



Archive Search Application

Application Type

Type

- Development Applications (less than 10 years old) **
- Development Application (more than 10 years old) **

Price

\$82.00 per hour*
 \$143.00 per hour*

*All prices quoted are GST exempt and are subject to change as at 1 July 2018
 minimum half hour charge will be applicable at lodgement of this form

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OFFICE USE ONLY

Receipt No _____

Amount \$ _____

Date _____

Received by _____

**An invoice will be submitted at the end of the search and must be paid prior to release of information.

Information will be forwarded to the applicant unless otherwise specified

Applicant Details

Name/Company Name _____

Postal Address _____

Town _____

Postcode _____

Contact Name _____

Telephone _____

Email Address _____

Forwarding Instructions

- Post to Applicant Email Hold for Collection from Council's Office

Property Details

Lot No _____

Section No _____

DP No _____

Parish _____

Street No _____

Street Name _____

Town _____

Postcode _____

Council Assessment Number _____

Details of Information Requested

- DA Consent DA Plans Construction Certificate
 Construction Plans Occupation Certificate Application Form
 Other requested information (please specify below: _____

Further Information
 Moree Plains Shire Council
 Level 2, 30 Heber Street
 PO Box 420
 MOREE NSW 2400
 Tel: 02 6757 3222
 Fax: 02 6752 3934
 council@mpsc.nsw.gov.au

Applicant's Declaration

In submitting this application I acknowledge that:

- Council responds to applications for archive information based on the information provided.
- Applications and payments, once received by council, will be acted upon, even if the instructions received result in inappropriate information being issued.
- I have obtained Owners Consent to access the information requested.
- I declare that all the information that I have provided is true and correct.

Applicant Name _____

Applicant Signature _____

Date _____

Owner's Consent

- As the owner(s) of the above mentioned property, I/We give consent to the application

Owner's Name _____

Owner's Signature _____

Date _____

Payments

Payment by Cheque—Amount \$ _____

Payment by Credit Card Mastercard Visa

Amount \$ _____ Name on Card _____

Expiry Date ____/____ Signature of Cardholder _____

Please Note: We do not accept AMEX or Diners Club cards.

Lodgement Details

You can lodge the completed application by:

Mail: PO Box 420, Moree NSW 2400

In Person: Level 2, 30 Heber Street Moree NSW 2400

Email: council@mpsc.nsw.gov.au

Fax: 02 6752 3934

What Now: After your application has been receipted it will be processed within 14 working days. For further information regarding your application please contact us by:

Telephone: 02 6757 3222

Privacy & Personal Information Protection Notice

Purpose of Collection: Access to Archived documents

Intended Recipients: Council Staff and approved contractors of Moree Plains Shire Council

Supply: Voluntary. A consequence of non provision is that insufficient information will be provided.

Access/Correction: Contact Moree Plains Shire Council to access or correct this information

Storage: Moree Plains Shire Council, Level 2, 30 Heber Street Moree NSW 2400