

# Operational Plan 2018-2019

## Q1 Report

1 July 2018 to 30 September 2018



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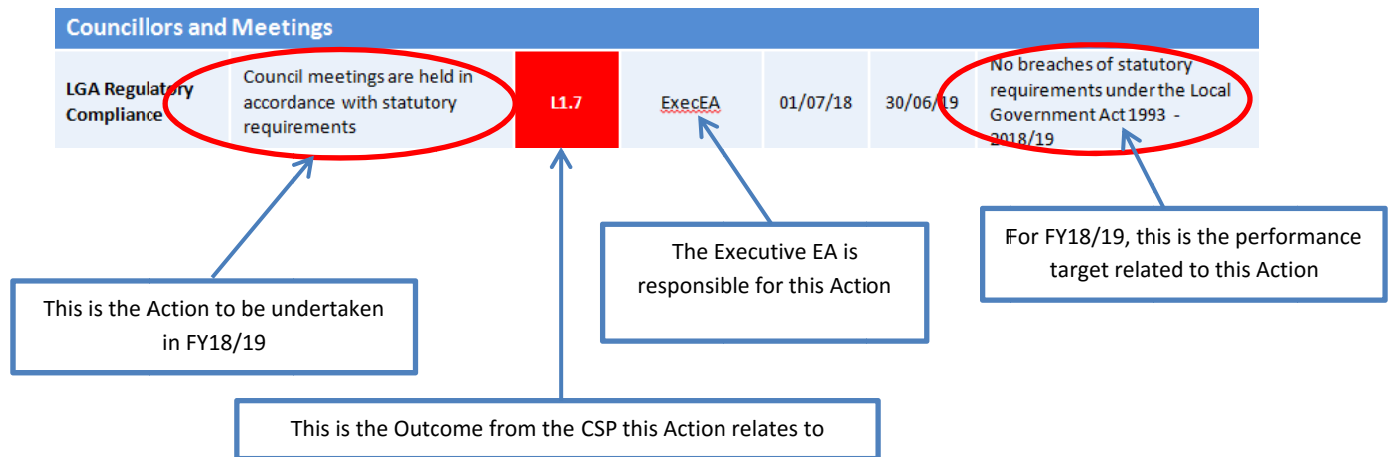
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# About the Q1 Report

On 28 June 2018, Moree Plains Shire Council ("Council") adopted the Operational Plan and Budget 2018-2019 (the "Operational Plan").

The Operational Plan details the Actions which will be undertaken by Council management and officers during the current financial year in each of the 19 functional areas of Council. Each Action is linked to one of the Outcomes of our Community Strategic Plan **Moree Plains 2027 – Your Shire. The Plan. Our Future** ("CSP") and specifies the performance target(s) related to that particular Action.

By way of example only, below is an extract from the **Administration – Governance** functional area detailing these components of the Operational Plan:



In developing the Operational Plan, management and staff responsible for each Action were also asked to nominate a Start Date and End Date for each task. From an operational perspective, this prompted staff to ensure that Departments were adequately resourced in people, materials and external assistance (as applicable) at the right time to the appropriate level. From a strategic Council level, Councillors and MANEX should be in a position to better understand the status reports provided on a quarterly basis. For example, if an Action is scheduled to commence in a later Quarter, it will be "Not Due to Start" in Quarter 1 rather than being designated "Not Yet Started" as has been historically the case. Over time, it would be ideal from a management planning perspective for these dates to more accurately reflect operational realities.

Each financial quarter, the General Manager provides the Council with a progress report on the status of satisfying the Performance Targets set out in the Operational Plan.

This Q1 Report details how the organisation is progressing for the period 1 July 2018 to 30 September 2018 ("Quarter 1"). In summary:

- there are 390 Performance Targets to be satisfied from the commencement of this financial year;
- 301 Performance Targets have a Start Date falling within Quarter 1; and
- work towards satisfying the remaining Performance Targets is not scheduled to commence within Quarter 1.




**Enclosed** with this Q1 Report is the Detailed Q1 Report (refer to Table of Contents).

The Detailed Q1 Report looks like the Operational Plan but also includes information on the current progress in satisfying the Performance Target for each Action (as detailed in the **% Complete** and **Status** column) together with supporting commentary. Based on this, each Action is allocated a performance indicator (being a green, yellow or red traffic light).

By way of example only, below is an extract from the Detailed Q1 Report from the **Administration – Corporate Strategic Planning and Reporting** functional area:

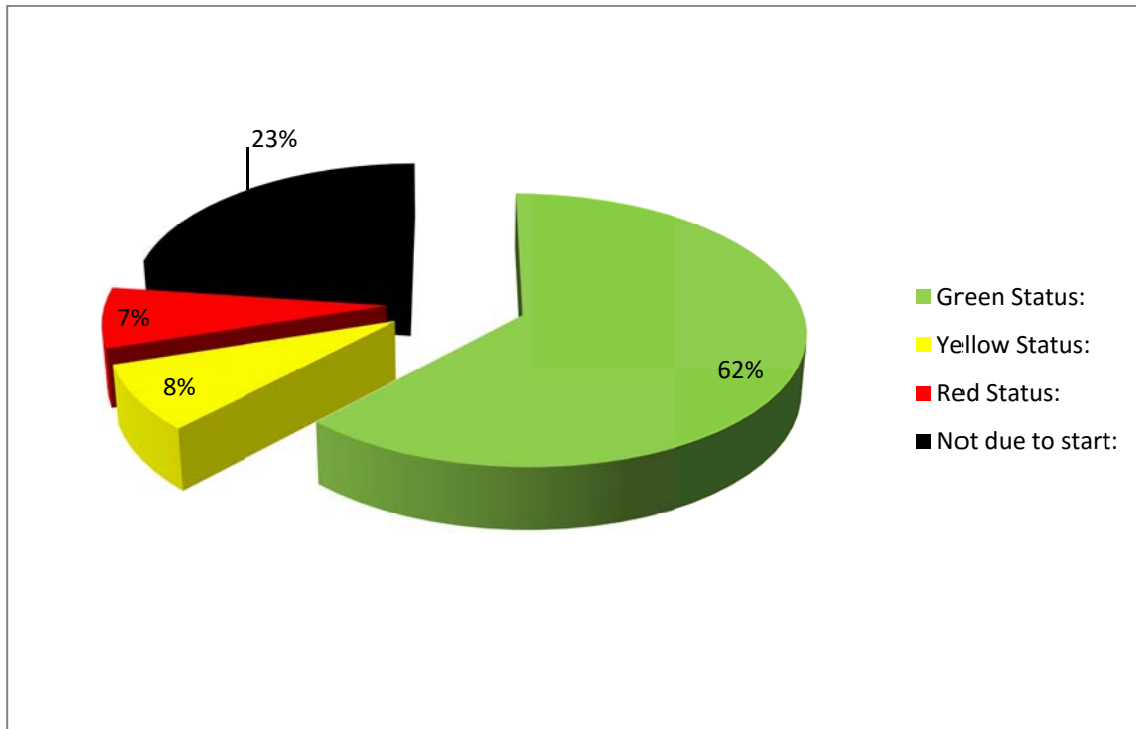
| Activity                                 | Actions  | Department | Commentary                   | % Complete | Status    | Performance Target  |
|--|--|------------|------------------------------|------------|-----------|---|
| <b>Integrated Planning and Reporting</b> |  |            |                              |            |           |   |
| LGA Regulatory Obligation                | Publish Annual Report for 2017/2018 financial year | Executive  | Draft Annual Report underway | 25         | Commenced | Completed and submitted to Office of Local Government – 2018/19<br>Operational Plan 2019-2020 |

The performance indicator will be one of the following:

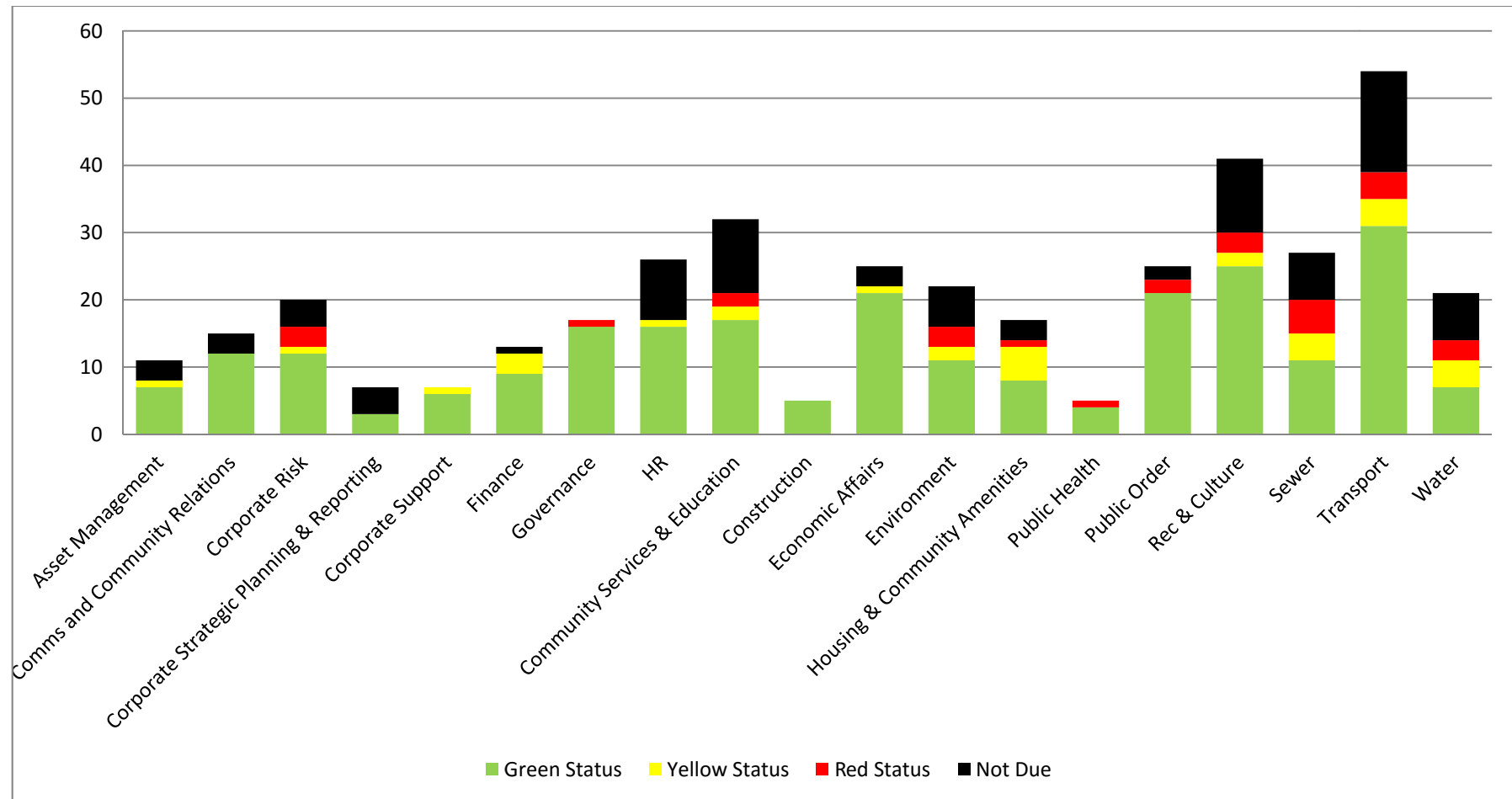
|   |   |
|---|---|
|    | <p><b>If the Action relates to a Project</b></p> <p>Indicates that delivery of the project has commenced, is progressing well and is on target to be completed by the End Date OR has been completed in full (100%) in this Quarter or an earlier Quarter</p>   |
|   | <p><b>If the Action relates to a Compliance Action</b></p> <p>Indicates Council has been compliant for the Quarter</p>  |
|   | <p><b>For any other Action</b></p> <p>Indicates a sufficient amount of work has been undertaken in the Quarter to designate that Council is on target to satisfy the Performance Target by the End Date OR the Performance Target has already been satisfied (100%) in this Quarter or an earlier Quarter</p> |
|  | <p><b>If the Action relates to a Project</b></p> <p>Indicates that the delivery of the project has commenced beyond a minimal level and is progressing satisfactorily</p>   |
|   | <p><b>For any other Action</b></p> <p>Indicates some work has been undertaken in the Quarter beyond a minimal level but additional effort may be needed in a future Quarter(s) to satisfy the Performance Target by the End Date</p>  |
|  | <p><b>If the Action relates to a Project</b></p> <p>Indicates that issues have been encountered in relation to delivery of the project OR minimal or no progress has been made in Quarter 3</p>   |
|   | <p><b>If the Action relates to a Compliance Action</b></p> <p>Indicates Council has not been compliant for the Quarter</p>  |
|   | <p><b>For any other Action</b></p> <p>Indicates issues may have been encountered OR minimal or no progress has been made in the Quarter</p>   |
|   | <p><b>For any other Action</b></p> <p>Indicates that, in scheduling works, the Start Date for the Action does not fall in Quarter 1, no work has been carried out and accordingly, the project is 'Not Due to Start'</p>  |

## Q1 Summary Results

As a whole, Moree Plains Shire Council's performance for Quarter 1 can be summarised as follows:

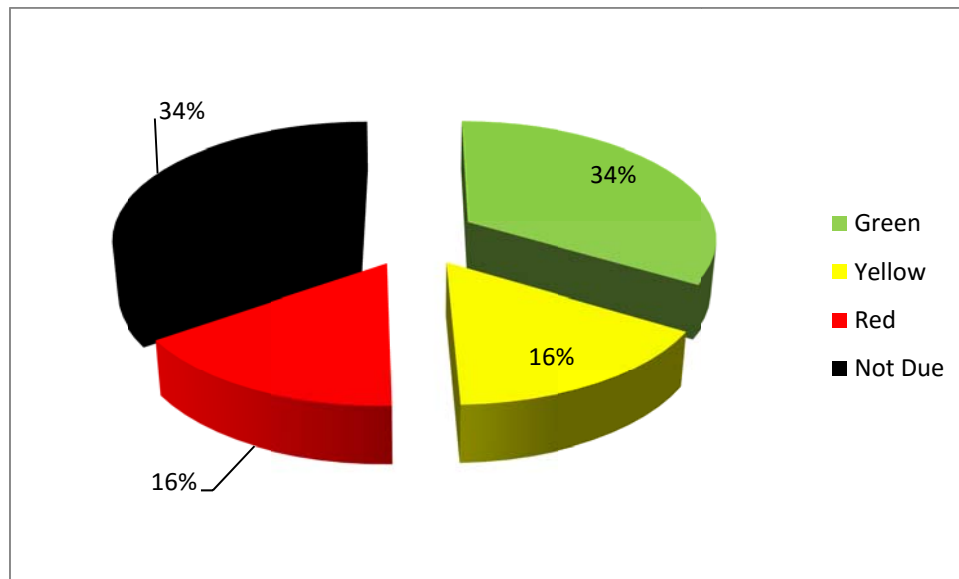


Across the 19 Functional Areas, performance is as follows:

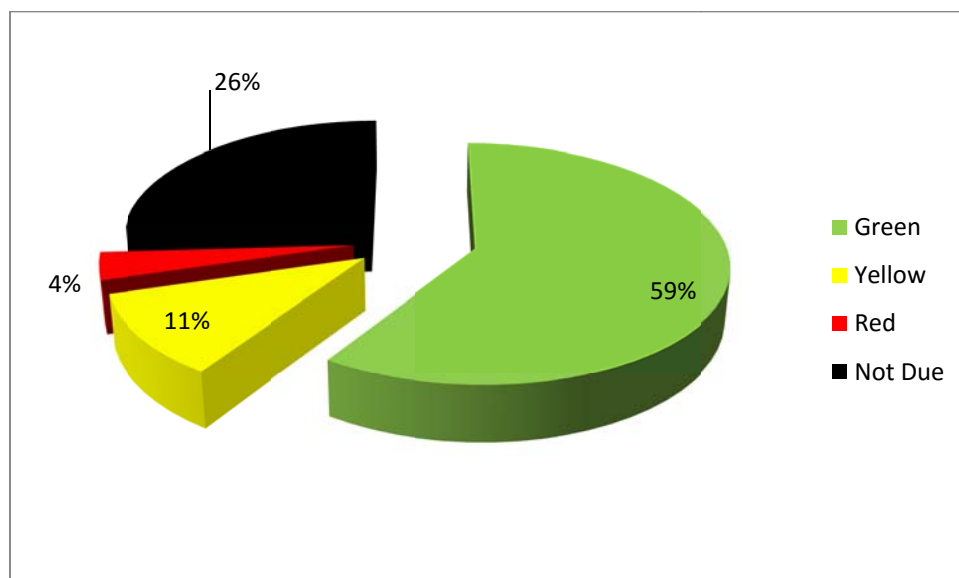


## Q1 Project Snapshot

As a whole, Moree Plains Shire Council's performance for Quarter 1 (capital projects only) can be summarised as follows:



As a whole, Moree Plains Shire Council's performance for Quarter 1 (non-capital projects only) can be summarised as follows:





Also **enclosed** with this Q1 Report is the Q1 Project Snapshot (refer to Table of Contents). (It should be noted that all these projects are included in the Detailed Q1 Report but additional information is included in the Q1 Project Snapshot.)

The Q1 Project Snapshot details how the organisation is progressing for the first 3 months of the financial year on its capital and non-capital projects set out in the Operational Plan 2018-2019.





For each project, the Start Date and End Date is detailed (as at the commencement of this financial year) and information on the current progress (as detailed in the % **Complete** and **Status** column) together with supporting commentary. Based on this, each project is allocated a performance indicator (being a green, yellow or red traffic light). Information in relation to these indicators is set out earlier in the Q1 Report.



# PROJECT SNAPSHOT

## Quarter 1: 1 July 2018 - 30 September 2018

### Key

|   |  |
|---|--|
|  | Indicates that delivery of the project has commenced, is progressing well and is on target to be completed by the End Date OR has been completed in full (100%)        |
|  | Indicates that delivery of the project has commenced beyond a minimal level (over 10% for Quarter 1) and is progressing satisfactorily                                 |
|  | Indicates that issues have been encountered in relation to delivery of the project OR minimal or no progress has been made in Quarter 1                                |
|  | Indicates that, in scheduling works prior to 1 July 2018, the Start Date for the project does not fall in Quarter 1 and accordingly, the project is 'Not Due to Start' |

| Ref #                               | Measure   | Status           | % Complete |  | Commentary   | Start Date | End Date   | Original Budget | Revised Budget | YTD Expenditure | Variation requested (\$) |
|-------------------------------------|---|------------------|------------|--|--|------------|------------|-----------------|----------------|-----------------|--------------------------|
| <b>Asset Management</b>             |   |                  |            |  |  |            |            |                 |                |                 |                          |
| 1                                   | Completion of identified asset management revaluations and activities – 2018/19   | Not due to start | 0          |  | Expenditure relates to finalisation of FY17/18 revaluation of land and buildings   | 1/07/2018  | 30/06/2019 | 100,000         | 151,769        | 25,973          | 0                        |
| 2                                   | Completion of the Asset Management Software upgrade project on time and on budget - 2018/19                               | Commenced        | 25         |    | Continuing to work on getting the asset data into the system   | 1/07/2018  | 30/06/2019 | 50,000          | 50,000         | 0               | 0                        |
| 3                                   | Heavy plant is replaced in accordance with Heavy Plant Replacement Program – 2018/19                                      | Commenced        | 25         |    | Heavy plant replacement program in line with timetable and budget  | 1/07/2018  | 30/06/2019 | 1,200,000       | 1,200,000      | 200,267         | 0                        |
| 4                                   | Light fleet are changed over as per the Organisation's Motor Vehicle Policy – 2018/19                                     | Commenced        | 25         |    | Oct 18 light fleet replacement commenced   | 1/07/2018  | 30/06/2019 | 1,300,000       | 1,300,000      | 0               | 0                        |
| <b>Governance</b>                   |   |                  |            |  |  |            |            |                 |                |                 |                          |
| 5                                   | Finalisation of the Business Improvement project on time and on budget – 2018/19  | Commenced        | 10         |    | The Business Improvement Group (BIG) have met during the quarter and are progressing with the identification of Council's services and service packages  | 1/07/2018  | 30/06/2019 | 30,000          | 30,000         | 0               | 0                        |
| <b>Children Services</b>            |   |                  |            |  |  |            |            |                 |                |                 |                          |
| 6                                   | Undertake review of childcare business of Council – 2018/19   | Not due to start | 0          |  | Review will be undertaken in 3rd or 4th quarter  | 1/07/2018  | 30/06/2019 | 20,000          | 20,000         | 0               | 0                        |
| <b>Other Community Development</b>  |   |                  |            |  |  |            |            |                 |                |                 |                          |
| 7                                   | Development of the Moree South Masterplan on time and on budget – 2018/19   | Commenced        | 25         |    | Ongoing project. Implementation continues within available budget/grants. Progress also dependent on FACS input, which has increased significantly in the quarter with a series of micro projects. TAFE course in horticulture is contributing to Cooee park development | 1/07/2017  | 30/06/2020 | 32,500          | 32,500         | 0               | 0                        |
| 8                                   | New Christmas decorations acquired – 2018/19  | Commenced        | 25         |    | Staff will work with UAC and other stakeholders for project rollout  | 1/07/2017  | 30/06/2019 | 1,000           | 1,000          | 0               | 0                        |
| 9                                   | Implementation of CSO/WDO schemes through MPSC – 2018/19  | Commenced        | 25         |    | Work programs being developed for South Moree open space improvements  | 1/07/2018  | 30/06/2019 | 5,000           | 5,000          | 0               | 0                        |
| 10                                  | Completion of the Dhiyaan Aboriginal Centre Stage 2 upgrade project on time and on budget – 2018/19                       | Not due to start | 0          |  | Works have not commenced.  | 1/07/2018  | 31/03/2019 | 250,195         | 250,195        | 0               | 0                        |
| 11                                  | Subject to obtaining grant funding, repatriation and storage project for Gomilaroi artefacts – 2018/19                    | Not due to start | 0          |  | Grant funding applications have been unsuccessful to date, however other opportunities for funding will be explored.   | 1/09/2018  | 30/06/2019 | 2,000           | 2,000          | 0               | 0                        |
| 12                                  | Subject to obtaining grant funding, undertake exhibitions at DAC – 2018/19  | Not due to start | 0          |  | Grant funding applications have been unsuccessful to date, however other opportunities for funding will be explored.   | 1/03/2019  | 30/06/2019 | 10,000          | 10,000         | 0               | 0                        |
| <b>Administration and Education</b> |   |                  |            |  |  |            |            |                 |                |                 |                          |
| 13                                  | Completion of 2018/19 Road Safety Projects  | Commenced        | 20         |  | Planning is well underway for the Free Cuppa for the Driver campaign. Initial planning has also commenced for the heavy vehicle education and buckle up campaigns also   | 1/07/2018  | 30/06/2019 | 43,370          | 43,370         | 766             | 0                        |
| <b>Economic Development</b>         |   |                  |            |  |  |            |            |                 |                |                 |                          |
| 14                                  | Completion of upgrade to Mehi River Van Park on time and on budget – 2018/19  | Not due to start | 0          |  | Council to consider a detailed report in Nov 2018  | 1/07/2018  | 30/06/2019 | 450,000         | 450,000        | 0               | 0                        |
| <b>Other Economic Affairs</b>       |   |                  |            |  |  |            |            |                 |                |                 |                          |
| 15                                  | Completion of Renew Moree program – 2018/19   | Commenced        | 25         |  | Project commenced - Work ongoing to develop rollout over Quarters 2 to 4   | 1/07/2018  | 30/06/2019 | 20,000          | 20,000         | 0               | 0                        |
| 16                                  | Completion of all actions of the Economic Development Strategy designated for completion in this financial year – 2018/19 | Not due to start | 0          |  | Economic Development Strategy to be finalised prior to actions being undertaken  | 1/10/2018  | 30/06/2019 | 25,000          | 25,000         | 503             | 0                        |

| Ref #  | Measure   | Status           | % Complete |   | Commentary   | Start Date | End Date   | Original Budget | Revised Budget | YTD Expenditure | Variation requested (\$) |
|--|---|------------------|------------|---|--|------------|------------|-----------------|----------------|-----------------|--------------------------|
| 17   | Completion of the saleyard truck wash upgrade on time and on budget – 2018/19   | Commenced        | 50         | ● | Civil and concrete works have commenced. Water and wastewater systems and equipment ordered.   | 1/07/2017  | 31/03/2019 | 580,000         | 580,000        | 132,603         | 0                        |
| 18   | Special Promotion completed – 2018/19   | Commenced        | 25         | ● | Projects delayed due to late signing of contract but will be completed this financial year   | 1/07/2018  | 30/06/2019 | 20,000          | 20,000         | 4,941           | 0                        |
| 19   | Regional Advertising undertaken – 2018/19   | Commenced        | 25         | ● | Projects delayed due to late signing of contract but will be completed this financial year   | 1/07/2018  | 30/06/2019 | 10,000          | 10,000         | 5,601           | 0                        |
| 20   | Tourism NSW/RTO campaign completed – 2018/19  | Commenced        | 25         | ● | Projects delayed due to late signing of contract but will be completed this financial year   | 1/07/2018  | 30/06/2019 | 10,000          | 10,000         | 1,281           | 0                        |
| 21   | Digital marketing material developed – 2018/19  | Commenced        | 10         | ● | Project underway   | 1/07/2018  | 30/06/2019 | 10,000          | 10,000         | 3,099           | 0                        |
| 22   | Development of MyMoree campaign – 2018/19   | Commenced        | 25         | ● | Development of promotional activities supporting Christmas in Moree, planning for photography competition early 2019   | 1/07/2018  | 30/06/2019 | 25,000          | 25,000         | 0               | 0                        |
| 23   | Undertake marketing and promotional activities for Moree Gateway – 2018/19  | Commenced        | 25         | ● | Marketing continues through Google AdWords, Commercial Real-estate and local agents. Negotiations with interested parties continues  | 1/09/2018  | 30/06/2019 | 50,000          | 50,000         | 2,609           | 0                        |
| 24   | Provide support to community, economic and infrastructure initiatives – 2018/19   | Commenced        | 25         | ● | Reported to Council/Committee as required  | 1/07/2018  | 30/06/2019 | 110,000         | 110,000        | 445             | 0                        |
| <b>Solid Waste Management</b>                            |   |                  |            |   |  |            |            |                 |                |                 |                          |
| 25   | Survey conducted during each 6 month period – 2018/19   | Not due to start | 0          |   | Next survey scheduled for 30/12/18   | 1/07/2018  | 30/06/2019 | 5,150           | 5,148          | 0               | 0                        |
| 26   | Completion of design works relating to the second half of the WMF waste cell project on time and on budget – 2018/19            | Commenced        | 5          | ● | Preliminary investigations commenced with reviewing current operations cell filling plan   | 1/07/2018  | 30/06/2019 | 750,000         | 750,000        | 0               | 0                        |
| <b>Flood Plain Management</b>                            |   |                  |            |   |  |            |            |                 |                |                 |                          |
| 27   | Completion of minor design variations required (Pallamallawa) – 2018/19   | Commenced        | 15         | ● | Consultant selected to review the design based on the current Flood Plain Risk Management Plan. Draft due Quarter 2  | 1/07/2018  | 30/06/2019 | 13,500          | 13,500         | 0               | 0                        |
| 28   | Completion of minor design variations required (Mungindi) – 2018/19   | Not Yet Started  | 0          | ● | Contingent on successful funding application   | 1/07/2018  | 30/06/2019 | 69,000          | 69,000         | 0               | 0                        |
| 29   | Working through recommendations of Flood Plain Risk Management Plan (Vol 3) Moree – 2018/19                                     | Commenced        | 25         | ● | Working through Committee recommendations. Commencing work with consultant for peer review   | 1/07/2018  | 30/06/2020 | 80,000          | 80,000         | 0               | 0                        |
| 30   | Quarterly report to Council on status of house raising scheme (including participants) - 2017/18                                | Commenced        | 25         | ● | This is an annual program and a fresh call for interest will be made following outcomes of current funding round. Most houses funded in the previous round commenced work on raising in Quarter 1      | 1/07/2017  | 30/06/2018 | 0               | 0              | 6,454           | 66,856                   |
| <b>Public Cemeteries</b>                                 |   |                  |            |   |  |            |            |                 |                |                 |                          |
| 31   | Completion of installation of additional seating at Moree Cemetery – 2018/19  | Not due to start | 0          |   | Work will be commence Quarter 2  | 1/10/2017  | 31/03/2019 | 15,000          | 15,000         | 0               | 0                        |
| 32   | Completion of reseal of internal roads at Moree Cemetery on time and on budget – 2018/19  | Not due to start | 0          |   | Work will be scheduled with availability of works section  | 1/07/2018  | 31/12/2018 | 40,000          | 40,000         | 0               | 0                        |
| 33   | Completion of irrigation extension at Mungindi Cemetery on time and on budget – 2018/19   | Commenced        | 15         | ● | First quote obtained. Waiting on second quote  | 1/07/2018  | 31/12/2018 | 15,000          | 15,000         | 0               | 0                        |
| 34   | Completion of construction of additional beams at Mungindi Cemetery on time and on budget – 2018/19                             | Commenced        | 10         | ● | Quotation requested. Waiting on receipt. Capacity to get a second quote may be limited and can be difficult to source for works in Mungindi  | 1/07/2018  | 31/12/2018 | 15,000          | 15,000         | 0               | 0                        |
| 35   | Completion of irrigation upgrade at Moree Cemetery on time and on budget – 2018/19  | Commenced        | 15         | ● | First quote obtained. Waiting on second quote  | 1/07/2018  | 31/12/2018 | 20,000          | 20,000         | 0               | 0                        |
| <b>Public Conveniences and other community amenities</b> |   |                  |            |   |  |            |            |                 |                |                 |                          |
| 36   | Completion of the s94A Gurley project on time and on budget – 2018/19   | Commenced        | 50         | ● | Toilet ordered   | 1/07/2018  | 30/06/2019 | 45,000          | 54,816         | 0               | 0                        |
| <b>Emergency Services</b>                                |   |                  |            |   |  |            |            |                 |                |                 |                          |
| 37   | Subject to successful funding application, completion of the improvements to the Moree SES Site on time and on budget – 2018/19 | Not Yet Started  | 0          | ● | In discussions with SES regarding funding arrangements with report to Council  | 1/07/2018  | 30/11/2018 | 150,000         | 150,000        | 0               | 0                        |
| 38   | Subject to successful funding application, completion of the new RFS Moree Station on time and on budget – 2018/19              | Commenced        | 30         | ● | Development consent provided, Detail designs completed, approach to market for an appropriately qualified, experienced and resourced contractor for construction, Construction Certificate applied for | 1/07/2018  | 28/02/2019 | 1,000,000       | 1,000,000      | 549             | 0                        |
| 39   | Successful application for flood gauge, where the Weir River and Barwon River join together and flow towards Mungindi – 2018/19 | Commenced        | 25         | ● | Funding application submitted. No outcome has been received as yet   | 1/08/2018  | 30/06/2019 | 30,000          | 30,000         | 0               | 0                        |
| <b>Crime Prevention</b>                                  |   |                  |            |   |  |            |            |                 |                |                 |                          |
| 40   | Railway CCTV project completed on time and on budget – 2018/19  | Not due to start | 0          |   | Work to commence Quarter 2   | 1/07/2018  | 30/09/2018 | 40,000          | 40,000         | 0               | 0                        |
| 41   | Identify and implement projects from the Shire Community Safety Committees – 2018/19  | Commenced        | 25         | ● | Review of Crime Prevention Plan scheduled Quarters 2 to 4  | 1/07/2018  | 30/06/2019 | 40,000          | 40,000         | 0               | 0                        |

| Ref #                              | Measure  | Status           | % Complete |   | Commentary   | Start Date | End Date   | Original Budget | Revised Budget | YTD Expenditure | Variation requested (\$) |
|------------------------------------|--|------------------|------------|---|--|------------|------------|-----------------|----------------|-----------------|--------------------------|
| 42                                 | At least 2 damaged/derelict buildings demolished – 2018/19   | Commenced        | 25         | ● | Three demolition notices will be issued in Quarter 2. There is one ongoing issue from the previous financial year      | 1/07/2018  | 30/06/2019 | 100,000         | 100,000        | 24,003          | 0                        |
| 43                                 | Enforcement action taken on fire damaged/derelict buildings – 2018/19  | Commenced        | 25         | ● |  | 1/07/2018  | 30/06/2019 | 50,000          | 50,000         | 427             | 0                        |
| <b>Community Libraries</b>         |  |                  |            |   |  |            |            |                 |                |                 |                          |
| 44                                 | Completion of new Youth Space on time and on budget – 2018/19  | Commenced        | 25         | ● | Regional Cultural Fund Grant Application completed and submitted. Awaiting response. Possibly Dec 18                   | 1/04/2019  | 30/06/2019 | 85,000          | 85,000         | 0               | 0                        |
| <b>Community Halls</b>             |  |                  |            |   |  |            |            |                 |                |                 |                          |
| 45                                 | Progress made on the Moree Civic Precinct Redevelopment – 2018/19  | Commenced        | 5          | ● | Grant Funding recieved for Stage 1 of the project  | 1/07/2018  | 30/06/2019 | 2,339,553       | 2,339,553      | 0               | 0                        |
| <b>Sporting Grounds and Venues</b> |  |                  |            |   |  |            |            |                 |                |                 |                          |
| 46                                 | Ron Harborne Oval – Netball Court – Lighting project – Completion of the project on time and on budget – 2018/19                       | Not due to start | 0          |   | Will review priorities with Netball Committee  | 1/07/2018  | 30/06/2019 | 60,000          | 60,000         | 0               | 0                        |
| 47                                 | Completion of the new Round 1 SCCF project in Boggabilla on time and on budget – 2018/19   | Not due to start | 0          |   | Scheduled to commence Quarter 2  | 1/04/2018  | 30/06/2019 | 139,909         | 139,909        | 228             | 0                        |
| 48                                 | Completion of the new Round 1 SCCF New Asset project in Mungindi – Pool Shade and Exercise Equipment - on time and on budget – 2018/19 | Commenced        | 25         | ● | Order placed for supply and installation of pool shade and exercise equipment. Designs for tennis court works underway | 1/04/2018  | 30/06/2019 | 83,465          | 83,465         | 0               | 0                        |
| 49                                 | Completion of the new Round 1 SCCF New Asset project in relation to the Mehi River Corridor on time and on budget – 2018/19            | Commenced        | 50         | ● | Completed majority of works at Wood Duck Park and half of the footpath project in Quarter 1                            | 1/07/2018  | 30/06/2019 | 402,554         | 402,554        | 79,529          | 0                        |
| 50                                 | Completion of the new Round 1 SCCF New Asset project in relation to the Moree Water Park on time and on budget – 2018/19               | Commenced        | 50         | ● | Mehi Beach completed   | 1/07/2018  | 30/06/2019 | 140,000         | 140,000        | 77,501          | 0                        |
| 51                                 | Completion of the new Boggabilla Sport and Community Facility on time and on budget – 2018/19  | Commenced        | 30         | ● | Detail designs completed. Applications submitted for additional funding for the project have been unsuccessful.        | 1/07/2018  | 31/12/2018 | 200,000         | 200,000        | 23,275          | 0                        |
| 52                                 | Ron Harborne Oval – New Field – Completion of the project on time and on budget – 2018/19  | Not due to start | 0          |   | Awaiting successful funding announcement   | 1/07/2017  | 30/06/2019 | 180,000         | 180,000        | 0               | 0                        |
| 53                                 | Boughton Oval – Field Fencing – Completion of the project on time and on budget – 2018/19  | Not due to start | 0          |   | Negotiating with the Clubs regarding priorities  | 1/07/2018  | 30/06/2019 | 10,000          | 10,000         | 0               | 0                        |
| 54                                 | Project manage construction of the SHEA Academy – 2018/19  | Not Yet Started  | 0          | ● | Awaiting the completion of the subdivision of the land as Council wishes to retain a part parcel                       | 1/07/2017  | 30/06/2019 | 1,550,000       | 1,550,000      | 792             | 0                        |
| 55                                 | Completion of Sullivan Place Football posts project on time and on budget – 2018/19  | Commenced        | 25         | ● | Further community engagement required regarding project elements   | 1/07/2018  | 30/06/2019 |                 | 13,413         | 0               | 0                        |
| 56                                 | Completion of Boggabilla Tennis Courts project on time and on budget – 2018/19   | Completed        | 100        | ● |  | 1/07/2018  | 30/06/2019 |                 | 2,459          | 1,666           | 0                        |
| 57                                 | Upgrade to Ron Harborne No.1 Oval project on time and on budget – 2018/19  | Not due to start | 0          |   | Lighting work to be undertaken with SCCF funding and Council to work with the Club to design suitable sight screen     | 1/07/2018  | 30/06/2019 | 40,000          | 40,000         | 0               | 0                        |
| 58                                 | Completion of the new Round 1 SCCF New Asset project on the Moree Netball Courts on time and on budget – 2018/19                       | Not due to start | 0          |   | Project is scheduled to commence in Quarter 2 after the 2018 Moree Netball season is completed.                        | 1/04/2018  | 30/06/2019 | 57,250          | 57,250         | 228             | 0                        |
| 59                                 | Completion of the surface works at Mungindi Tennis Courts on time and on budget – 2018/19  | Not due to start | 0          |   | Scheduled to commence Quarter 2  | 1/07/2018  | 30/06/2019 | 43,890          | 43,890         | 0               | 0                        |
| 60                                 | Determining the scope of works for delivery of infrastructure at Albert Street – 2018/19   | Commenced        | 10         | ● | Working through process with Crown to expedite outcomes over the next 8 months   | 1/07/2018  | 30/06/2019 | 150,000         | 150,000        | 0               | 0                        |
| <b>Swimming Pools</b>              |  |                  |            |   |  |            |            |                 |                |                 |                          |
| 61                                 | Mungindi Pool – Capital Works – Repaint Shell – Completion of the project on time and on budget – 2018/19                              | Completed        | 100        | ● | The Mungindi Pool painting project has been completed ahead of time and less than budgeted.                            | 1/07/2018  | 31/10/2018 | 100,000         | 100,000        | 39,455          | -60,000                  |
| 62                                 | MAAC – Capital Works – All weather improvements – Completion of the project on time and on budget – 2018/19                            | Completed        | 100        | ● | MPSC transferred contribution to MAAC Ltd in June 2018. Responsibility for delivery of the project lies with MAAC Ltd  | 1/07/2017  | 30/06/2019 | 250,000         | 250,000        | 0               | -250,000                 |
| <b>Sewer Projects</b>              |  |                  |            |   |  |            |            |                 |                |                 |                          |
| 63                                 | Completion of Year 3 of the manhole relining program on time and on budget - 2018/19   | Commenced        | 25         | ● | Work to be completed Quarter 2   | 1/07/2018  | 30/06/2019 | 100,000         | 100,000        | 26,386          | 0                        |
| 64                                 | Completion of Year 3 of renewal of manhole lids and surrounds program on time and on budget - 2018/19                                  | Commenced        | 10         | ● | Work ongoing   | 1/07/2018  | 30/06/2019 | 25,000          | 25,000         | 2,540           | 0                        |
| 65                                 | Completion of Year 2 of Pump Station repair program on time and on budget – 2017/18  | Not due to start | 0          |   | Work to be carried out during Quarter 2  | 1/07/2017  | 30/06/2018 | 140,000         | 140,000        | 0               | 0                        |
| 66                                 | Completion of the renewal works at Mungindi Sewerage Treatment Plant on time and on budget - 2018/19                                   | Not due to start | 0          |   | Waiting on contractor to be available  | 1/07/2018  | 30/06/2019 | 47,000          | 47,000         | 0               | 0                        |
| 67                                 | Completion of Year 3 of the sewer main relining program on time and on budget - 2018/19  | Commenced        | 100        | ● | Work complete. Awaiting final report to be provided prior to releasing final payment                                   | 1/07/2018  | 30/06/2019 | 400,000         | 950,000        | 475,956         | 0                        |

| Ref #   | Measure  | Status           | % Complete |  | Commentary   | Start Date | End Date   | Original Budget | Revised Budget | YTD Expenditure | Variation requested (\$) |
|---|--|------------------|------------|--|--|------------|------------|-----------------|----------------|-----------------|--------------------------|
| 68  | Completion of Year 1 of sewer rising main renewal program on time and on budget - 2018/19  | Commenced        | 10         |  | Proposal received from contractor. They will commence work Quarter 2. Work to be carried out in 2 stages   | 1/07/2018  | 30/06/2019 | 50,000          | 50,000         | 0               | 0                        |
| 69  | Completion of Moree STP Effluent Reuse Telemetry on time and on budget - 2018/19   | Not due to start | 0          |  | Waiting on contractor to be available  | 1/07/2017  | 30/06/2019 | 100,000         | 100,000        | 0               | 0                        |
| 70  | Completion of the Sewer Pump Station Fencing on time and on budget - 2018/19   | Commenced        | 10         |  | Request of quotations has been advertised  | 1/07/2018  | 30/06/2019 | 50,000          | 50,000         | 1,787           | 0                        |
| 71  | Completion of Moree Sewerage Treatment Plant Access Gate on time and on budget - 2018/19   | Completed        | 100        |  | Project completed. Majority of work carried out last financial year  | 1/07/2018  | 30/06/2019 | 40,000          | 40,000         | 2,649           | -37,000                  |
| 72  | Completion of Moree STP Bank remediation on time and on budget - 2018/19   | Not due to start | 0          |  | Work scheduled to be completed during Quarter 4  | 1/07/2018  | 30/06/2019 | 50,000          | 50,000         | 0               | 0                        |
| 73  | Completion of sludge lagoon rehabilitation on time and on budget - 2018/19   | Not due to start | 0          |  | Sludge lagoon must be dried out and desludged prior to assessment of work required and rehabilitation. To be completed Quarter 4                     | 1/07/2018  | 30/06/2019 | 75,000          | 75,000         | 0               | 0                        |
| 74  | Completion of aeration tank rehabilitation on time and on budget - 2018/19   | Not due to start | 0          |  | An assessment to be undertaken to ensure treatment will occur with only 1 tank operational during rehabilitation work of remaining tank              | 1/07/2018  | 30/06/2019 | 75,000          | 75,000         | 0               | 0                        |
| 75  | Completion of the Boundary Connection Renewals on time and on budget - 2018/19   | Commenced        | 100        |  | Work has been completed. Final report to be recieved prior to final payment being released   | 1/07/2018  | 30/06/2019 | 250,000         | 250,000        | 206,266         | 0                        |
| 76  | Completion of the Pump Station Safety Improvements on time and on budget - 2018/19   | Commenced        | 0          |  | Report identifying work required received last year. Work to be undertaken Quarter 3   | 1/07/2018  | 30/06/2019 | 60,000          | 60,000         | 391             | 0                        |
| 77  | Completion of the Moree STP Aerators project on time and on budget - 2018/19   | Commenced        | 5          |  | Request for quotation for process review. Report to be recieved Quarter 2 and work to be undertaken following recommendations from report            | 1/07/2017  | 30/06/2018 | 100,000         | 100,000        | 0               | 0                        |
| 78  | Completion of Connection of Water Supply to Sewer Pump Stations on time and on budget - 2018/19  | Commenced        | 5          |  | Waiting on available internal resources to complete work   | 1/07/2018  | 30/06/2019 | 50,000          | 50,000         | 0               | 0                        |
| 79  | Completion of the Sewer Pump Station Signage Renewal Program on time and on budget - 2018/19   | Commenced        | 10         |  | Signage requirements identified. Signs will be ordered and installed during the year   | 1/08/2017  | 30/06/2019 | 40,000          | 40,000         | 341             | 0                        |
| 80  | Completion of the Trade Waste Management System on time and on budget - 2018/19  | Commenced        | 5          |  | Trade Waste Management Plan and Policy developed. This will be presented to Council Quarter 2 for adoption   | 1/07/2017  | 30/06/2019 | 50,000          | 50,000         | 4,419           | 0                        |
| 81  | Completion of investigations into reduction of phosphorus – 2018/19  | Commenced        | 5          |  | Request for quotation for process review. Report to be recieved Quarter 2 and work to be undertaken following recommendations from report            | 1/07/2018  | 30/06/2019 | 80,000          | 80,000         | 0               | 0                        |
| Local and Regional Roads (including Kerb and Guttering) |  |                  |            |  |  |            |            |                 |                |                 |                          |
| 82  | Completion of Year 3 causeway/washout upgrade program – 2018/19  |                  | 0          |  | Request for quotation has been advertised for the first 4 causeways to be undertaken on MR507. These causeways will be completed during Quarter 2    | 1/08/2018  | 30/07/2019 | 850,000         | 850,000        | 144,369         | 0                        |
| 83  | Local – Sealed Urban – Moree – Town laneways – Completion of the project on time and on budget – 2018/19                                       | Commenced        | 90         |  | Awaiting contractor invoices to finalise expenditure on completed laneways. Additional work will be carried out if sufficient funds remain in budget | 1/09/2018  | 31/10/2018 | 240,000         | 240,000        | 105,245         | 0                        |
| 84  | Local – Unsealed Rural – SR221 Drive In Rd – Completion of the project on time and on budget – 2018/19   | Completed        | 100        |  | Physical works completed. Awaiting contractor invoices to finalise costs   | 1/07/2018  | 31/08/2018 | 145,600         | 145,600        | 34,947          | 0                        |
| 85  | Completion of SR 111 works on time and on budget - 2018/19   | Not due to start | 0          |  | Work to be undertaken in Quarter 3. Water source under review  | 1/09/2018  | 30/10/2018 | 550,000         | 550,000        | 3,844           | 0                        |
| 86  | Completion of Local Sealed Rural reseal program – 2018/19  | Commenced        | 15         |  | Reseal program will be completed throughout the financial year   | 1/07/2018  | 30/06/2019 | 2,799,996       | 2,799,996      | 212,238         | 0                        |
| 87  | Completion of Local Sealed Urban reseal program – 2018/19  | Commenced        | 5          |  | Reseal program will be completed throughout the financial year   | 1/07/2018  | 30/06/2019 | 825,996         | 825,996        | 26,082          | 0                        |
| 88  | Completion of Regional Sealed Rural reseal program – 2018/19   | Commenced        | 30         |  | Reseal program will be completed throughout the financial year   | 1/07/2018  | 30/06/2019 | 600,000         | 600,000        | 209,558         | 0                        |
| 89  | Completion of MR507 REPAIR program – 2018/19   | Not due to start | 0          |  | Funding application unsuccessful for MR507 project   | 1/07/2018  | 30/06/2019 | 427,500         | 0              |                 | -427,500                 |
| 90  | Completion of MR232 REPAIR program – 2018/19   | Not due to start | 0          |  | Work to commence in Quarter 3  | 1/07/2018  | 30/06/2019 | 372,500         | 0              |                 | 0                        |
| 91  | Completion of RMS Ordered Works – 2017/18  | Commenced        | 25         |  | Ongoing  | 1/07/2017  | 30/06/2018 | 3,800,000       | 3,800,000      | 1,248,747       | 0                        |
| 92  | Completion of RMS Routine Maintenance – 2018/19  | Commenced        | 25         |  | Ongoing  |            |            | 700,000         | 700,000        | 131,922         | 0                        |
| 93  | Local – Unsealed Rural – SR15 Morialta - Gravel Resheeting Critical Access Points - Completion of the project on time and on budget – 2018/19  | Completed        | 100        |  | Physical works completed. Awaiting contractor invoices to finalise costs   | 1/10/2018  | 30/11/2018 | 110,000         | 110,000        | 64,861          | 0                        |
| 94  | Local – Unsealed Rural – SR24 Sandholes - Gravel Resheeting Critical Access Points - Completion of the project on time and on budget – 2018/19 | Not due to start | 0          |  | Work to commence Quarter 3   | 1/10/2018  | 30/11/2018 | 110,000         | 110,000        | 0               | 0                        |
| 95  | Implementation of Self Help projects – 2018/19   | Compliant        | 25         |  | 1 application assessed and approved  | 1/07/2018  | 30/06/2019 | 90,088          | 90,088         | 0               | 0                        |
| 96  | Local – Sealed Rural – SR131 Croppa Creek Road - Completion of the project on time and on budget – 2018/19                                     | Not due to start | 0          |  | Project to be undertaken during Quarter 2  | 1/11/2018  | 31/12/2018 | 280,000         | 280,000        | 0               | 0                        |

| Ref #                   | Measure   | Status           | % Complete |   | Commentary  | Start Date | End Date   | Original Budget | Revised Budget | YTD Expenditure | Variation requested (\$) |
|-------------------------|---|------------------|------------|---|---|------------|------------|-----------------|----------------|-----------------|--------------------------|
| 97                      | Local – Sealed Urban – Boomi – Upgrade of Boomi Rd to seal - Completion of the project on time and on budget – 2018/19                                  | Completed        | 100        | ● | Physical works completed. Awaiting contractor invoices to finalise costs  | 1/07/2018  | 31/07/2018 | 110,000         | 110,000        | 78,621          | 0                        |
| 98                      | Local – Sealed Urban – Pallamallawa – Paramellawa Street – Upgrade gravel shoulders to seal - Completion of the project on time and on budget – 2018/19 | Completed        | 100        | ● | Physical works completed. Awaiting contractor invoices to finalise costs  | 1/08/2018  | 31/08/2018 | 125,000         | 125,000        | 99,535          | 0                        |
| 99                      | Local – Sealed Urban – Mungindi – Wirrah Street – Upgrade gravel shoulders to seal - Completion of the project on time and on budget – 2018/19          | Completed        | 100        | ● | Physical works completed. Awaiting contractor invoices to finalise costs  | 1/07/2018  | 31/08/2018 | 80,000          | 80,000         | 63,287          | 0                        |
| 100                     | Local – Sealed Urban – Mungindi – Walker Street – Upgrade gravel shoulders to seal - Completion of the project on time and on budget – 2018/19          | Completed        | 100        | ● | Physical works completed. Awaiting contractor invoices to finalise costs  | 1/07/2018  | 31/08/2018 | 80,000          | 80,000         | 75,970          | 0                        |
| 101                     | Local – Sealed Urban – Garah – Railway Street – Upgrade gravel shoulders to seal - Completion of the project on time and on budget – 2018/19            | Completed        | 100        | ● | Physical works completed. Awaiting contractor invoices to finalise costs  | 1/07/2018  | 31/07/2018 | 130,000         | 130,000        | 108,456         | 0                        |
| 102                     | Local – Sealed Urban – Moree – Edward St: Iris St to Gwydir St - Completion of the project on time and on budget – 2018/19                              | Not due to start | 0          |   | Project to be undertaken during Quarter 3   | 1/02/2019  | 28/02/2019 | 400,000         | 400,000        | 0               | 0                        |
| 103                     | Seeking grant funding from Growing Local Economies Fund – 2018/19   | Commenced        | 25         | ● | Application lodged and discussions continue with DPC staff  | 1/07/2018  | 30/06/2019 | 50,000          | 50,000         | 0               | 0                        |
| Footpaths and Cycleways |   |                  |            |   |   |            |            |                 |                |                 |                          |
| 104                     | Shared pathway – Moree – Amaroo Drive: between Boston Street and Tavern – Completion of the project on time and on budget – 2018/19                     | Commenced        | 5          | ● | Concept designs underway  | 1/07/2018  | 30/06/2019 | 80,000          | 80,000         | 0               | 0                        |
| 105                     | Disabled/Mobility Impaired Access Improvements – Kerb Ramps – Completion of the project on time and on budget – 2018/19                                 | Not due to start | 0          |   | 50% of these funds will be Council contribution toward pedestrian access ramps at roundabout on the corner of Heber and Auburn Streets. Work will be completed Quarter 2  | 1/07/2018  | 30/06/2019 | 25,000          | 25,000         | 2,822           | 0                        |
| 106                     | Shared pathway – Moree – Frome Street: between Amaroo Drive and Carol Ave – Completion of the project on time and on budget – 2018/19                   | Not due to start | 0          |   | Work to commence Quarter 3  | 1/07/2018  | 30/06/2019 | 107,500         | 107,500        | 0               | 0                        |
| 107                     | Shared pathway – Moree – Frome Street: between Jones Ave and Carol Ave – Completion of the project on time and on budget – 2018/19                      | Not due to start | 0          |   | Work to commence Quarter 3  | 1/07/2018  | 30/06/2019 | 79,500          | 79,500         | 0               | 0                        |
| 108                     | Repair of Main Street Lighting project on time and on budget – 2018/19  | Commenced        | 50         | ● | Replacement poles and safety feature upgrades required to complete project  | 1/07/2018  | 30/06/2019 | 60,000          | 60,000         | 23,464          | 0                        |
| Aerodromes              |   |                  |            |   |   |            |            |                 |                |                 |                          |
| 109                     | Completion of the Moree Regional Airport upgrade project on time and on budget – 2018/19  | Commenced        | 80         | ● | Runway, taxiway and apron lights upgraded, drainage system upgraded, Condition Assessment of pavements being carried out.   | 1/07/2018  | 31/12/2018 | 660,000         | 660,000        | 24,158          | -24,339                  |
| 110                     | Completion of replacement of pavers at Moree Regional Airport on time and on budget – 2018/19   | Commenced        | 10         | ● | Quotations are currently being sought.  | 1/07/2018  | 30/12/2018 | 30,000          | 30,000         | 0               | 0                        |
| 111                     | Completion of Upgrade of Movement Areas at Moree Regional Airport on time and on budget – 2018/19   | Commenced        | 15         | ● | Significant testing has been carried out on the movement areas of the airport to ascertain the level of works that will be required to be undertaken prior to finalisation of this project. It is currently planned for works to be completed before the new year, however not all test results have been received. | 1/09/2018  | 30/04/2019 | 250,000         | 250,000        | 0               | 0                        |
| 112                     | Completion of Seating Renewal at Moree Regional Airport on time and on budget – 2018/19   | Not due to start | 0          |   |   | 1/09/2018  | 30/04/2019 | 20,000          | 20,000         | 0               | 0                        |
| 113                     | Completion of Airband Broadcast Recorder at Moree Regional Airport on time and on budget – 2018/19  | Not due to start | 0          |   |   | 1/07/2018  | 30/12/2018 | 5,000           | 5,000          | 0               | 0                        |
| 114                     | Completion of design works for Stage 2 of the Moree Regional Airport upgrade project on time and on budget – 2018/19                                    | Commenced        | 10         | ● | Initial discussions have been held in relation to the development of a new terminal building and associated infrastructure. Quotations will be prepared to go out in Quarter 2 and a report to Council submitted in preparation for grant funding applications.   | 1/07/2018  | 30/12/2018 | 40,000          | 40,000         | 0               | 0                        |
| Water Projects          |   |                  |            |   |   |            |            |                 |                |                 |                          |
| 115                     | Completion of Year 3 Water Main Renewal Program on time and on budget - 2018/19   | Commenced        | 5          | ● | Tender currently being prepared for advertising. Program will see approximately 8km mains renewed, 50% to be carried out by contractors with the remaining work to be done in-house   | 1/07/2018  | 30/06/2019 | 1,500,000       | 1,500,000      | 4,172           | 0                        |
| 116                     | Completion of Year 1 Water Meter Renewal Program on time and on budget – 2018/19  | Not due to start | 0          |   | No funding sources identified. Options for meter renewal program being reviewed   | 1/07/2018  | 30/06/2019 | 650,000         | 650,000        | 0               | 0                        |
| 117                     | Completion of Year 3 Bore Head Water Meters Program on time and on budget - 2018/19   | Commenced        | 10         | ● | Quote received. Scope of work revised to include monitoring reservoir outlets to monitor leakage  | 1/07/2018  | 30/06/2019 | 50,000          | 50,000         | 0               | 20,000                   |

| Ref # | Measure   | Status           | % Complete |  | Commentary  | Start Date | End Date   | Original Budget | Revised Budget | YTD Expenditure | Variation requested (\$) |
|-------|---|------------------|------------|--|---|------------|------------|-----------------|----------------|-----------------|--------------------------|
| 118   | Completion of the renewal works for Mungindi Water Treatment Works on time and on budget – 2018/19      | Not due to start | 0          |  | Funding application to be prepared for the Safe and Secure Water Program  | 1/07/2018  | 30/06/2019 | 4,310,000       | 4,310,000      | 8,682           | 0                        |
| 119   | Completion of the Boggabilla Water Treatment Plant on time and on budget – 2018/19                      | Not due to start | 0          |  | Process review to be undertaken to identify areas for efficiency gains. Work to be carried out Quarter 3                                      | 1/07/2018  | 30/06/2019 | 50,000          | 50,000         | 0               | 0                        |
| 120   | Completion of the installation of Water Treatment Plant Alarms on time and on budget - 2018/19          | Not due to start | 0          |  | Work scheduled for Quarter 4  | 1/07/2018  | 30/06/2019 | 150,000         | 150,000        | 0               | 0                        |
| 121   | Completion of the Ashley Potable Water supply project on time and on budget - 2018/19                   | Commenced        | 5          |  | Test bore applications submitted. Contractor engaged to commence drilling test bores Quarter 3 once application processed                     | 1/07/2017  | 30/06/2019 | 2,065,000       | 2,065,000      | 42,893          | 0                        |
| 122   | Completion of the Biniguy Potable Water supply project on time and on budget - 2018/19                  | Commenced        | 15         |  | Tenders for pipeline and reservoir advertised closing October. Tenders will be awarded November with work to commence soon after              | 1/07/2017  | 30/06/2019 | 3,760,000       | 3,760,000      | 168,560         | 0                        |
| 123   | Completion of the Moree Water Security project on time and on budget - 2018/19                          | Commenced        | 5          |  | Test bore applications submitted. Contractor engaged to commence drilling test bores Quarter 3 once application processed                     | 1/07/2017  | 30/06/2019 | 3,070,000       | 3,070,000      | 42,845          | 0                        |
| 124   | Completion of the Robinson Rd Water Main construction project on time and on budget - 2018/19           | Not due to start | 0          |  | Project not to proceed due to Inland Rail corridor  | 1/07/2018  | 30/06/2019 | 60,000          | 60,000         | 0               | -60,000                  |
| 125   | Completion of the Moree Filling Station for Water Carts at TB11 project on time and on budget - 2018/19 | Commenced        | 20         |  | Quotes received. Location of filling station revised. Additional costs associated with the site due to access will require additional funding | 1/07/2018  | 31/12/2018 | 75,000          | 75,000         | 0               | 0                        |
| 126   | Completion of identified water telemetry projects on time and on budget – 2018/19                       | Not due to start | 0          |  | No work identified  | 1/07/2018  | 30/06/2019 | 50,000          | 50,000         | 0               | 0                        |
| 127   | Completion of Bunded Chemical Storage Facility at WTP on time and on budget -2018/19                    | Not due to start | 0          |  | Work to be undertaken Quarter 4. Investigation currently being undertaken   | 1/07/2018  | 30/06/2019 | 120,000         | 120,000        | 0               | 0                        |
| 128   | Completion of Weemelah Water Savings Infrastructure on time and on budget -2018/19                      | Commenced        | 10         |  | Draft design being completed  | 1/07/2018  | 30/06/2019 | 150,000         | 150,000        | 8,863           | 0                        |

# ADMINISTRATION ASSET MANAGEMENT





## Directors/Manager

Director of Engineering Services - Ian Dinham

Director of Corporate Services - Mitchell Johnson

| Activity                                     | Actions  | Department           | Commentary   | % Complete | Status           | Performance Target  |
|--|--|----------------------|--|------------|------------------|---|
| <b>Asset Management</b>                      |  |                      |  |            |                  |   |
| <b>Non-Capital Project: Asset Management</b> | Asset Management Revaluations and Planning   | Engineering Services | Expenditure relates to finalisation of FY17/18 revaluation of land and buildings | 0          | Not due to start | Completion of identified asset management revaluations and activities – 2018/19             |
| <b>Non-Capital Project: Asset Management</b> | Upgrade of Asset Management Software System  | Engineering Services | Continuing to work on getting the asset data into the system                     | 25         | Commenced        | Completion of the Asset Management Software upgrade project on time and on budget - 2018/19 |
| <b>Capital Project: Heavy Plant</b>          | Heavy Plant Replacement Program  | Corporate Services   | Heavy plant replacement program in line with timetable and budget                | 25         | Commenced        | Heavy plant is replaced in accordance with Heavy Plant Replacement Program – 2018/19        |
| <b>Capital Project: Light Fleet</b>          | Light Fleet Replacement Program  | Engineering Services | Oct 18 light fleet replacement commenced   | 25         | Commenced        | Light fleet are changed over as per the Organisation's Motor Vehicle Policy - 2018/19       |
| <b>Asset Management</b>                      | Implementation of the Asset Management Policy and Asset Management Strategy including the improvement plan | Engineering Services |  | 25         | Completed        | Report quarterly to Manex – 2018/19   |
| <b>Asset Management</b>                      | Review Asset Management Plans for Council's infrastructure assets  | Engineering Services |  | 0          | Not due to start | Review all Asset Management Plans - 2018/19   |





| Activity                   | Actions  | Department           | Commentary  | % Complete | Status                  |   | Performance Target   |
|----------------------------|--|----------------------|---|------------|-------------------------|---|--|
| <b>Governance</b>          |  |                      |   |            |                         |   |  |
| <b>Non-Capital Project</b> | MPSC Business Improvement project  | Corporate Services   | The Business Improvement Group (BIG) have met during the quarter and are progressing with the identification of Council's services and service packages | 10         | Commenced               |  | Finalisation of the Business Improvement project on time and on budget – 2018/19 |
| <b>Fleet Management</b>    |  |                      |   |            |                         |   |  |
| <b>General Operations</b>  | Review the makeup of the light fleet to ensure operational requirements are being met in a cost effective manner             | Engineering Services | September CED Registrations were processed and completed prior to the expiry date   | 25         | Commenced               |  | 100% of light fleet registered by Common Expiry Dates - 2018/19                  |
| <b>General Operations</b>  | Ensure that the Organisation's plant fleet is appropriate to meet operational requirements in the most cost effective manner | Corporate Services   | Plant utilisation rates and calculation currently being reviewed and refined to allow for more accurate analysis and reporting                          | 25         | Commenced               |  | Major plant items have an annual utilisation rate of at least 85% - 2018/19      |
| <b>General Operations</b>  | Ensure that the Organisation's plant fleet is appropriate to meet operational requirements in the most cost effective manner | Corporate Services   | To be completed third quarter after the finalisation of the external casual plant hire tender   | 0          | <b>Not due to start</b> |   | Undertake annual comparison of internal vs external plant hire costs - 2018/19   |
| <b>Corporate Support</b>   |  |                      |   |            |                         |   |  |
| <b>General Operations</b>  | Manage and maintain the Organisation's Geographical Information System   | Engineering Services | Continuing to work on increasing the number of available layers in the system   | 25         | Commenced               |  | System up-to-date by 30 June 2019 - 2018/19                                      |



# ADMINISTRATION COMMUNICATION AND COMMUNITY RELATIONS

## Directors/Manager

Director of Corporate Services - Mitchell Johnson (DCS)

| Activity                       | Actions   | Department | Commentary   | % Complete | Status    | Performance Target   |
|--------------------------------|---|------------|--|------------|-----------|--|
| Communication and Engagement   |   |            |  |            |           |  |
| <b>Service Level Agreement</b> | Manage and monitor the Organisation's Facebook and Twitter pages                                      | Executive  | 95% of comments, direct messages and visitor posts responded to within timeframes            | 25         | Commenced | 95% of community comments, direct messages or visitor posts requiring responses are replied to within 1-3 hours on same business day, or next business day if received after 3pm |
| <b>General Operations</b>      | Develop External Communications Strategy  | Executive  | Conducting review of current communications. External communications strategy in development | 25         | Commenced | External Communications Strategy adopted by 31 March 2019  |
| <b>General Operations</b>      | Publication and distribution of information in relation to Council decisions, activities and benefits | Executive  | Council Clipboard published each month of Quarter 1  | 25         | Commenced | Publish 1 edition of Council Clipboard each month – 2018/19  |
| <b>General Operations</b>      | Publication and distribution of information in relation to Council decisions, activities and benefits | Executive  | Public donations media releases issued for Moree Secondary College and Bank Art Museum Moree | 25         | Commenced | Publish at least 2 media releases each quarter reporting on outcomes of financial assistance provided by the Organisation – 2018/19  |

| Activity                          | Actions   | Department         | Commentary   | % Complete | Status           |   | Performance Target   |
|-----------------------------------|---|--------------------|--|------------|------------------|---|--|
| General Operations                | Publication and distribution of information in relation to Council decisions, activities and benefits     | Executive          | Media releases produced and distributed in line with milestone   | 25         | Commenced        |    | Publish at least 30 media releases each quarter – 2018/19  |
| Integrated Planning and Reporting | Report to community on outcomes and performance in relation to the Delivery Program and Operational Plan  | Executive          | Report due Jul 19  | 0          | Not due to start |   | Report on progress for January to June period – 2018/19  |
| Integrated Planning and Reporting | Report to community on outcomes and performance in relation to the Delivery Program and Operational Plan  | Executive          | Report due Jan 19  | 0          | Not due to start |   | Report on progress for July to December period – 2018/19   |
| General Operations                | Review and update the Social Media Policy   | Executive          | Current policy under review  | 25         | Commenced        |    | Social Media Policy adopted by 31 March 2019 – 2018/19   |
| General Operations                | Publication and distribution of information in relation to Council decisions, activities and benefits     | Executive          | Oct 18 Council In Focus produced, ready to be mailed out with rates notice   | 25         | Commenced        |    | Three issues of Council Focus newsletter published each financial year – 2018/19   |
| General Operations                | Undertake an audit of the Organisation's website to confirm information accuracy and currency             | Executive          | To be carried out in Quarter 3 and 4   | 0          | Not due to start |   | Website audit completed during January to June period – 2018/19  |
| General Operations                | Undertake an audit of the Organisation's website to confirm information accuracy and currency             | Executive          | Each section of website audited twice annually as per prescribed schedule  | 25         | Commenced        |    | Website audit completed during July to December period – 2018/19   |
| Customer Service                  |   |                    |  |            |                  |   |  |
| General Operations                | Extend the use of the electronic Customer Request Management System                                       | Corporate Services | Council continues to use the CRM system  | 25         | Commenced        |  | 100% of reportable enquiries logged through the Customer Request Management system - 2018/19   |
| General Operations                | Provide customer service and information on Council's services through Boggabilla Customer Service Centre | Corporate Services | Customer Service staff ensure calls and Customer Requests are referred and/or recorded in accordance with the Customer Service Charter | 95         | Commenced        |  | At least 95% of initial queries received through the Boggabilla Customer Service Centre are responded to in accordance with the Customer Service Charter - 2018/19 |

| Activity           | Actions  | Department         | Commentary  | % Complete | Status    |   | Performance Target   |
|--------------------|--|--------------------|---|------------|-----------|---|--|
| General Operations | Provide customer service and information on Council's services through the Moree Customer Service Centre | Corporate Services | Customer Service staff ensure calls and Customer Requests are referred and/or recorded in accordance with the Customer Service Charter  | 95         | Commenced |  | At least 95% of initial queries received through the Moree Customer Service Centre are responded to in accordance with the Customer Service Charter - 2018/19    |
| General Operations | Provide customer service and information on Council's services through Mungindi Customer Service Centre  | Corporate Services | Queries have been dealt with in accordance with our charter however we have continue to experience a decrease in the number and frequency of queries raised via the Mungindi Office | 25         | Commenced |  | At least 95% of initial queries received through the Mungindi Customer Service Centre are responded to in accordance with the Customer Service Charter - 2018/19 |



# ADMINISTRATION CORPORATE RISK

## Directors/Manager

Director of Corporate Services - Mitchell Johnson (DCS)

| Activity                         | Actions  | Department         | Commentary  | % Complete | Status          | Performance Target   |
|----------------------------------|--|--------------------|---|------------|-----------------|--|
| <b>Contract Management</b>       |  |                    |   |            |                 |  |
| <b>LGA Regulatory Obligation</b> | Investigate all third party contractors to ensure appropriate licences, tickets, certificates and qualifications are held and maintained in respect to the relevant contract | Corporate Services | Six (6) different staff members used eight (8) non-compliant contractors in Quarter 1                     | 92         | Non-Compliant   | 100% of all non-compliant contractors stood down, pending delivery to the Organisation of the necessary qualifications for reinstatement – 2018/19 |
| <b>Compliance</b>                | Maintain register of material contracts of the Organisation  | Executive          | Register of material contracts maintained for Quarter 1   | 25         | Commenced       | Register of material contracts updated quarterly – 2018/19   |
| <b>Risk Management</b>           |  |                    |   |            |                 |  |
| <b>Risk Management</b>           | Provision of reports to MANEX  | Corporate Services | StateCover WHS Audit has been completed for 2018. The results will be presented to RMG and HSC on 9/10/18 | 25         | Compliant       | Annual Action Plan from WHS System Audit - 2018/19   |
| <b>Risk Management</b>           | Complete annual audit of worksites   | Corporate Services |   | 0          | Not Yet Started | At least 90% of all work sites are audited annually - 2018/19  |
| <b>Risk Management</b>           | Implementation of actions set out in the Internal Audit Committee Action Plan  | Corporate Services | On the current internal audit action register there are 160 action items, 95 of which have been completed | 25         | Commenced       | Completion of all actions of the Internal Audit Committee Action Plan designated for completion in this financial year – 2018/19                   |

| Activity        | Actions   | Department         | Commentary   | % Complete | Status           |   | Performance Target  |
|-----------------|---|--------------------|--|------------|------------------|---|---|
| Risk Management | Lead meetings of the Risk Management Group  | Corporate Services | Register needs further review and updating with comments and completion dates needing to be added to numerous activities   | 15         | Commenced        |    | Completion of all actions of the Risk Management Group Action Plan designated for finalisation in this financial year – 2018/19 |
| Risk Management | Embed an Integrated Work Health Safety Framework  | Corporate Services | The Integrated Management System (IMS) which includes WHS, Quality and Environment continues to develop. Once all procedures and the IMS manual have been reviewed with managers, the documents will be further reviewed with staff, prior to implementation, which will occur in work areas | 60         | Commenced        |    | Establishment and implementation of Work Health Safety Framework – 2018/19  |
| Risk Management | Test Business Contingency Plan  | Corporate Services |  | 0          | Not due to start |   | Feedback on Business Contingency Plan test provided to further improve the responsiveness of the organisation– 2018/19          |
| Risk Management | Implement two (2) health and wellbeing programs annually.                                   | Executive          | Tentatively scheduled for Mar 19   | 0          | Not due to start |   | Flu injections for nominating employees completed - 2018/19   |
| Risk Management | Implement two (2) health and wellbeing programs annually.                                   | Executive          | Completed Aug 18   | 100        | Completed        |    | Hearing assessments for employees working in noisy environments completed - 2018/19   |
| Risk Management | Complete annual audit of worksites  | Corporate Services | There were no breaches in Quarter 1  | 25         | Compliant        |    | No breaches of WHS regulatory requirements - 2018/19  |
| Risk Management | Implement two (2) health and wellbeing programs annually.                                   | Executive          | There have been no claims lodged for the 2018 - 2019 accident year requiring RTW within 13 weeks   | 25         | Commenced        |  | Number of employees returned to pre-injury duties within 0-13 weeks – 2018/19   |
| Risk Management | Provision of reports to JCC and WHSC  | Corporate Services | Quarter 1 WHS report will be presented to RMS and HSC on 9/10/18   | 25         | Compliant        |  | Quarterly report in relation to legislative changes, accident and incident analysis and strategies for improvement - 2018/19    |
| Risk Management | Ensure compliance with the Organisation's Drug and Alcohol policy and ongoing best practice | Corporate Services |  | 0          | Not due to start |   | Reports provided to MANEX in relation to the testing conducted and outcomes - 2018/19   |

| Activity        | Actions  | Department         | Commentary   | % Complete | Status           | Performance Target   |
|-----------------|--|--------------------|--|------------|------------------|--|
| Risk Management | Refine Business Contingency Plan   | Corporate Services |  | 0          | Not due to start | Review and update the Business Contingency Plan – 2018/19  |
| Risk Management | Lead meetings of the Risk Management Group   | Corporate Services | The Risk Management Group met twice in Quarter 1   | 25         | Compliant        |  Risk Management Group meets at least six (6) times per annum – 2018/19           |
| Risk Management | Provision of reports to JCC and WHSC in relation to workplace injuries and other RTW matters | Executive          | Quarter 1 report complete  | 25         | Completed        |  RTW Report to be completed quarterly - 2018/19                                   |
| Risk Management | Identify key risk areas in Council operations to be reviewed as part of the internal audit   | Corporate Services | Internal audit reviews were deferred awaiting the appointment of Council's external auditors. That process is now complete, Council will now go to market for appointment of new internal auditors. This is expected to be completed by Jan 2019 | 0          | Not Yet Started  |  Undertake four (4) internal audit reviews – 2018/19                              |
| Insurance       |  |                    |  |            |                  |  |
| Risk Management | Manage Council's insurance portfolio   | Corporate Services | All insurances were placed for FY18/19 year in Quarter 1   | 100        | Completed        |  100% of insurances reviewed and maintained annually – 2018/19                    |
| Risk Management | Manage Workers' Compensation Premiums  | Executive          | There is a reduction on the prior year premium. Premiums are calculated on a 3 year rolling average of claims history  | 25         | Commenced        |  Identify workers' compensation premium for FY17/18 compared to FY18/19 – 2018/19 |





# ADMINISTRATION CORPORATE STRATEGIC PLANNING AND REPORTING

Directors/Manager

Director of Corporate Services - Mitchell Johnson (DCS)

| Activity                                 | Actions  | Department | Commentary   | % Complete | Status                  | Performance Target  |
|--|--|------------|--|------------|-------------------------|---|
| <b>Integrated Planning and Reporting</b> |  |            |  |            |                         |   |
| <b>LGA Regulatory Obligation</b>         | Publish Annual Report for 2017/2018 financial year   | Executive  | Draft Annual Report underway   | 25         | Commenced               | Completed and submitted to Office of Local Government – 2018/19 |
| <b>Integrated Planning and Reporting</b> | Review and update the Operational Plan 2019-2020   | Executive  | Preparations for the Operational Plan 2019-2020 will commence Jan 2018 | 0          | <b>Not due to start</b> | Operational Plan 2019-2020 adopted by 30 June 2019 - 2018/19    |
| <b>LGA Regulatory Obligation</b>         | Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 4 (previous financial year) | Executive  | Presented to Finance and Governance Committee Aug 18                   | 100        | Compliant               | Report on progress for April to June period – 2018/19           |
| <b>LGA Regulatory Obligation</b>         | Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 3                           | Executive  | Not due for commencement until 1/04/19                                 | 0          | <b>Not due to start</b> | Report on progress for January to March period – 2018/19        |
| <b>LGA Regulatory Obligation</b>         | Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 1                           | Executive  | Preparations made for Quarter 1 reporting                              | 25         | Commenced               | Report on progress for July to September period – 2018/19       |
| <b>LGA Regulatory Obligation</b>         | Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 2                           | Executive  | Not due for commencement until 1/01/19                                 | 0          | <b>Not due to start</b> | Report on progress for September - December period – 2018/19    |

| Activity                  | Actions  | Department | Commentary                   | % Complete | Status           |  | Performance Target                                   |
|---------------------------|--|------------|------------------------------|------------|------------------|--|--|
| LGA Regulatory Obligation | Publish Annual Report for 2017/2018 financial year | Executive  | Draft Annual Report underway | 0          | Not due to start |  | Submitted to NSW Ombudsman by January 2019 – 2018/19 |



# ADMINISTRATION CORPORATE SUPPORT

## Directors/Manager

Director of Corporate Services - Mitchell Johnson (DCS)

General Manager - Lester Rodgers (GM)

| Activity                            | Actions  | Department         | Commentary  | % Complete | Status    | Performance Target   |
|-------------------------------------|--|--------------------|---|------------|-----------|--|
| Information Technology and Services |  |                    |   |            |           |  |
| LGA Regulatory Obligation           | Review and update CCTV Policy and Procedures   | Executive          | Background work has been commenced in regard to legislative requirements of Councils CCTV network   | 10         | Commenced | Adoption of revised CCTV Policy and Procedures – 2018/19                                   |
| General Operations                  | Maintain adequate licence renewals for current software                                | Corporate Services | Software licensing up to date   | 25         | Commenced | All current software renewed on schedule - 2018/19   |
| General Operations                  | Maintain Servers and Facilities  | Corporate Services | One server shutdown due to a hardware error, resulting in a number of systems down for one hour. Two hour outage due to UPS error and switch failure, as one phase had no output this resulted in 2 hour outage | 25         | Commenced | At least 95% uptime for servers and facilities - 2018/19                                   |
| General Operations                  | Manage telephone accounts/provide support for telecommunication equipment and services | Corporate Services | Phone system not available for 3 hours after failure with the Telstra TIPIT system  | 25         | Commenced | At least 95% uptime for telecommunications systems – 2018/19                               |
| LGA Regulatory Obligation           | Maintain compliant Closed Circuit Television network operations in the Shire           | Corporate Services | No breach of requirements   | 25         | Compliant | No breach of regulatory requirements in relation to operation of CCTV Operations - 2018/19 |

| Activity                  | Actions   | Department                         | Commentary  | % Complete | Status    |   | Performance Target   |
|---------------------------|---|------------------------------------|---|------------|-----------|---|--|
| General Operations        | Investigate potential utilisation of additional Internet Service Provision capacity for the Shire                                       | Planning and Community Development | Legal framework completed and with ISP for review. In Quarter 2 quotes will be sought for valuation consultancy following report to Council | 50         | Commenced |  | Provision of ISP using Council infrastructure – 2018/19                          |
| Records Management        |   |                                    |   |            |           |   |  |
| LGA Regulatory Obligation | Provision of an accurate and comprehensive Records Management service for the Organisation as required under the State Records Act 1998 | Corporate Services                 | No breaches occurred during Quarter 1   | 25         | Compliant |  | No breach of regulatory requirements in relation to records management – 2018/19 |










# ADMINISTRATION FINANCE

Directors/Manager

Director of Corporate Services - Mitchell Johnson (DCS)

| Activity                                 | Actions  | Department         | Commentary   | % Complete | Status                  |   | Performance Target   |
|--|--|--------------------|--|------------|-------------------------|---|--|
| <b>Financial Planning and Reporting</b>  |  |                    |  |            |                         |   |  |
| <b>LGA Regulatory Obligation</b>         | Discharge Council's statutory financial reporting obligations        | Corporate Services | Statements submitted end of October  | 100        | Completed               | ● | Audited Annual Financial Statements submitted to the Office of Local Government by 31 October 2018 - 2018/19 |
| <b>General Operations</b>                | Provision of key financial information to MANEX and Councillors      | Corporate Services | This report is presented in accordance with the provisions of both Section 625 of the Local Government Act 1993 (the Act) and Clause 212 of the Local Government (General) Regulation 2005 (the Regulations) | 25         | Commenced               | ● | Delivery of monthly cash and investment reports to Council - 2018/19   |
| <b>General Operations</b>                | Provision of key financial information to MANEX and Councillors      | Corporate Services | Quarter 1 will be presented to Council at the Nov 2018 Finance and Governance Committee  | 25         | Commenced               | ● | Delivery of Quarterly Budget Review to Council - 2018/19   |
| <b>Integrated Planning and Reporting</b> | Review Annual Budget for inclusion in the Operational Plan 2019-2020 | Corporate Services | Preparations for the Operational Plan 2019-2020 will commence Jan 2018   | 0          | <b>Not due to start</b> |   | Operational Plan 2019-2020 (including Budget) adopted by 30 June 2019 - 2018/19                              |
| <b>General Operations</b>                | Provision of key financial information to MANEX and Councillors      | Corporate Services | Staff have access to MagiQ software which provides up-to-date information on budget, actuals year-to-date and commitments  | 25         | Commenced               | ● | Provision of budget information to Council staff – 2018/19   |
| <b>LGA Regulatory Obligation</b>         | Discharge Council's statutory financial reporting obligations        | Corporate Services | Council received an unqualified audit report   | 100        | Completed               | ● | Unqualified audit report - 2018/19   |

| Activity                  | Actions   | Department         | Commentary  | % Complete | Status    |   | Performance Target   |
|---------------------------|---|--------------------|---|------------|-----------|---|--|
| <b>Financial Services</b> |   |                    |   |            |           |   |  |
| <b>General Operations</b> | Accurate and correct costing of expenditure (including Accounts Payable, Stores, and Assets) on behalf of the functions of the Organisation | Corporate Services | Stores are being issued correctly and assets accounted for accurately in the Capital Value Record. Council have had some minor dealys in making payments to some suppliers, as a result staff are currently reviewing and improving internal processes to reduce the occurences of this happening | 20         | Commenced |    | Accounts payable paid within required timeframe, all stores issued at correct value and correctly costed to functions, all assets accounted for accurately in the Capital Value Register – 2018/19 |
| <b>General Operations</b> | Provide a cost effective supply, contract administration, purchasing, storage and distribution facility                                     | Corporate Services | Council's Procurement Policies and procedures are currently being complied with   | 25         | Commenced |    | All purchases are at the most competitive cost with all items supplied under contract in accordance with contract terms - 2018/19  |
| <b>General Operations</b> | Implementation of Business Excellence Framework   | Corporate Services | Work is continuing through the BIG and further training is being explored for staff   | 10         | Commenced |    | Business Excellence Framework embedded into Council processes – 2018/19  |
| <b>General Operations</b> | General Ledger Restructure  | Corporate Services | Project planning has commenced and work being undertaken with Civica. Project still has 'Go Live' date of 1/7/19  | 15         | Commenced |    | Finalisation of General Ledger Restructure – 2018/19   |
| <b>General Operations</b> | Council funds are invested in accordance with legislative provisions and the Organisation's adopted Investment Policy                       | Corporate Services | All investmenets have been compliant with Council's Investment Policy   | 25         | Commenced |    | Investments made in accordance with Investment Policy - 2018/19  |
| <b>General Operations</b> | Raise and recover Rates, Charges and other debtors on behalf of the functions of the Organisation   | Corporate Services | All rates,annual charges and user charges have been raised by the applicable due date. Council's outstanding debts continue to decline  | 25         | Commenced |    | Rates and Annual Charges Levied by due date, user charges and other debtors raised and recovered effectively - 2018/19   |
| <b>General Operations</b> | Provide a cost effective supply, contract administration, purchasing, storage and distribution facility                                     | Corporate Services | Stock levels are routinely monitored to reduce slow moving and remove obsolete stock  | 25         | Commenced |  | Stock levels are appropriate and reflect the usage requirements of the Organisation - 2018/19  |

# ADMINISTRATION GOVERNANCE

## Directors/Manager

General Manager - Lester Rodgers (GM)

Director of Corporate Services - Mitchell Johnson (DCS)

| Activity                              | Actions   | Department | Commentary  | % Complete | Status          | Performance Target  |
|---------------------------------------|---|------------|---|------------|-----------------|---|
| <b>Advocacy (Area Representation)</b> |   |            |   |            |                 |   |
| <b>General Operations</b>             | Implement Fit for the Future Improvement Action Plan                                | Executive  |   | 0          | Not yet started | ● All actions in the Improvement Action Plan completed - 2018/19                  |
| <b>Joint Organisation</b>             | Accompany the Mayor (or the Mayor's alternate) to Joint Organisation Board meetings | Executive  | All meetings held during the quarter were attended by the Mayor and General Manager | 25         | Commenced       | ● Attend all Board meetings of the Joint Organisation – 2018/19                   |
| <b>General Operations</b>             | Continue membership and participation in Country Mayors' Association                | Executive  | General Meeting held in Aug 18 attended by the Mayor                                | 25         | Commenced       | ● Attend all Country Mayors' Meetings - 2018/19                                   |
| <b>Joint Organisation</b>             | Participate in General Managers' Group of Joint Organisation                        | Executive  | All meetings held during the quarter were attended by the General Manager           | 25         | Commenced       | ● Attend all Joint Organisation General Managers' meetings – 2018/19              |
| <b>General Operations</b>             | Continue membership in Border Region Organisation of Councils                       | Executive  | One meeting held and attended by Cr S Ritchie and General Manager                   | 25         | Commenced       | ● Attend at least 75% of BROCC Meetings - 2018/19                                 |
| <b>General Operations</b>             | Continue involvement with the Melbourne to Brisbane Inland Rail Alliance            | Executive  | Ongoing involvement with MBIRA  | 25         | Commenced       | ● Continue involvement with MBIRA and provide feedback on MBIRA actions - 2018/19 |
| <b>General Operations</b>             | Continue as a member of the Executive of the Australian Rural Roads Group           | Executive  | Cr Sue Price is the Chair of the ARRG   | 25         | Commenced       | ● Continue membership on Executive of ARRG - 2018/19                              |









| Activity                        | Actions   | Department | Commentary   | % Complete | Status    |   | Performance Target   |
|---------------------------------|---|------------|--|------------|-----------|---|--|
| General Operations              | Support the initiatives which will have local impact in relation to the Melbourne to Brisbane Inland Rail project | Executive  | Providing ongoing updates to Council   | 25         | Commenced |    | Provide quarterly update on initiatives to Council - 2018/19   |
| General Operations              | Act to protect the community from the negative impacts of Federal and State Government policies                   | Executive  | Council act to protect the community and offer submissions and motions when appropriate        | 25         | Commenced |    | Respond to key government policies within consultation timeframes - 2018/19  |
| <b>Councillors and Meetings</b> |   |            |  |            |           |   |  |
| General Operations              | Provide Councillors with timely information and reports   | Executive  | All information and reports are provided to Councillors within statutory requirements          | 25         | Commenced |    | Business Papers, Minutes, Councillor Correspondence and other Council documents sent within statutory timeframes - 2018/19 |
| LGA Regulatory Compliance       | Ensure Council meetings are conducted in accordance with the Code of Meeting Practice and Code of Conduct         | Executive  | All meetings are conducted in accordance with the Code of Meeting Practice and Code of Conduct | 25         | Compliant |    | No breaches Code of Meeting Practice or Code of Conduct - 2018/19  |
| LGA Regulatory Compliance       | Council meetings are held in accordance with statutory requirements   | Executive  | All meeting held in the quarter have been held in accordance with Statutory requirements       | 25         | Compliant |    | No breaches of statutory requirements under the Local Government Act 1993 - 2018/19  |
| <b>Elections</b>                |   |            |  |            |           |   |  |
| LGA Regulatory Compliance       | Ensure the Deputy Mayoral election is conducted in accordance with statutory requirements                         | Executive  | Deputy Mayoral election held 27/09/18  | 100        | Compliant |    | Deputy Mayor duly elected – 2018/19  |
| LGA Regulatory Compliance       | Ensure the Mayoral election is conducted in accordance with statutory requirements                                | Executive  | Mayoral election held 27/09/18   | 100        | Compliant |  | Mayor duly elected – 2018/19   |
| <b>Legislative Compliance</b>   |   |            |  |            |           |   |  |
| LGA Regulatory Compliance       | Access to information is provided in accordance with statutory requirements                                       | Executive  | One access application recieved and responded to within quarter                                | 25         | Compliant |  | Quarterly report on GIPA applications provided - 2018/19   |
| <b>Policies and Procedures</b>  |   |            |  |            |           |   |  |
| General Operations              | Undertake a review of policies and procedures register to identify policies due for review                        | Executive  | Reviews are regularly undertaken to ensure policies and procedures are current                 | 25         | Commenced |  | Ensure all policies and procedures are current - 2018/19   |
| General Operations              | Operational policies are developed in consultation with stakeholders  | Executive  |  | 25         | Commenced |  | Quarterly report on policies being developed - 2018/19   |




# ADMINISTRATION HUMAN RESOURCES

## Directors/Manager

Human Resources Manager - Debby Baxter-Tomkins (HRM)

| Activity                                   | Actions  | Department         | Commentary  | % Complete | Status           | Performance Target  |
|--|--|--------------------|---|------------|------------------|---|
| <b>Workforce Planning and Benchmarking</b> |  |                    |   |            |                  |   |
| <b>General Operations</b>                  | Support current school-based trainees engaged by the Organisation  | Executive          | Council are currently advertising for 4 School Based Traineeship positions being: Moree Library, Community Development (Indigenous Identified position), Mungindi Pool and Records. Applications close on 31/10/18 and Interviews are scheduled to take place in Nov 18 | 10         | Commenced        | 2 school-based traineeships offered and filled - 2018/19  |
| <b>General Operations</b>                  | Undertake annual internal benchmarking   | Executive          | This is done as at the 30 June each year. FY17/18 was completed   | 100        | Completed        | Completion of annual internal benchmarking - 2018/19  |
| <b>LGA Regulatory Compliance</b>           | Equal Employment Opportunity Management Plan updated biannually  | Executive          | Actions within the Draft plan are being rolled out whilst the formal plan moves to Council  | 25         | Compliant        | EEO Management Plan reviewed every 2 years - 2018/19  |
| <b>General Operations</b>                  | Coordinate annual review of the Organisation's manpower, budget and four year workforce planning   | Executive          | Planning appointments with Departments have been booked   | 5          | Not due to start | Review of manpower budget completed by 31 March 2019 – 2018/19  |
| <b>Recruitment</b>                         |  |                    |   |            |                  |   |
| <b>General Operations</b>                  | Implementation of all actions for the current financial year related to aboriginal employment by the Organisation as set out in the Reconciliation Action Plan | Corporate Services | New committee members will be called for in line with the committee charter   | 25         | Commenced        | All relevant actions in the Reconciliation Action Plan for 2018/2019 financial year completed - 2018/19 |


| Activity                  | Actions  | Department         | Commentary  | % Complete | Status           |   | Performance Target  |
|---------------------------|--|--------------------|---|------------|------------------|---|---|
| General Operations        | Implementation of all actions for the current financial year related to aboriginal employment by the Organisation as set out in the Reconciliation Action Plan | Corporate Services | Latest statistical information places Council's Aboriginal staff at 16-17% of the total workforce   | 25         | Commenced        |    | At least 20% of the workforce of Moree Plains Shire Council identifies as Aboriginal by 2020 - 2018/19                          |
| General Operations        | Provide efficient recruitment services (including induction and exit procedures)   | Executive          | 16 out of 17 positions have had interviews conducted within 2 weeks following closure of advertising. 1 has not due to availability of the convenor   | 25         | Commenced        |    | At least 95% of interviews for positions are conducted within a two (2) week period following closure of advertising - 2018/19  |
| General Operations        | Provide efficient recruitment services (including induction and exit procedures)   | Executive          | 16 out of 17 positions have had a decision communicated within 4 weeks of closure of advertising. for the 1 position that was outside of this range this was due to availability of the convenor and a delay in the interview process | 25         | Commenced        |    | At least 95% of recruitment decisions are communicated within a four (4) week period following closure of advertising - 2018/19 |
| General Operations        | Audit of participation in induction sessions and conduct of probationary reviews   | Executive          |   | 25         | Commenced        |    | Induction and probationary reviews conducted each Quarter - 2018/19   |
| General Operations        | Provide efficient recruitment services (including induction and exit procedures)   | Executive          | 2 Sessions held since 1/07/18   | 25         | Commenced        |    | Induction sessions held bi-monthly - 2018/19  |
| General Operations        | Provide annual information session to Job Networks   | Executive          | Sessions are normally held in Quarter 3 and 4. Work with Best Employment delivered a specific session to Munginid for work within the town and MPSC   | 0          | Not Yet Started  |   | One (1) session offered each year - 2018/19   |
| General Operations        | Provide bi-monthly information sessions to the community to assist job seekers   | Executive          | 2 community information sessions have been completed since 1/07/18  | 25         | Commenced        |  | Six (6) sessions offered each year - 2018/19  |
| <b>Employee Relations</b> |  |                    |   |            |                  |   |   |
| LGA Regulatory Compliance | Report to ICAC in relation to Public Interest Disclosures  | Executive          |   | 0          | Not due to start |   | ICAC Report relating to January to June period completed by 30 June 2019 - 2018/19  |
| LGA Regulatory Compliance | Report to ICAC in relation to Public Interest Disclosures  | Executive          |   | 0          | Not due to start |   | ICAC Report relating to July-December period completed by 31 December 2018 - 2018/19  |

| Activity                  | Actions  | Department | Commentary  | % Complete | Status    |   | Performance Target  |
|---------------------------|--|------------|---|------------|-----------|---|---|
| General Operations        | Provide advice to management on industrial matters and negotiate matters with staff and Industrial Bodies  | Executive  | Advice provided as required                             | 25         | Commenced |  | Industrial matters negotiated satisfactorily - 2018/19                        |
| General Operations        | Lead employee consultative groups (Joint Consultative Committee)   | Executive  | Joint Consultative Committee meetings held as scheduled | 25         | Compliant |  | Joint Consultative Committee meets at least four (4) times per year - 2018/19 |
| LGA Regulatory Compliance | Ensure satisfaction of all statutory requirements related to employees including under the Local Government Award, in the areas of EEO, WHS and injury-time management and workers' compensation, under the Carers (Recognition) Act, the Working with Children requirements and gender equity reporting | Executive  | No breaches of statutory requirements during Quarter 1  | 25         | Compliant |  | No breaches of HR regulatory requirements - 2018/19                           |

### Performance Management

|                    |  |           |                         |   |                  |  |   |
|--------------------|--|-----------|-------------------------|---|------------------|--|---|
| General Operations | Complete annual performance review of all employees                | Executive | Undertaken in Quarter 4 | 0 | Not due to start |  | At least 95% of eligible employees have completed an annual competency assessment or performance/KPI review - 2018/19 |
| General Operations | Complete annual performance review of all employees                | Executive | Undertaken in Quarter 4 | 0 | Not due to start |  | At least 95% of employees have completed a Statement of Annual Performance - 2018/19                                  |
| General Operations | Complete annual performance review of the General Manager          | Executive | Undertaken in Quarter 4 | 0 | Not due to start |  | General Manager's Performance Review completed by 30 June 2019 - 2018/19  |
| General Operations | Complete six (6) monthly performance reviews with GM and Directors | Executive | Undertaken in Quarter 4 | 0 | Not due to start |  | Performance reviews for the January- June period completed - 2018/19  |
| General Operations | Complete six (6) monthly performance reviews with GM and Directors | Executive | Undertaken in Quarter 2 | 0 | Not due to start |  | Performance reviews for the July-December period completed - 2018/19  |

### Payroll

|                    |  |           |                          |    |           |   |                                     |
|--------------------|--|-----------|--------------------------|----|-----------|---|-------------------------------------|
| General Operations | Provide an effective payroll service to the Organisation | Executive | Weekly pay run completed | 25 | Commenced |  | All employees paid weekly - 2018/19 |
|--------------------|--|-----------|--------------------------|----|-----------|---|-------------------------------------|






| Activity                        | Actions  | Department | Commentary  | % Complete | Status    | Performance Target   |
|---------------------------------|--|------------|---|------------|-----------|--|
| <b>Training and Development</b> |  |            |   |            |           |  |
| <b>General Operations</b>       | Job Safety Analysis template will be provided for staff to better identify statutory training requirements matched with role | Executive  | Framework and trainer has been established however implementation has been impossible due to operational demands on the staff who need to complete. Review this item at RMG   | 25         | Commenced | ● Completion of Job Safety Analysis for at least 85% of staff by 31 December 2018 – 2018/19  |
| <b>General Operations</b>       | Participate in external recognition programs (including NSW Training Awards) for both the Organisation and employees         | Executive  | At the end of the first quarter 38% of the training budget has been spent or is committed to be spent. Educational Assistance payments are unlikely to be made until Quarter 4. Training Awards applications are scheduled to open in Quarter 3 | 38         | Commenced | ● Training program is developed and implemented in accordance with regulatory needs of the Organisation and training plans - 2018/19 |
| <b>General Operations</b>       | Provide learning and development opportunities to employees in accordance with regulatory requirements and training plans    | Executive  | At the end of the first quarter 38% of the training budget has been spent or is committed to be spent. Educational Assistance payments are unlikely to be made until Quarter 4. Training Awards applications are scheduled to open in Quarter 3 | 38         | Commenced | ● Training program is developed and implemented in accordance with regulatory needs of the Organisation and training plans - 2018/19 |








# COMMUNITY SERVICES AND EDUCATION






|                   |  |
|-------------------|--|
| Directors/Manager | Director of Planning and Development - Angus Witherby (DP&D) |
|                   | Director of Corporate Services - Mitchell Johnson (DCS)      |
|                   | Human Resources Manager - Debby Baxter-Tomkins (HRM)         |


| Activity                    | Actions  | Department                         | Commentary  | % Complete | Status           |   | Performance Target   |
|-----------------------------|--|------------------------------------|---|------------|------------------|---|--|
| Children Services           |  |                                    |   |            |                  |   |  |
| LGS Regulatory Obligation   | Ensure Gwydir Daycare and Preschool satisfies the National Quality Framework                                   | Corporate Services                 | Currently require another ECT to meet Regulations. Have completed ongoing advertising for past 12 months which hasn't been successful in finding a suitable applicant. Advertising is continuing                      | 0          | Non-Compliant    | ● | No breaches of the National Quality Framework - 2018/19  |
| General Operations          | No cost impost upon Council for the provision of quality community daycare and preschool services to the Shire | Corporate Services                 | All costs are currently within budget   | 25         | Commenced        | ● | Service provision is cost neutral - 2018/19  |
| Non-Capital Project         | Business Review  | Corporate Services                 | Review will be undertaken in Quarter 3 or 4   | 0          | Not due to start |   | Undertake review of childcare business of Council – 2018/19                                    |
| Other Community Development |  |                                    |   |            |                  |   |  |
| General Operations          | Administer Community Engagement Fund (Solar Farm)  | Executive                          | Council staff are still awaiting the execution of the financial deed. Delays have been caused due to changes in staffing within FRV. Current target is to have funds available for community distribution from Feb 19 | 15         | Commenced        | ● | Applications for Community Engagement Fund administered in accordance with agreement – 2018/19 |
| General Operations          | Provide organisational support and funding for the conduct of community events                                 | Planning and Community Development | Community Connect Day in Moree and Boggabilla held. Other events to be held from Dec 18 to Apr 19   | 25         | Commenced        | ● | At least four (4) events are held per year - 2018/19   |

| Activity  | Actions  | Department                         | Commentary   | % Complete | Status           | Performance Target   |
|---|--|------------------------------------|--|------------|------------------|--|
| <b>Capital Project: Asset Upgrade</b>               | Dhiyaan Aboriginal Centre Upgrade Stage 2  | Corporate Services                 | Works have not commenced.  | 0          | Not due to start | Completion of the Dhiyaan Aboriginal Centre Stage 2 upgrade project on time and on budget – 2018/19  |
| <b>Non-Capital Project: Strategy Implementation</b> | Moree South Masterplan   | Planning and Community Development | Ongoing project. Implementation continues within available budget/grants. Progress also dependent on FACS input, which has increased significantly in the quarter with a series of micro projects. TAFE course in horticulture is contributing to Cooee park development | 25         | Commenced        |  Development of the Moree South Masterplan on time and on budget – 2018/19          |
| <b>General Operations</b>                           | Administer public donations by Council   | Executive                          | All Financial Assistance Applications are administered in accordance with policy   | 25         | Compliant        |  Financial assistance applications administered in accordance with policy – 2018/19 |
| <b>General Operations</b>                           | Provide support and funding for annual ANZAC Day commemorations in partnership with community groups | Planning and Community Development |  | 0          | Not due to start | Funding provided and event held (ANZAC Day commemorations) – 2018/19   |
| <b>General Operations</b>                           | Provide support and funding for annual Christmas celebrations in partnership with community groups   | Planning and Community Development | Dec 18 anticipated start date  | 0          | Not due to start | Funding provided and event held (Christmas event) – 2018/19  |
| <b>Non-Capital Project: Strategy Implementation</b> | South Moree Social Plan – CSO/WDO Schemes in South Moree   | Planning and Community Development | Work programs being developed for South Moree open space improvements  | 25         | Commenced        |  Implementation of CSO/WDO schemes through MPSC – 2018/19                           |
| <b>General Operations</b>                           | Support Jellicoe markets   | Planning and Community Development | Support for coordination of markets continues as well as multiple Council staff attendance at Markets for Local Government Week and other attendance at markets planned for Nov18  | 25         | Compliant        |  Markets are held at least ten (10) times per year - 2018/19                      |
| <b>Non-Capital Project: Strategy Implementation</b> | Renewal of Christmas Decorations   | Planning and Community Development | Staff will work with UAC and other stakeholders for project rollout  | 25         | Commenced        |  New Christmas decorations acquired – 2018/19                                     |
| <b>General Operations</b>                           | Provide support and advocacy for strategies identified within the South West Moree Social Plan       | Planning and Community Development | Half yearly plan to be prepared for Council in Dec 18  | 0          | Not due to start | Provide South West Moree Social Plan Half Yearly report to Council – 2018/19   |



| Activity                     | Actions  | Department                         | Commentary  | % Complete | Status           |   | Performance Target  |
|------------------------------|--|------------------------------------|---|------------|------------------|---|---|
| Non-Capital Project          | Dhiyaan Aboriginal Centre – Artefact project   | Corporate Services                 | Grant funding applications have been unsuccessful to date, however other opportunities for funding will be explored.  | 0          | Not due to start |   | Subject to obtaining grant funding, repatriation and storage project for Gomilaroi artefacts – 2018/19  |
| Non-Capital Project          | Dhiyaan Aboriginal Centre - Exhibition   | Corporate Services                 | Grant funding applications have been unsuccessful to date, however other opportunities for funding will be explored.  | 0          | Not due to start |   | Subject to obtaining grant funding, undertake exhibitions at DAC – 2018/19                              |
| Administration and Education |  |                                    |   |            |                  |   |   |
| Non-Capital: Road Safety     | Various road safety projects   | Engineering Services               | Planning is well underway for the Free Cuppa for the Driver campaign. Initial planning has also commenced for the heavy vehicle education and buckle up campaigns also  | 20         | Commenced        |    | Completion of 2018/19 Road Safety Projects  |
| Agency Support               | Establishment of the North West NSW Country University Centre (NW NSW CUC)   | Executive                          | Recruitment for the NW NSW CUC Centre Manager has commenced. Premises has been vacated by previous tenants. Refurbishment scheduled to commence in Quarter 2  | 25         | Commenced        |    | Establishment of the NW NSW CUC – 2018/19   |
| General Operations           | Identify and support programs that improve/expand educational opportunities (in partnership with government and non-government agencies) | Planning and Community Development | Significant progress on Country University. Site identified and on track for semester 1 2019. Initial progress towards secondary school considerations. Councilor taskforce to focus on this aspect next. No progress from State Government on the promised \$14M rural TAFE money, noting a refurbishment of the Moree TAFE main building was commenced within the quarter | 25         | Commenced        |    | Provide educational initiatives Half Yearly update to Council - 2018/19                                 |
| Aged and Disability Services |  |                                    |   |            |                  |   |   |
| General Operations           | Provide advocacy and support for the outcomes of the Disability Inclusion Action Plan  | Planning and Community Development | Committee established and working on Disability Inclusion Action Plan in sections   | 25         | Commenced        |  | Establishment of the Access and Inclusion Committee – 2018/19   |
| General Operations           | Provide support for the conduct of Seniors' Week activities and International Day of People with a Disability activities                 | Planning and Community Development | International Day of People with a Disability event to be held in Dec 18 in alignment with National date  | 25         | Commenced        |  | Support is provided and relevant event (Aged and Disability) held by external community group - 2018/19 |
| Social Protection (Welfare)  |  |                                    |   |            |                  |   |   |

| Activity            | Actions  | Department                         | Commentary  | % Complete | Status             |   | Performance Target  |
|---------------------|--|------------------------------------|---|------------|--------------------|---|---|
| General Operations  | Provide organisational support and funding for the conduct of activities targeted at the Shire's youth   | Planning and Community Development | Youth film festival held Jul 18 other events to be commenced by Youth Week 2019   | 25         | Commenced          |    | At least four (4) events (Youth targeted) are held per year - 2018/19   |
| General Operations  | Facilitate Boggabilla Youth Council meetings   | Planning and Community Development | Boggabilla Youth Council re-formation to commence early 2019  | 0          | Not Yet Started    |   | Boggabilla Youth Council meets at least six (6) times per year - 2018/19  |
| General Operations  | Facilitate Moree Youth Council meetings  | Planning and Community Development | Project Officer continues to support Youth Council in meetings and events   | 25         | Commenced          |    | Moree Youth Council meets at least six (6) times per year - 2018/19   |
| General Operations  | Facilitate Mungindi Youth Council meetings   | Planning and Community Development | Re-formation of the Youth Council in Mungindi underway as former group dissolved and new members to be recruited            | 25         | Commenced          |    | Mungindi Youth Council meets at least six (6) times per year - 2018/19  |
| General Operations  | Support multicultural activities and initiatives of the New England North West Regional Advisory Council   | Planning and Community Development | Harmony Day funding ceased - applications for Harmony Day and Multicultural activities planned for 2019                     | 0          | Issues Encountered |    | Provide funding for Harmony Day and provide advice to the Regional Advisory Committee on request- 2018/19                   |
| Agency Support      | Provide a facilitation and support role for community services agencies that target crime prevention, combat drug use, support capacity building and improve social well-being | Planning and Community Development | Update of service provision, strategies, funding provided - report to be commenced and presented at Nov 18 Safety Committee | 25         | Compliant          |    | Provide quarterly report on activities undertaken each Quarter - 2018/19  |
| General Operations  | Provide funding and support to community groups for the conduct of Australia Day and Volunteer of the Year celebrations  | Planning and Community Development | Anticipate Jan 19 event   | 0          | Not due to start   |   | Support is provided and relevant event (Volunteer of the Year and Australia Day) held by external community group - 2018/19 |
| Aboriginal Services |  |                                    |   |            |                    |   |   |
| Agency Support      | Engage through various agency committees (for example, Police Aboriginal Consultative Committee, Community Links meetings and Interagency meetings)                            | Planning and Community Development | Attendance at Roundtable, Aboriginal Interagency, Health, NoVA, CDAT meetings underway                                      | 25         | Commenced          |  | Attend meetings as required to support tangible actions and provide Half Yearly updates to Council - 2018/19                |
| General Operations  | Support and continue to develop the Dhiyaan Aboriginal Centre  | Corporate Services                 | Work has commenced on this project which will be delivered through the Dhiyaan Aboriginal Centre                            | 25         | Commenced          |  | Develop an appropriate Aboriginal Awareness program - 2018/19   |

| Activity           | Actions  | Department                         | Commentary  | % Complete | Status          |   | Performance Target  |
|--------------------|--|------------------------------------|---|------------|-----------------|---|---|
| General Operations | Provide funding for the conduct of NAIDOC Week activities throughout the Shire | Planning and Community Development | Funding provided to schools and agencies to assist with Naidoc to be delivered in Jun 19              | 0          | Not Yet Started |   | Financial support is provided and relevant event held by external community group - 2018/19 |
| General Operations | Review of Reconciliation Action Plan   | Corporate Services                 | RAP is currently being developed in DRAFT form. Will go before Council in the 3rd quarter of the year | 50         | Commenced       |  | Reconciliation Action Plan for 2017-2021 adopted by 31 December 2018 - 2018/19              |


# CONSTRUCTION

## Directors/Manager

Director of Planning and Development - Angus Witherby (DP&D)

Director of Engineering - Ian Dinham (DES)









| Activity                         | Actions   | Department                         | Commentary   | % Complete | Status    |   | Performance Target   |
|----------------------------------|---|------------------------------------|--|------------|-----------|---|--|
| <b>Building Control</b>          |   |                                    |  |            |           |   |  |
| <b>LGA Regulatory Obligation</b> | Take enforcement action in relation to circumstances specified under s121B of the Environmental Planning and Assessment Act 1979                                | Planning and Community Development | 1 complaint investigated during the period.  | 100        | Compliant | ● | Complaints are investigated within 10 business days and enforcement action taken (where appropriate) - 2018/19                     |
| <b>General Operations</b>        | Provide building certification services within limits of accreditation of staff   | Planning and Community Development | Construction Certificates determined within timeframes once Development Application has been determined. | 100        | Commenced | ● | Determine construction certificates for all classes of buildings including alternative solutions within 20 business days - 2018/19 |
| <b>LGA Regulatory Obligation</b> | Discharge all statutory obligations of Principal Certifying Authority   | Planning and Community Development | Not aware of any breaches of statutory requirements  | 100        | Compliant | ● | No breaches of statutory requirements as Principal Certifying Authority - 2018/19  |
| <b>Other - Quarries and Pits</b> |   |                                    |  |            |           |   |  |
| <b>LGA Regulatory Obligation</b> | Ensure quarry operations (extraction, rehabilitation and identification of potential alternative supply sources) are undertaken on a safe and sustainable basis | Engineering Services               | Ongoing  | 25         | Compliant | ● | Extraction of sufficient gravel for Council operations - 2018/19   |







| Activity                  | Actions  | Department           | Commentary               | % Complete | Status    |   | Performance Target   |
|---------------------------|--|----------------------|--------------------------|------------|-----------|---|--|
| LGA Regulatory Obligation | Ensure satisfaction of all regulatory requirements for quarry operations | Engineering Services | No breaches in Quarter 1 | 25         | Compliant |  | No breaches of regulatory requirements regarding quarry operations - 2018/19 |

# ECONOMIC AFFAIRS




|                   |  |
|-------------------|--|
| Directors/Manager | Director of Planning and Development - Angus Witherby (DP&D) |
|                   | Director of Corporate Services - Mitchell Johnson (DCS)      |
|                   | Executive Projects Manager - John Carleton (EPM)             |

| Activity                       | Actions   | Department                         | Commentary  | % Complete | Status           |   | Performance Target  |
|--------------------------------|---|------------------------------------|---|------------|------------------|---|---|
| Economic Development           |   |                                    |   |            |                  |   |   |
| Capital Project: Asset Renewal | Mehi River Van Park Upgrade   | Corporate Services                 | Council to consider a detailed report in Nov 2018                     | 0          | Not due to start |   | Completion of upgrade to Mehi River Van Park on time and on budget – 2018/19                                |
| General Operations             | Undertake a Business Expansion, Attraction and Retention (BEAR) program in partnership with the local community using the outcomes of the labour study, skills project, escape expenditure and business-to-business surveys and Economic Development Strategy | Planning and Community Development | Program rolled into the EDS   | 25         | Commenced        | ● | Continue BEAR program and provide report on outcomes each Quarter - 2018/19                                 |
| General Operations             | Engage with the Moree Chamber of Commerce, Mungindi Progress Association and local business   | Planning and Community Development | Attendance on a regular basis as per invitation                       | 25         | Commenced        | ● | Council representative attends each Chamber meeting (when invited) and engage with local business - 2018/19 |
| General Operations             | Coordinate and facilitate the submission of appropriate, complete and timely applications for grant funding across the Organisation   | Planning and Community Development | Ongoing - Report to be tabled as part of the quarterly review process | 25         | Commenced        | ● | Maximise grant revenue - 2018/19  |

| Activity   | Actions  | Department                         | Commentary  | % Complete | Status           |   | Performance Target  |
|--|--|------------------------------------|---|------------|------------------|---|---|
| General Operations                               | Facilitate economic development enquiries  | Planning and Community Development | Leads reported to Council/Committee as required and when appropriate  | 25         | Commenced        |    | Provide report on investment leads generated each Quarter and provide update to Council on the status of previously generated leads - 2018/19 |
| General Operations                               | Provide operational support to various external stakeholders (in accordance with Community Strategic Plan priorities) to support economic development outcomes | Planning and Community Development | Regular and ongoing support provided through the Economic and Community Development Team                                    | 25         | Commenced        |    | Provide report on support provided to external stakeholders - 2018/19   |
| General Operations                               | Provide operational support to various internal stakeholders in order to support economic development outcomes   | Planning and Community Development | Regular and ongoing support provided through the Economic and Community Development Team and reported to relevant directors | 25         | Commenced        |    | Provide report on support provided to internal stakeholders - 2018/19   |
| General Operations                               | Provide advice, demographic information and partnership advice to internal and external grant seekers to support applications                                  | Planning and Community Development | Report to be tabled as part of the quarterly review process   | 25         | Commenced        |    | Provide report on the number and nature of grant funding applications supported each Quarter - 2018/19  |
| General Operations                               | Facilitate economic development enquiries  | Planning and Community Development |   | 25         | Commenced        |    | Respond to 90% of investment enquiries within 5 business days - 2018/19   |
| Other Economic Affairs                           |  |                                    |   |            |                  |   |   |
| Non-Capital Project: Strategy Development        | Implementation of Economic Development Strategy  | Planning and Community Development |   | 0          | Not due to start |   | Completion of all actions of the Economic Development Strategy designated for completion in this financial year – 2018/19                     |
| Non-Capital Project: Existing Enterprise Support | Renew Moree CBD Program Seed Funding and Business Expansion, Attraction and Retention (BEAR) project   | Planning and Community Development | Project commenced - Work ongoing to develop rollout over Quarters 2 to 4  | 25         | Commenced        |  | Completion of Renew Moree program – 2018/19   |
| Capital Project: Asset Upgrade                   | Moree Saleyards Truck Wash Upgrade Project   | Executive                          | Civil and concrete works have commenced. Water and wastewater systems and equipment ordered.                                | 50         | Commenced        |  | Completion of the saleyard truck wash upgrade on time and on budget – 2018/19   |
| Non-Capital Project                              | MyMoree  | Executive                          | Development of promotional activities supporting Christmas in Moree, planning for photography competition early 2019        | 25         | Commenced        |  | Development of MyMoree campaign – 2018/19   |

| Activity                            | Actions                   | Department                         | Commentary  | % Complete | Status    |   | Performance Target  |
|-------------------------------------|---------------------------|------------------------------------|---|------------|-----------|---|---|
| <b>Non-Capital Project: Tourism</b> | Digital Media Marketing   | Planning and Community Development | Project underway  | 10         | Commenced |  | Digital marketing material developed – 2018/19                                  |
| <b>Non-Capital Project</b>          | Project Support           | Planning and Community Development | Reported to Council/Committee as required   | 25         | Commenced |  | Provide support to community, economic and infrastructure initiatives – 2018/19 |
| <b>Non-Capital Project: Tourism</b> | Regional Advertising      | Planning and Community Development | Projects delayed due to late signing of contract but will be completed this financial year  | 25         | Commenced |  | Regional Advertising undertaken – 2018/19                                       |
| <b>Non-Capital Project: Tourism</b> | Special Promotion         | Planning and Community Development | Projects delayed due to late signing of contract but will be completed this financial year  | 25         | Commenced |  | Special Promotion completed – 2018/19   |
| <b>Non-Capital Project: Tourism</b> | Tourism NSW/RTO Campaigns | Planning and Community Development | Projects delayed due to late signing of contract but will be completed this financial year  | 25         | Commenced |  | Tourism NSW/RTO campaign completed – 2018/19                                    |
| <b>Non-Capital Project</b>          | Moree Gateway marketing   | Planning and Community Development | Marketing continues through Google AdWords, Commercial Real-estate and local agents. Negotiations with interested parties continues | 25         | Commenced |  | Undertake marketing and promotional activities for Moree Gateway – 2018/19      |


#### Real Estate/Industrial/Commercial Development and Promotion

|                           |  |                                    |  |    |           |   |  |
|---------------------------|--|------------------------------------|--|----|-----------|---|--|
| <b>General Operations</b> | Undertake real property acquisitions and disposals strategically   | Executive                          | All disposals for the quarter have been carried out in compliance with the Policy          | 25 | Commenced |    | All real property acquisitions and disposals comply with relevant policy - 2018/19 |
| <b>General Operations</b> | Manage Council's property portfolio in accordance with statutory requirements to contribute to the expansion of Council's revenue base   | Corporate Services                 | Only two of the 23 commercial Council properties remain untenanted at the end of Quarter 1 | 25 | Commenced |    | At least 80% of Council's property portfolio (by number) is leased - 2018/19       |
| <b>General Operations</b> | Promote the Moree Gateway Project within the wider region and across NSW and Australia, focussing on its location on the Newell Highway, its integration with the Airport and provision of large commercial footprints | Planning and Community Development | No sales recorded in Quarter 1. Discussions continue with numerous interested parties      | 25 | Commenced |  | Provide quarterly progress update on sales at the Moree Gateway Project - 2018/19  |

#### Tourism and Related Activities

|                         |                                |                                    |  |    |           |   |   |
|-------------------------|--------------------------------|------------------------------------|--|----|-----------|---|---|
| <b>Asset Management</b> | Undertake building maintenance | Planning and Community Development | Building Maintenance being carried out as required | 25 | Commenced |  | All scheduled building maintenance for Tourism building undertaken in accordance with Asset Management Plan - 2018/19 |
|-------------------------|--------------------------------|------------------------------------|--|----|-----------|---|---|



| Activity                     | Actions   | Department                         | Commentary   | % Complete | Status           |   | Performance Target   |
|------------------------------|---|------------------------------------|--|------------|------------------|---|--|
| General Operations           | Support the growth of the artesian spa industry   | Planning and Community Development |  | 0          | Not due to start |   | In partnership with Moree Tourism and Industry, provide report on visitation rates - 2018/19 |
| Community Service Obligation | Contribution made to fund the operations of the Tourism Moree pursuant to Funding Agreement | Planning and Community Development | Terms of agreement on track. Profit and Loss statement provided to Council's finance department in Quarter 1 | 25         | Commenced        |  | Terms of the Tourism Moree Funding Agreement satisfied - 2018/19                             |



# ENVIRONMENT


## Directors/Manager






Director of Engineering - Ian Dinham (DES)

Acting Water and Waste Manager - Roland Heatley (WWM)

Director of Planning and Development - Angus Witherby (DP&D)

| Activity                          | Actions  | Department                         | Commentary  | % Complete | Status             |   | Performance Target   |
|-----------------------------------|--|------------------------------------|---|------------|--------------------|---|--|
| <b>Solid Waste Management</b>     |  |                                    |   |            |                    |   |  |
| <b>General Operations</b>         | Management of illegal dumping (clean up and education programs)  | Planning and Community Development | Minor clean ups have been completed. Larger clean ups are scheduled for Quarter 2 in conjunction with an education campaign | 25         | Commenced          | ● | Arrange 2 clean ups of illegal dumping of refuse in targeted areas - 2018/19   |
| <b>Capital Project: New Asset</b> | Construction of the second half of the waste cell at Moree Landfill  | Planning and Community Development | Preliminary investigations commenced with reviewing current operations cell filling plan                                    | 5          | Commenced          | ● | Completion of design works relating to the second half of the WMF waste cell project on time and on budget – 2018/19 |
| <b>LGA Regulatory Obligation</b>  | Ensure satisfaction of all regulatory requirements for solid waste landfill sites  | Planning and Community Development | No breaches in Quarter  | 25         | Compliant          | ● | No breaches of regulatory requirements for landfill sites - 2018/19  |
| <b>General Operations</b>         | Provide a safe service for sharps disposal   | Planning and Community Development | Reduction in number of reported discarded sharps in the Shire. Education program schedule for next quarter                  | 25         | Commenced          | ● | Reduction in inappropriate discarding of syringes - 2018/19  |
| <b>General Operations</b>         | Manage the Shire's Regional Waste Services Contract - weekly kerbside garbage collection, fortnightly recycling and organics collection and free bi-annual kerbside collection service | Planning and Community Development | Carried out in accordance with Contract   | 25         | Commenced          | ● | Service provided each week, fortnight or in Spring and Autumn, as applicable - 2018/19                               |
| <b>General Operations</b>         | Finalise and implement solid waste management strategy   | Planning and Community Development | Strategy currently in draft form, review awaiting available resourcing and National Waste Policy review                     | 0          | Issues Encountered | ● | Solid Waste Management Strategy adopted by 30 June 2019 - 2018/19  |

| Activity  | Actions  | Department                         | Commentary  | % Complete | Status                  |   | Performance Target  |
|---|--|------------------------------------|---|------------|-------------------------|---|---|
| <b>Non-Capital Project: Asset Management</b>    | Conduct bi-annual survey to assess remaining life of current waste cell at Moree Waste Management Facility           | Planning and Community Development | Next survey scheduled for 30/12/18  | 0          | <b>Not due to start</b> |   | Survey conducted during each 6 month period – 2018/19   |
| <b>General Operations</b>                       | Conduct community education programs   | Planning and Community Development | School education undertaken during Quarter 1 and the launch of the Waste Information App  | 50         | Commenced               |    | Undertake an education program every 6 months - 2018/19   |
| <b>Flood Plain Management</b>                   |  |                                    |   |            |                         |   |   |
| <b>Capital Project</b>                          | Flood Plain Mitigation - Mungindi  | Engineering Services               | Contingent on successful funding application  | 0          | <b>Not due to start</b> |   | Completion of minor design variations required (Mungindi) –2018/19  |
| <b>Capital Project</b>                          | Flood Plain Mitigation - Pallamallawa  | Engineering Services               | Consultant selected to review the design based on the current Flood Plain Risk Management Plan. Draft due Quarter 2   | 15         | Commenced               |    | Completion of minor design variations required (Pallamallawa) – 2018/19   |
| <b>Non-Capital Project</b>                      | Voluntary House Raising Scheme - Moree and Pallamallawa  | Planning and Community Development | This is an annual program and a fresh call for interest will be made following outcomes of current funding round. Most houses funded in the previous round commenced work on raising in Quarter 1 | 25         | Commenced               |    | Quarterly report to Council on status of scheme (including participants) - 2017/18  |
| <b>Capital Project</b>                          | Flood Plain Mitigation - Moree   | Engineering Services               | Working through Committee recommendations. Commencing work with consultant for peer review  | 25         | Commenced               |    | Working through recommendations of Flood Plain Risk Management Plan (Vol 3) Moree – 2018/19                                       |
| <b>Noxious Plants</b>                           |  |                                    |   |            |                         |   |   |
| <b>Grant Funding</b>                            | Develop and submit grant funding applications for the Noxious Weeds Program  | Planning and Community Development | State Government Weed Action Plan funding has not been processed. No other grant funding opportunities identified in Quarter 1  | 0          | <b>Not due to start</b> |   | All potential applications for grant funding for noxious weeds pursued - 2018/19  |
| <b>General Operations</b>                       | Inspection of high risk properties, road reserves and river foreshore areas to identify and monitor weed infestation | Planning and Community Development | Drought has limited effective weed management practices   | 25         | Compliant               |  | Effective identification of infestation areas – 2018/19   |
| <b>General Operations</b>                       | Undertake chemical spraying of infested areas  | Planning and Community Development | Drought has limited effective weed management practices   | 25         | Compliant               |  | Effective reduction of weed infestation areas - 2018/19   |
| <b>Street Cleaning and Shire Beautification</b> |  |                                    |   |            |                         |   |   |
| <b>General Operations</b>                       | Maintain clean and attractive streets and footpaths within the Shire and removal of litter                           | Engineering Services               | Ongoing as per schedule. Service delivered at agreed service level  | 25         | Commenced               |  | Quarterly report to Council on high litter "hot spots" in parks and gardens and verge mowing (currently under contract) - 2018/19 |

| Activity                               | Actions   | Department                         | Commentary  | % Complete | Status           |   | Performance Target  |
|--|---|------------------------------------|---|------------|------------------|---|---|
| <b>Drainage/Stormwater</b>             |   |                                    |   |            |                  |   |   |
| <b>General Operations</b>              | Design upgrades to village drainage inclusive of laneways   | Engineering Services               | Works to be identified  | 0          | Not due to start |   | Completion of drainage design works by 31 Jan 19 - 2018/19  |
| <b>General Operations</b>              | Construct upgrades to village drainage based on designs   | Engineering Services               | Funds utilised for work on Anne Street outfall. Additional works may be required in this location. Drainage requirements at Biniguy also under review | 10         | Commenced        |  | Completion of drainage works - 2018/19  |
| <b>General Operations</b>              | Develop a Stormwater Management Plan  | Engineering Services               |   | 0          | Not Yet Started  |  | Completion of the Stormwater Management Plan – 2018/19  |
| <b>Spent Artesian Water Management</b> |   |                                    |   |            |                  |   |   |
| <b>General Operations</b>              | Work with the community, businesses and government agencies in relation to uses and disposal methodologies for spent artesian water | Planning and Community Development |   | 25         | Commenced        |  | Confirmation of the likely quantity of spent artesian water to be disposed of utilising Council's infrastructure in 2018/19 - 2018/19 |
| <b>Asset Management</b>                | Maintenance of Moree Water Park and associated infrastructure   | Water and Waste Water              | Maintenance undertaken as required  | 25         | Commenced        |  | Full maintenance budget for Moree Water Park expended - 2018/19   |
| <b>LGA Regulatory Obligation</b>       | Operation of Moree Water Park   | Water and Waste Water              | No breaches in Quarter  | 25         | Compliant        |  | No breaches of EPA Licence - 2018/19  |



# HOUSING AND COMMUNITY AMENITIES

## Directors/Manager


Director of Planning and Development - Angus Witherby (DP&D)

Director of Engineering - Ian Dinham (DES)

Director of Corporate Services - Mitchell Johnson (DCS)

| Activity                              | Actions   | Department           | Commentary  | % Complete | Status                  | Performance Target  |
|---------------------------------------|---|----------------------|---|------------|-------------------------|---|
| Public Cemeteries                     |   |                      |   |            |                         |   |
| <b>General Operations</b>             | Undertake maintenance of Council-owned cemeteries in Moree, Mungindi and Boggabilla (including grave digging) and undertake grave digging at Pallamallawa | Engineering Services | Agreed level of service has been maintained for Quarter 1   | 25         | Compliant               | Agreed Level of Service (see below) satisfied at least 95% of the time - 2018/19                    |
| <b>Capital Project: New Asset</b>     | Mungindi Cemetery – Additional beams at lawn cemetery   | Engineering Services | Quotation requested. Waiting on receipt. Capacity to get a second quote may be limited and can be difficult to source for works in Mungindi | 10         | Commenced               | Completion of construction of additional beams at Mungindi Cemetery on time and on budget – 2018/19 |
| <b>Capital Project: New Asset</b>     | Moree Cemetery – Additional seating   | Engineering Services |   | 0          | <b>Not due to start</b> | Completion of installation of additional seating at Moree Cemetery – 2018/19                        |
| <b>Capital Project: New Asset</b>     | Mungindi Cemetery – Irrigation extension in lawn cemetery   | Engineering Services | First quote obtained. Waiting on second quote   | 15         | Commenced               | Completion of irrigation extension at Mungindi Cemetery on time and on budget – 2018/19             |
| <b>Capital Project: Asset Upgrade</b> | Moree Cemetery – Irrigation Upgrade   | Engineering Services | First quote obtained. Waiting on second quote   | 15         | Commenced               | Completion of irrigation upgrade at Moree Cemetery on time and on budget – 2018/19                  |
| <b>Capital Project: Asset Renewal</b> | Moree Cemetery – Reseal Internal Roads  | Engineering Services |   | 0          | <b>Not due to start</b> | Completion of reseal of internal roads at Moree Cemetery on time and on budget – 2018/19            |

| Activity  | Actions  | Department                         | Commentary  | % Complete | Status             | Performance Target  |
|---|--|------------------------------------|---|------------|--------------------|---|
| Customer Services                                 | Provision of customer service in relation to Council-owned cemeteries    | Corporate Services                 | Requests are actions within 4 hours on any working day  | 95         | Compliant          | Requests in relation to Council-owned cemeteries be responded to within 4 hours - 2018/19                                 |
| Public Conveniences and other community amenities |  |                                    |   |            |                    |   |
| General Operations                                | Maintain and upgrade Council property and buildings                      | Planning and Community Development | Building maintenance being carried out as required  | 25         | Commenced          | All scheduled building maintenance and upgrades undertaken in accordance with Asset Management Plans - 2018/19            |
| Capital Project: s94A Contributions               | Public toilet at Gurley  | Planning and Community Development | Toilet ordered  | 50         | Commenced          | Completion of the s94A Gurley project on time and on budget – 2018/19   |
| General Operations                                | Review of section 94A Plan   | Planning and Community Development | Increase in development applications has pushed back the priority of this issue. Once dedicated Strategic Planner commences (anticipated within Quarter 2) this function will shift to that role and progressed | 0          | Issues Encountered | Section 94A Plan reviewed and adopted by Council – 2018/19  |
| Land Use Planning                                 |  |                                    |   |            |                    |   |
| General Operations                                | Provide statutory planning services within statutory timeframes          | Planning and Community Development | 2 Dwellings approved for the period, 1 met timeframe, the other was subject to a report to Council  | 12.5       | Commenced          | DA's for residential dwellings determined within 20 business days - 2018/19   |
| General Operations                                | Provide statutory planning services within statutory timeframes          | Planning and Community Development | 11 Applications approved for the period. 7 approved within timeframe, the other 4 exceeded the benchmark.   | 20         | Commenced          | DA's for commercial/industrial buildings/uses determined within 35 business days - 2018/19                                |
| LGA Regulatory Obligation                         | Provide strategic land use planning services within statutory timeframes | Planning and Community Development |   | 0          | Not due to start   | LEP or equivalent reviewed every 2 years (next occasion: 2020) - 2018/19  |
| LGA Regulatory Obligation                         | Discharge all statutory obligations as consent authority                 | Planning and Community Development | No breaches of statutory requirements for the reporting period.   | 25         | Compliant          | No breaches of statutory requirements as consent authority - 2018/19  |
| General Operations                                | Provide statutory planning services within statutory timeframes          | Planning and Community Development | Where required written advice has been provided within the timeframes required  | 25         | Commenced          | Pre-lodgement advice provided to developers within 10 business days of pre-lodgement meeting or written request - 2018/19 |
| General Operations                                | Provide statutory planning services within statutory timeframes          | Planning and Community Development | Planning certificates issued within required timeframes   | 25         | Commenced          | s149 planning certificates are issued within 7 days - 2018/19   |

| Activity                  | Actions                      | Department           | Commentary   | % Complete | Status    |   | Performance Target   |
|---------------------------|------------------------------|----------------------|--|------------|-----------|---|--|
| <b>Street Lighting</b>    |                              |                      |  |            |           |   |  |
| <b>General Operations</b> | Provision of street lighting | Engineering Services | Essential Energy have carried out an upgrade to 1/3 of the street lights | 25         | Commenced |  | Street lighting operational at least 95% of the time - 2018/19 |

# PUBLIC HEALTH

## Directors/Manager

Director of Planning and Development - Angus Witherby (DP&D)

| Activity                         | Actions   | Department                         | Commentary   | % Complete | Status          | Performance Target  |
|----------------------------------|---|------------------------------------|--|------------|-----------------|---|
| <b>Enforcement</b>               |   |                                    |  |            |                 |   |
| <b>LGA Regulatory Obligation</b> | Undertake Shire-wide education program relating to on-site waste management systems | Planning and Community Development |  | 0          | Not Yet Started | ● Conduct on-site waste management education by 30 June 2019 – 2018/19                                |
| <b>Compliance</b>                | Regulation of food businesses   | Planning and Community Development | No breaches recorded in Quarter 1. Ongoing monitoring and response to complaints continue. Staffing shortages limit regular food premises inspections resulting in contractor involvement and normally undertaken in bulk for this purpose | 25         | Commenced       | ● No breaches of statutory requirements under the Food Act 2003 - 2018/19                             |
| <b>Compliance</b>                | Control of skin penetration procedures  | Planning and Community Development | No breaches recorded in Quarter 1. One inspection has been undertaken  | 25         | Commenced       | ● No breaches of statutory requirements under the Public Health Act 2010 (Skin Penetration) - 2018/19 |
| <b>Compliance</b>                | Control of public swimming pools and spa pools                                      | Planning and Community Development | No breaches recorded in Quarter 1  | 25         | Commenced       | ● No breaches of statutory requirements under the Public Health Act 2010 (Swimming Pools) - 2018/19   |
| <b>Compliance</b>                | Legionella control  | Planning and Community Development | No breaches recorded in Quarter 1. Changes in legislation under the Public Health Act will put on additional enforcement required by Council later this financial year   | 25         | Commenced       | ● No breaches of statutory requirements under the Public Health Act 2010 -2018/19                     |



















# PUBLIC ORDER AND SAFETY



## Directors/Manager

Director of Engineering - Ian Dinham (DES)  
Director of Planning and Development - Angus Witherby (DP&D)

| Activity                            | Actions   | Department           | Commentary  | % Complete | Status             | Performance Target  |
|-------------------------------------|---|----------------------|---|------------|--------------------|---|
| <b>Emergency Services</b>           |   |                      |   |            |                    |   |
| <b>Agency Support</b>               | Fulfil all obligations and responsibilities related to appointment as Local Emergency Management Officer (LEMO) | Engineering Services | Aerodrome Emergency Plan being further tested in Quarter 2 and if Police can organise it, a further testing in Quarter 3                          | 25         | Commenced          | Co-ordinate the annual review of procedures for responding to emergencies - 2018/19   |
| <b>Community Service Obligation</b> | Contribution made to State Emergency Service, Rural Fire Service and NSW Fire and Rescue                        | Engineering Services | Quarter 1 contributions have been made  | 25         | Commenced          | Contribution made to State Emergency Service, Rural Fire Service and NSW Fire and Rescue by specified dates - 2018/19       |
| <b>Agency Support</b>               | Fulfil all obligations and responsibilities related to appointment as Local Emergency Management Officer (LEMO) | Engineering Services | First meeting has been held in Sept 18. Next meeting scheduled for Dec 18. Please note that only 3 meetings are held annually                     | 33         | Commenced          | Convene, attend and provide administrative support for quarterly meetings of Local Emergency Management Committee - 2018/19 |
| <b>Grant Funding</b>                | Continue to seek grant funding opportunities related to emergency management                                    | Engineering Services | Funding is available for large scale emergency exercises. The current exercises planned are at minimal cost                                       | 25         | Commenced          | Grant search undertaken at least once during each financial quarter - 2018/19   |
| <b>Agency Support</b>               | Fulfil all obligations and responsibilities related to appointment as Local Emergency Management Officer (LEMO) | Engineering Services | Suggest that a test of the current EOC facility is carried out at the meeting scheduled in Quarter 3 to ensure that phone and computer lines work | 25         | Issues Encountered | Provide emergency operations centre facilities and resources for multi-agency responses - 2018/19                           |

| Activity                                     | Actions  | Department                         | Commentary  | % Complete | Status                  |   | Performance Target  |
|--|--|------------------------------------|---|------------|-------------------------|---|---|
| <b>Capital Project: Asset Upgrade</b>        | SES Moree Site Improvements  | Executive                          | In discussions with SES regarding funding arrangements with report to Council.  | 0          | Not Yet Started         |    | Subject to successful funding application, completion of the improvements to the Moree SES Site on time and on budget – 2018/19 |
| <b>Capital Project: New Asset</b>            | RFS Moree FCC Station  | Executive                          | Development consent provided, Detail designs completed, approach to market for an appropriately qualified, experienced and resourced contractor for construction, Construction Certificate applied for. | 30         | Commenced               |    | Subject to successful funding application, completion of the new RFS Moree Station on time and on budget – 2018/19              |
| <b>Non-Capital Project</b>                   | Investigation into Flood Gauge above Mungindi  | Engineering Services               | Funding application submitted. No outcome has been received as yet  | 25         | Commenced               |    | Successful application for flood gauge, where the Weir River and Barwon River join together and flow towards Mungindi – 2018/19 |
| <b>Crime Prevention</b>                      |  |                                    |   |            |                         |   |   |
| <b>Non-Capital Project: Crime Prevention</b> | Demolition of burn-out dwellings – 2018/19   | Planning and Community Development | Three demolition notices will be issued in Quarter 2. There is one ongoing issue from the previous financial year   | 25         | Commenced               |    | At least 2 damaged/derelict buildings demolished – 2018/19  |
| <b>General Operations</b>                    | Implementation of all actions related to the Organisation in the Shire's Crime Prevention Plans set out for the current financial year | Planning and Community Development | Funding of community activities, support for CCTV funding applications and other crime prevention strategies. Support for joint ventures such as DTAG program (graffiti program)                        | 25         | Commenced               |    | At least 75% of actions of the Shire's Crime Prevention Plans (for the current financial year) completed - 2018/19              |
| <b>General Operations</b>                    | Facilitate meetings of the Moree, Mungindi and Boggabilla Community Safety Committee   | Planning and Community Development | Mungindi Community Safety Committee meets regularly - Boggabilla to re-form committee by Feb 19   | 25         | Commenced               |    | Each Community Safety Committee meets at least once per Quarter - 2018/19   |
| <b>Non-Capital Project: Crime Prevention</b> | Demolition of burn-out dwellings – 2018/19   | Planning and Community Development |   | 25         | Commenced               |  | Enforcement action taken on fire damaged/derelict buildings – 2018/19   |
| <b>Non-Capital Project: Crime Prevention</b> | Crime Prevention Projects  | Planning and Community Development | Review of Crime Prevention Plan scheduled Quarters 2 to 4   | 25         | Commenced               |  | Identify and implement projects from the Shire Community Safety Committees – 2018/19  |
| <b>Capital Project: Asset Renewal</b>        | Railway Lighting and CCTV extension  | Engineering Services               | Work to commence Quarter 2  | 0          | <b>Not due to start</b> |   | Railway CCTV project completed on time and on budget – 2018/19  |

| Activity                      | Actions   | Department                         | Commentary  | % Complete | Status           |   | Performance Target   |
|-------------------------------|---|------------------------------------|---|------------|------------------|---|--|
| General Operations            | Support agencies and not for profit organisations conduct crime reduction, diversionary and wellbeing programs through the subsidised use of Community Sports Facilities  | Planning and Community Development | Support for agencies to provide education, wellbeing program such as White Ribbon Day, Reclaim the Night and diversionary projects such as SHEA academy either in kind or other | 25         | Commenced        |    | Report to Council on use of facilities and programs supported by Council on two (2) occasions per year - 2018/19 |
| General Operations            | Review of the Shire's Crime Prevention Plans  | Planning and Community Development | Review of Crime Prevention Plan by Safety Committee and Councilors who have held first meeting in Jul 18  | 25         | Commenced        |    | Updated Crime Prevention Plans adopted by 30 June 2019 - 2018/19   |
| <b>Animal Control</b>         |   |                                    |   |            |                  |   |  |
| Compliance                    | Implement education programs to ensure residents are aware of the requirements for keeping companion animals  | Planning and Community Development | 88 dogs and 17 cats were registered in Quarter 1  | 25         | Commenced        |    | Increase the number of dogs and cats registered in the Shire - 2018/19   |
| Compliance                    | Take all required enforcement action under the Companion Animals Act 1998 and the Companion Animals Regulation 2008 including in relation to nuisance, dangerous or restricted dogs, unregistered companion animals and dog attacks | Planning and Community Development | Fourteen nuisance orders, 3 menacing orders, 2 restricted declarations and 2 dangerous dog declarations were issued in Quarter 1  | 25         | Compliant        |    | No breaches of statutory requirements under the Companion Animals legislation - 2018/19                          |
| Compliance                    | Take all required enforcement action in relation to unaccompanied animals under the Impounding Act 1993   | Planning and Community Development | Council operates under the Impounding Act for Companion Animals and Livestock. Ongoing enforcement action will be taken in this area on an as needs basis                       | 25         | Compliant        |    | No breaches of statutory requirements under the Impounding legislation (companion animals) - 2018/19             |
| LGA Regulatory Obligation     | Undertake annual audit of the operations of the Moree Plains Shire Pound  | Planning and Community Development | The audit of the Moree Plains Shire Pound will be undertaken in Quarter 3   | 0          | Not due to start |   | Pound audited annually - 2018/19   |
| <b>Regulatory Enforcement</b> |   |                                    |   |            |                  |   |  |
| Compliance                    | Administer the North West Weight of Loads group and monitor breaches in the Moree Plains Shire  | Engineering Services               | Intercepts - 925, Breaches - 35   | 25         | Commenced        |  | Analyse North West Weight of Loads breach report on a quarterly basis - 2018/19                                  |
| Compliance                    | Promote building fire safety  | Planning and Community Development | No complaints received during the period  | 25         | Commenced        |  | Investigate complaints in relation to breaches of fire safety - 2018/19  |
| Compliance                    | Promote building fire safety  | Planning and Community Development | Register being maintained   | 25         | Commenced        |  | Maintain fire safety essential services register - 2018/19   |

| Activity   | Actions  | Department                         | Commentary  | % Complete | Status          |   | Performance Target  |
|------------|--|------------------------------------|---|------------|-----------------|---|---|
| Compliance | Promote private swimming pool safety   | Planning and Community Development | Due to reduction in technical staff, this has not been commenced in Quarter 1   | 0          | Not Yet Started |  | No breaches of statutory requirements under Swimming Pools Act 1992 - 2018/19                         |
| Compliance | Take all required enforcement action (in relation to abandoned vehicles) under the Impounding Act 1993 | Planning and Community Development | Council operates under the Impounding Act for Abandoned Vehicles. Eight abandoned vehicles were removed by Council in Quarter 1. Ongoing enforcement action will be taken in this area on an as needs basis | 25         | Compliant       |  | No breaches of statutory requirements under the Impounding legislation (abandoned vehicles) - 2018/19 |



# RECREATION AND CULTURE

## Directors/Manager





General Manager - Lester Rodgers (GM)

Director of Corporate Services - Mitchell Johnson (DCS)

Director of Engineering - Ian Dinham (DES)






| Activity                       | Actions  | Department                         | Commentary   | % Complete | Status    |   | Performance Target  |
|--------------------------------|--|------------------------------------|--|------------|-----------|---|---|
| Community Libraries            |  |                                    |  |            |           |   |   |
| Community Service Obligation   | Contribution made to Big Sky Libraries to implement all actions of the Big Sky Libraries Strategic Plan 2015-2020 set out for the current financial year   | Corporate Services                 | Strong focus on Local History during FY18/19 with options currently being explored                   | 25         | Commenced | ● | All actions in the Strategic Plan for Big Sky Libraries for the financial year completed – 2018/19                                      |
| General Operations             | Implementation of all actions related to the Moree Branch Library of the Big Sky Libraries Strategic Plan 2015-2020 set out for the current financial year | Corporate Services                 | Moree Community Library involved in Big Sky Library Local History focus for FY18/19                  | 25         | Commenced | ● | All actions in the Strategic Plan for Big Sky Libraries relating to the Moree Branch library for the financial year completed – 2018/19 |
| Capital Project: Asset Upgrade | Youth Space at Moree Community Library   | Corporate Services                 | Regional Cultural Fund Grant Application completed and submitted. Awaiting response. Possibly Dec 18 | 25         | Commenced | ● | Completion of new Youth Space on time and on budget – 2018/19   |
| Community Halls                |  |                                    |  |            |           |   |   |
| Asset Management               | Undertake building maintenance   | Planning and Community Development | Building maintenance being carried as required   | 25         | Commenced | ● | All scheduled building maintenance of community halls undertaken in accordance with Asset Management Plans – 2018/19                    |
| Compliance                     | Support the Organisation's section 355 Committees  | Planning and Community Development |  | 25         | Commenced | ● | Compliance by each s355 Committee with governance documentation – 2018/19   |

| Activity                              | Actions   | Department                         | Commentary   | % Complete | Status                  |   | Performance Target   |
|---------------------------------------|---|------------------------------------|--|------------|-------------------------|---|--|
| <b>Capital Project: Asset Upgrade</b> | Moree Civic Precinct Redevelopment  | Planning and Community Development | Grant Funding recieved for Stage 1 of the project  | 100        | Completed               | ● | Confirmation of successful grant funding – 2018/19   |
| <b>Capital Project: Asset Upgrade</b> | Moree Civic Precinct Redevelopment  | Planning and Community Development |  | 5          | Commenced               | ● | Progress made on the Moree Civic Precinct Redevelopment – 2018/19  |
| <b>Sporting Grounds and Venues</b>    |   |                                    |  |            |                         |   |  |
| <b>General Operations</b>             | Ensure each party complies with its obligations under the Moree Water Park Licence Agreement                | Corporate Services                 | There have been no reported breaches by the Moree Ski Club with the terms of the licence agreement                     | 25         | Commenced               | ● | Any breach of Moree Ski Club pursued in accordance with the terms of the Licence Agreement – 2018/19                                   |
| <b>Capital Project: New Asset</b>     | Boughton Oval – Field Fencing   | Engineering Services               | Negotiating with the Clubs regarding priorities  | 0          | <b>Not due to start</b> |   | Boughton Oval – Field Fencing – Completion of the project on time and on budget – 2018/19  |
| <b>Capital Project: New Asset</b>     | Boggabilla Tennis Courts  | Planning and Community Development |  | 100        | Completed               | ● | Completion of Boggabilla Tennis Courts project on time and on budget – 2018/19   |
| <b>General Operations</b>             | Ron Harborne Oval – Cricket Ovals – Top Dressing existing ovals   | Engineering Services               | Top dressing and associated maintenance of sports fields will be commencing in Quarter 2                               | 0          | <b>Not due to start</b> |   | Completion of Ron Harborne Oval – Cricket Ovals – Top Dressing – 2018/19   |
| <b>Capital Project: New Asset</b>     | Sullivan Place Park Football Posts  | Planning and Community Development | Further community engagement required regarding project elements   | 20         | Commenced               | ● | Completion of Sullivan Place Football posts project on time and on budget – 2018/19  |
| <b>Capital Project: New Asset</b>     | Boggabilla Sport Change Rooms   | Executive                          | Detail designs completed. Applications submitted for additional funding for the project have been unsuccessful.        | 30         | Commenced               | ● | Completion of the new Boggabilla Sport and Community Facility on time and on budget – 2018/19  |
| <b>Capital Project: New Asset</b>     | Community Recreational Facilities – Mungindi (Mungindi pool shade and exercise equipment and tennis courts) | Planning and Community Development | Order placed for supply and installation of pool shade and exercise equipment. Designs for tennis court works underway | 25         | Commenced               | ● | Completion of the new Round 1 SCCF New Asset project in Mungindi – Pool Shade and Exercise Equipment - on time and on budget – 2018/19 |
| <b>Capital Project: New Asset</b>     | Mehi River Corridor Project   | Engineering Services               | Completed majority of works at Wood Duck Park and half of the footpath project in Quarter 1                            | 50         | Commenced               | ● | Completion of the new Round 1 SCCF New Asset project in relation to the Mehi River Corridor on time and on budget – 2018/19            |

| Activity                              | Actions   | Department                         | Commentary   | % Complete | Status                  |   | Performance Target   |
|---------------------------------------|---|------------------------------------|--|------------|-------------------------|---|--|
| <b>Capital Project: New Asset</b>     | Moree Water Park  | Executive                          | Mehi Beach completed   | 50         | Commenced               |    | Completion of the new Round 1 SCCF New Asset project in relation to the Moree Water Park on time and on budget – 2018/19 |
| <b>Capital Project: Asset Upgrade</b> | Community Recreational Facilities –Moree netball courts                                       | Planning and Community Development | Project is scheduled to commence in Quarter 2 after the 2018 Moree Netball season is completed.                    | 0          | <b>Not due to start</b> |   | Completion of the new Round 1 SCCF New Asset project on the Moree Netball Courts on time and on budget – 2018/19         |
| <b>Capital Project: New Asset</b>     | Boggabilla Sport and Community Facility Project (field, light, electrical and infrastructure) | Executive                          | Scheduled to commence Quarter 2  | 0          | <b>Not due to start</b> |   | Completion of the new Round 1 SCCF project in Boggabilla on time and on budget – 2018/19                                 |
| <b>Capital Project: Asset Upgrade</b> | Mungindi Tennis Courts – Surface works  | Planning and Community Development | Scheduled to commence Quarter 2  | 0          | <b>Not due to start</b> |   | Completion of the surface works at Mungindi Tennis Courts on time and on budget – 2018/19                                |
| <b>Capital Project: Asset Upgrade</b> | Crown Lands Infrastructure Funding (Albert Street Oval)                                       | Planning and Community Development | Working through process with Crown to expedite outcomes over the next 8 months                                     | 10         | Commenced               |    | Determining the scope of works for delivery of infrastructure at Albert Street – 2018/19                                 |
| <b>Capital Project: New Asset</b>     | Construction of SHEA Academy building [1]   | Executive                          | Awaiting the completion of the subdivision of the land as Council wishes to retain a part parcel                   | 0          | Not Yet Started         |    | Project manage construction of the SHEA Academy – 2018/19  |
| <b>General Operations</b>             | Maintenance of Moree Water Park and adjacent open spaces                                      | Engineering Services               | Handover has not occurred  | 0          | <b>Not due to start</b> |   | Required maintenance activities undertaken at Moree Water Park (open space) – 2018/19                                    |
| <b>General Operations</b>             | Continue to fill lakes at Moree Water Park  | Water and Waste Water              |  | 0          |                         |  | Required water level of Lake 1 at the Moree Water Park maintained – 2018/19  |
| <b>Capital Project: New Asset</b>     | Ron Harborne Oval – Netball Courts - Lighting   | Engineering Services               | Will review priorities with Netball Committee  | 0          | <b>Not due to start</b> |   | Ron Harborne Oval – Netball Court – Lighting project – Completion of the project on time and on budget – 2018/19         |
| <b>Capital Project: New Asset</b>     | Ron Harborne – Western Oval   | Engineering Services               | Awaiting successful funding announcement   | 0          | <b>Not due to start</b> |   | Ron Harborne Oval – New Field – Completion of the project on time and on budget – 2018/19                                |
| <b>Capital Project: Asset Upgrade</b> | Ron Harborne – Upgrade to No.1 Oval   | Engineering Services               | Lighting work to be undertaken with SCCF funding and Council to work with the Club to design suitable sight screen | 0          | <b>Not due to start</b> |   | Upgrade to Ron Harborne No.1 Oval project on time and on budget – 2018/19  |

| Activity                              | Actions  | Department                         | Commentary  | % Complete | Status    |   | Performance Target   |
|---------------------------------------|--|------------------------------------|---|------------|-----------|---|--|
| <b>Swimming Pools</b>                 |  |                                    |   |            |           |   |  |
| <b>Asset Management</b>               | Undertake asset maintenance activities in relation to Boomi Pool   | Planning and Community Development | Pre season work has been completed  | 50         | Commenced |    | All scheduled maintenance for Boomi Pool undertaken in accordance with Asset Management Plans – 2018/19          |
| <b>Asset Management</b>               | Undertake asset maintenance activities in relation to Moree Artesian Aquatic Centre  | Executive                          | Maintenance undertaken on an as needed basis throughout the year. Annual shutdown works undertaken                              | 25         | Commenced |    | All scheduled maintenance for MAAC undertaken in accordance with Asset Management Plans – 2018/19                |
| <b>Asset Management</b>               | Undertake assets maintenance activities in relation to Mungindi Pool   | Planning and Community Development | Pre season work has been completed  | 50         | Completed |    | All scheduled maintenance for Mungindi Pool undertaken in accordance with Asset Management Plans – 2018/19       |
| <b>Capital Project: New Asset</b>     | Swimming Pools – MAAC – Wind blocking screens, covered walkways and roofing sections                                       | Executive                          | MPSC transferred contribution to MAAC Ltd in June 2018. Responsibility for delivery of the project lies with MAAC Ltd           | 100        | Completed |    | MAAC – Capital Works – All weather improvements – Completion of the project on time and on budget – 2018/19      |
| <b>Capital Project: Asset Renewal</b> | Swimming Pools – Mungindi Pool – Repaint pool  | Corporate Services                 | The Mungindi Pool painting project has been completed ahead of time and less than budgeted.                                     | 100        | Completed |    | Mungindi Pool – Capital Works – Repaint Shell – Completion of the project on time and on budget – 2018/19        |
| <b>General Operations</b>             | Provision of municipal pool operations at Mungindi   | Corporate Services                 | The Mungindi Pool will move the Summer hours at the end of this quarter. All operating hours have been maintained for Quarter 1 | 25         | Compliant |    | Mungindi Pool opening hours maintained at all times – 2018/19  |
| <b>Community Service Obligation</b>   | Contribution made to fund the municipal pool operations at the Boomi Pool pursuant to Funding Agreement                    | Planning and Community Development |   | 25         | Commenced |  | Terms of Boomi Funding Agreement satisfied – 2018/19   |
| <b>Community Service Obligation</b>   | Contribution made to fund the municipal pool operations at the Moree Artesian Aquatic Centre pursuant to Funding Agreement | Executive                          | CSO payment transferred in Jul 2018   | 100        | Completed |  | Terms of MAAC Funding Agreement satisfied – 2018/19  |
| <b>Art Gallery</b>                    |  |                                    |   |            |           |   |  |
| <b>Asset Management</b>               | Undertake building maintenance   | Planning and Community Development | Building maintenance being carried as required  | 25         | Commenced |  | All scheduled building maintenance of the gallery undertaken in accordance with Asset Management Plans – 2018/19 |



| Activity                            | Actions  | Department                         | Commentary   | % Complete | Status                  |   | Performance Target  |
|-------------------------------------|--|------------------------------------|--|------------|-------------------------|---|---|
| <b>Community Service Obligation</b> | Contribution made to fund the operations of the Moree Plains Gallery pursuant to Funding Agreement | Planning and Community Development |  | 25         | Commenced               |  | Terms of the Gallery Funding Agreement satisfied – 2018/19  |
| <b>Parks and Gardens</b>            |  |                                    |  |            |                         |   |   |
| <b>General Operations</b>           | Maintenance of Shire parks and gardens   | Engineering Services               | Litter 'hot spots' are Tourist Information Centre, Rocket Park and west of Edward Street East Moree  | 25         | Commenced               |  | Quarterly report to Council on high litter "hot spots" in parks and gardens and verge mowing (currently under contract) – 2018/19 |
| <b>General Operations</b>           | Maintenance of Moree ANZAC Park  | Engineering Services               | Handover from RMS is to occur in Quarter 2   | 0          | <b>Not due to start</b> |   | Required maintenance activities undertaken at Moree ANZAC Park – 2018/19  |
| <b>General Operations</b>           | Maintenance of Moree Gateway   | Engineering Services               | Ongoing as part of the overall open space maintenance program  | 25         | Commenced               |  | Required maintenance undertaken at the Moree Gateway – 2018/19  |
| <b>General Operations</b>           | Maintenance of Shire parks and gardens   | Engineering Services               | Service delivered at agreed service level  | 25         | Commenced               |  | Required maintenance undertaken in open space areas – 2018/19   |
| <b>General Operations</b>           | Review Draft Parks Master Plan 2011 for endorsement and adoption                                   | Engineering Services               | Review of this Plan is critical and awaiting appointment of new Parks and Open Spaces Superintendent | 0          | Not Yet Started         |  | Revised Parks Master Plan adopted – 2018/19   |









# SEWERAGE SERVICES

Directors/Manager

Acting Water and Waste Manager - Roland Heatley (WWM)

| Activity                       | Actions                                      | Department            | Commentary  | % Complete | Status           | Performance Target  |
|--------------------------------|--|-----------------------|---|------------|------------------|---|
| Sewerage Services              |  |                       |   |            |                  |   |
| General Operations             | Deliver effluent to leasehold customers      | Water and Waste Water | Service delivered at agreed service level   | 25         | Commenced        | 100% effluent reuse land disposal - 2018/19   |
| Planned Maintenance            | Maintain sewer network                       | Water and Waste Water | Service delivered at agreed service level   | 25         | Commenced        | At least 95% of the time there is no more than 46 network failures per 100km of main - 2018/19  |
| Capital Program: Asset Renewal | Aeration Tank Rehabilitation                 | Water and Waste Water | An assessment to be undertaken to ensure treatment will occur with only 1 tank operational during rehabilitation work of remaining tank   | 0          | Not due to start | Completion of aeration tank rehabilitation on time and on budget - 2018/19                      |
| LGA Regulatory Obligation      | Complete Annual EPA Report                   | Water and Waste Water | Report due Quarter 3  | 0          | Not due to start | Completion of Annual EPA Report on time - 2018/19   |
| Capital Project: New Asset     | Connect Water Supply to Sewer Pump Stations  | Water and Waste Water | Waiting on available internal resources to complete work  | 5          | Commenced        | Completion of Connection of Water Supply to Sewer Pump Stations on time and on budget - 2018/19 |
| Capital Project                | Phosphorus Reduction Efficiency              | Water and Waste Water | Request for quotation for process review. Report to be received Quarter 2 and work to be undertaken following recommendations from report | 5          | Commenced        | Completion of investigations into reduction of phosphorus – 2018/19                             |
| Capital Program: Asset Renewal | Moree Sewerage Treatment Plant - Access Gate | Water and Waste Water | Project completed. Majority of work carried out last financial year   | 100        | Completed        | Completion of Moree Sewerage Treatment Plant Access Gate on time and on budget - 2018/19        |

| Activity                              | Actions   | Department            | Commentary  | % Complete | Status                  | Performance Target   |
|---------------------------------------|---|-----------------------|---|------------|-------------------------|--|
| <b>Non-Capital Project</b>            | Moree Sewerage Treatment Plant – Bank Remediation         | Water and Waste Water | Work scheduled to be completed during Quarter 4   | 0          | <b>Not due to start</b> | Completion of Moree STP Bank remediation on time and on budget - 2018/19   |
| <b>Capital Program: Asset Renewal</b> | Moree Sewerage Treatment Plant – Effluent Reuse Telemetry | Water and Waste Water | Waiting on contractor to be available   | 0          | <b>Not due to start</b> | Completion of Moree STP Effluent Reuse Telemetry on time and on budget - 2018/19   |
| <b>LGA Regulatory Obligation</b>      | Comply with NSW Office of Water reporting requirements    | Water and Waste Water | NSW Office of Water report to be completed by due date  | 25         | Commenced               |  Completion of NSW Office of Water reports on time - 2018/19                                    |
| <b>Capital Program: Asset Renewal</b> | Sludge Lagoon Rehabilitation                              | Water and Waste Water | Sludge lagoon must be dried out and deslugged prior to assessment of work required and rehabilitation. To be completed Quarter 4          | 0          | <b>Not due to start</b> | Completion of sludge lagoon rehabilitation on time and on budget - 2018/19   |
| <b>Capital Program: Asset Renewal</b> | Boundary Connection Renewals                              | Water and Waste Water | Work has been completed. Final report to be recieved prior to final payment being released  | 100        | Commenced               |  Completion of the Boundary Connection Renewals on time and on budget - 2018/19                 |
| <b>Capital Project: New Asset</b>     | Moree Sewerage Treatment Plant Pre-Treatment Aerators     | Water and Waste Water | Request for quotation for process review. Report to be recieved Quarter 2 and work to be undertaken following recommendations from report | 5          | Commenced               |  Completion of the Moree STP Aerators project on time and on budget - 2018/19                   |
| <b>Capital Program: Asset Renewal</b> | Pump Station Safety Improvements                          | Water and Waste Water | Report identifying work required received last year. Work to be undertaken Quarter 3  | 0          | Commenced               |  Completion of the Pump Station Safety Improvements on time and on budget - 2018/19             |
| <b>Capital Program: Asset Renewal</b> | Mungindi Sewer Treatment Plant                            | Water and Waste Water | Waiting on contractor to be available   | 0          | <b>Not due to start</b> | Completion of the renewal works at Mungindi Sewerage Treatment Plant on time and on budget - 2018/19   |
| <b>Capital Program: Asset Renewal</b> | Sewer Pump Station – Fencing                              | Water and Waste Water | Request of quotations has been advertised   | 10         | Commenced               |  Completion of the Sewer Pump Station Fencing on time and on budget - 2018/19                 |
| <b>Non-Capital Project</b>            | Sewer Pump Stations - Signage Renewal Program             | Water and Waste Water | Signage requirements identified. Signs will be ordered and installed during the year  | 10         | Commenced               |  Completion of the Sewer Pump Station Signage Renewal Program on time and on budget - 2018/19 |
| <b>Non-Capital Project</b>            | Trade Waste Management System                             | Water and Waste Water | Trade Waste Management Plan and Policy developed. This will be presented to Council Quarter 2 for adoption                                | 5          | Commenced               |  Completion of the Trade Waste Management System on time and on budget - 2018/19              |











| Activity                              | Actions                         | Department            | Commentary   | % Complete | Status                  |  | Performance Target  |
|---------------------------------------|---------------------------------|-----------------------|--|------------|-------------------------|--|---|
| <b>Capital Program: Asset Renewal</b> | Sewer Rising Main Renewal       | Water and Waste Water | Proposal received from contractor. They will commence work Quarter 2. Work to be carried out in 2 stages | 10         | Commenced               |   | Completion of Year 1 of sewer rising main renewal program on time and on budget - 2018/19             |
| <b>Capital Program: Asset Renewal</b> | Sewer Pump Station Repairs      | Water and Waste Water | Work to be carried out during Quarter 2  | 0          | <b>Not due to start</b> |  | Completion of Year 2 of Pump Station repair program on time and on budget – 2017/18                   |
| <b>Capital Program: Asset Renewal</b> | Manhole Lids and Surrounds      | Water and Waste Water | Work ongoing   | 10         | Commenced               |   | Completion of Year 3 of renewal of manhole lids and surrounds program on time and on budget - 2018/19 |
| <b>Capital Program: Asset Renewal</b> | Manhole Relining                | Water and Waste Water | Work to be completed Quarter 2   | 25         | Commenced               |   | Completion of Year 3 of the manhole relining program on time and on budget - 2018/19                  |
| <b>Capital Program: Asset Renewal</b> | Sewer Main Relining             | Water and Waste Water | Work complete. Awaiting final report to be provided prior to releasing final payment                     | 100        | Commenced               |   | Completion of Year 3 of the sewer main relining program on time and on budget - 2018/19               |
| <b>Planned Maintenance</b>            | Maintain pump stations          | Water and Waste Water | Service delivered at agreed service level  | 25         | Commenced               |   | Maintain operation of available service - 2018/19   |
| <b>Planned Maintenance</b>            | Maintain sewer network          | Water and Waste Water | Service delivered at agreed service level  | 25         | Commenced               |   | Maintain operation of available sewer service - 2018/19   |
| <b>LGA Regulatory Obligation</b>      | Maintain Sewer Treatment Plants | Water and Waste Water | Service delivered at agreed service level  | 25         | Commenced               |   | Meet EPA guidelines at least 95% of the time - 2018/19  |
| <b>Planned Maintenance</b>            | Maintain asset registers        | Water and Waste Water | All required condition assessments have been undertaken  | 100        | Completed               |  | Undertake condition assessments of all sewer assets every 5 years 2018/19                             |







# TRANSPORT

## Directors/Manager

Director of Engineering - Ian Dinham (DES)





| Activity  | Actions  | Department           | Commentary   | % Complete | Status    | Performance Target   |
|---|--|----------------------|--|------------|-----------|--|
| Local and Regional Roads (including Kerb and Guttering) |  |                      |  |            |           |  |
| Asset Management  | Local – Sealed Rural Roads – General Maintenance                             | Engineering Services | No roads closed during the quarter   | 25         | Commenced | ● <7% of local sealed rural road network closed to traffic for more than 5 days per year – 2018/19   |
| Asset Management  | Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program    | Engineering Services | No roads closed during the quarter   | 25         | Commenced | ● <7% of local unsealed rural road network closed to traffic for more than 5 days per year – 2018/19 |
| General Operations                                      | Assess oversize/overmass applications and issue permits as required          | Engineering Services | Working closely with NHVR on various initiatives. Permits issues as required | 25         | Commenced | ● All oversize/overmass permits issued within statutory timeframes (28 days) - 2018/19               |
| General Operations                                      | Assess restricted access vehicle applications for RAV and higher mass limits | Engineering Services | Working toward gazetting majority of roads to remove this workload           | 25         | Commenced | ● All restricted access vehicle applications assessed within statutory timeframes - 2018/19          |
| Asset Management  | Local – Sealed Urban Roads – General Maintenance                             | Engineering Services | Work ongoing   | 25         | Commenced | ● At least 111km of maintenance works undertaken – 2018/19   |
| Asset Management  | Kerb and Guttering   | Engineering Services | Work ongoing   | 50         | Commenced | ● At least 2km of new kerb and guttering constructed – 2018/19                                       |





| Activity                       | Actions  | Department           | Commentary   | % Complete | Status           |   | Performance Target  |
|--------------------------------|--|----------------------|--|------------|------------------|---|---|
| Asset Management               | Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program              | Engineering Services | Work ongoing   | 25         | Commenced        |    | At least 3,500km of roads graded or alternatively, maintenance of table drains - 2018/19    |
| Asset Management               | Local – Sealed Rural Roads – General Maintenance                                       | Engineering Services | Work ongoing   | 25         | Commenced        |    | At least 684km of maintenance works undertaken – 2018/19                                    |
| Asset Management               | Local – Sealed Rural Roads – General Maintenance                                       | Engineering Services | Final report will be provided in Quarter 4                     | 25         | Commenced        |    | At least 75% of local sealed rural road network classified as being Condition 3 – 2018/19   |
| Asset Management               | Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program              | Engineering Services | Final report will be provided in Quarter 4                     | 25         | Commenced        |    | At least 75% of local unsealed rural road network classified as being Condition 3 – 2018/19 |
| Asset Management               | Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program              | Engineering Services | Resheeting work to be undertaken in Quarter 2                  | 0          | Not due to start |   | At least 8.5km of gravel resheeting at critical access points – 2018/19                     |
| Program: Asset Renewal         | Local Sealed Rural – Reseal Program  | Engineering Services | Reseal program will be completed throughout the financial year | 15         | Commenced        |    | Completion of Local Sealed Rural reseal program – 2018/19                                   |
| Program: Asset Renewal         | Local Sealed Urban – Reseal Program  | Engineering Services | Reseal program will be completed throughout the financial year | 5          | Commenced        |    | Completion of Local Sealed Urban reseal program – 2018/19                                   |
| REPAIR Program – MR 232        | MR232 REPAIR Program   | Engineering Services | Work to commence in Quarter 3                                  | 0          | Not due to start |   | Completion of MR232 REPAIR program – 2018/19  |
| REPAIR Program – MR 507        | MR507 REPAIR Program   | Engineering Services | Funding application unsuccessful for MR507 project             | 0          | Not due to start |   | Completion of MR507 REPAIR program – 2018/19  |
| Program: Asset Renewal         | Regional Sealed Rural – Reseal Program   | Engineering Services | Reseal program will be completed throughout the financial year | 30         | Commenced        |  | Completion of Regional Sealed Rural reseal program – 2018/19                                |
| Program: RMS                   | RMS Ordered Works in accordance with designs   | Engineering          | Ongoing  | 25         | Commenced        |  | Completion of RMS Ordered Works – 2017/18   |
| Program: RMS                   | RMS Routine Maintenance in accordance with designs                                     | Engineering          | Ongoing  | 25         | Commenced        |  | Completion of RMS Routine Maintenance – 2018/19   |
| Capital Project: Asset Upgrade | Local – Sealed Rural – SR111 Melburra (Upgrade and widening of current sealed section) | Engineering Services | Work to be undertaken in Quarter 3. Water source under review  | 0          | Not due to start |  | Completion of SR 111 works on time and on budget - 2018/19                                  |






| Activity                                  | Actions  | Department           | Commentary   | % Complete | Status                  |   | Performance Target   |
|---|--|----------------------|--|------------|-------------------------|---|--|
| <b>Capital Project: Asset Upgrade</b>     | Local - Unsealed Rural - Year 3 Causeway Upgrade Program   | Engineering Services | Request for quotation has been advertised for the first 4 causeways to be undertaken on MR507. These causeways will be completed during Quarter 2    | 0          |                         |    | Completion of Year 3 causeway/washout upgrade program – 2018/19  |
| <b>Non-Capital Project: Asset Renewal</b> | Local – Unsealed Rural – Self Help Program   | Engineering Services | 1 application assessed and approved  | 25         | Compliant               |    | Implementation of Self Help projects – 2018/19   |
| <b>Capital Project: Asset Renewal</b>     | Local – Sealed Rural – SR131 Croppa Creek Road (1.8km of full shoulder rehab work on both sides) | Engineering Services | Project to be undertaken during Quarter 2  | 0          | <b>Not due to start</b> |   | Local – Sealed Rural – SR131 Croppa Creek Road - Completion of the project on time and on budget – 2018/19                                     |
| <b>Capital Project: New Asset</b>         | Local – Sealed Urban – Boomi – Upgrade of Boomi St to seal                                       | Engineering Services | Physical works completed. Awaiting contractor invoices to finalise costs   | 100        | Completed               |    | Local – Sealed Urban – Boomi – Upgrade of Boomi Rd to seal - Completion of the project on time and on budget – 2018/19                         |
| <b>Capital Project: Asset Upgrade</b>     | Local – Sealed Urban – Garah – Railway Street – Upgrade gravel shoulders to seal                 | Engineering Services | Physical works completed. Awaiting contractor invoices to finalise costs   | 100        | Completed               |    | Local – Sealed Urban – Garah – Railway Street – Upgrade gravel shoulders to seal - Completion of the project on time and on budget – 2018/19   |
| <b>Capital Project: Asset Renewal</b>     | Local – Sealed Urban – Moree – Edward St: Iris St to Gwydir St (295m incl Kerb and Guttering)    | Engineering Services | Project to be undertaken during Quarter 3  | 0          | <b>Not due to start</b> |   | Local – Sealed Urban – Moree – Edward St: Iris St to Gwydir St - Completion of the project on time and on budget – 2018/19                     |
| <b>Capital Project: Asset Renewal</b>     | Local – Sealed Urban – Moree – Town laneways   | Engineering Services | Awaiting contractor invoices to finalise expenditure on completed laneways. Additional work will be carried out if sufficient funds remain in budget | 90         | Commenced               |  | Local – Sealed Urban – Moree – Town laneways – Completion of the project on time and on budget – 2018/19                                       |
| <b>Capital Project: Asset Upgrade</b>     | Local – Sealed Urban – Mungindi – Walker Street – Upgrade gravel shoulders to seal               | Engineering Services | Physical works completed. Awaiting contractor invoices to finalise costs   | 100        | Completed               |  | Local – Sealed Urban – Mungindi – Walker Street – Upgrade gravel shoulders to seal - Completion of the project on time and on budget – 2018/19 |

| Activity                                  | Actions   | Department                         | Commentary   | % Complete | Status           |   | Performance Target  |
|---|---|------------------------------------|--|------------|------------------|---|---|
| <b>Capital Project: Asset Upgrade</b>     | Local – Sealed Urban – Mungindi – Wirrah Street – Upgrade gravel shoulders to seal                              | Engineering Services               | Physical works completed. Awaiting contractor invoices to finalise costs | 100        | Completed        | ● | Local – Sealed Urban – Mungindi – Wirrah Street – Upgrade gravel shoulders to seal - Completion of the project on time and on budget – 2018/19          |
| <b>Capital Project: Asset Upgrade</b>     | Local – Sealed Urban – Pallamallawa – Paramellowa Street – Upgrade gravel shoulders to seal                     | Engineering Services               | Physical works completed. Awaiting contractor invoices to finalise costs | 100        | Completed        | ● | Local – Sealed Urban – Pallamallawa – Paramellowa Street – Upgrade gravel shoulders to seal - Completion of the project on time and on budget – 2018/19 |
| <b>Non-Capital Project: Asset Renewal</b> | Local – Unsealed Rural – SR15 Morialta Road - Gravel Resheeting of critical access points at various locations  | Engineering Services               | Physical works completed. Awaiting contractor invoices to finalise costs | 100        | Completed        | ● | Local – Unsealed Rural – SR15 Morialta - Gravel Resheeting Critical Access Points - Completion of the project on time and on budget – 2018/19           |
| <b>Capital Project: Asset Upgrade</b>     | Local – Sealed Rural – SR221 Drive In Rd – (520m full reconstruction)   | Engineering Services               | Physical works completed. Awaiting contractor invoices to finalise costs | 100        | Completed        | ● | Local – Unsealed Rural – SR221 Drive In Rd – Completion of the project on time and on budget – 2018/19  |
| <b>Non-Capital Project: Asset Renewal</b> | Local – Unsealed Rural – SR24 Sandholes Road - Gravel Resheeting of critical access points at various locations | Engineering Services               | Work to commence Quarter 3   | 0          | Not due to start |   | Local – Unsealed Rural – SR24 Sandholes - Gravel Resheeting Critical Access Points - Completion of the project on time and on budget – 2018/19          |
| <b>General Operations</b>                 | Provide temporary road closure information through myroadsinfo  | Engineering Services               | Ongoing  | 25         | Commenced        | ● | Notice is provided to the driving public on myroadsinfo for 100% of temporary road closures - 2018/19   |
| <b>Capital Project: New Asset</b>         | Moree Intermodel Interchange: Road Components   | Planning and Community Development | Application lodged and discussions continue with DPC staff               | 25         | Commenced        | ● | Seeking grant funding from Growing Local Economies Fund – 2018/19   |
| <b>Footpaths and Cycleways</b>            |   |                                    |  |            |                  |   |   |
| <b>Grant Funding</b>                      | Develop and submit grant funding applications to Roads and Maritime Services in relation to shared pathways     | Engineering Services               | Awaiting opening of funding round  | 0          | Not due to start |   | At least 2 grant funding applications made in relation to shared pathways – 2018/19   |



| Activity                            | Actions   | Department           | Commentary   | % Complete | Status           |   | Performance Target  |
|-------------------------------------|---|----------------------|--|------------|------------------|---|---|
| Asset Management                    | Undertake regular inspections and maintenance of footpaths and cycleways  | Engineering Services | Work ongoing   | 25         | Commenced        |  | At least 76,900m2 of pathways maintained – 2018/19  |
| Capital Project: Asset Upgrade      | Disabled/Mobility Impaired Access Improvements – Kerb Ramps               | Engineering Services | 50% of these funds will be Council contribution toward pedestrian access ramps at roundabout on the corner of Heber and Auburn Streets. Work will be completed Quarter 2 | 0          | Not due to start |   | Disabled/Mobility Impaired Access Improvements – Kerb Ramps – Completion of the project on time and on budget – 2018/19               |
| Asset Management                    | Undertake regular inspections and maintenance of footpaths and cycleways  | Engineering Services | Inspections ongoing  | 25         | Commenced        |  | One third of footpaths and cycleways inspected annually – 2018/19   |
| Capital Project: Asset Renewal      | Main Street Rehabilitation  | Engineering Services | Replacement poles and safety feature upgrades required to complete project   | 50         | Commenced        |  | Repair of Main Street Lighting project on time and on budget – 2018/19  |
| Capital Project: s94A Contributions | Shared pathway – Moree – Amaroo Drive: between Boston Street and Tavern   | Engineering Services | Concept designs underway   | 5          | Commenced        |  | Shared pathway – Moree – Amaroo Drive: between Boston Street and Tavern – Completion of the project on time and on budget – 2018/19   |
| Capital Project: s94A Contributions | Shared pathway – Moree – Frome Street: between Amaroo Drive and Carol Ave | Engineering Services | Work to commence Quarter 3   | 0          | Not due to start |   | Shared pathway – Moree – Frome Street: between Amaroo Drive and Carol Ave – Completion of the project on time and on budget – 2018/19 |
| Capital Project: s94A Contributions | Shared pathway – Moree – Frome Street: between Jones Ave and Carol Ave    | Engineering Services | Work to commence Quarter 3   | 0          | Not due to start |   | Shared pathway – Moree – Frome Street: between Jones Ave and Carol Ave – Completion of the project on time and on budget – 2018/19    |
| <b>Aerodromes</b>                   |   |                      |  |            |                  |   |   |
| Capital Project: Asset Upgrade      | Moree Regional Airport – Airband Broadcast Recorder                       | Engineering Services |  | 0          | Not due to start |   | Completion of Airband Broadcast Recorder at Moree Regional Airport on time and on budget – 2018/19                                    |

| Activity                              | Actions   | Department           | Commentary  | % Complete | Status           |   | Performance Target   |
|---------------------------------------|---|----------------------|---|------------|------------------|---|--|
| <b>Capital Project: Asset Upgrade</b> | Stage 2 design preparation Moree Regional Airport   | Engineering Services | Initial discussions have been held in relation to the development of a new terminal building and associated infrastructure. Quotations will be prepared to go out in Quarter 2 and a report to Council submitted in preparation for grant funding applications.   | 10         | Commenced        |    | Completion of design works for Stage 2 of the Moree Regional Airport upgrade project on time and on budget – 2018/19 |
| <b>Capital Project: Asset Renewal</b> | Moree Regional Airport – Replace Unsafe Pavers  | Engineering Services | Quotations are currently being sought.  | 10         | Commenced        |    | Completion of replacement of pavers at Moree Regional Airport on time and on budget – 2018/19                        |
| <b>Capital Project: Asset Upgrade</b> | Moree Regional Airport – Seating Renewal  | Engineering Services | Significant testing has been carried out on the movement areas of the airport to ascertain the level of works that will be required to be undertaken prior to finalisation of this project. It is currently planned for works to be completed before the new year, however not all test results have been received. | 0          | Not due to start |   | Completion of Seating Renewal at Moree Regional Airport on time and on budget – 2018/19                              |
| <b>Capital Project: Asset Upgrade</b> | Upgrades to drainage, lighting and pavement at Moree Regional Airport   | Executive            | Runway, taxiway and apron lights upgraded, drainage system upgraded, Condition Assessment of pavements being carried out.   | 80         | Commenced        |    | Completion of the Moree Regional Airport upgrade project on time and on budget – 2018/19                             |
| <b>Capital Project: Asset Upgrade</b> | Moree Regional Airport – Upgrade of Movement Areas  | Engineering Services | Significant testing has been carried out on the movement areas of the airport to ascertain the level of works that will be required to be undertaken prior to finalisation of this project. It is currently planned for works to be completed before the new year, however not all test results have been received. | 15         | Commenced        |  | Completion of Upgrade of Movement Areas at Moree Regional Airport on time and on budget – 2018/19                    |
| <b>LGA Regulatory Obligation</b>      | Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards | Engineering Services | An audit has not yet been organised by CASA for FY18/19   | 0          | Not due to start |   | Number of non-conformances identified per each regulatory inspection – 2018/19                                       |




| Activity                         | Actions   | Department           | Commentary  | % Complete | Status             |   | Performance Target  |
|----------------------------------|---|----------------------|---|------------|--------------------|---|---|
| <b>LGA Regulatory Obligation</b> | Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards | Engineering Services | The only non-conformances still outstanding relate to the condition of the movement areas and this hinges on the completion and receipt of the test results and recommendations received on the best way forward.                       | 50         | Commenced          |  | Number of non-conformances rectified within agreed timeframes and to regulator satisfaction – 2018/19 |
| <b>General Operations</b>        | Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards | Engineering Services | Quarter 1 statistics circulated to Councillors  | 25         | Commenced          |  | Quarterly landing statistics provided – 2018/19   |
| <b>LGA Regulatory Obligation</b> | Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards | Engineering Services | The runway is still in a condition that is considered safe to use, however with the completion of the testing and the completion of the maintenance works and resealing, will greatly improve the safety aspects of the movement areas. | 25         | Issues Encountered |  | Runway in a safe working condition – 2018/19  |
| <b>Bridges</b>                   |   |                      |   |            |                    |   |   |
| <b>General Operations</b>        | Plan maintenance work for bridges based on identified priorities  | Engineering Services | Work ongoing  | 25         | Commenced          |  | Design life replacement program established - 2018/19   |
| <b>Parking Areas</b>             |   |                      |   |            |                    |   |   |
| <b>Asset Management</b>          | Maintain Council car parks  | Engineering Services | Inspections ongoing   | 25         | Commenced          |  | All car parks inspected annually – 2018/19  |






# WATER SUPPLIES

Directors/Manager

Acting Water and Waste Manager - Roland Heatley (WWM)

| Activity   | Actions  | Department            | Commentary  | % Complete | Status                  |   | Performance Target   |
|--|--|-----------------------|---|------------|-------------------------|---|--|
| <b>Infrastructure Maintenance and Management</b> |  |                       |   |            |                         |   |  |
| <b>Planned Maintenance</b>                       | Maintain water supply bores and treatment                | Water and Waste Water | Service delivered at agreed service level   | 25         | Commenced               | ● | At least 95% of the time there is adequate water supply available to users - 2018/19           |
| <b>Planned Maintenance</b>                       | Maintain water treatment plants in all towns             | Water and Waste Water | Service delivered at agreed service level   | 25         | Commenced               | ● | At least 95% of the time there is adequate water supply available to users - 2018/19           |
| <b>Planned Maintenance</b>                       | Maintain reticulation network in all towns               | Water and Waste Water | Service delivered at agreed service level   | 25         | Commenced               | ● | At least 95% of the time there is no more than 49 network failures per 100km of main - 2018/19 |
| <b>Capital Project: New Asset</b>                | Water Treatment Plant – Bunded Chemical Storage Facility | Water and Waste Water | Work to be undertaken Quarter 4. Investigation currently being undertaken   | 0          | <b>Not due to start</b> |   | Completion of Bunded Chemical Storage Facility at WTP on time and on budget -2018/19           |
| <b>Capital Project: New Asset</b>                | Water telemetry projects                                 | Water and Waste Water | No work identified  | 0          | <b>Not due to start</b> |   | Completion of identified water telemetry projects on time and on budget – 2018/19              |
| <b>Capital Project: New Asset</b>                | Ashley Potable Water Supply                              | Water and Waste Water | Test bore applications submitted. Contractor engaged to commence drilling test bores Quarter 3 once application processed | 5          | Commenced               | ● | Completion of the Ashley Potable Water supply project on time and on budget - 2018/19          |

| Activity                              | Actions   | Department            | Commentary  | % Complete | Status                  |   | Performance Target  |
|---------------------------------------|---|-----------------------|---|------------|-------------------------|---|---|
| <b>Capital Project: New Asset</b>     | Biniguy Potable Water Supply                                | Water and Waste Water | Tenders for pipeline and reservoir advertised closing October. Tenders will be awarded November with work to commence soon after              | 20         | Commenced               |    | Completion of the Biniguy Potable Water supply project on time and on budget - 2018/19                  |
| <b>Capital Project: Asset Renewal</b> | Boggabilla Water Treatment Plant                            | Water and Waste Water | Process review to be undertaken to identify areas for efficiency gains. Work to be carried out Quarter 3                                      | 0          | <b>Not due to start</b> |   | Completion of the Boggabilla Water Treatment Plant on time and on budget – 2018/19                      |
| <b>Capital Project: New Asset</b>     | Installation of Mungindi Water Treat Plant Alarms Telemetry | Water and Waste Water | Work scheduled for Quarter 4  | 0          | <b>Not due to start</b> |   | Completion of the installation of Water Treatment Plant Alarms on time and on budget - 2018/19          |
| <b>Capital Project: New Asset</b>     | Moree Filling Station for Water Carts at TB11               | Water and Waste Water | Quotes received. Location of filling station revised. Additional costs associated with the site due to access will require additional funding | 20         | Commenced               |    | Completion of the Moree Filling Station for Water Carts at TB11 project on time and on budget - 2018/19 |
| <b>Capital Project: New Asset</b>     | Moree Water Security Project                                | Water and Waste Water | Test bore applications submitted. Contractor engaged to commence drilling test bores Quarter 3 once application processed                     | 5          | Commenced               |    | Completion of the Moree Water Security project on time and on budget - 2018/19                          |
| <b>Capital Project: Asset Renewal</b> | Mungindi Water Treatment Works Renewal                      | Water and Waste Water | Application for grant funding under the Safe and Secure Water Program is underway   | 0          | <b>Not due to start</b> |   | Completion of the renewal works for Mungindi Water Treatment Works on time and on budget – 2018/19      |
| <b>Capital Project: New Asset</b>     | Robinson Rd Water Main                                      | Water and Waste Water | Project not to proceed due to Inland Rail corridor  | 0          | <b>Not due to start</b> |   | Completion of the Robinson Rd Water Main construction project on time and on budget - 2018/19           |
| <b>Capital Project: New Asset</b>     | Weemeloh Water Savings Infrastructure                       | Water and Waste Water | Draft esign being completed   | 10         | Commenced               |  | Completion of Weemeloh Water Savings Infrastructure on time and on budget -2018/19                      |
| <b>Capital Program: Asset Renewal</b> | Water Meter Renewals  | Water and Waste Water | No funding sources identified. Options for meter renewal program being reviewed   | 0          | <b>Not due to start</b> |   | Completion of Year 1 Water Meter Renewal Program on time and on budget – 2018/19                        |
| <b>Capital Program: Asset Renewal</b> | Bore Head Water Meters                                      | Water and Waste Water | Quote received. Scope of work revised to include monitoring reservoir outlets to monitor leakage  | 10         | Commenced               |  | Completion of Year 3 Bore Head Water Meters Program on time and on budget - 2018/19                     |

| Activity                              | Actions   | Department            | Commentary  | % Complete | Status    |   | Performance Target  |
|---------------------------------------|---|-----------------------|---|------------|-----------|---|---|
| <b>Capital Program: Asset Renewal</b> | Water Main Renewal Program  | Water and Waste Water | Tender currently being prepared for advertising. Program will see approximately 8km mains renewed, 50% to be carried out by contractors with the remaining work to be done in-house | 5          | Commenced |  | Completion of Year 3 Water Main Renewal Program on time and on budget - 2018/19 |
| <b>Planned Maintenance</b>            | Maintain and read water meters  | Water and Waste Water | Service delivered at agreed service level   | 25         | Commenced |  | Read meters for quarterly billing - 2018/19                                     |
| <b>Planned Maintenance</b>            | Maintain asset registers  | Water and Waste Water | All required condition assessments have been undertaken   | 100        | Completed |  | Undertake condition assessments of all water assets every 5 years - 2018/19     |
| <b>Legislative Requirements</b>       |   |                       |   |            |           |   |   |
| <b>LGA Regulatory Obligation</b>      | Comply with NSW Office of Water reporting requirements  | Water and Waste Water | NSW Office of Water report to be completed by due date  | 25         | Commenced |  | Completion of NSW Office of Water reports on time - 2018/19                     |
| <b>LGA Regulatory Obligation</b>      | Ensure the Shire's drinking water quality satisfies NSW Health drinking water quality standards | Water and Waste Water | Service delivered at agreed service level   | 25         | Commenced |  | Meets drinking water quality standards 100% of the time - 2018/19               |

# Moree Plains Shire Council

Q1 Quarterly Budget Review Statement  
for the period ended 30 September 2018


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### **Statement by the Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Moree Plains Shire Council for the quarter ended 30/09/2018 indicates that Council's projected financial position at 30/06/2019 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the budgeted income and expenditure (including recommended variations included in this review).

Variations to the original budget are detailed in the September 2018 Quarterly Review document.

Signed: 

Date: 9 November 2018

Name: Lester Rodgers

Responsible Accounting Officer, Moree Plains Shire Council



## Moree Plains Shire Council

### Budget Review - Contracts & Other Expenses

For the period ended 30 September 2018

| Contractor                 | Contract detail & purpose                    | Contract value | Commencement date | Duration of contract | Budgeted (Y/N) |
|----------------------------|--|----------------|-------------------|----------------------|----------------|
| Macquarie Geotechnical P/L | Pavement investigations at the Moree airport | 51,832         | 22/08/2018        | 2 months             | Y              |
| O'Neill Concrete P/L       | Concreting truck wash at the Moree saleyards | 76,525         | 29/08/2018        | 3 months             | Y              |

#### Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000 whichever is lesser.
2. Contracts to be listed are those entered into during the quarter and have yet to be fully performed, excluding contractors that are on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.
4. Where a contract for services etc was not included in the budget, an explanation is to be given (or reference made to an explanation in another Budget Review Statement).

## Moree Plains Shire Council

### Budget Review - Consultancies and Legal Fees

For the period ended 30 September 2018

| Expense        | Expenditure YTD \$ | Budgeted (Y/N) |
|----------------|--------------------|----------------|
| Consultancies: | 23,851             | Y              |
| Legal Fees:    | 83,359             | Y              |

**Definition of consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Notes:**

Where any expenses for Consultancy or Legal fees (including Code of Conduct expenses) have not been budgeted for, an explanation is to be given. Report on external expenses only (not internal expenses).

## Moree Plains Shire Council

### Budget Review Income & Expenses Statement - Consolidated

For the period ended 30 September 2018

|  | Original Budget<br>2018/19 | Approved<br>Variations | Revised Budget    | # | Variations<br>Requested | Projected Year end<br>result | Actuals to<br>30/09/2018 | %          |
|--|----------------------------|------------------------|-------------------|---|-------------------------|------------------------------|--------------------------|------------|
| <b>Income from Continuing Operations</b>   |                            |                        |                   |   |                         |                              |                          |            |
| <b>Revenue:</b>  |                            |                        |                   |   |                         |                              |                          |            |
| Rates & Annual Charges   | 29,165,113                 | -                      | 29,165,113        |   | -                       | 29,165,113                   | 29,312,429               | 101%       |
| User Charges & Fees  | 13,284,537                 | -                      | 13,284,537        |   | 15,240                  | 13,299,777                   | 1,404,668                | 11%        |
| Interest & Investment Revenue  | 714,388                    | -                      | 714,388           |   | -                       | 714,388                      | 79,062                   | 11%        |
| Other Revenues   | 2,595,440                  | -                      | 2,595,440         |   | 16,513                  | 2,611,953                    | 157,682                  | 6%         |
| Grants & Contributions provided for Operating Purposes   | 10,648,597                 | -                      | 10,648,597        | 1 | 66,856                  | 10,715,453                   | 1,579,440                | 15%        |
| <b>Total Income from Continuing Operations</b>   | <b>56,408,074</b>          | <b>0</b>               | <b>56,408,074</b> |   | <b>98,609</b>           | <b>56,506,683</b>            | <b>32,533,280</b>        | <b>58%</b> |
| <b>Expenses from Continuing Operations</b>   |                            |                        |                   |   |                         |                              |                          |            |
| Employee Benefits & On-Costs   | 14,902,356                 |                        | 14,902,356        |   | 14,700                  | 14,917,056                   | 3,887,822                | 26%        |
| Borrowing Costs  | 3,059,501                  |                        | 3,059,501         |   | -                       | 3,059,501                    | (222,807)                | -7%        |
| Materials & Contracts  | 21,354,726                 | 474,864                | 21,829,590        | 2 | 41,080                  | 21,870,670                   | 4,813,270                | 22%        |
| Depreciation & Amortisation  | 12,482,730                 |                        | 12,482,730        |   | -                       | 12,482,730                   | -                        | 0%         |
| Other Expenses   | 3,996,077                  | 3,900                  | 3,999,977         | 3 | (25,950)                | 3,974,027                    | 1,144,610                | 29%        |
| <b>Total Expenses from Continuing Operations</b>   | <b>55,795,390</b>          | <b>478,764</b>         | <b>56,274,154</b> |   | <b>29,830</b>           | <b>56,303,985</b>            | <b>9,622,895</b>         | <b>17%</b> |
| <b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b> | <b>612,684</b>             | <b>-478,764</b>        | <b>133,920</b>    |   | <b>68,779</b>           | <b>202,699</b>               | <b>22,910,386</b>        |            |
| Grants & Contributions provided for Capital Purposes   | 18,030,242                 | -                      | 18,030,242        | 4 | (394,575)               | 17,635,667                   | 1,276,075                | 7%         |
|  | <b>18,642,926</b>          | <b>-478,764</b>        | <b>18,164,162</b> |   | <b>-325,796</b>         | <b>17,838,366</b>            | <b>24,186,461</b>        |            |

## Moree Plains Shire Council

### Budgeted Review Statement of Cash Flows - Consolidated

For the period ended 30 September 2018

|  | Original Budget<br>2018/19 | Approved<br>Variations | Revised Budget      | # | Variations<br>Requested | Projected Year<br>End Result |
|--|----------------------------|------------------------|---------------------|---|-------------------------|------------------------------|
| <b>Cash Flows from Operating Activities</b>                                  |                            |                        |                     |   |                         |                              |
| <u>Receipts:</u>   |                            |                        |                     |   |                         |                              |
| Rates & Annual Charges   | 29,165,113                 | -                      | 29,165,113          |   | -                       | 29,165,113                   |
| User Charges & Fees  | 13,284,537                 | -                      | 13,284,537          |   | 15,240                  | 13,299,777                   |
| Investment & Interest Revenue Received                                       | 714,388                    | -                      | 714,388             |   | -                       | 714,388                      |
| Other  | 2,595,440                  | -                      | 2,595,440           |   | 16,513                  | 2,611,953                    |
| Grants & Contributions   | 28,678,839                 | -                      | 28,678,839          |   | (327,719)               | 28,351,120                   |
| <u>Payments:</u>   |                            |                        |                     |   |                         |                              |
| Employee Benefits & On-Costs   | (14,902,356)               | -                      | (14,902,356)        |   | (14,700)                | (14,917,056)                 |
| Borrowing Costs  | (3,059,501)                | -                      | (3,059,501)         |   | -                       | (3,059,501)                  |
| Materials & Contracts  | (21,354,726)               | (474,864)              | (21,829,590)        |   | (41,080)                | (21,870,670)                 |
| Other  | (3,996,077)                | (3,900)                | (3,999,977)         |   | 25,950                  | (3,974,027)                  |
| <b>Net Cash provided (or used in) Operating Activities</b>                   | <b>31,125,656</b>          | <b>(478,764)</b>       | <b>30,646,892</b>   |   | <b>(325,796)</b>        | <b>30,321,096</b>            |
| <b>Cash Flows from Investing Activities</b>                                  |                            |                        |                     |   |                         |                              |
| <u>Receipts:</u>   |                            |                        |                     |   |                         |                              |
| Sale of Infrastructure, Property, Plant & Equipment                          | 750,000                    | -                      | 750,000             | 5 | 208,496                 | 958,496                      |
| <u>Payments:</u>   |                            |                        |                     |   |                         |                              |
| Purchase of Infrastructure, Property, Plant & Equipment                      | (40,252,527)               | (1,791,640)            | (42,044,167)        |   | (2,505,776)             | (44,549,943)                 |
| <b>Net Cash provided (or used in) Investing Activities</b>                   | <b>(39,502,527)</b>        | <b>(1,791,640)</b>     | <b>(41,294,167)</b> |   | <b>(2,297,280)</b>      | <b>(43,591,447)</b>          |
| <b>Cash Flows from Financing Activities</b>                                  |                            |                        |                     |   |                         |                              |
| <u>Receipts:</u>   |                            |                        |                     |   |                         |                              |
| Proceeds from Borrowings & Advances  | 19,985,000                 | -                      | 19,985,000          |   | -                       | 19,985,000                   |
| <u>Payments:</u>   |                            |                        |                     |   |                         |                              |
| Repayment of Borrowings & Advances   | (14,561,965)               | -                      | (14,561,965)        |   | -                       | (14,561,965)                 |
| <b>Net Cash Flow provided (used in) Financing Activities</b>                 | <b>5,423,035</b>           | <b>-</b>               | <b>5,423,035</b>    |   | <b>-</b>                | <b>5,423,035</b>             |
| <b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>                | <b>(2,953,836)</b>         | <b>(2,270,404)</b>     | <b>(5,224,240)</b>  |   | <b>(2,623,076)</b>      | <b>(7,847,317)</b>           |
| plus: <b>Cash &amp; Cash Equivalents - beginning of year</b>                 | <b>25,445,814</b>          | <b>9,145,767</b>       | <b>34,591,581</b>   |   | <b>-</b>                | <b>34,591,581</b>            |
| <b>Total Budgeted Cash, Cash Equivalents &amp; Investments - end of year</b> | <b>22,491,978</b>          | <b>6,875,363</b>       | <b>29,367,341</b>   |   | <b>(2,623,076)</b>      | <b>26,744,264</b>            |
| <b>Budgeted Unrestricted Cash</b>  | <b>2,623,137</b>           |                        |                     |   |                         | <b>5,635,746</b>             |

## Moree Plains Shire Council

### Budget Review Capital - Consolidated

For the period ended 30 September 2018

|   | Original Budget<br>2018/19 | Approved<br>Variations | Revised Budget     | #  | Variations<br>Requested | Projected Year end<br>result | Actuals to<br>30/09/2018 | %          |
|---|----------------------------|------------------------|--------------------|----|-------------------------|------------------------------|--------------------------|------------|
| <b>Capital Expenditure - General Fund</b>       |                            |                        |                    |    |                         |                              |                          |            |
| Corporate Services                              | 3,456,331                  | 48,073                 | 3,504,404          | 6  | (332,221)               | 3,172,183                    | 311,873                  | 10%        |
| Engineering                                     | 13,233,654                 | 259,738                | 13,493,392         | 7  | 2,998,165               | 16,491,557                   | 1,915,958                | 12%        |
| Governance                                      | 823,178                    | -                      | 823,178            | -  | -                       | 823,178                      | 194,241                  | 24%        |
| Planning and Development                        | 4,172,364                  | 91,088                 | 4,263,452          | -  | -                       | 4,263,452                    | 416,295                  | 10%        |
| Waste Management                                | 750,000                    | 740,542                | 1,490,542          | 8  | (362,273)               | 1,128,269                    | 302,597                  | 27%        |
| GDC   | 5,000                      | -                      | 5,000              | -  | -                       | 5,000                        | 328                      | 7%         |
| Max   | 50,000                     | -                      | 50,000             | -  | -                       | 50,000                       | -                        | 0%         |
| Dams, Weirs, Bores and River Pumps              | 3,120,000                  | -                      | 3,120,000          | 9  | 20,000                  | 3,140,000                    | 42,893                   | 1%         |
| Water Mains                                     | 1,560,000                  | -                      | 1,560,000          | 10 | (60,000)                | 1,500,000                    | 215,376                  | 14%        |
| Water Management                                | 10,000                     | -                      | 10,000             | -  | -                       | 10,000                       | -                        | 0%         |
| Water Other                                     | 6,750,000                  | -                      | 6,750,000          | -  | -                       | 6,750,000                    | 239,218                  | 4%         |
| Water Pumps and Pumping Stations                | 50,000                     | -                      | 50,000             | -  | -                       | 50,000                       | -                        | 0%         |
| Water Reservoirs and Elevated Tanks             | -                          | 76,355                 | 76,355             | -  | -                       | 76,355                       | 1,501                    | 2%         |
| Water Treatment                                 | 4,630,000                  | -                      | 4,630,000          | -  | -                       | 4,630,000                    | 11,007                   | 0%         |
| Sewer Mains                                     | 825,000                    | 550,000                | 1,375,000          | 11 | 60,000                  | 1,435,000                    | 716,712                  | 50%        |
| Sewer Management                                | -                          | -                      | -                  | 12 | 39,105                  | 39,105                       | 39,105                   | 100%       |
| Sewer Other                                     | -                          | -                      | -                  | 13 | 150,000                 | 150,000                      | -                        | 0%         |
| Sewer Pumps and Pumping Stations                | 300,000                    | -                      | 300,000            | -  | -                       | 300,000                      | 11,377                   | 4%         |
| Sewer Treatment                                 | 517,000                    | 25,844                 | 542,844            | 14 | (7,000)                 | 535,844                      | 27,225                   | 5%         |
| <b>Total Capital Expenditure - General Fund</b> | <b>40,252,527</b>          | <b>1,791,640</b>       | <b>42,044,167</b>  |    | <b>2,505,776</b>        | <b>44,549,943</b>            | <b>4,445,705</b>         | <b>10%</b> |
| <b>Capital Funding Sources - General Fund</b>   |                            |                        |                    |    |                         |                              |                          |            |
| Rates and Other Untied Funding                  | (11,761,404)               | (1,589,377)            | (13,350,781)       | -  | 488,664                 | (12,862,117)                 | (2,909,769)              | 23%        |
| Capital Grants and Contributions                | (18,030,242)               | -                      | (18,030,242)       | -  | 394,575                 | (17,635,667)                 | (1,276,075)              | 7%         |
| Restrictions                                    | (2,725,881)                | (202,263)              | (2,928,144)        | -  | (3,180,519)             | (6,108,663)                  | -                        | 0%         |
| Loans   | (6,985,000)                | -                      | (6,985,000)        | -  | -                       | (6,985,000)                  | -                        | 0%         |
| Sale of Assets                                  | (750,000)                  | -                      | (750,000)          | -  | (208,496)               | (958,496)                    | (259,862)                | 27%        |
| <b>Total Capital Funding - General Fund</b>     | <b>-40,252,527</b>         | <b>-1,791,640</b>      | <b>-42,044,167</b> |    | <b>-2,505,776</b>       | <b>-44,549,943</b>           | <b>-4,445,705</b>        | <b>10%</b> |

## Variation Recommendations

For the period ended 30 September 2018

### MATERIAL VARIATIONS TO THE INCOME STATEMENT:

#### Grants and Contributions for Operating Purposes:

|   |   |        |   |
|---|---|--------|---|
| 1 | a | 66,856 | Increase to income budget in relation to house raising funding. There is an equal variation to increase expenses budget under Materials and Contracts |
|---|---|--------|---|

#### Materials and Contracts

|   |   |          |   |
|---|---|----------|---|
| 2 | a | 66,856   | Increase to expenditure budget for house raising works. Offset by 100% funding  |
|   | b | (60,026) | Decrease to expenditure budget. Error in original budget for oncost recovery in the Water Fund  |
|   | c | (30,264) | Decrease to expenditure budget. Error in original budget for oncost recovery in the Sewer Fund  |
|   | d | 50,000   | Increase to expenditure budget in the Water Fund for the development of an Integrated Water Cycle (IWC) Management Plan issues paper. The Plan will be developed in FY19/20 and will open up opportunities for Council to apply for grant funding |

#### Other Expenses

|   |   |          |   |
|---|---|----------|---|
| 3 | a | (9,200)  | Decrease to expenditure budget relating to legal expenses in Planning and Community Development |
|   | b | (11,750) | Decrease to expenditure budget for electricity  |

#### Grants and Contributions for Capital Purposes:

|   |   |         |  |
|---|---|---------|--|
| 4 | a | 213,746 | Decrease to capital income budget. Council's application for the REPAIR Program was only partly successful. The full amount available is \$400,000 however Council received only \$186,524 |
|   | b | 180,829 | Decrease to capital income budget for the Airport Upgrade project. This variation is due to timing as this amount was received last financial year   |

### OTHER VARIATIONS TO CASH FLOW BUDGET

#### Sale of Infrastructure, Property, Plant and Equipment

|   |   |         |   |
|---|---|---------|---|
| 5 | a | 208,496 | Increase to cash for sale of Council owned property |
|---|---|---------|---|

### MATERIAL VARIATIONS TO THE CAPITAL BUDGET

#### General Fund

|   |   |           |   |
|---|---|-----------|---|
| 6 | a | (60,000)  | Decrease to capital budget for Mungindi Pool painting. Quotation process enabled the project to be completed below indicative prices received during budget preparation and no latent issues encountered during works |
|   | b | (250,000) | Decrease to capital budget for MAAC Ltd shade structure project. Funds were transferred to MAAC in June 2018 (FY17/18) for delivery of project  |
| 7 | a | (477,500) | Decrease to capital expenditure for REPAIR project. Council's application for funding was only partly successful. This variation is to remove the project that did not receive funding                                |
|   | b | 3,500,000 | Increase to capital budget for MR507 Carrigan Road project. Funding was received in June 2018 (FY17/18) and is currently held in reserves   |
| 8 | a | (371,529) | Decrease to capital budget for Yarraman Remediation project. Project was completed under budget.  |

**Water Fund**

|    |   |          |   |
|----|---|----------|---|
| 9  | a | 20,000   | Increase to capital budget for Bore Head Water Meter project to include provision of meters at reservoir outlets to monitor leakage                 |
| 10 | a | (60,000) | Decrease to capital budget for Robinson Road water main replacement project. Project will not proceed due to location of Inland Rail infrastructure |

**Sewer Fund**

|    |   |          |   |
|----|---|----------|---|
| 11 | a | 30,000   | Increase to capital budget for extension of sewer line to blocks in Gurley. It is proposed this project be funded from s64 funds held in reserve  |
|    | b | 30,000   | Increase to capital budget for installation of an additional vacuum pit in Ashley to accommodate additional users. It is proposed this project be funded from s64 funds held in reserve                   |
| 12 | a | 39,105   | Increase to capital budget for replacement of master locks  |
| 13 | a | 150,000  | Increase to capital budget for replacement of valves in Ashley sewer system. Valves originally installed in the vacuum pits have deteriorated more quickly than anticipated. They now require replacement |
| 14 | a | (37,000) | Decrease to capital budget for Sewer Treatment Plant access gate. Majority of work was undertaken FY17/18   |
|    | b | 30,000   | Increase to capital budget for provision of an all weather access road to the trade waste disposal area at the Sewer Treatment Plant  |

## Moree Plains Shire Council

### Notes to the Financial Statements for the period ended 30 September 2018

#### Note 6c. Restricted Cash, Cash Equivalents & Investments

| \$'000  | Actuals to<br>30/09/2018 |                          |                            |                          |             |                             |
|---|--------------------------|--------------------------|----------------------------|--------------------------|-------------|-----------------------------|
| Total Cash, Cash Equivalents and<br>Investment Securities |                          |                          |                            |                          |             |                             |
|   |                          |                          |                            |                          |             | 34,751                      |
| attributable to:  |                          |                          |                            |                          |             |                             |
| External Restrictions (refer below)                       |                          |                          |                            |                          |             | 18,713                      |
| Internal Restrictions (refer below)                       |                          |                          |                            |                          |             | 9,427                       |
| Unrestricted  |                          |                          |                            |                          |             | 6,610                       |
|   |                          |                          |                            |                          |             | 34,751                      |
|   |                          |                          |                            |                          |             |                             |
| \$'000  | Opening balance          | Transfers to<br>reserves | Transfers from<br>reserves | Actuals to<br>30/09/2018 | Commitments | Available for<br>allocation |
| External Restrictions - Included in Liabilities           |                          |                          |                            |                          |             |                             |
| Specific Purpose Unexpended Loans-General                 | -                        | -                        | -                          | -                        | -           | -                           |
| Specific Purpose Unexpended Loans-Water                   | 120                      | -                        | (2)                        | 118                      | 118         | -                           |
| External Restrictions - Included in Liabilities           | 120                      | -                        | (2)                        | 118                      | 118         | -                           |
| External Restrictions - Other                             |                          |                          |                            |                          |             |                             |
| Developer Contributions - General                         | 616                      | 10                       | -                          | 626                      | 626         | -                           |
| Developer Contributions - Water Fund                      | 330                      | -                        | -                          | 330                      | 330         | -                           |
| Developer Contributions - Sewer Fund                      | 437                      | -                        | -                          | 437                      | 437         | -                           |
| RMS Contributions   | -                        | -                        | -                          | -                        | -           | -                           |
| Specific Purpose Unexpended Grants                        | 6,814                    | 330                      | (358)                      | 6,786                    | 6,786       | -                           |
| Water Services  | 7,187                    | 942                      | -                          | 8,129                    | 8,129       | -                           |
| Sewerage Services   | 1,685                    | -                        | (17)                       | 1,668                    | 1,668       | -                           |
| Nothern Regional Library                                  | 474                      | 146                      | -                          | 620                      | 620         | -                           |
| External Restrictions - Other                             | 17,543                   | 1,428                    | (376)                      | 18,595                   | 18,595      | -                           |
|   |                          |                          |                            |                          |             |                             |
| Total External Restrictions                               | 17,663                   | 1,428                    | (378)                      | 18,713                   | 18,713      | -                           |



## Moree Plains Shire Council

### Notes to the Financial Statements for the period ended 30 September 2018

#### Note 6c. Restricted Cash, Cash Equivalents & Investments (continued)

| \$'000                                     | Opening balance | Transfers to reserves | Transfers from reserves | Actuals to 30/09/2018 | Commitments  | Available for allocation |
|--|-----------------|-----------------------|-------------------------|-----------------------|--------------|--------------------------|
| <b>Internal Restrictions</b>               |                 |                       |                         |                       |              |                          |
| Plant & Vehicle Replacement                | 1,600           | -                     | -                       | 1,600                 | 1,600        | -                        |
| Employees Leave Entitlement                | 1,000           | -                     | -                       | 1,000                 | -            | 1,000                    |
| Property Acquisitions                      | 460             | -                     | 109                     | 569                   | -            | 569                      |
| Jellicoe Park                              | 63              | 2                     | -                       | 65                    | -            | 65                       |
| Aerodromes                                 | 812             | -                     | (221)                   | 591                   | 48           | 543                      |
| RMS Contract Contingency                   | 770             | -                     | -                       | 770                   | 186          | 584                      |
| Gravel Pits                                | 614             | -                     | -                       | 614                   | -            | 614                      |
| Revotes General Fund                       | 3               | -                     | -                       | 3                     | 3            | -                        |
| Economic Development SRL                   | 192             | -                     | -                       | 192                   | 98           | 94                       |
| Industrial Development SRL                 | -               | -                     | -                       | -                     | -            | -                        |
| Onsite Effluent                            | 80              | -                     | -                       | 80                    | -            | 80                       |
| Medical Accommodation                      | 64              | -                     | -                       | 64                    | -            | 64                       |
| Regional and Local Infrastructure Program  | 8               | -                     | 1                       | 9                     | -            | 9                        |
| Road Sustainability Fund                   | 515             | -                     | (75)                    | 440                   | -            | 440                      |
| Saleyards Reserve                          | 128             | -                     | -                       | 128                   | 35           | 93                       |
| Sportsground Improvements                  | 12              | -                     | -                       | 12                    | -            | 12                       |
| MAAC GAR Reserve                           | 50              | -                     | -                       | 50                    | -            | 50                       |
| Dhiyaan Aboriginal Centre Reserve          | 92              | -                     | -                       | 92                    | 36           | 56                       |
| Water Reservoir Maintenance Bank Guarantee | 169             | -                     | -                       | 169                   | 169          | -                        |
| Financial Assistance Grant Advance Payment | 3,775           | -                     | (944)                   | 2,831                 | 2,831        | 0                        |
| Industrial Drive Levy                      | 148             | -                     | -                       | 148                   | -            | 148                      |
| <b>Total Internal Restrictions</b>         | <b>10,555</b>   | <b>2</b>              | <b>(1,130)</b>          | <b>9,427</b>          | <b>5,006</b> | <b>4,421</b>             |
| <b>TOTAL RESTRICTIONS</b>                  | <b>28,218</b>   | <b>1,430</b>          | <b>(1,508)</b>          | <b>28,140</b>         |              |                          |

## Moree Plains Shire Council

### Key Performance Indicators by Fund

For the period ended 30 September 2018

|   |               | Consolidated  | General Fund  | Water Fund    | Sewer Fund    |
|---|---------------|---------------|---------------|---------------|---------------|
| <b>Operating performance ratio</b>  |               |               |               |               |               |
| Total continuing operating revenue (excl. Capital Grants & Contributions)                 |               |               |               |               |               |
| - Operating Expenses  |               | <b>0.36%</b>  | <b>-0.36%</b> | <b>9.41%</b>  | <b>-0.30%</b> |
| Total continuing operating revenue (excl. Capital Grants & Contributions)                 | prior period: | 6.84%         | 4.68%         | 20.43%        | 10.64%        |
| Benchmark: Minimum 0.00% Source: Code of Accounting Practice and Financial Reporting #26  |               |               |               |               |               |
| <b>Own source operating revenue ration</b>  |               |               |               |               |               |
| Total continuing operating revenue (less ALL Grants & Contributions)                      |               | <b>61.76%</b> | <b>66.71%</b> | <b>37.09%</b> | <b>98.84%</b> |
| Total continuing operating revenue (inclusive of Capital Grants & Contributions)          | prior period: | 66.23%        | 63.20%        | 71.02%        | 99.15%        |
| Benchmark: Minimum 60.00% Source: Code of Accounting Practice and Financial Reporting #26 |               |               |               |               |               |
| <b>2. Debt Service Cover Ratio</b>  |               |               |               |               |               |
| Operating result before capital excluding interest & depreciation                         |               | <b>0.89</b>   | <b>0.74</b>   | <b>4.36</b>   | <b>3.90</b>   |
| Principal repayments + borrowing costs  | prior period: | 4.45          | 4.78          | 3.41          | 4.37          |
| Benchmark: Minimum >=2.00 Source: Code of Accounting Practice and Financial Reporting #26 |               |               |               |               |               |

## Moree Plains Shire Council

### Budget Review Income & Expenses Statement - General Fund

For the period ended 30 September 2018

|  | Original Budget<br>2018/19 | Approved<br>Variations | Revised Budget    | # | Variations<br>Requested | Projected Year end<br>result | Actuals to<br>30/09/2018 | %          |
|--|----------------------------|------------------------|-------------------|---|-------------------------|------------------------------|--------------------------|------------|
| <b>Income from Continuing Operations</b>   |                            |                        |                   |   |                         |                              |                          |            |
| <b>Revenue:</b>  |                            |                        |                   |   |                         |                              |                          |            |
| Rates & Annual Charges   | 24,792,448                 | -                      | 24,792,448        |   | -                       | 24,792,448                   | 24,996,248               | 101%       |
| User Charges & Fees  | 9,335,214                  | -                      | 9,335,214         |   | 15,240                  | 9,350,454                    | 1,391,128                | 15%        |
| Interest & Investment Revenue  | 471,760                    | -                      | 471,760           |   | -                       | 471,760                      | 61,673                   | 13%        |
| Other Revenues   | 2,300,234                  | -                      | 2,300,234         |   | 16,513                  | 2,316,747                    | 154,116                  | 7%         |
| Grants & Contributions provided for Operating Purposes   | 10,565,293                 | -                      | 10,565,293        |   | 66,856                  | 10,632,149                   | 1,579,440                | 15%        |
| <b>Total Income from Continuing Operations</b>   | <b>47,464,949</b>          | <b>0</b>               | <b>47,464,949</b> |   | <b>98,609</b>           | <b>47,563,558</b>            | <b>28,182,604</b>        | <b>59%</b> |
| <b>Expenses from Continuing Operations</b>   |                            |                        |                   |   |                         |                              |                          |            |
| Employee Benefits & On-Costs   | 14,285,888                 |                        | 14,285,888        |   | 14,700                  | 14,300,588                   | 3,752,492                | 26%        |
| Borrowing Costs  | 2,106,687                  |                        | 2,106,687         |   | -                       | 2,106,687                    | (98,635)                 | -5%        |
| Materials & Contracts  | 17,344,366                 | 474,864                | 17,819,230        |   | 82,870                  | 17,902,100                   | 3,998,731                | 22%        |
| Depreciation & Amortisation  | 10,080,630                 |                        | 10,080,630        |   | -                       | 10,080,630                   | -                        | 0%         |
| Other Expenses   | 3,367,877                  | 3,900                  | 3,371,777         |   | (25,950)                | 3,345,827                    | 1,044,922                | 31%        |
| <b>Total Expenses from Continuing Operations</b>   | <b>47,185,449</b>          | <b>478,764</b>         | <b>47,664,213</b> |   | <b>71,620</b>           | <b>47,735,833</b>            | <b>8,697,509</b>         | <b>18%</b> |
| <b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b> | <b>279,500</b>             | <b>-478,764</b>        | <b>-199,264</b>   |   | <b>26,989</b>           | <b>-172,275</b>              | <b>19,485,095</b>        |            |
| Grants & Contributions provided for Capital Purposes   | 8,190,242                  | -                      | 8,190,242         |   | (394,575)               | 7,795,667                    | 842,640                  | 11%        |
|  | <b>8,469,742</b>           | <b>-478,764</b>        | <b>7,990,978</b>  |   | <b>-367,586</b>         | <b>7,623,392</b>             | <b>20,327,736</b>        |            |

## Moree Plains Shire Council

### Budgeted Review Statement of Cash Flows - General Fund

For the period ended 30 September 2018

|  | Original Budget<br>2018/19 | Approved<br>Variations | Revised Budget      | # | Variations<br>Requested | Projected Year<br>End Result |
|--|----------------------------|------------------------|---------------------|---|-------------------------|------------------------------|
| <b>Cash Flows from Operating Activities</b>                                  |                            |                        |                     |   |                         |                              |
| <b>Receipts:</b>   |                            |                        |                     |   |                         |                              |
| Rates & Annual Charges   | 24,792,448                 | -                      | 24,792,448          |   | -                       | 24,792,448                   |
| User Charges & Fees  | 9,335,214                  | -                      | 9,335,214           |   | 15,240                  | 9,350,454                    |
| Investment & Interest Revenue Received                                       | 471,760                    | -                      | 471,760             |   | -                       | 471,760                      |
| Other  | 2,300,234                  | -                      | 2,300,234           |   | 16,513                  | 2,316,747                    |
| Grants & Contributions   | 18,755,535                 | -                      | 18,755,535          |   | (327,719)               | 18,427,816                   |
| <b>Payments:</b>   |                            |                        |                     |   |                         |                              |
| Employee Benefits & On-Costs   | (14,285,888)               | -                      | (14,285,888)        |   | (14,700)                | (14,300,588)                 |
| Borrowing Costs  | (2,106,687)                | -                      | (2,106,687)         |   | -                       | (2,106,687)                  |
| Materials & Contracts  | (17,344,366)               | (474,864)              | (17,819,230)        |   | (82,870)                | (17,902,100)                 |
| Other  | (3,367,877)                | (3,900)                | (3,371,777)         |   | 25,950                  | (3,345,827)                  |
| <b>Net Cash provided (or used in) Operating Activities</b>                   | <b>18,550,372</b>          | <b>(478,764)</b>       | <b>18,071,608</b>   |   | <b>(367,586)</b>        | <b>17,704,022</b>            |
| <b>Cash Flows from Investing Activities</b>                                  |                            |                        |                     |   |                         |                              |
| <b>Receipts:</b>   |                            |                        |                     |   |                         |                              |
| Sale of Infrastructure, Property, Plant & Equipment                          | 750,000                    | -                      | 750,000             |   | 208,496                 | 958,496                      |
| <b>Payments:</b>   |                            |                        |                     |   |                         |                              |
| Purchase of Infrastructure, Property, Plant & Equipment                      | (22,490,527)               | (1,139,441)            | (23,629,968)        |   | (2,303,671)             | (25,933,639)                 |
| <b>Net Cash provided (or used in) Investing Activities</b>                   | <b>(21,740,527)</b>        | <b>(1,139,441)</b>     | <b>(22,879,968)</b> |   | <b>(2,095,175)</b>      | <b>(24,975,143)</b>          |
| <b>Cash Flows from Financing Activities</b>                                  |                            |                        |                     |   |                         |                              |
| <b>Receipts:</b>   |                            |                        |                     |   |                         |                              |
| Proceeds from Borrowings & Advances  | 14,750,000                 | -                      | 14,750,000          |   | -                       | 14,750,000                   |
| <b>Payments:</b>   |                            |                        |                     |   |                         |                              |
| Repayment of Borrowings & Advances   | (14,054,986)               | -                      | (14,054,986)        |   | -                       | (14,054,986)                 |
| <b>Net Cash Flow provided (used in) Financing Activities</b>                 | <b>695,014</b>             | <b>-</b>               | <b>695,014</b>      |   | <b>-</b>                | <b>695,014</b>               |
| <b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>                | <b>(2,495,141)</b>         | <b>(1,618,205)</b>     | <b>(4,113,346)</b>  |   | <b>(2,462,761)</b>      | <b>(6,576,107)</b>           |
| plus: <b>Cash &amp; Cash Equivalents - beginning of year</b>                 | <b>16,554,018</b>          | <b>-</b>               | <b>16,554,018</b>   |   | <b>-</b>                | <b>16,554,018</b>            |
| <b>Total Budgeted Cash, Cash Equivalents &amp; Investments - end of year</b> | <b>14,058,877</b>          | <b>(1,618,205)</b>     | <b>12,440,672</b>   |   | <b>(2,462,761)</b>      | <b>9,977,911</b>             |

## Moree Plains Shire Council

### Budget Review Capital - General Fund

For the period ended 30 September 2018

|   | Original Budget<br>2018/19 | Approved<br>Variations | Revised Budget     | # | Variations<br>Requested | Projected Year end<br>result | Actuals to<br>30/09/2018 | %          |
|---|----------------------------|------------------------|--------------------|---|-------------------------|------------------------------|--------------------------|------------|
| <b>Capital Expenditure - General Fund</b>       |                            |                        |                    |   |                         |                              |                          |            |
| Corporate Services                              | 3,456,331                  | 48,073                 | 3,504,404          | 6 | (332,221)               | 3,172,183                    | 311,873                  | 10%        |
| Engineering                                     | 13,233,654                 | 259,738                | 13,493,392         | 7 | 2,998,165               | 16,491,557                   | 1,915,958                | 12%        |
| Governance                                      | 823,178                    | -                      | 823,178            |   | -                       | 823,178                      | 194,241                  | 24%        |
| Planning and Development                        | 4,172,364                  | 91,088                 | 4,263,452          |   | -                       | 4,263,452                    | 416,295                  | 10%        |
| Waste Management                                | 750,000                    | 740,542                | 1,490,542          | 8 | (362,273)               | 1,128,269                    | 302,597                  | 27%        |
| GDC   | 5,000                      | -                      | 5,000              |   | -                       | 5,000                        | 328                      | 7%         |
| Max   | 50,000                     | -                      | 50,000             |   | -                       | 50,000                       | -                        | 0%         |
| <b>Total Capital Expenditure - General Fund</b> | <b>22,490,527</b>          | <b>1,139,441</b>       | <b>23,629,968</b>  |   | <b>2,303,671</b>        | <b>25,933,639</b>            | <b>3,141,292</b>         | <b>12%</b> |
| <b>Capital Funding Sources - General Fund</b>   |                            |                        |                    |   |                         |                              |                          |            |
| Rates and Other Untied Funding                  | (9,074,404)                | (937,178)              | (10,011,582)       |   | 630,769                 | (9,380,813)                  | (2,038,790)              | 22%        |
| Capital Grants and Contributions                | (8,190,242)                | -                      | (8,190,242)        |   | 394,575                 | (7,795,667)                  | (842,640)                | 11%        |
| Restrictions                                    | (2,725,881)                | (202,263)              | (2,928,144)        |   | (3,120,519)             | (6,048,663)                  | -                        | 0%         |
| Loans   | (1,750,000)                | -                      | (1,750,000)        |   | -                       | (1,750,000)                  | -                        | 0%         |
| Sale of Assets                                  | (750,000)                  | -                      | (750,000)          |   | (208,496)               | (958,496)                    | (259,862)                | 27%        |
| <b>Total Capital Funding - General Fund</b>     | <b>-22,490,527</b>         | <b>-1,139,441</b>      | <b>-23,629,968</b> |   | <b>-2,303,671</b>       | <b>-25,933,639</b>           | <b>-3,141,292</b>        | <b>12%</b> |

## Moree Plains Shire Council

### Budget Review Income & Expenses Statement - Water Fund

For the period ended 30 September 2018

|  | Original Budget<br>2018/19 | Approved<br>Variations | Revised Budget    | # | Variations<br>Requested | Projected Year end<br>result | Actuals to<br>30/09/2018 | %          |
|--|----------------------------|------------------------|-------------------|---|-------------------------|------------------------------|--------------------------|------------|
| <b>Income from Continuing Operations</b>   |                            |                        |                   |   |                         |                              |                          |            |
| <b>Revenue:</b>  |                            |                        |                   |   |                         |                              |                          |            |
| Rates & Annual Charges   | 1,342,609                  | -                      | 1,342,609         |   | -                       | 1,342,609                    | 1,287,499                | 96%        |
| User Charges & Fees  | 4,169,003                  | -                      | 4,169,003         |   | -                       | 4,169,003                    | 192,776                  | 5%         |
| Interest & Investment Revenue  | 177,117                    | -                      | 177,117           |   | -                       | 177,117                      | 13,351                   | 8%         |
| Other Revenues   | 136,000                    | -                      | 136,000           |   | -                       | 136,000                      | 1,791                    | 1%         |
| Grants & Contributions provided for Operating Purposes   | 39,374                     | -                      | 39,374            |   | -                       | 39,374                       | -                        | 0%         |
| <b>Total Income from Continuing Operations</b>   | <b>5,864,104</b>           | <b>0</b>               | <b>5,864,104</b>  |   | <b>0</b>                | <b>5,864,104</b>             | <b>1,495,418</b>         | <b>26%</b> |
| <b>Expenses from Continuing Operations</b>   |                            |                        |                   |   |                         |                              |                          |            |
| Employee Benefits & On-Costs   | 332,683                    |                        | 332,683           |   | -                       | 332,683                      | 80,209                   | 24%        |
| Borrowing Costs  | 757,076                    |                        | 757,076           |   | -                       | 757,076                      | (92,746)                 | -12%       |
| Materials & Contracts  | 2,774,418                  |                        | 2,774,418         |   | (10,026)                | 2,764,392                    | 537,333                  | 19%        |
| Depreciation & Amortisation  | 1,147,500                  |                        | 1,147,500         |   | -                       | 1,147,500                    | -                        | 0%         |
| Other Expenses   | 310,700                    |                        | 310,700           |   | -                       | 310,700                      | 44,668                   | 14%        |
| <b>Total Expenses from Continuing Operations</b>   | <b>5,322,377</b>           | <b>0</b>               | <b>5,322,377</b>  |   | <b>-10,026</b>          | <b>5,312,351</b>             | <b>569,464</b>           | <b>11%</b> |
| <b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b> |                            |                        |                   |   |                         |                              |                          |            |
|  | <b>541,726</b>             | <b>0</b>               | <b>541,726</b>    |   | <b>10,026</b>           | <b>551,752</b>               | <b>925,954</b>           |            |
| Grants & Contributions provided for Capital Purposes   | 9,840,000                  | -                      | 9,840,000         |   | -                       | 9,840,000                    | 433,435                  | 4%         |
|  | <b>10,381,726</b>          | <b>0</b>               | <b>10,381,726</b> |   | <b>10,026</b>           | <b>10,391,752</b>            | <b>1,359,389</b>         |            |

## Moree Plains Shire Council

### Budgeted Review Statement of Cash Flows - Water Fund

For the period ended 30 September 2018

|  | Original Budget<br>2018/19 | Approved<br>Variations | Revised Budget      | # | Variations<br>Requested | Projected Year<br>End Result |
|--|----------------------------|------------------------|---------------------|---|-------------------------|------------------------------|
| <b>Cash Flows from Operating Activities</b>                                  |                            |                        |                     |   |                         |                              |
| <u>Receipts:</u>   |                            |                        |                     |   |                         |                              |
| Rates & Annual Charges   | 1,342,609                  | -                      | 1,342,609           |   | -                       | 1,342,609                    |
| User Charges & Fees  | 4,169,003                  | -                      | 4,169,003           |   | -                       | 4,169,003                    |
| Investment & Interest Revenue Received                                       | 177,117                    | -                      | 177,117             |   | -                       | 177,117                      |
| Other  | 136,000                    | -                      | 136,000             |   | -                       | 136,000                      |
| Grants & Contributions   | 9,879,374                  | -                      | 9,879,374           |   | -                       | 9,879,374                    |
| <u>Payments:</u>   |                            |                        |                     |   |                         |                              |
| Employee Benefits & On-Costs   | (332,683)                  | -                      | (332,683)           |   | -                       | (332,683)                    |
| Borrowing Costs  | (757,076)                  | -                      | (757,076)           |   | -                       | (757,076)                    |
| Materials & Contracts  | (2,774,418)                | -                      | (2,774,418)         |   | 10,026                  | (2,764,392)                  |
| Other  | (310,700)                  | -                      | (310,700)           |   | -                       | (310,700)                    |
| <b>Net Cash provided (or used in) Operating Activities</b>                   | <b>11,529,226</b>          | <b>-</b>               | <b>11,529,226</b>   |   | <b>10,026</b>           | <b>11,539,252</b>            |
| <b>Cash Flows from Investing Activities</b>                                  |                            |                        |                     |   |                         |                              |
| <u>Receipts:</u>   |                            |                        |                     |   |                         |                              |
| Sale of Infrastructure, Property, Plant & Equipment                          | -                          | -                      | -                   |   | -                       | -                            |
| <u>Payments:</u>   |                            |                        |                     |   |                         |                              |
| Purchase of Infrastructure, Property, Plant & Equipment                      | (16,120,000)               | (76,355)               | (16,196,355)        |   | 40,000                  | (16,156,355)                 |
| <b>Net Cash provided (or used in) Investing Activities</b>                   | <b>(16,120,000)</b>        | <b>(76,355)</b>        | <b>(16,196,355)</b> |   | <b>40,000</b>           | <b>(16,156,355)</b>          |
| <b>Cash Flows from Financing Activities</b>                                  |                            |                        |                     |   |                         |                              |
| <u>Receipts:</u>   |                            |                        |                     |   |                         |                              |
| Proceeds from Borrowings & Advances  | 5,235,000                  | -                      | 5,235,000           |   | -                       | 5,235,000                    |
| <u>Payments:</u>   |                            |                        |                     |   |                         |                              |
| Repayment of Borrowings & Advances   | (333,867)                  | -                      | (333,867)           |   | -                       | (333,867)                    |
| <b>Net Cash Flow provided (used in) Financing Activities</b>                 | <b>4,901,133</b>           | <b>-</b>               | <b>4,901,133</b>    |   | <b>-</b>                | <b>4,901,133</b>             |
| <b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>                | <b>310,359</b>             | <b>(76,355)</b>        | <b>234,004</b>      |   | <b>50,026</b>           | <b>284,030</b>               |
| plus: <b>Cash &amp; Cash Equivalents - beginning of year</b>                 | <b>7,217,874</b>           | <b>605,753</b>         | <b>7,823,627</b>    |   | <b>-</b>                | <b>7,823,627</b>             |
| <b>Total Budgeted Cash, Cash Equivalents &amp; Investments - end of year</b> | <b>7,528,233</b>           | <b>529,398</b>         | <b>8,057,631</b>    |   | <b>50,026</b>           | <b>8,107,657</b>             |

## Moree Plains Shire Council

### Budget Review Capital - Water Fund

For the period ended 30 September 2018

|  | Original Budget<br>2018/19 | Approved<br>Variations | Revised Budget     | #  | Variations<br>Requested | Projected Year end<br>result | Actuals to<br>30/09/2018 | %         |
|--|----------------------------|------------------------|--------------------|----|-------------------------|------------------------------|--------------------------|-----------|
| <b>Capital Expenditure - Water Fund</b>    |                            |                        |                    |    |                         |                              |                          |           |
| Dams, Weirs, Bores and River Pumps         | 3,120,000                  | -                      | 3,120,000          | 9  | 20,000                  | 3,140,000                    | 42,893                   | 1%        |
| Water Mains                                | 1,560,000                  | -                      | 1,560,000          | 10 | (60,000)                | 1,500,000                    | 215,376                  | 14%       |
| Water Management                           | 10,000                     | -                      | 10,000             |    | -                       | 10,000                       | -                        | 0%        |
| Water Other                                | 6,750,000                  | -                      | 6,750,000          |    | -                       | 6,750,000                    | 239,218                  | 4%        |
| Water Pumps and Pumping Stations           | 50,000                     | -                      | 50,000             |    | -                       | 50,000                       | -                        | 0%        |
| Water Reservoirs and Elevated Tanks        | -                          | 76,355                 | 76,355             |    | -                       | 76,355                       | 1,501                    | 2%        |
| Water Treatment                            | 4,630,000                  | -                      | 4,630,000          |    | -                       | 4,630,000                    | 11,007                   | 0%        |
| <b>Total Water Fund</b>                    | <b>16,120,000</b>          | <b>76,355</b>          | <b>16,196,355</b>  |    | <b>-40,000</b>          | <b>16,156,355</b>            | <b>509,995</b>           | <b>3%</b> |
| <b>Capital Funding Sources -Water Fund</b> |                            |                        |                    |    |                         |                              |                          |           |
| Rates and Other Untied Funding             | (1,045,000)                | (76,355)               | (1,121,355)        |    | 40,000                  | (1,081,355)                  | (76,560)                 | 7%        |
| Capital Grants and Contributions           | (9,840,000)                | -                      | (9,840,000)        |    | -                       | (9,840,000)                  | (433,435)                | 4%        |
| Loans                                      | (5,235,000)                | -                      | (5,235,000)        |    | -                       | (5,235,000)                  | -                        | 0%        |
| <b>Total Capital Funding - Water Fund</b>  | <b>-16,120,000</b>         | <b>-76,355</b>         | <b>-16,196,355</b> |    | <b>40,000</b>           | <b>-16,156,355</b>           | <b>-509,995</b>          | <b>3%</b> |



## Moree Plains Shire Council

### Budget Review Income & Expenses Statement - Sewer Fund

For the period ended 30 September 2018

|  | Original Budget<br>2018/19 | Approved<br>Variations | Revised Budget   | # | Variations<br>Requested | Projected Year end<br>result | Actuals to<br>30/09/2018 | %          |
|--|----------------------------|------------------------|------------------|---|-------------------------|------------------------------|--------------------------|------------|
| <b>Income from Continuing Operations</b>   |                            |                        |                  |   |                         |                              |                          |            |
| <b>Revenue:</b>  |                            |                        |                  |   |                         |                              |                          |            |
| Rates & Annual Charges   | 3,030,055                  | -                      | 3,030,055        |   | -                       | 3,030,055                    | 3,028,682                | 100%       |
| User Charges & Fees  | 484,937                    | -                      | 484,937          |   | -                       | 484,937                      | 53,523                   | 11%        |
| Interest & Investment Revenue  | 65,511                     | -                      | 65,511           |   | -                       | 65,511                       | 4,038                    | 6%         |
| Other Revenues   | 159,206                    | -                      | 159,206          |   | -                       | 159,206                      | 1,775                    | 1%         |
| Grants & Contributions provided for Operating Purposes   | 43,930                     | -                      | 43,930           |   | -                       | 43,930                       | -                        | 0%         |
| <b>Total Income from Continuing Operations</b>   | <b>3,783,639</b>           | <b>0</b>               | <b>3,783,639</b> |   | <b>0</b>                | <b>3,783,639</b>             | <b>3,088,018</b>         | <b>82%</b> |
| <b>Expenses from Continuing Operations</b>   |                            |                        |                  |   |                         |                              |                          |            |
| Employee Benefits & On-Costs   | 283,785                    |                        | 283,785          |   | -                       | 283,785                      | 55,121                   | 19%        |
| Borrowing Costs  | 195,738                    |                        | 195,738          |   | -                       | 195,738                      | (31,426)                 | -16%       |
| Materials & Contracts  | 1,773,638                  |                        | 1,773,638        |   | (30,264)                | 1,743,374                    | 343,347                  | 20%        |
| Depreciation & Amortisation  | 1,254,600                  |                        | 1,254,600        |   | -                       | 1,254,600                    | -                        | 0%         |
| Other Expenses   | 317,500                    |                        | 317,500          |   | -                       | 317,500                      | 55,020                   | 17%        |
| <b>Total Expenses from Continuing Operations</b>   | <b>3,825,261</b>           | <b>0</b>               | <b>3,825,261</b> |   | <b>-30,264</b>          | <b>3,794,997</b>             | <b>422,062</b>           | <b>11%</b> |
| <b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b> | <b>-41,622</b>             | <b>0</b>               | <b>-41,622</b>   |   | <b>30,264</b>           | <b>-11,358</b>               | <b>2,665,955</b>         |            |
| Grants & Contributions provided for Capital Purposes   | -                          | -                      | -                |   | -                       | -                            | -                        | #DIV/0!    |
|  | <b>-41,622</b>             | <b>0</b>               | <b>-41,622</b>   |   | <b>30,264</b>           | <b>-11,358</b>               | <b>2,665,955</b>         |            |

## Moree Plains Shire Council

### Budgeted Review Statement of Cash Flows - Sewer Fund

For the period ended 30 September 2018

|  | Original Budget<br>2018/19 | Approved<br>Variations | Revised Budget     | # | Variations<br>Requested | Projected Year<br>End Result |
|--|----------------------------|------------------------|--------------------|---|-------------------------|------------------------------|
| <b>Cash Flows from Operating Activities</b>                                  |                            |                        |                    |   |                         |                              |
| <b>Receipts:</b>   |                            |                        |                    |   |                         |                              |
| Rates & Annual Charges   | 3,030,055                  | -                      | 3,030,055          |   | -                       | 3,030,055                    |
| User Charges & Fees  | 484,937                    | -                      | 484,937            |   | -                       | 484,937                      |
| Investment & Interest Revenue Received                                       | 65,511                     | -                      | 65,511             |   | -                       | 65,511                       |
| Other  | 159,206                    | -                      | 159,206            |   | -                       | 159,206                      |
| Grants & Contributions   | 43,930                     | -                      | 43,930             |   | -                       | 43,930                       |
| <b>Payments:</b>   |                            |                        |                    |   |                         |                              |
| Employee Benefits & On-Costs   | (283,785)                  | -                      | (283,785)          |   | -                       | (283,785)                    |
| Borrowing Costs  | (195,738)                  | -                      | (195,738)          |   | -                       | (195,738)                    |
| Materials & Contracts  | (1,773,638)                | -                      | (1,773,638)        |   | 30,264                  | (1,743,374)                  |
| Other  | (317,500)                  | -                      | (317,500)          |   | -                       | (317,500)                    |
| <b>Net Cash provided (or used in) Operating Activities</b>                   | <b>1,212,978</b>           | <b>-</b>               | <b>1,212,978</b>   |   | <b>30,264</b>           | <b>1,243,242</b>             |
| <b>Cash Flows from Investing Activities</b>                                  |                            |                        |                    |   |                         |                              |
| <b>Receipts:</b>   |                            |                        |                    |   |                         |                              |
| Sale of Infrastructure, Property, Plant & Equipment                          | -                          | -                      | -                  |   | -                       | -                            |
| <b>Payments:</b>   |                            |                        |                    |   |                         |                              |
| Purchase of Infrastructure, Property, Plant & Equipment                      | (1,642,000)                | (575,844)              | (2,217,844)        |   | (242,105)               | (2,459,949)                  |
| <b>Net Cash provided (or used in) Investing Activities</b>                   | <b>(1,642,000)</b>         | <b>(575,844)</b>       | <b>(2,217,844)</b> |   | <b>(242,105)</b>        | <b>(2,459,949)</b>           |
| <b>Cash Flows from Financing Activities</b>                                  |                            |                        |                    |   |                         |                              |
| <b>Receipts:</b>   |                            |                        |                    |   |                         |                              |
| Proceeds from Borrowings & Advances  | -                          | -                      | -                  |   | -                       | -                            |
| <b>Payments:</b>   |                            |                        |                    |   |                         |                              |
| Repayment of Borrowings & Advances   | (173,112)                  | -                      | (173,112)          |   | -                       | (173,112)                    |
| <b>Net Cash Flow provided (used in) Financing Activities</b>                 | <b>(173,112)</b>           | <b>-</b>               | <b>(173,112)</b>   |   | <b>-</b>                | <b>(173,112)</b>             |
| <b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>                | <b>(602,134)</b>           | <b>(575,844)</b>       | <b>(1,177,978)</b> |   | <b>(211,841)</b>        | <b>(1,389,819)</b>           |
| plus: <b>Cash &amp; Cash Equivalents - beginning of year</b>                 | 1,673,922                  | 634,700                | 2,308,622          |   | -                       | 2,308,622                    |
| <b>Total Budgeted Cash, Cash Equivalents &amp; Investments - end of year</b> | <b>1,071,788</b>           | <b>58,856</b>          | <b>1,130,644</b>   |   | <b>(211,841)</b>        | <b>918,803</b>               |

## Moree Plains Shire Council

### Budget Review Capital - Sewer Fund

For the period ended 30 September 2018

|  | Original Budget<br>2018/19 | Approved<br>Variations | Revised Budget    | #  | Variations<br>Requested | Projected Year end<br>result | Actuals to<br>30/09/2018 | %          |
|--|----------------------------|------------------------|-------------------|----|-------------------------|------------------------------|--------------------------|------------|
| <b>Capital Expenditure - Sewer Fund</b>    |                            |                        |                   |    |                         |                              |                          |            |
| Sewer Mains                                | 825,000                    | 550,000                | 1,375,000         | 11 | 60,000                  | 1,435,000                    | 716,712                  | 50%        |
| Sewer Management                           | -                          | -                      | -                 | 12 | 39,105                  | 39,105                       | 39,105                   | 100%       |
| Sewer Other                                | -                          | -                      | -                 | 13 | 150,000                 | 150,000                      | -                        | 0%         |
| Sewer Pumps and Pumping Stations           | 300,000                    | -                      | 300,000           |    | -                       | 300,000                      | 11,377                   | 4%         |
| Sewer Treatment                            | 517,000                    | 25,844                 | 542,844           | 14 | (7,000)                 | 535,844                      | 27,225                   | 5%         |
| <b>Total Sewer Fund</b>                    | <b>1,642,000</b>           | <b>575,844</b>         | <b>2,217,844</b>  |    | <b>242,105</b>          | <b>2,459,949</b>             | <b>794,419</b>           | <b>32%</b> |
| <b>Capital Funding Sources -Sewer Fund</b> |                            |                        |                   |    |                         |                              |                          |            |
| Rates and Other Untied Funding             | (1,642,000)                | (575,844)              | (2,217,844)       |    | (182,105)               | (2,399,949)                  | (794,419)                | 33%        |
| Restrictions                               | -                          | -                      | -                 |    | (60,000)                | (60,000)                     | -                        | 0%         |
| <b>Total Capital Funding - Water Fund</b>  | <b>-1,642,000</b>          | <b>-575,844</b>        | <b>-2,217,844</b> |    | <b>-242,105</b>         | <b>-2,459,949</b>            | <b>-794,419</b>          | <b>32%</b> |