____

Street Name _____

Town _____

Postcode _____

Further Information

Moree Plains Shire Council
Level 2, 30 Heber Street
PO Box 420
MOREE NSW 2400
Tel: 02 6757 3222
Fax: 02 6752 3934

If you have previously lodged a development application for works on this land, please insert

DA Number

Locality Sketch

Please **draw a sketch** indicating the below:

- Street
- nearest cross streets
- the plant (vehicle, machinery etc) is to stand and be operated, and
- the footpath/ road way to be affected.

Include adjacent properties in the sketch and the nearest cross street.

Traffic Control/Management Plans for the proposed work must be attached.

Agreement *(please read & sign)*

I, the undersigned, apply for permission to construct a new or structurally modify or replace a private driveway set out above. I have read the Driveway Specification that is attached with this application and agree to comply with them. I understand that failure to meet any of the conditions can result in the immediate cancellation of the permit and recovery of any associated costs.

Applicant Name

Applicant Signature

Date

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Lodgement Details

You can lodge the completed application by:

- Mail:** PO Box 420, Moree NSW 2400
- In Person:** Level 2, 30 Heber Street Moree NSW 2400
- Email:** council@mpsc.nsw.gov.au
- Fax:** 02 6752 3934
- What Now:** After your application has been received it will be processed within 7 working days.
- Telephone:** 02 6757 3222

Privacy & Personal Information Protection Notice

- Purpose of Collection:** To obtain approval for a Driveway Access Crossing.
- Intended Recipients:** Council Staff and approved contractors of Moree Plains Shire Council.
- Supply:** Section 138 of the *Roads Act 1993* requires Council consent for works on Road Reserves (local roads) which includes driveways.
- Access/Correction:** Contact Moree Plains Shire Council to access or correct this information.
- Storage:** Moree Plains Shire Council, Level 2, 30 Heber Street Moree NSW 2400.

Payment

- Payment in Person**
- Payment by Cheque—Amount \$ _____ payable to Moree Plains Shire Council**
- Payment by Credit Card** **Mastercard** **Visa**

Amount \$ _____ Name on Card _____

Expiry Date ___/___ Signature of Cardholder _____

Please Note: We do not accept AMEX or Diners Club cards.

- Payment by Direct Deposit**

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