

**POLICY  
2007.49**

**LAWN CEMETERY INTERMENT POLICY**

**1.0 INTRODUCTION**

- 1.1 To develop a policy providing options for interments within the Moree Plains Shire Lawn Cemeteries.

**2.0 PURPOSE**

- 2.1 To provide consistent guidelines and equality for all community members wishing to bury their family members in the Moree Plains Shire Lawn Cemeteries.

**3.0 SCOPE**

- 3.1 This policy applies to any person wishing to make arrangements for multiple family interments in the Moree Plains Shire Lawn Cemeteries.

**4.0 POLICY STATEMENT**

**4.1 Responsibilities**


The Engineering Services Department is responsible for the successful implementation of this Policy.

The Engineering Support Manager and the Cemetery Support Officer are responsible for making this policy readily available to community members on request and for ensuring that this policy is adhered to in a consistent manner.

**4.2 Intent of the Lawn Cemetery**

The intent of the lawn cemeteries will be to:

- 4.2.1 Allow for a maximum of three (3) interments.
- 4.2.2 Allow for a maximum of three (3) ash interments.
- 4.2.3 Operate under a non-denominational basis.
- 4.2.4 Remove the need to hand dig graves.
- 4.2.5 Increase the life of the cemetery land thereby maximising the use of the existing site.

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- 4.2.6 Minimise maintenance costs in the lawn cemetery by ensuring that maintenance is being undertaken on fully occupied land.
- 4.2.7 Maintain accurate burial records.
- 4.2.8 Not permit reservations.
- 4.2.9 Provide equality and consistency for the community.

**4.3 Options Available for the Community**

- 4.3.1 A maximum of three interments will be permissible within each burial plot in the lawn cemetery.
- 4.3.2 A maximum of three (3) boxes of ashes will be permissible and secured under the headstone of each burial plot in the lawn cemetery.
- 4.3.4 Interment fees will be in accordance with Council's current Fees & Charges.

**4.5 Ownership**

- 4.5.1 The Holder of the right of burial does not own the burial plot.
- 4.5.2 The Holder of the right of burial is that person who grants permission for a burial to take place in the allotment initially used for the first interment.
- 4.5.3 If the Holder is deceased, then proof of descendency or the Executor of the Estate must prove line of control before a burial can proceed. A Will, Death Certificate or signed agreement from all of the remaining family may be needed.


**5.0 Delegation**

- 5.1 The General Manager is authorised, pursuant to Section 377 of the Local Government Act 1993, to allow a matter that does not conform with a policy to proceed if the General Manager is of the opinion that the variation from the Policy is of a minor nature.

**6.0 References**

- 6.1 Internal reports and recommendations from Council meetings.

**7.0 Dispute Procedure**

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7.1 In the event of a dispute over any aspect of this policy, immediate action will be taken to resolve the situation through effective and constructive consultation between the parties concerned. If a resolution cannot be reached, the services of a mediator will be requested to finalise the matter to the satisfaction of all parties concerned.

**8.0 Attachments**

8.1 Lawn Cemetery Interment Procedures

**9.0 Review**

9.1 This policy is to be reviewed on an annual basis from the date of its original adoption by Council and in accordance with Section 4.4 of the Policy on Policy Making.

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