

Operational Plan 2017-2018

Q1 Report

1 July 2017 to 30 September 2017



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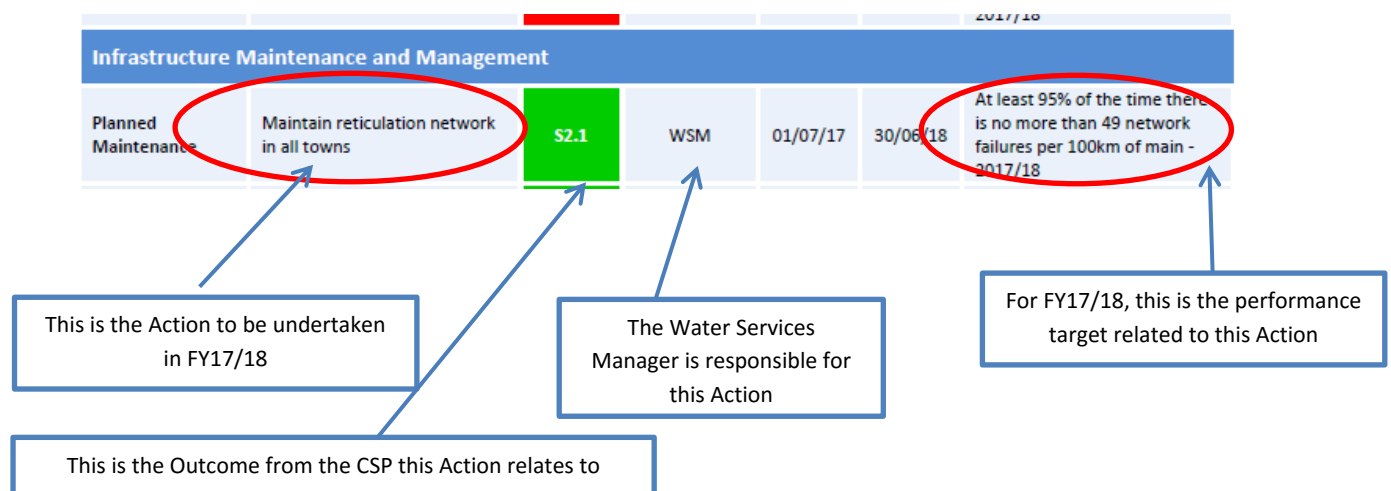
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About the Q1 Report

On 22 June 2017, Moree Plains Shire Council ("Council") adopted the Operational Plan and Budget 2017-2018 (the "Operational Plan").

The Operational Plan details the Actions which will be undertaken by Council management and officers during the current financial year in each of the 19 functional areas of Council. Each Action is linked to one of the Outcomes of our Community Strategic Plan **Moree Plains 2027 – Your Shire. The Plan. Our Future** ("CSP") and specifies the performance target(s) related to that particular Action.

By way of example only, below is an extract from the **Administration – Governance** functional area detailing these components of the Operational Plan:



In developing the Operational Plan, management and staff responsible for each Action were also asked to nominate a Start Date and End Date for each task. From an operational perspective, this prompted staff to ensure that Departments were adequately resourced in people, materials and external assistance (as applicable) at the right time to the appropriate level. From a strategic Council level, Councillors and MANEX should be in a position to better understand the status reports provided on a quarterly basis. For example, if an Action is scheduled to commence in a later Quarter, it will be "Not Due to Start" in Quarter 1 rather than being designated "Not Yet Started" as has been historically the case. Over time, it would be ideal from a management planning perspective for these dates to more accurately reflect operational realities.

Each financial quarter, the General Manager provides the Council with a progress report on the status of satisfying the Performance Targets set out in the Operational Plan.

This Q1 Report details how the organisation is progressing for the period 1 July 2017 to 30 September 2017 ("Quarter 1"). In summary:

- there are 435 Performance Targets to be satisfied from the commencement of this financial year;
- 361 Performance Targets have a Start Date falling within Quarter 1; and
- work towards satisfying the remaining Performance Targets is not scheduled to commence within Quarter 1.


Enclosed with this Q1 Report is the Detailed Q1 Report (refer to Table of Contents).

The Detailed Q1 Report looks like the Operational Plan but also includes information on the current progress in satisfying the Performance Target for each Action (as detailed in the **% Complete** and **Status** column) together with supporting commentary. Based on this, each Action is allocated a performance indicator (being a green, yellow or red traffic light).

By way of example only, below is an extract from the Detailed Q1 Report from the **Administration – Corporate Strategic Planning and Reporting** functional area:

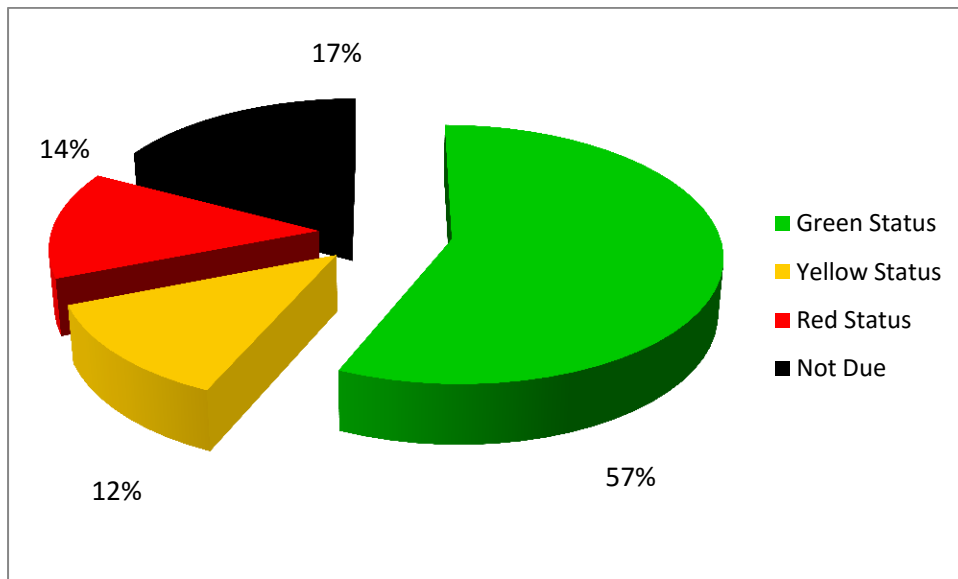
Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Integrated Planning and Reporting							
Compliance	Publish Annual Report for 2017/18 financial year	L2.2	Executive	Annual Report currently being prepared	50	Commenced	Completed and submitted to Office of Local Government - 2016/17

The performance indicator will be one of the following:

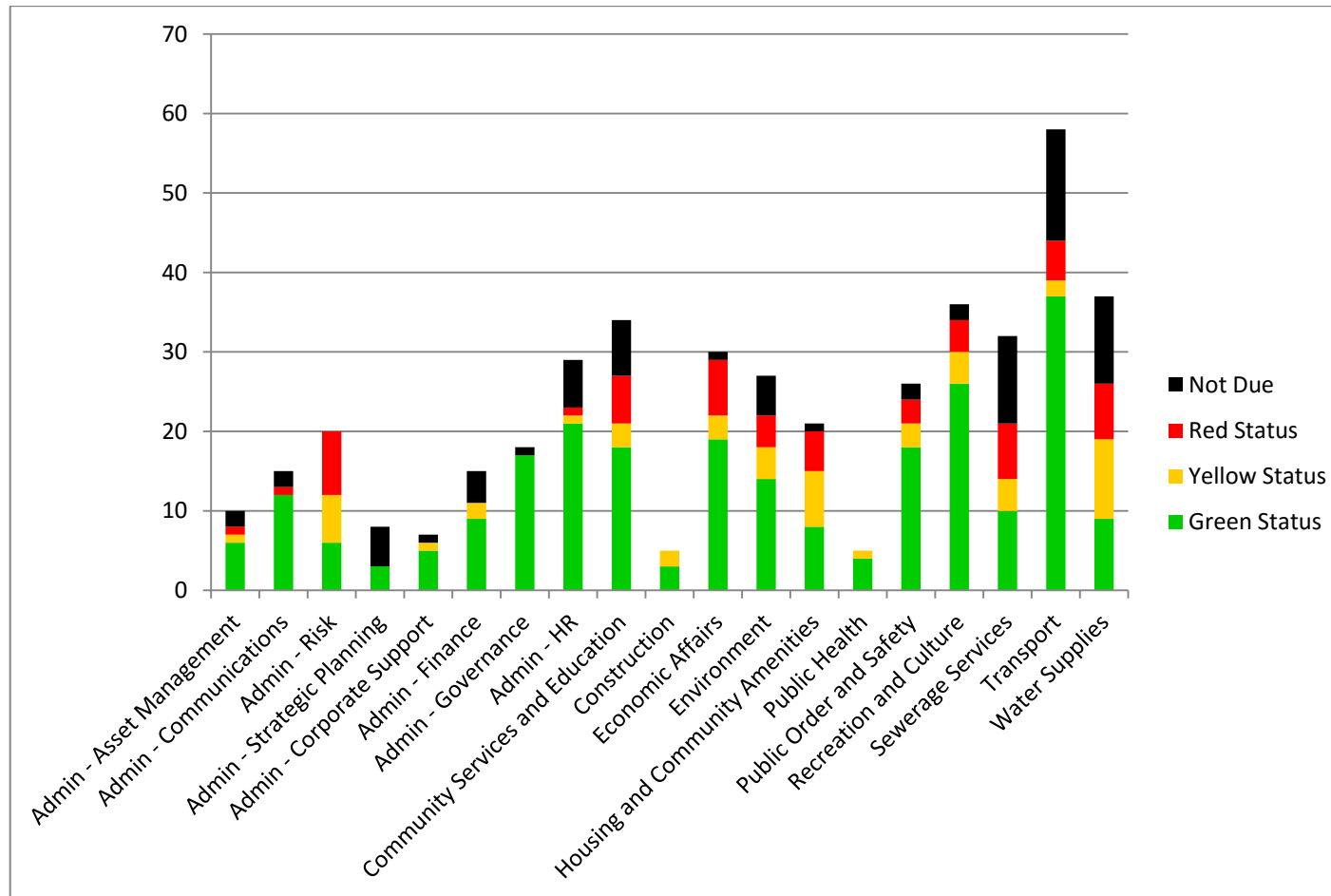
	<p>If the Action relates to a Project Indicates that delivery of the project has commenced, is progressing well and is on target to be completed by the End Date OR has been completed in full (100%) in this Quarter or an earlier Quarter</p> <p>If the Action relates to a Compliance Action Indicates Council has been compliant for the Quarter</p> <p>For any other Action Indicates a sufficient amount of work has been undertaken in the Quarter to designate that Council is on target to satisfy the Performance Target by the End Date OR the Performance Target has already been satisfied (100%) in this Quarter or an earlier Quarter</p>
	<p>If the Action relates to a Project Indicates that the delivery of the project has commenced beyond a minimal level and is progressing satisfactorily</p> <p>For any other Action Indicates some work has been undertaken in the Quarter beyond a minimal level but additional effort may be needed in a future Quarter(s) to satisfy the Performance Target by the End Date</p>
	<p>If the Action relates to a Project Indicates that issues have been encountered in relation to delivery of the project OR minimal or no progress has been made in Quarter 3</p> <p>If the Action relates to a Compliance Action Indicates Council has not been compliant for the Quarter</p> <p>For any other Action Indicates issues may have been encountered OR minimal or no progress has been made in the Quarter</p>
	<p>For any other Action Indicates that, in scheduling works, the Start Date for the Action does not fall in Quarter 1 or an earlier Quarter, no work has been carried out and accordingly, the project is 'Not Due to Start'</p>

Q1 Summary Results

As a whole, Moree Plains Shire Council's performance for Quarter 1 can be summarised as follows:

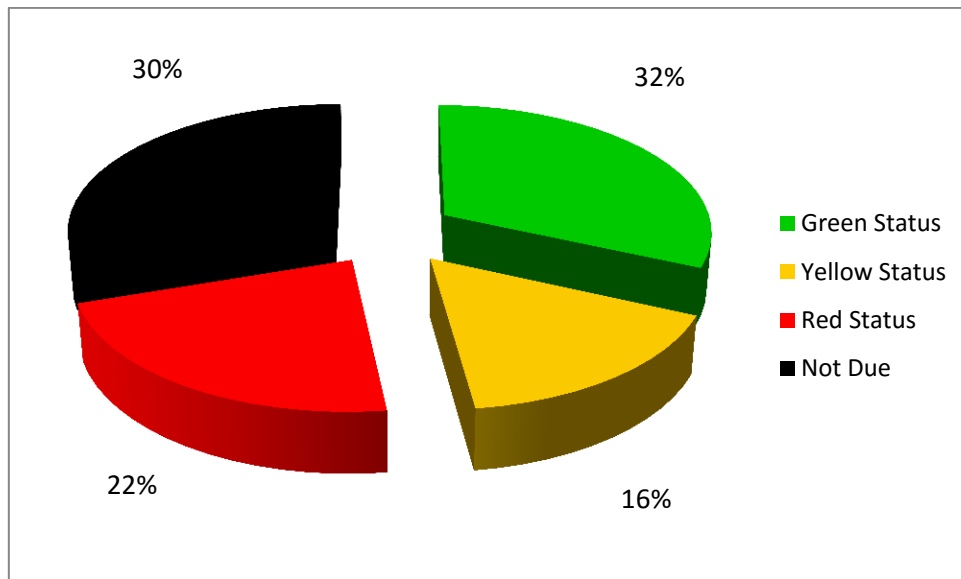


Across the 19 Functional Areas, performance is as follows:

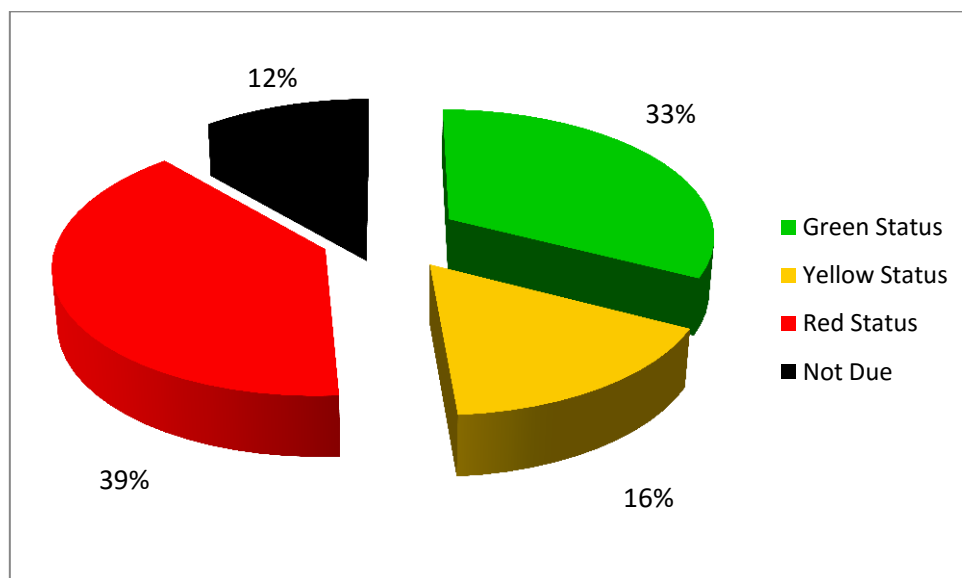


Q1 Project Snapshot

As a whole, Moree Plains Shire Council's performance for Quarter 1 (capital projects only) can be summarised as follows:



As a whole, Moree Plains Shire Council's performance for Quarter 1 (non-capital projects only) can be summarised as follows:



Also **enclosed** with this Q1 Report is the Q1 Project Snapshot (refer to Table of Contents). (It should be noted that all these projects are included in the Detailed Q1 Report but additional information is included in the Q1 Project Snapshot.)

The Q1 Project Snapshot details how the organisation is progressing for the first 3 months of the financial year on its capital and non-capital projects set out in the Operational Plan 2017-2018.






For each project, the Start Date and End Date is detailed (as at the commencement of this financial year) and information on the current progress (as detailed in the % **Complete** and **Status** column) together with supporting commentary. Based on this, each project is allocated a performance indicator (being a green, yellow or red traffic light). Information in relation to these indicators is set out earlier in the Q1 Report.

ADMINISTRATION ASSET MANAGEMENT


Directors/Manager

Director of Engineering Services - Ian Dinham
Director of Corporate Services - Mitchell Johnson

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Asset Management							
Asset Management: Non-Capital Project	Upgrade of Asset Management Software System	Engineering	Due to staff resourcing issues this project has been delayed by at least 3 months	0	Issues Encountered	●	Completion of Stage 2 of the Asset Management Software upgrade project on time and on budget - 2017/18
Asset Management	Implementation of the Asset Management Policy and Asset Management Strategy including the improvement plan	Engineering	Implementation cannot take place until the Asset Management Plans have been reviewed	0	Not due to start		Report quarterly to Manex regarding implementation of the Asset Management Policy and Asset Management Strategy - 2017/18
Asset Management	Revaluation of infrastructure assets – Buildings and Other Structures (2017/18)	Engineering	To commence later in the financial year	0	Not due to start		Revaluation of Buildings and Other Structures completed – 2017/18
Asset Management	Review Asset Management Plans for Council's infrastructure assets	Engineering	Draft new Asset Management Plan (AMP) template is currently being designed	25	Commenced	●	Review all Asset Management Plans - 2017/18

Fleet Management							
Fleet Management: Capital Project	Light Fleet Replacement Program	Engineering	Sept 17 Common Expiry Date (CED) registrations processed and received	25	Commenced		100% of light fleet registered by Common Expiry Dates - 2017/18
Fleet Management: Capital Project	Heavy Plant Replacement Program	Corporate Services	Replacement program on track	25	Commenced		Heavy plant is replaced in accordance with Heavy Plant Replacement Program – 2017/18
Fleet Management: Capital Project	Light Fleet Replacement Program	Engineering	Next round of replacements to take place in Nov 17	25	Commenced		Light fleet are changed over as per the Organisation's Motor Vehicle Policy - 2017/18
Fleet Management: Capital Project	Heavy Plant Replacement Program	Corporate Services	Utilisation reviews ongoing. Target utilisation rates to be reviewed on a plant type by plant type basis	25	Commenced		Major plant items have a utilisation rate of at least 85% - 2017/18
Fleet Management: Capital Project	Heavy Plant Replacement Program	Corporate Services	Plant rate reviews ongoing, Authority Contract Module being implemented to allow better data collection on external hire cost	25	Commenced		Undertake annual comparison of internal vs external plan hire costs - 2017/18

Corporate Support

General Operations	Manage and maintain the Organisation's Geographical Information System	Engineering	The new system has all the layers. Now working on implementing the process across the organisation	25	Commenced		System up-to-date by 30 June 2018 - 2017/18
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ADMINISTRATION COMMUNICATION AND COMMUNITY RELATIONS




Directors/Manager

General Manager - Lester Rodgers

Director of Corporate Services - Mitchell Johnson

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Communication and Engagement							
Service Level Agreement	Manage and monitor the Organisation's Facebook and Twitter pages	Executive	Service delivered at agreed service level	25	Commenced	●	At least 95% of Facebook posts responded to (where a response is appropriate) within 1-3 hours of receipt on the day of receipt, unless the post is made just prior to close of business on the following work day - 2017/18
LGA Regulatory Obligation	Improve access to the Organisation's website	Executive	Website launched in Oct 17	100	Compliant	●	Ensure website compliance (so far as reasonably possible) with AA rating for website accessibility - 2017/18
General Operations	Review and update Financial Assistance Policy	Executive	Report taken to Finance and Governance Committee meeting in Sept 17	50	Commenced	●	Financial Assistance Policy adopted by 31 December 2017 - 2017/18
General Operations	Publication and distribution of information in relation to Council decisions, activities and benefits	Executive	Three editions of Council Clipboard have been published	25	Commenced	●	Publish 1 edition of Council Clipboard each month - 2017/18
General Operations	Publication and distribution of information in relation to Council decisions, activities and benefits	Executive	Two media releases were made in relation to the Mungindi Show and Tulloona Pony Club	25	Commenced	●	Publish at least 2 media releases each quarter on outcomes of financial assistance provided by the Organisation - 2017/18

General Operations	Publication and distribution of information in relation to Council decisions, activities and benefits	Executive	11 media releases in Jul 17; 10 in Aug 17 and 14 in Sept 17	25	Commenced		Publish at least 25 media releases each quarter - 2017/18
Integrated Planning and Reporting	Report to community on outcomes and performance in relation to the Delivery Program and Operational Plan	Executive	Half Yearly Report completed for Oct 17 rates mail out	100	Completed		Report on progress for January to June period - 2017/18
Integrated Planning and Reporting	Report to community on outcomes and performance in relation to the Delivery Program and Operational Plan	Executive	To be prepared in Quarter 3	0	Not due to start		Report on progress for July to December period - 2017/18
General Operations	Review and update Social Media Policy	Executive	Not yet started but will be completed in conjunction with External Communications Strategy	0	Not Yet Started		Social Media Policy adopted by 31 March 2018 - 2017/18
General Operations	Publication and distribution of information in relation to Council decisions, activities and benefits	Executive	Winter Council Focus was distributed in Jul 17; Spring Council Focus will be distributed in Oct 17	60	Commenced		Three issues of Council Focus newsletter published each financial year - 2017/18
General Operations	Undertake an audit of the Organisation's website to confirm information accuracy and currency	Executive	To be undertaken in Quarter 4	0	Not due to start		Website audit completed during January to June period - 2017/18
General Operations	Undertake an audit of the Organisation's website to confirm information accuracy and currency	Executive	With the launch of the new website, content review has been sought across the Organisation	25	Commenced		Website audit completed during July to December period - 2017/18

Customer Service							
General Operations	Extend the use of the electronic Customer Request Management System	Corporate Services	A CRM working group has been established to identify better use of the system	25	Commenced		100% of enquiries logged through the Customer Request Management system - 2017/18
General Operations	Provide customer service and information on Council's services through Boggabilla and Mungindi Customer Service Centre	Corporate Services	Estimated that Council staff are compliant with the Customer Service Charter. Staff are currently developing improved reporting and benchmarking information	25	Commenced		At least 95% of initial queries received through the Boggabilla and Mungindi Customer Service Centres are responded to in accordance with the Customer Service Charter - 2017/18
General Operations	Provide customer service and information on Council's services through the Moree Customer Service Centre	Corporate Services	Estimated that Council staff are compliant with the Customer Service Charter. Staff are currently developing improved reporting and benchmarking information	25	Commenced		At least 95% of initial queries received through the Moree Customer Service Centre are responded to in accordance with the Customer Service Charter - 2017/18

ADMINISTRATION CORPORATE RISK









Directors/Manager


General Manager - Lester Rodgers

Director of Corporate Services - Mitchell Johnson

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Contract Management							
LGA Regulatory Obligation	Investigate all third party contractors to ensure appropriate licences, tickets, certificates and qualifications are held and maintained in respect to the relevant contract	Corporate Services	In Quarter 1 Council still utilised the services of 10% of the non-compliant contractors	10	Non-Compliant	●	100% of all non-compliant contractors stood down, pending delivery to the Organisation of the necessary qualifications for reinstatement - 2017/18
Risk Management	Maintain register of material contracts of the Organisation	Corporate Services	The register of material contracts on Council's website is up to date as at Quarter 1	25	Commenced	●	Register of material contracts updated quarterly - 2017/18

Risk Management							
Risk Management	Provision of WHS reports to MANEX	Corporate Services	The WHS System Audit conducted by Echelon in May 16; still has 12 of the 27 actions outstanding	60	Commenced		Annual Action Plan from WHS System Audit - 2017/18
Risk Management	Complete annual audit of worksites	Corporate Services	This KPI may not be met this year due to the roll out of Integrated Management System Framework; site audits may not occur in 17/18	0	Not Yet Started		At least 90% of all work sites are audited annually - 2017/18
Risk Management	Implementation of actions set out in the Internal Audit Committee Action Plan	Corporate Services	95 actions on current Internal Audit Committee action plan - 31 complete or ongoing and 64 incomplete or action plan not updated	25	Commenced		Completion of all actions of the Internal Audit Committee Action Plan designated for completion in this financial year - 2017/18
Risk Management	Lead meetings of the Risk Management Group	Corporate Services	Substantive review has commenced. A number of actions are either commenced or completed but remain listed as not yet updated	15	Commenced		Completion of all actions of the Risk Management Group Action Plan designated for completion in this financial year - 2017/18
Risk Management	Embed an Integrated Work Health Safety Framework	Corporate Services	Inception meetings have been held with staff to commence this project. A gap analysis is currently being completed to determine deficiencies in Council's Workplace Health & Safety (WHS) System and where enhancements can be made	10	Commenced		Establishment and implementation of Integrated Work Health Safety Framework - 2017/18
Risk Management	Test Business Contingency Plan	Corporate Services	There are still some gaps in the Business Contingency Plan which require addressing	5	Commenced		Feedback on Business Contingency Plan test provided to further improve responsiveness of the Organisation - 2017/18
Risk Management	Implement 2 programs annually focussing on mental health/depression, and sun safety/skin checks	Executive	Awaiting appointment of new WHS Officer	0	Not Yet Started		Flu injections for nominating employees completed - 2017/18
Risk Management	Implement 2 programs annually focussing on mental health/depression, and sun safety/skin checks	Executive	Awaiting appointment of new WHS Officer	0	Not Yet Started		Hearing assessments for employees working in noisy environments completed - 2017/18
Risk Management	Complete annual audit of worksites	Executive	Awaiting appointment of new WHS Officer	0	Not Yet Started		No breaches of WHS regulatory requirements - 2017/18

Risk Management	Provision of WHS reports to MANEX	Corporate Services	Quarterly Workers Compensation and WHS report was presented to the Risk Management Group on 11/7/2017	25	Commenced		Quarterly report in relation to legislative changes, accident and incident analysis and strategies for improvement - 2017/18
Risk Management	Ensure compliance with the Organisation's Drug and Alcohol policy and ongoing best practice	Executive	Random testing has taken place in Quarter 1	25	Commenced		Reports provided to MANEX in relation to testing conducted and outcomes - 2017/18
Risk Management	Refine Business Contingency Plan	Corporate Services	A reveiw of the BCP did not happen in this quarter due to deficiencies which were previously identified in the BCP not being rectified	0	Not Yet Started		Review and update of Business Contingency Plan - 2017/18
Risk Management	Review and update Risk Management Plan	Corporate Services	The Enterprise Risk Management Strategy will be workshopped with staff and Councillors then presented to Council for adoption in Quarter 2	75	Commenced		Risk Management Plan adopted by 31 December 2017 - 2017/18
Risk Management	Lead meetings of the Risk Management Group	Corporate Services	RMG held 2 meetings in Quarter 1	25	Commenced		RMG meets at least six (6) times per annum - 2017/18
Risk Management	Provision of reports to MANEX in relation to workplace injuries and other RTW matters	Executive	Awaiting appointment of new WHS Officer	0	Not Yet Started		RTW Report to be completed quarterly - 2017/18
Risk Management	Implement 2 programs annually focussing on mental health/depression, and sun safety/skin checks	Executive	Awaiting appointment of new WHS Officer	0	Not Yet Started		Sun safety awareness programs completed with 90% outdoor operational staff - 2017/18
Risk Management	Lead employee consultative group - Work Health Safety Committee	Corporate Services	The WHS Committee meet once during Quarter 1	25	Commenced		WHS Committee meets at least four (4) times per annum - 2017/18

Insurance							
Risk Management	Manage Council's insurance portfolio	Corporate Services	Insurances for the 2017/18 year have been reviewed and placed.	100	Completed		100% of Insurances reviewed and maintained annually - 2017/18

ADMINISTRATION CORPORATE STRATEGIC PLANNING AND REPORTING

Directors/Manager General Manager - Lester Rodgers

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Integrated Planning and Reporting							
LGA Regulatory Obligation	Publish Annual Report for 2016/2017 financial year	Executive	Annual report currently being prepared	50	Compliant	●	Completed and submitted to Office of Local Government – 2017/18
Integrated Planning and Reporting	Embed risk into Operational Plan 2018-2019 in MagiQ Software	Executive	To be undertaken in conjunction with review of Operational Plan	0	Not due to Start		Operational Plan 2017-2018 adopted by 30 June 2018 - 2017/18
Integrated Planning and Reporting	Review and update the Operational Plan 2018-2019	Executive	Not due for commencement until Quarter 3	0	Not due to Start		Operational Plan 2017-2018 adopted by 30 June 2018 - 2017/18
LGA Regulatory Obligation	Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 4 (previous financial year)	Executive	Presented to Finance and Governance Committee in Aug 17	100	Compliant	●	Report on progress for April to June period – 2017/18
LGA Regulatory Obligation	Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 3	Executive	Not due for commencement until 1/04/18	0	Not due to Start		Report on progress for January to March period – 2017/18
LGA Regulatory Obligation	Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 1	Executive	Preparations made for Quarter 1 reporting	50	Compliant	●	Report on progress for July to September period – 2017/18
LGA Regulatory Obligation	Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 2	Executive	Not due for commencement until 1/10/17	0	Not due to Start		Report on progress for September - December period – 2017/18

LGA Regulatory Obligation	Publish Annual Report for 2016/2017 financial year	Executive	Not due for commencement until 1/12/17	0	Not due to Start		Submitted to NSW Ombudsman by January 2018 – 2017/18
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ADMINISTRATION CORPORATE SUPPORT


Directors/Manager

Director of Corporate Services - Mitchell Johnson

Director of Planning and Community Development - Angus Witherby

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Information Technology and Services							
General Operations	Maintain adequate licence renewals for current software	Corporate Services	Numerous software licences were renewed in Quarter 1. Approximate value \$150,000	25	Commenced	●	All current software renewed on schedule - 2017/18
General Operations	Maintain Servers and Facilities	Corporate Services	Servers are currently running at 99.9%.	25	Commenced	●	At least 95% uptime for servers and facilities - 2017/18
General Operations	Manage telephone accounts/provide support for telecommunication equipment and services	Corporate Services	Two outages have occurred. One for 1 day and the other for approximately an hour	25	Commenced	●	At least 95% uptime for telecommunications systems – 2017/18
General Operations	Investigate potential utilisation of additional Internet Service Provision capacity for the Shire	Planning and Community Development	Currently awaiting Office of Local Government (OLG) approval for public/private partnership	25	Commenced	●	Identification of and/or construction of Council infrastructure to support provision of wireless ISP by third party to community – 2017/18
General Operations	Maintain compliant Closed Circuit Television network operations in the Shire	Corporate Services	No breaches were recorded in Quarter 1	25	Compliant	●	No breach of regulatory requirements in relation to operation of CCTV Operations - 2017/18
General Operations	Investigate potential utilisation of additional Internet Service Provision capacity for the Shire	Planning and Community Development	This project is expected to commence in Quarter 3	0	Not due to start		Provision of ISP using Council infrastructure – 2017/18

Records Management

LGA Regulatory Obligation	Provision of an accurate and comprehensive Records Management Service for the Organisation as required under the <i>State Records Act 1998</i>	Corporate Services	No breaches were recorded in Quarter 1	25	Compliant		No breach of regulatory requirements in relation to records management – 2017/18
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ADMINISTRATION FINANCE

Directors/Manager



General Manager - Lester Rodgers




Director of Corporate Services - Mitchell Johnson

Director of Planning and Community Development - Angus Witherby

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Financial Planning and Reporting							
General Operations	Provision of key financial information to MANEX and Councillors	Corporate Services	Budget managers have access to live budget and actuals data via MagiQ software	25	Commenced	●	Delivery of monthly budget reports to Council staff – 2017/18
General Operations	Provision of key financial information to MANEX and Councillors	Corporate Services	Monthly report presented to Council	25	Commenced	●	Delivery of monthly cash and investment reports to Council - 2017/18
General Operations	Provision of key financial information to MANEX and Councillors	Corporate Services	Quarter 1 Quarterly Budget Review to be presented to Council in Nov 17	25	Commenced	●	Delivery of Quarterly Budget Review to Council - 2017/18
Integrated Planning and Reporting	Review Annual Budget for inclusion in the Operational Plan 2018-2019	Corporate Services	Budget planned to commence Feb 18	0	Not due to start		Operational Plan 2018-2019 (including Budget) adopted by 30 June 2018 - 2017/18
LGA Regulatory Obligation	Discharge Council's statutory financial reporting obligations	Corporate Services	Statements completed prior to audit	50	Compliant	●	Statements submitted to the Office of Local Government by 31 October 2017 - 2017/18
LGA Regulatory Obligation	Discharge Council's statutory financial reporting obligations	Corporate Services	Statements completed prior to audit	50	Compliant	●	Unqualified audit report - 2017/18

Financial Services

General Operations	Accurate and correct costing of expenditure (including Accounts Payable, Stores, and Assets) on behalf of the functions of the Organisation	Corporate Services	Service delivered at agreed service level	25	Commenced		Accounts payable paid within required timeframe, all stores issued at correct value and correctly costed to functions, all assets accounted for accurately in the Capital Value Register – 2017/18
General Operations	Provide a cost effective supply, contract administration, purchasing, storage and distribution facility	Corporate Services	Planned increased use of preferred supplier lists and the implementation of the Contract module in Authority to allow better review and reporting of contracts.	25	Commenced		All purchases are at the most competitive cost with all items supplied under contract in accordance with contract terms - 2017/18
General Operations	Undertake community engagement process to gauge community sentiment in relation to a SRV	Executive	Awaiting Council decision as to whether to apply for a SRV	0	Not due to start		Community engagement undertaken prior to December 2017- 2017/18
General Operations	Investigate the potential for Council to apply for a Special Rate Variation (SRV) commencing in the 2018/2019 rating year as a means of obtaining additional funding to enable the delivery by Council of services and infrastructure that are significant to the community but that Council is unable to fund within its existing revenue structure	Corporate Services	Councils intentions regarding a SRV for the 2018/2019 year will be discussed at the first quarter review in Nov 17	0	Not due to start		Decision as to whether Notice of Intention to apply for a SRV (as required to be submitted to IPART) is made by mid-December 2017 in accordance with IPART's timetable – 2017/18
General Operations	Review of Integrated Planning and Reporting documents to support SRV application (if necessary)	Executive	Awaiting Council decision as to whether to apply for a SRV	0	Not due to start		Documentation to be placed on public exhibition in accordance with IPART's timetable - 2017/18
General Operations	Council funds are invested in accordance with legislative provisions and the Organisation's adopted Investment Policy	Corporate Services	All investments compliant with Investment policy	25	Compliant		Investments made in accordance with Investment Policy - 2017/18

General Operations	Monitor the level of State and Federal Government grants payable to local government including Financial Assistance Grants (FAGs) and make necessary submissions	Planning & Community Development	Grants are administered by the Economic Development team. Refer to the Economic Affairs part of this Report to understand the status of applications made	25	Commenced		Provide report on the number and nature of grant funding applications of the Organisation each Quarter (including utilisation of funds) - 2017/18
General Operations	Raise and recover Rates, Charges and other debtors on behalf of the functions of the Organisation	Corporate Services	All Rates, Charges and other debtors levied by due date. Debt recovery processes ongoing.	25	Compliant		Rates and Annual Charges Levied by due date, user charges and other debtors raised and recovered effectively - 2017/18
General Operations	Provide a cost effective supply, contract administration, purchasing, storage and distribution facility	Corporate Services	Stock requirements are continually reviewed based on current and estimated future usage	25	Commenced		Stock levels are appropriate and reflect the usage requirements of the Organisation - 2017/18

ADMINISTRATION GOVERNANCE

Directors/Manager




General Manager - Lester Rodgers



Director of Corporate Services - Mitchell Johnson


Activity	Actions	Department	Commentary	% Complete	Status	Performance Target
Advocacy (Area Representation)						
General Operations	Implement Fit for the Future Improvement Action Plan	Executive	Report to be provided to Manex in Quarter 2	0	Not due to Start	All actions in the Improvement Action Plan completed - 2017/18
Joint Organisation	Accompany the Mayor (or the Mayor's alternate) to Joint Organisation Board meetings	Executive	Clash with Country Mayors; unable to attend	25	Commenced	Attend all Board meetings of the Joint Organisation – 2017/18
General Operations	Continue membership and participation in Country Mayors' Association	Executive	Meeting held in Quarter 1 with Mayor returned as Chair at AGM	25	Commenced	Attend all Country Mayors' Meetings - 2017/18
Joint Organisation	Participate in General Managers' Group of Joint Organisation	Executive	Attended by General Manager	25	Commenced	Attend all Joint Organisation General Managers' meetings – 2017/18
General Operations	Continue membership in Border Region Organisation of Councils	Executive	Meeting held in Quarter 1; attended by Cr Ritchie	25	Commenced	Attend at least 75% of BROCC Meetings - 2017/18
General Operations	Continue involvement with the Melbourne to Brisbane Inland Rail Alliance	Executive	Ongoing liaison with Melbourne to Brisbane Inland Rail Alliance (MBIRA)	25	Commenced	Continue involvement with MBIRA and provide feedback on MBIRA actions - 2017/18
General Operations	Continue as a member of the Executive of the Australian Rural Roads Group	Executive	Membership continued	25	Commenced	Continue membership on Executive of ARRG - 2017/18
General Operations	Support the initiatives which will have local impact in relation to the Melbourne to Brisbane Inland Rail project	Executive	Regular Inland Rail presentations provided to Council	25	Commenced	Provide quarterly update on initiatives to Council - 2017/18




General Operations	Act to protect the community from the negative impacts of Federal and State Government policies	Executive	Submission made to Federal Government Independent Review on Education; Inquiry into National Freight and Supply Chain Priorities	25	Commenced		Respond to key government policies within consultation timeframes - 2017/18
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Councillors and Meetings

General Operations	Provide Councillors with timely information and reports	Executive	No breaches in this Quarter	25	Commenced		Business Papers, Minutes, Councillor Correspondence and other Council documents sent within statutory timeframes - 2017/18
LGA Regulatory Obligation	Ensure Council meetings are conducted in accordance with the Code of Meeting Practice and Code of Conduct	Executive	No breaches in this Quarter	25	Compliant		No breaches Code of Meeting Practice or Code of Conduct - 2017/18
LGA Regulatory Obligation	Council meetings are held in accordance with statutory requirements	Executive	No breaches in this Quarter	25	Compliant		No breaches of statutory requirements under the Local Government Act 1993 - 2017/18

Elections							
General Operations	Members of Committees of Council (including s355 Committees) determined	Executive	Determined for a 4 year cycle at the commencement of the term	100	Completed		Council representatives for all Committees selected – 2017/18
LGA Regulatory Obligation	Ensure the Deputy Mayoral election is conducted in accordance with statutory requirements	Executive	Completed at Council Meeting on 28/09/17	100	Compliant		Deputy Mayor duly elected – 2017/18

Legislative Compliance							
LGA Regulatory Obligation	Access to information is provided in accordance with statutory requirements	Executive	One formal application received	25	Compliant		Quarterly report on GIPA applications provided - 2017/18

Policies and Procedures							
General Operations	Undertake review of policies template to ensure it meets appropriate standards	Corporate Services	Policy adopted	100	Completed		Adoption of Policy on Policy Making by 31 December 2017 – 2017/18
General Operations	Undertake a review of policies and procedures register to identify policies due for review	Executive	Working towards all policies and procedures being reviewed on schedule	25	Commenced		Ensure all policies and procedures are current - 2017/18
General Operations	Operational policies are developed in consultation with stakeholders	Executive	Policy master list being reviewed at Manager level	25	Commenced		Quarterly report on policies being developed - 2017/18







ADMINISTRATION HUMAN RESOURCES


Directors/Manager




General Manager - Lester Rodgers

Human Resources Manager - Debby Baxter-Tomkins

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Workforce Planning and Benchmarking							
General Operations	Support current scholarship recipients	Executive	There is only 1 scholarship now funded and it is filled	25	Commenced	●	2 scholarships filled - 2017/18
General Operations	Support current school-based trainees engaged by the Organisation	Executive	Workplacements for potential 2018 applicants has been occurring. Three current SBATS are operating from 2017 intake.	25	Commenced	●	4 school-based traineeships offered and filled - 2017/18
General Operations	Complete LG Remuneration Survey	Executive	Decision made not to participate this year due to costs, resourcing and currency of held information	0	Not due to start		Completion of LG Remuneration Survey by 30 June 2018 - 2017/18
LGA Regulatory Obligation	Equal Employment Opportunity Management Plan updated biannually	Executive	Staff changes and shortages in HR have taken this a little off track but no concerns with completion this year	25	Compliant	●	EEO Management Plan reviewed every 2 years - 2017/18
General Operations	Participate in annual HR Benchmarking process across NSW councils	Executive	Decision made not to do external benchmarking this year but continue to track internally	0	Not due to start		Participation in HR Benchmarking by 30 June 2018 - 2017/18
General Operations	Coordinate annual review of the Organisation's manpower, budget and four year workforce planning	Executive	Tasks within Workforce Planning on track	25	Commenced	●	Review of manpower budget completed by 31 March 2018 - 2017/18



Recruitment							
General Operations	Implementation of all actions for the current financial year related to aboriginal employment by the Organisation as set out in the Reconciliation Action Plan	Corporate Services	Council will be calling for nominations to be on the next Reconciliation Action Plan (RAP) Working Group. The group will be tasked with forming the second iteration of the Shire's RAP	25	Commenced		All relevant actions in the Reconciliation Action Plan for 2017/2018 financial year completed - 2017/18
General Operations	Implementation of all actions for the current financial year related to aboriginal employment by the Organisation as set out in the Reconciliation Action Plan	Corporate Services	This aspirational KPI is aimed at the workforce reflecting the demographic of our Shire and we are close to achieving this with this being 16.4% of the Organisation's workforce so identifying the last time data was collected	20	Commenced		At least 20% of the workforce of Moree Plains Shire Council identifies as Aboriginal by 2020 - 2017/18
General Operations	Provide efficient recruitment services (including induction and exit procedures)	Executive	Eighteen jobs closed in Quarter 1, with only 1 not having interviews conducted within the 2 week period following closure of advertising. This position had interviews conducted 15 days after closure which only missed the benchmark by 1 day	25	Commenced		At least 95% of interviews for positions are conducted within a two (2) week period following closure of advertising - 2017/18
General Operations	Provide efficient recruitment services (including induction and exit procedures)	Executive	100% of recruitment decisions were communicated within this time frame. Shortest being 6 days, longest being 29 days	25	Commenced		At least 95% of recruitment decisions are communicated within a four (4) week period following closure of advertising - 2017/18
General Operations	Audit of participation in induction sessions and conduct of probationary reviews	Executive	Audit supplied to MANEX quarterly. Exit report also provided each 6 months	25	Commenced		Induction and probationary reviews conducted each Quarter - 2017/18
General Operations	Provide efficient recruitment services (including induction and exit procedures)	Executive	Inductions are offered however attendance is dependent upon each functional area releasing new staf. Sessions are held with those staff made available	25	Commenced		Induction sessions held bi-monthly - 2017/18
General Operations	Provide annual information session to Job Networks	Executive	The timing of this will be reviewed once permanent staff for this functional area are re-established and normally occurs in Quarter 1 of each year	0	Not Yet Started		One (1) session completed each year - 2017/18

General Operations	Provide bi-monthly information sessions to the community to assist job seekers	Executive	Sessions have been advertised however there has been more interest in 1 on 1 discussions either phone based or in person than the intended sessions. Session promoted highly with BEST employment who were working closely with specific candidates	25	Commenced		Six (6) sessions completed each year - 2017/18
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Employee Relations							
LGA Regulatory Obligation	Report to ICAC in relation to Public Interest Disclosures	Executive	Report will be completed Quarter 4	0	Not due to start		ICAC Report relating to January to June period completed by 30 June 2018 - 2017/18
LGA Regulatory Obligation	Report to ICAC in relation to Public Interest Disclosures	Executive	Report will be completed in Quarter 2	0	Not due to start		ICAC Report relating to July-December period completed by 31 December 2017 - 2017/18
General Operations	Provide advice to management on industrial matters and negotiate matters with staff and Industrial Bodies	Executive	All matters dealt with satisfactorily by Council	25	Commenced		Industrial matters negotiated satisfactorily - 2017/18
LGA Regulatory Obligation	Lead employee consultative groups (Joint Consultative Committee)	Executive	The Joint Consultative Committee has met twice in Quarter 1	25	Compliant		Joint Consultative Committee meets at least four (4) times per year - 2017/18
LGA Regulatory Obligation	Ensure satisfaction of all statutory requirements related to employees including under the Local Government Award, in the areas of EEO, WHS and injury-time management and workers' compensation, under the Carers (Recognition) Act, the Working with Children requirements and gender equity reporting	Executive	No breaches were recorded in Quarter 1	25	Compliant		No breaches of HR regulatory requirements - 2017/18

Performance Management						
General Operations	Complete annual performance review of all employees	Executive	Annual competency/KPI review required to be completed in Quarter 1. Collation of outcomes still being prepared	50	Commenced	● At least 95% of eligible employees have completed an annual competency assessment or performance/KPI review - 2017/18
General Operations	Complete annual performance review of all employees	Executive	Annual competency/KPI review required to be completed in Quarter 1. Collation of outcomes still being prepared	50	Commenced	● At least 95% of employees have completed a Statement of Annual Performance - 2017/18
General Operations	Complete annual performance review of the General Manager	Executive	To be completed in Quarter 4	0	Not due to start	General Manager's Performance Review completed by 30 June 2018 - 2017/18
General Operations	Complete six (6) monthly performance reviews with GM and Directors	Executive	Monthly outcomes meetings held with Directors for performance management in the first half of FY17/18	25	Commenced	● Performance reviews for the January- June period completed - 2017/18
General Operations	Complete six (6) monthly performance reviews with GM and Directors	Executive	A 6 monthly review will be held following the conclusion of the first half of FY17/18	0	Not due to start	Performance reviews for the July-December period completed - 2017/18

Payroll

General Operations	Provide an effective payroll service to the Organisation	Executive	Significant change has occurred in payroll area with full time experienced employees being replaced by part time learners doing an excellent job. Recruitment for payroll scheduled for Nov 17 and HR Officer (supervisor) returns from Maternity leave in Feb 18. A review of on-line timesheets has occurred and will not be implemented. On line leave application functions are not operating. Discussions about the move to fortnightly payroll have coincided with discussions regarding the General Ledger restructure.	25	Commenced		All employees paid weekly - 2017/18
General Operations	Implementation of fortnightly payroll service (if Manex determines to proceed in this manner following the General Ledger restructure being undertaken in FY17/18)	Executive	Significant change has occurred in payroll area with full time experienced employees being replaced by part time learners doing an excellent job. Recruitment for payroll scheduled for Nov 17 and HR Officer (supervisor) returns from Maternity leave in Feb 18. A review of on-line timesheets has occurred and will not be implemented. On line leave application functions are not operating. Discussions about the move to fortnightly payroll have coincided with discussions regarding the General Ledger restructure	25	Commenced		Determination as to whether fortnightly payroll service will be implemented - 2017/18

Training and Development

General Operations	Job Safety Analysis template will be provided for staff to better identify statutory training requirements matched with role	Executive	These have been drafted by HR but need a further review by Departments and overview of Risk. Staffing changes in HR means that this task is currently unresourced	25	Commenced		Completion of Job Safety Analysis for at least 85% of staff by 30 June 2018 – 2017/18
General Operations	Participate in external recognition programs (including NSW Training Awards) for both the Organisation and employees	Executive	Training is being completed as planned. 60% of the training budget has now been committed to training run or scheduled for this financial year	25	Commenced		Training program is developed and implemented in accordance with regulatory needs of the Organisation and training plans - 2017/18
General Operations	Provide learning and development opportunities to employees in accordance with regulatory requirements and training plans	Executive	Training is being completed as planned. 60% of the training budget has now been committed to training run or scheduled for this financial year	25	Commenced		Training program is developed and implemented in accordance with regulatory needs of the Organisation and training plans - 2017/18












COMMUNITY SERVICES AND EDUCATION

Directors/Manager







Director of Corporate Services - Mitchell Johnson
 Director of Engineering Services - Ian Dinham
 Director of Planning and Community Development - Angus Witherby

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Aged and Disability Services							
General Operations	Implement improvements to disabled access facilities within the Shire	Planning and Community Development	Disability Inclusion Action Plan has been adopted by Council which recommends the establishment of an Access and Inclusion Committee. Report yet to go to Council regarding composition and establishment of Committee	25	Commenced	●	Establishment of the Access and Inclusion Committee – 2017/18
General Operations	Provide funding for the conduct of Senior's Week activities and International Day of People with a Disability activities	Planning and Community Development	This event is programmed for Quarter 4	0	Not due to start		Support is provided and relevant event (Aged and Disability) held by external community group - 2017/18







Children's Services							
LGA Regulatory Obligation	Ensure Gwydir Daycare and Preschool satisfies the National Quality Framework	Corporate Services	No breaches were reported in Quarter 1	25	Compliant		No breaches of the National Quality Framework - 2017/18
General Operations	No cost impost upon Council for the provision of quality community daycare and preschool services to the Shire	Corporate Services	The service continues to operate as a stand alone business unit with no cost imposed on Council	25	Commenced		No cost impost upon Council for the provision of quality community daycare and preschool services to the Shire
Children's Services - Capital Project	Playground upgrade – Gwydir Daycare and Preschool	Corporate Services	Equipment was ordered in Jul 17. Awaiting delivery and installation	20	Commenced		Review of playground undertaken to ensure satisfaction of National Quality Framework including upgrade of playground equipment – 2017/18

Social Protection (welfare)							
General Operations	Provide organisational support and funding for the conduct of activities targeted at the Shire's youth	Planning and Community Development	There is no current budget for youth activities. Family Movie night held at the South Moree Sports Facility in Jul 17	0	Not Yet Started		At least four (4) events (Youth targeted) are held per year - 2017/18
Social Project - Non Capital Project	South Moree Social Plan – Social Enterprise Workshops and Start-Up Grants	Planning and Community Development	Subject to suitable grant program	0	Not Yet Started		Delivery of training to local Aboriginal Social Enterprises – 2017/18
Social Project - Non Capital Project	South Moree Masterplan	Planning and Community Development	Currently awaiting final endorsement from State agencies	90	Commenced		Development of the Moree South Masterplan on time and on budget – 2017/18
General Operations	Support multicultural activities and initiatives of the New England North West Regional Advisory Council	Planning and Community Development	Harmony Day will be held in Quarter 4	0	Not due to start		Provide funding for Harmony Day and provide advice to the Regional Advisory Committee on request- 2017/18
Agency Support	Provide a facilitation and support role for community services agencies that target crime prevention, combat drug use, support capacity building and improve social well-being	Planning and Community Development	The Community Safety Committee meet bi-monthly to work on strategies to minimise crime and drug use	25	Commenced		Provide quarterly report on on activities undertaken each Quarter - 2017/18
General Operations	Provide funding and support to community groups for the conduct of Australia Day and Volunteer of the Year celebrations	Planning and Community Development	Preparations for Australia Day and Volunteer of the Year are currently underway and expected to be held in Quarter 3	25	Commenced		Support is provided and relevant event (Volunteer of the Year and Australia Day) held by external community group - 2017/18
General Operations	Facilitate Moree Youth Council meetings	Planning and Community Development	The Moree Youth Council members are currently taking part in a leadership course. The Youth Council currently meets weekly	25	Commenced		Youth Council meets at least six (6) times per year - 2017/18

Aboriginal Services

Agency Support	Engage through various agency committees (for example, Police Aboriginal Consultative Committee, Community Links meetings and Interagency meetings)	Planning and Community Development	Three meetings of the Interagency have been held in Quarter 1	25	Commenced		Attend meetings as required to support tangible actions and provide Half Yearly updates to Council - 2017/18
Aboriginal Services - Capital Project	Cootee Park Community Meeting Place	Planning and Community Development	Official opening was held in Quarter 1	100	Completed		Completion of the Cootee Park project on time and on budget - 2017/18
General Operations	Support and continue to develop the Dhiyaan Aboriginal Centre	Corporate Services	Focus has been on finishing stage 1 renovations	0	Not Yet Started		Develop an appropriate Aboriginal Awareness program - 2017/18
General Operations	Provide funding for the conduct of NAIDOC Week activities throughout the Shire	Planning and Community Development	NAIDOC week activities were held in Quarter 1	100	Completed		Financial support is provided and relevant event held by external community group - 2017/18
General Operations	Official opening of Dhiyaan Aboriginal Centre	Corporate Services	Official opening to be held on 17/11/17	90	Commenced		Official opening of DAC – 2017/18
General Operations	Review of Reconciliation Action Plan	Corporate Services	Working group establishment needs to be finalised first prior to reviewing the Reconciliation Action Plan	0	Not Yet Started		Reconciliation Action Plan for 2017-2021 adopted by 31 December 2017 - 2017/18

Other Community Development							
General Operations	Provide organisational support and funding for the conduct of community events	Planning and Community Development	No events were held in Quarter 1. However events are scheduled for Quarter 2	0	Not due to start		At least four (4) events are held per year - 2017/18
General Operations	Administer public donations by Council	Planning and Community Development	Financial assistance grants awarded in Quarter 1	25	Commenced	●	Financial assistance applications administered in accordance with policy - 2017/18
General Operations	Provide support and funding for annual ANZAC Day commemorations in partnership with community groups	Planning and Community Development	Anzac Day commemorations will be held in Quarter 4	0	Not due to start		Funding provided and event held (ANZAC Day commemorations) – 2017/18
General Operations	Provide support and funding for annual Christmas celebrations in partnership with community groups	Planning and Community Development	Arrangements are in place for Christmas celebrations and will be held in Quarter 2	25	Commenced	●	Funding provided and event held (Christmas event) – 2017/18
General Operations	Support Jellicoe markets	Planning and Community Development	Jellicoe Park Markets are held on the first Sunday of each month	25	Commenced	●	Markets are held at least ten (10) times per year - 2017/18
Other Community Development - Non-Capital Project	Renewal of Christmas Decorations	Planning and Community Development	Options have been developed within available budget to be workshopped with the Urban Advisory Committee	50	Commenced	●	New Christmas decorations acquired – 2017/18
General Operations	Provide support and advocacy for strategies identified within the South West Moree Social Plan	Planning and Community Development	A report to Council will be provided in Quarter 2	0	Not Yet Started	●	Provide South West Moree Social Plan Half Yearly report to Council – 2017/18

Administration and Education							
Road Safety - Non-Capital Project	Bike Week	Engineering	Bike week activities not delivered due to lack of community interest in delivering the project. A smaller bicycle safety education campaign will now be delivered in Quarter 3	0	Issues Encountered		Completion of Bike Week project on time and on budget – 2017-18
Road Safety - Non-Capital Project	Keep the Kids Safe	Engineering	Project scheduled for commencement in Quarter 2	0	Not due to start		Completion of Keep the Kids Safe project on time and on budget – 2017-18
Road Safety - Non-Capital Project	Plan B and Drug Driving	Engineering	Project scheduled for commencement in Quarter 2	0	Not due to start		Completion of Plan B and Drug Driving project on time and on budget – 2017-18
Road Safety - Non-Capital Project	Road Safety Month	Engineering	Project scheduled for commencement in Quarter 2	0	Not due to start		Completion of Road Safety month on time and on budget - 2017/18
Road Safety - Non-Capital Project	Free Cuppa for the Driver	Engineering	Project planning well underway. Project on schedule for launch in Quarter 3	25	Commenced		Completion of the Free Cuppa for the Driver project on time and on budget - 2017/18
Road Safety - Non-Capital Project	Heavy Vehicle Forum and Harvest Education	Engineering	Forum held 8/08/17. Harvest information packs to be distributed in Quarters 2 and 3	70	Commenced		Completion of the Heavy Vehicle Forum and Harvest Education on time and on budget - 2017/18
Road Safety - Non-Capital Project	Helping Learner Drivers	Engineering	First workshop was to be held 28/09/17 however did not occur due to lack of participant registrations	50	Commenced		Completion of the Learner Driver project on time and on budget - 2017/18
Road Safety - Non-Capital Project	Unsealed Road Safety	Engineering	Project on target for delivery in Quarter 2	20	Commenced		Completion of the Unsealed Road Safety project on time and on budget - 2017/18
General Operations	Identify and support programs that improve/expand educational opportunities (in partnership with government and non-government agencies)	Planning and Community Development	Cr Montgomery is taking the lead together with Executive Office. Key projects include Country University Centre campus in Moree, upgraded vocational opportunities and investigating potential for a private secondary college. In Quarter 2, demographic data to be gathered and taskforce to be formed	15	Commenced		Provide educational initiatives Half Yearly update to Council - 2017/18

CONSTRUCTION



Directors/Manager

Director of Engineering Service - Ian Dinham

Director of Planning and Community Development - Angus Witherby

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Building Control							
LGA Regulatory Obligation	Take enforcement action in relation to circumstances specified under s121B of the Environmental Planning and Assessment Act 1979	Planning and Community Development	Service delivered at agreed service level	25	Compliant	●	Complaints are investigated within 10 business days and enforcement action taken (where appropriate) - 2017/18
General Operations	Provide building certification services within limits of accreditation of staff	Planning and Community Development	The Building Surveyor has been on extended leave and has now resumed full time hours	20	Commenced	●	Determine construction certificates for all classes of buildings including alternative solutions within 20 business days - 2017/18
LGA Regulatory Obligation	Discharge all statutory obligations of Principal Certifying Authority	Planning and Community Development	No breaches in Quarter 1	25	Compliant	●	No breaches of statutory requirements as Principal Certifying Authority - 2017/18

Other - Quarries and Pits

LGA Regulatory Obligation	Ensure quarry operations (extraction, rehabilitation and identification of potential alternative supply sources) are undertaken on a safe and sustainable basis	Engineering	Quarry operations are continuously undertaken on a safe and sustainable basis	25	Compliant		Extraction of sufficient gravel for Council operations - 2017/18
LGA Regulatory Obligation	Ensure satisfaction of all regulatory requirements for quarry operations	Engineering	No breaches in Quarter 1	25	Compliant		No breaches of regulatory requirements regarding quarry operations - 2017/18

ECONOMIC AFFAIRS








Directors/Manager





General Manager - Lester Rodgers






Director of Corporate Services - Mitchell Johnson









Director of Planning and Development - Angus Witherby

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Economic Development							
General Operations	Business Census of Moree and Mungindi businesses to track changes in business activity	Planning and Community Development	Has not yet commenced due to a lack of staff resources and prioritisation of other projects	0	Not Yet Started	●	Business Census undertaken by 30 June 2018 – 2017/18
Economic Development - Non-Capital Project - Strategy Development	Implementation of Economic Development Strategy	Planning and Community Development	Not due to commence until Quarter 4	0	Not due to Start		Completion of all actions of the Economic Development Strategy designated for completion in this financial year - 2017/18
Economic Development - Non-Capital Project - Existing Enterprise Support	Business Confidence Survey	Planning and Community Development	Has not yet commenced due to a lack of staff resources and prioritisation of other projects	0	Not Yet Started	●	Completion of business confidence survey – 2017/18
Economic Development - Non-Capital Project - New Enterprise	Promotion of investment into Moree Plains Shire	Planning and Community Development	Ongoing activity. Current focus on reviewing and re-issuing brochures as part of Economic Development Strategy	25	Commenced	●	Completion of promotional activities – 2017/18
Economic Development - Non-Capital Project - Existing Enterprise Support	Renew Moree CBD Program Seed Funding and Business Expansion, Attraction and Retention (BEAR) project	Planning and Community Development	Exploration of pop-up shops for vacant premises together with facilitation of new entrance into existing vacant premises	10	Commenced	●	Completion of Renew Moree program – 2017/18

General Operations	Undertake a Business Expansion, Attraction and Retention (BEAR) program in partnership with the local community using the outcomes of the labour study, skills project, escape expenditure and business-to-business surveys and Economic Development Strategy	Planning and Community Development	This project is integrated with the Economic Development Strategy	5	Commenced		Continue BEAR program and provide report on outcomes each Quarter - 2017/18
General Operations	Engage with the Moree Chamber of Commerce, Mungindi Progress Association and local business	Planning and Community Development	Regular engagement with the Chamber including outside regular meeting dates. Economic Development Officer has undertaken comprehensive meetings with local Moree businesses	25	Commenced		Council representative attends each Chamber meeting (when invited) and engage with local business - 2017/18
Economic Development - Non-Capital Project - Strategy Development	Finalisation of the development of Economic Development Strategy	Planning and Community Development	Study initiated and agreement reached on comparative study areas	5	Commenced		Economic Development Strategy adopted by 31 March 2018 – 2017/18
General Operations	Coordinate and facilitate the submission of appropriate, complete and timely applications for grant funding across the Organisation	Planning and Community Development	Grant applications made this Quarter are outlined in the attached spreadsheet	25	Commenced		Maximise grant revenue - 2017/18
Economic Development - Non-Capital Project - New Enterprise	Involvement in Intermodal Development - Moree Multi-Modal Transport Taskforce	Planning and Community Development	Taskforce actively working on developing intermodal strategies for Moree. Workshop with councillors has been held	25	Commenced		Provide report on activities undertaken by Taskforce each Quarter - 2017/18
Economic Development - Non-Capital Project - New Enterprise	Support ongoing efforts to attract international investment to the Shire	Planning and Community Development	Projects are reported under strategic planning initiatives to relevant council committee each month	25	Commenced		Provide report on international projects each Quarter - 2017/18
General Operations	Facilitate economic development enquiries	Planning and Community Development	This is reported through the relevant committee on a monthly basis	25	Commenced		Provide report on investment leads generated each Quarter and provide update to Council on the status of previously generated leads - 2017/18

General Operations	Provide operational support to various external stakeholders (in accordance with Community Strategic Plan priorities) to support economic development outcomes	Planning and Community Development	This is an ongoing matter. Reports provided to Director Planning and Community Development	25	Commenced		Provide report on support provided to external stakeholders – 2017/18
General Operations	Provide operational support to various internal stakeholders in order to support economic development outcomes	Planning and Community Development	This is an ongoing matter. Reports provided to Director Planning and Community Development	25	Commenced		Provide report on support provided to internal stakeholders – 2017/18
General Operations	Provide advice, demographic information and partnership advice to internal and external grant seekers to support applications	Planning and Community Development	Cr Montgomery has requested report be provided monthly which is being done through the relevant committee. Lack of staff resources is an issue in Economic and Community Development department	25	Commenced		Provide report on the number and nature of grant funding applications supported each Quarter - 2017/18
General Operations	Facilitate economic development enquiries	Planning and Community Development	Investment enquiries include both overseas and local opportunities	25	Commenced		Respond to 90% of investment enquiries within 5 business days – 2017/18
Economic Development - Non-Capital Project - New Enterprise	Facts and Figures Update following 2016 Census	Planning and Community Development	Ongoing activity. Current focus on reviewing and re-issuing brochures as part of Economic Development Strategy	25	Commenced		Updated Facts and Figures promotional material – 2017/18

Real Estate/Industrial/Commercial Development/Promotion							
General Operations	Undertake real property acquisitions and disposals strategically	Executive	A number of properties have been acquired as part of the Sale of Land for Unpaid Rates. Reports have been provided to Council	25	Commenced		All real property acquisitions and disposals comply with relevant policy - 2017/18
General Operations	Manage Council's property portfolio in accordance with statutory requirements to contribute to the expansion of Council's revenue base	Corporate Services	As at 30/09/2017 4 developed commercial properties are vacant. However, 1 is expected to be tenanted during Quarter 2 and 1 sold	25	Commenced		At least 80% of Council's property portfolio (by number) is leased - 2017/18
Real Estate - Capital Project - Asset Upgrade	Moree Saleyards Truck Wash Upgrade Project	Executive	Funding agreements completed with RMS, awaiting agreement from INSW	3	Commenced		Completion of the saleyard truck wash upgrade on time and on budget – 2017/18
Real Estate - Non-Capital Project - New Enterprise	Release of Industrial Zoned land	Planning and Community Development	Scheduled for investigation in Quarter 4	0	Not Yet Started		Land south of Industrial drive available for public release - 2017/18
General Operations	Promote the Moree Gateway Project within the wider region and across NSW and Australia, focussing on its location on the Newell Highway, its integration with the Airport and provision of large commercial footprints	Planning and Community Development	Promotional strategy developed and EOI for appropriate commercial firms issued	25	Commenced		Provide quarterly progress update on sales at the Moree Gateway Project - 2017/18

Tourism and related activities						
Asset Management	Undertake building maintenance - Tourism	Planning and Community Development	Maintenance undertaken as required	25	Commenced	 All scheduled building maintenance for Tourism building undertaken in accordance with Asset Management Plan - 2017/18
Tourism - Non-Capital Project - Tourism	Digital Media Marketing	Corporate Services	Enhancements to digital marketing with investment in self-managed on-line advertising has been implemented in Quarter 1	60	Commenced	 Digital marketing material developed - 2017/18
General Operations	Support the growth of the artesian spa industry	Planning and Community Development	Subject to decision as to whether councillor working group will be established under new Council	0	Not Yet Started	 In partnership with Moree Tourism and Industry, provide report on visitation rates - 2017/18
General Operations	Support the development of an Orthodox Church in the Shire	Planning and Community Development	Orthodox Church yet to provide required information to Lands Department	25	Commenced	 Provide quarterly progress update in relation to the development of an Orthodox Church - 2017/18
Tourism - Non-Capital Project - Tourism	Regional Advertising	Corporate Services	Tourism Moree developing Destination Plan	20	Commenced	 Regional Advertising undertaken - 2017/18
Tourism - Non-Capital Project - Tourism	Special Promotion	Corporate Services	QantasLink feature being prepared for Nov 17/ Dec 17 edition	30	Commenced	 Special Promotion completed - 2017/18
Community Service Obligation	Contribution made to fund the operations of the Tourism Moree pursuant to Funding Agreement	Corporate Services	All agreement terms have been satisfied at the end of Quarter 1	25	Commenced	 Terms of the Tourism Moree Funding Agreement satisfied - 2017/18
Tourism - Non-Capital Project - Tourism	Tourism NSW/RTO Campaigns	Corporate Services	Work commenced on project	20	Commenced	 Tourism NSW/RTO campaign completed - 2017/18

ENVIRONMENT

Directors/Manager


Director of Engineering Services - Ian Dinham

Director of Planning and Community Development - Angus Witherby


Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Noxious Plants							
Grant Funding	Develop and submit grant funding applications for the Noxious Weeds Program	Planning and Community Development	Council was granted \$50,000 for Cap & Bonnet Creek Green Cestrum Control Project	25	Commenced	●	All potential applications for grant funding for noxious weeds pursued - 2017/18
LGA Regulatory Obligation	Advise landholders of their responsibilities under the Biosecurity Act	Planning and Community Development	No Noxious Weeds Notices were issued as they reflected the old Act. Legal training still to be completed before Biosecurity Notices are issued	25	Non-compliant	●	At least one Noxious Weeds notice issued per Quarter - 2017/18
Non-Capital Projects	Carry Over Project - Green Cestrum - Kemps Creek	Planning & Community Development	Some field work being conducted in Quarter 2. Expected project will be complete by end of Quarter 3	30	Commenced	●	Completion of Green Cestrum Project - Kemps Creek - 2016/17
Non-Capital Projects	Carry Over Project - Water Hyacinth	Planning & Community Development	Drone flights being carried out in Quarter 2 with spraying to take place in Quarter 3	15	Commenced	●	Completion of Water Hyacinth Project - 2016/17
General Operations	Inspection of high risk properties, road reserves and river foreshore areas to identify and monitor weed infestation	Planning and Community Development	Inspections ongoing	25	Commenced	●	Effective identification of infestation areas – 2017/18
General Operations	Undertake chemical spraying of infested areas	Planning and Community Development	This season Mother of Millions and Boxthorn have been targeted with Green Cestrum to be targeted in Quarter 3 or 4	25	Commenced	●	Effective reduction of weed infestation areas - 2017/18


Solid Waste Mangement						
General Operations	Management of illegal dumping (clean up and education programs)	Waste	One large clean up completed	50	Commenced	 Arrange 2 clean ups of illegal dumping of refuse in targeted areas - 2017/18
Solid Waste - Capital Project - Asset Upgrade	Upgrade CCTV system at Waste Management Facility	Waste	Not due for commencement until Quarter 2	0	Not due to start	Completion of CCTV upgrade at WMF on time and on budget – 2017/18
Solid Waste - Capital Project - Asset Upgrade	Waste Management Facility Drainage upgrades	Waste	Not due for commencement until Quarter 2	0	Not due to start	Completion of drainage upgrades at WMF on time and on budget – 2017/18
Solid Waste - Capital Project - Asset Rehabilitation	Capping and Rehabilitation of Yarraman Landfill	Waste	Closure plan currently being prepared to submit to the Environment Protection Authority for approval	5	Commenced	 Completion of rehabilitation works at Yarraman Landfill on time and on budget – 17/18
LGA Regulatory Obligation	Ensure satisfaction of all regulatory requirements for solid waste landfill sites	Waste	No breaches in Quarter 1	25	Compliant	 No breaches of regulatory requirements for landfill sites - 2017/18
General Operations	Provide a safe service for sharps disposal	Waste	Working with NSW Health to implement additional strategies to reduce discarded sharps in the community	10	Commenced	 Reduction in inappropriate discarding of syringes - 2017/18
General Operations	Manage the Shire's Regional Waste Services Contract - weekly kerbside garbage collection, fortnightly recycling and organics collection and free bi-annual kerbside collection service	Waste	Carried out in accordance with Contract	25	Commenced	 Service provided each week, fortnight or in Spring and Autumn, as applicable - 2017/18
General Operations	Finalise and implement solid waste management strategy	Waste	Strategy currently in draft form	25	Commenced	 Solid Waste Management Strategy adopted by 30 June 2018 - 2017/18
Solid Waste - Non-Capital Project - Asset Management	Conduct bi-annual survey to assess remaining life of current waste cell at Moree Waste Management Facility	Water, Sewer, Waste	Next survey due 30/12/17	0	Not due to start	Survey conducted during each 6 month period - 2017/18
General Operations	Management of illegal dumping (clean up and education programs)	Water, Sewer, Waste	Not due for commencement until Quarter 2. Education focused on the Community Recycling Centre (CRC) opening during Quarter 1	0	Not due to start	Undertake an education program (illegal dumping) every 6 months - 2017/18
General Operations	Conduct community education programs	Water, Sewer, Waste	Sharps brochure update and distributed	50	Commenced	 Undertake an education program (sharps disposal) every 6 months - 2017/18

Street Cleaning and Shire Beautification




General Operations	Maintain clean and attractive streets and footpaths within the Shire and removal of litter	Engineering	Ongoing as per schedule. Service delivered at agreed service level	25	Commenced	 Quarterly report to Council on high litter "hot spots" in parks and gardens and verge mowing (currently under contract) - 2017/18
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Drainage/Stormwater

General Operations	Design upgrades to village drainage inclusive of laneways	Engineering	Remains in design phase. Boggabilla likely to be undertaken first	10	Commenced		Completion of drainage design works by 31 Jan 18 - 2017/18
General Operations	Construct upgrades to village drainage based on designs	Engineering	Not due for commencement until Quarter 3	0	Not due to start		Completion of drainage works - 2017/18

Floodplain Management							
Floodplain Management - Non-Capital Project - Strategy Development	Flood Plain Mitigation - Mungindi	Engineering	Finalising Office of Environment and Heritage approval in Oct 17	0	Not Yet Started		Completion of minor design variations required - 2017/18
Floodplain Management - Non-Capital Project - Strategy Development	Flood Plain Mitigation - Pallamallawa - Strategy	Engineering	Liaising with Office of Environment and Heritage and community members to finalise design and plan	0	Not Yet Started		Completion of minor design variations required - 2017/18
General Operations	Flood Plain Mitigation - Pallamallawa	Engineering	Liaising with Office of Environment and Heritage and community members to finalise design and plan	20	Commenced		One community meeting and one focus group meeting held - 2017/18
Floodplain Management - Non-Capital Project - Strategy Development	Voluntary House Raising Scheme - Moree and Pallamallawa	Planning and Community Development	This is an annual program and a fresh call for interest will be made following outcomes of current funding round	25	Commenced		Quarterly report to Council on status of scheme (including participants) - 2017/18

Spent Artesian Water Management

General Operations	Work with the community, businesses and government agencies in relation to uses and disposal methodologies for spent artesian water	Planning and Community Development	Subject to the decision of the new Council as to whether to establish an Artesian Spa Working Group	25	Commenced		Confirmation of the likely quantity of spent artesian water to be disposed of utilising Council's infrastructure in 2017/18 - 2017/18
Asset Management	Maintenance of Moree Water Park and associated infrastructure	Water, Sewer, Waste	Obligations undertaken for Quarter 1	25	Commenced		Full maintenance budget for Moree Water Park expended - 2017/18
LGA Regulatory Obligation	Operation of Moree Water Park	Water, Sewer, Waste	No breaches of licence in Quarter 1	25	Compliant		No breaches of EPA Licence - 2017/18

HOUSING AND COMMUNITY AMENITIES

Directors/Manager


Director of Engineering - Ian Dinham







Director of Planning and Community Development - Angus Witherby

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Land Use Planning							
Land Use Planning - Non-Capital Project - Strategy Development	Strategic Transport Plan	Planning and Community Development	Awaiting funding announcement from Federal/State Government	0	Not Yet Started	●	Completion of Strategic Transport Plan on time and on budget - 2017/18
LGA Regulatory Obligation	Provide statutory planning services within statutory timeframes	Planning and Community Development	Three applications determined in Quarter 1. Two applications were not determined within 20 days due to referrals and requests for further information	25	Non-Compliant	●	DA's for residential dwellings determined within 20 business days - 2017/18
LGA Regulatory Obligation	Provide statutory planning services within statutory timeframes	Planning and Community Development	Six applications determined during Quarter 1. Five applications were not determined within the specified time frame due to limited staff resources	25	Non-Compliant	●	DA's for commercial/industrial buildings/uses determined within 35 business days - 2017/18
LGA Regulatory Obligation	Provide strategic land use planning services within statutory timeframes	Planning and Community Development	Various amendments have been implemented since 2011 and we are currently undertaking further amendments. A full review is awaiting changes to Government legislation	25	Compliant	●	LEP or equivalent reviewed every 2 years (next occasion: 2020) - 2017/18
LGA Regulatory Obligation	Provide strategic land use planning services within statutory timeframes	Planning and Community Development	Local Strategic Planning Statement will be prepared in Quarter 4. A full review is awaiting changes to the State Government planning legislation	0	Not due to start		Local Strategic Planning Statement or equivalent prepared in 2018 and then reviewed every 5 years (next occasion: 2018) - 2017/18

LGA Regulatory Obligation	Discharge all statutory obligations as consent authority	Planning and Community Development	No breaches recorded in Quarter 1	25	Compliant		No breaches of statutory requirements as consent authority - 2017/18
LGA Regulatory Obligation	Provide statutory planning services within statutory timeframes	Planning and Community Development	Service delivered at agreed service level	25	Compliant		Pre-lodgement advice provided to developers within 10 business days of pre-lodgement meeting or written request - 2017/18
LGA Regulatory Obligation	Provide statutory planning services within statutory timeframes	Planning and Community Development	Service delivered at agreed service level	25	Compliant		s149 planning certificates are issued within 7 days - 2017/18

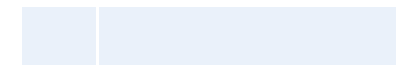
Street Lighting

General Operations	Provision of street lighting	Engineering	Essential Energy are being more proactive to seek community feedback regarding lighting issues. Audit to be undertaken later in the financial year	25	Commenced		Street lighting operational at least 95% of the time - 2017/18
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Public Cemeteries							
General Operations	Undertake maintenance of Council-owned cemeteries in Moree, Mungindi and Boggabilla (including grave digging) and undertake grave digging at Pallamallawa	Engineering	Service delivered at agreed service level	25	Commenced		Agreed Level of Service (see below) satisfied at least 95% of the time - 2017/18
Cemeteries - Capital Project - New Asset	Moree Cemetery – Installation of Additional Power Pole	Engineering	Completed in Quarter 1	100	Completed		Completion of installation of Additional Power Pole at Moree Cemetery – 2017/18
Cemeteries - Capital Project - New Asset	Moree Cemetery – Additional seating	Engineering	Seating to be purchased in Quarter 2	10	Commenced		Completion of installation of additional seating at Moree Cemetery – 2017/18
Cemeteries - Non-Capital Project - Asset Upgrade	Moree Cemetery – Investigations and Plans for Cemetery Extension	Engineering	To commence in later Quarter	0	Not Yet Started		Completion of Moree Cemetery extension investigation plans – 2017/18
Cemeteries - Non-Capital Project - Asset Upgrade	Moree Cemetery – Signage Upgrade	Engineering	Planned for completion in Quarter 2	10	Commenced		Completion of Moree Cemetery signage upgrade – 2017/18
Customer Services	Provision of customer service in relation to Council-owned cemeteries	Engineering	Service delivered at agreed service level	25	Commenced		Requests in relation to Council-owned cemeteries be responded to within 4 hours - 2017/18

Public Conveniences and other community amenities

General Operations	Maintain and upgrade Council property and buildings	Planning and Community Development	Ongoing maintenance carried out as needed. Formal Building Maintenance Plans Quarter 1 2018/2019 to coordinate with building revaluations	25	Commenced		All scheduled building maintenance and upgrades undertaken in accordance with Asset Management Plans - 2017/18
s94A - Capital Project	Public toilet at Gurley	Planning and Community Development	Still pending Australian Rail Track Corporation (ARTC) owner's consent	15	Commenced		Completion of the s94A Gurley project on time and on budget - 2017/18
s94A - Capital Project	Beautification of Mehi River Corridor including picnic table, bubbler, benches, paths and water feature	Planning and Community Development	Design has been prepared. Works expected to be completed in Quarter 4	15	Commenced		Completion of the s94A Mehi River project on time and on budget - 2017/18



PUBLIC HEALTH

Directors/Manager Director of Planning and Community Development - Angus Witherby

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Enforcement							
LGA Regulatory Obligation	Undertake Shire-wide education program relating to on-site waste management systems	Planning and Community Development	Councillor compliance and education group has been developed to assist with the process	25	Compliant	●	Conduct on-site waste management education by 30 June 2018 – 2017/18
Compliance	Regulation of food businesses	Planning and Community Development	One ongoing matter is currently being dealt with	25	Commenced	●	No breaches of statutory requirements under the Food Act 2003 - 2017/18
Compliance	Control of public swimming pools and spa pools	Planning and Community Development	No breaches have been reported Quarter 1	25	Commenced	●	No breaches of statutory requirements under the Public Health Act 2010 - 2017/18
Compliance	Control of skin penetration procedures	Planning and Community Development	No breaches have been reported Quarter 1	25	Commenced	●	No breaches of statutory requirements under the Public Health Act 2010 - 2017/18
Compliance	Legionella control	Planning and Community Development	No breaches have been reported in Quarter 1	25	Commenced	●	No breaches of statutory requirements under the Public Health Act 2010 - 2017/18

PUBLIC ORDER AND SAFETY

Directors/Manager









Director of Engineering - Ian Dinham





Director of Planning and Community Development - Angus Witherby



Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Emergency Services							
Agency Support	Fulfil all obligations and responsibilities related to appointment as Local Emergency Management Officer (LEMO)	Engineering	Traffic diversions for highway closures discussed at Sep 17 meeting	33	Commenced	●	Co-ordinate the annual review of procedures for responding to emergencies - 2017/18
Community Service Obligation	Contribution made to State Emergency Service, Rural Fire Service and NSW Fire and Rescue	Engineering	Contributions 1 and 2 made	50	Commenced	●	Contribution made to State Emergency Service, Rural Fire Service and NSW Fire and Rescue by specified dates - 2017/18
Agency Support	Fulfil all obligations and responsibilities related to appointment as Local Emergency Management Officer (LEMO)	Engineering	First meeting held in Sep 17 - now 3 meetings per year	33	Commenced	●	Convene, attend and provide administrative support for quarterly meetings of Local Emergency Management Committee - 2017/18
Grant Funding	Continue to seek grant funding opportunities related to emergency management	Engineering	One search undertaken, all grants have closed. Search again in Quarter 3	25	Commenced	●	Grant search undertaken at least once during each financial quarter - 2017/18
Agency Support	Fulfil all obligations and responsibilities related to appointment as Local Emergency Management Officer (LEMO)	Engineering	Emergency Operations Centre (EOC) currently located at Works Depot	25	Commenced	●	Provide emergency operations centre facilities and resources for multi-agency responses - 2017/18

Emergency Services - Capital Project - Asset Upgrade	SES Moree Site Improvements	Executive	Survey and design completed, procurement of contractor for building works	10	Commenced		Subject to successful funding application, completion of the improvements to the Moree SES Site on time and on budget – 2017/18
Emergency Services - Capital Project - New Asset	RFS Boomi Fire Brigade Station	Executive	Funding not provided for this project	0	Issues Encountered		Subject to successful funding application, completion of the new RFS Boomi Fire Brigade Station on time and on budget – 2017/18
Emergency Services - Capital Project - New Asset	RFS Moree FCC Station	Executive	In planning phase for design.	5	Commenced		Subject to successful funding application, completion of the new RFS Moree Station on time and on budget – 2017/18

Animal Control							
Animal Control - Capital Project - Asset Upgrade	Planning and construction of a new Impounding Facility	Planning and Community Development	DA plans complete. Building procured, slab design complete	25	Commenced		Completion of the upgrade to the Pound on time and on budget - 2017/18
Compliance	Undertake animal desexing program	Planning and Community Development	The Animal Desexing Program was finalised in FY16/17 and did not carry over into the FY17/18	0	Not due to start		Increase the number of animals registered as desexed in the Shire - 2017/18
Compliance	Implement education programs to ensure residents are aware of the requirements for keeping companion animals	Planning and Community Development	110 dogs and cats have been lifetime registered in Quarter 1	25	Commenced		Increase the number of dogs and cats registered in the Shire - 2017/18
LGA Regulatory Obligation	Take all required enforcement action under the Companion Animals Act 1998 and the Companion Animals Regulation 2008 including in relation to nuisance, dangerous or restricted dogs, unregistered companion animals and dog attacks	Planning and Community Development	Enforcement action has been taken in relation to 14 nuisance dogs, 15 menacing dogs and 5 dangerous dogs	25	Compliant		No breaches of statutory requirements under the Companion Animals legislation - 2017/18
LGA Regulatory Obligation	Take all required enforcement action in relation to unaccompanied animals under the Impounding Act 1993	Planning and Community Development	Enforcement action was taken in relation to 332 unaccompanied dogs in Quarter 1	25	Compliant		No breaches of statutory requirements under the Impounding legislation (companion animals) - 2017/18
LGA Regulatory Obligation	Undertake annual audit of the operations of the Moree Plains Shire Pound	Planning and Community Development	It is expected the Pound will be audited in Quarter 3	0	Not due to start		Pound audited annually - 2017/18

Regulatory Enforcement							
LGA Regulatory Obligation	Manage and maintain urban and rural addressing	Engineering	Activity completed	25	Commenced		All urban and rural addressing requests addressed within a reasonable timeframe - 2017/18
Compliance	Administer the North West Weight of Loads group and monitor breaches in the Moree Plains Shire	Engineering	New agreement being negotiated	25	Commenced		Analyse North West Weight of Loads breach report on a quarterly basis - 2017/18
Compliance	Demolition of burnout dwellings	Planning and Community Development	One order has been issued in Quarter 1	25	Commenced		Enforcement action taken on all fire damaged/derelict buildings – 2017/18
Compliance	Promote building fire safety	Planning and Community Development	Currently working on fire safety compliance within hotels in conjunction with the NSW Fire Brigade	25	Commenced		Investigate complaints in relation to breaches of fire safety - 2017/18
Compliance	Promote building fire safety	Planning and Community Development	Fire Safety Essential Service Register is maintained and updated on a regular basis	25	Commenced		Maintain fire safety essential services register - 2017/18
LGA Regulatory Obligation	Ensure that roads, bridges and other public assets are suitably named and gazetted in accordance with Council policy, Australian Standards and the Geographical Names Board Guidelines	Engineering	No breaches were reported in Quarter 1	25	Compliant		No breach of regulatory requirements in relation to naming of roads, bridges and other public assets - 2017/18
Compliance	Promote private swimming pool safety	Planning and Community Development	No breaches were reported in Quarter 1	25	Commenced		No breaches of statutory requirements under Swimming Pools Act 1992 - 2017/18
LGA Regulatory Obligation	Take all required enforcement action (in relation to abandoned vehicles) under the Impounding Act 1993	Planning and Community Development	No breaches were reported in Quarter 1	25	Commenced		No breaches of statutory requirements under the Impounding legislation (abandoned vehicles) - 2017/18

Crime Prevention							
Crime prevention - Capital Project - Asset Upgrade	CCTV Upgrade 2016/17 - Carry Over Project	Engineering	Awaiting notification of outcome of grant funding application but projects are designed. FY15/16 funding used for Flour Mill CCTV into police's live network (\$29,000 rolled forward by approval at Council Meeting in Aug 16)	0	Commenced		Additional CCTV and lighting projects arising from crime prevention initiatives completed - 2016/17
General Operations	Implementation of all actions related to the Organisation in the Shire's Crime Prevention Plans set out for the current financial year	Planning and Community Development	Specific actions expected to be completed within the required timeframe	25	Commenced		At least 75% of actions of the Shire's Crime Prevention Plans (for the current financial year) completed - 2017/18
General Operations	Facilitate meetings of the Moree, Mungindi and Boggabilla Crime Prevention Committee Meetings	Planning and Community Development	Each of the Moree and Mungindi Crime Prevention Committees meet bi-monthly. The Boggabilla Crime Prevention Committee did not meet in Quarter 1. Council is expecting to move forward with the Boggabilla Crime Prevention Committee in Quarter 3	20	Commenced		Each Crime Prevention Committee meets at least once per Quarter - 2017/18
General Operations	Support agencies and not for profit organisations conduct crime reduction, diversionary and wellbeing programs through the subsidised use of Community Sports Facilities	Planning and Community Development	Budget available as needed	25	Commenced		Report to Council on use of facilities and programs supported by Council on two (2) occasions per year - 2017/18
Crime prevention - Capital Project - Asset Upgrade	Provide additional CCTV and lighting	Engineering	Subject to successful funding application	0	Not due to start		Subject to successful funding application, additional CCTV and lighting projects arising from crime prevention initiatives completed - 2017/18
General Operations	Review of the Shire's Crime Prevention Plans	Planning and Community Development	The review of the Shire's Crime Prevention Plans will be carried out in Quarter 4	0	Not due to start		Updated Crime Prevention Plans adopted by 30 June 2018 - 2017/18

Project							
Non-Capital Project	Demolition of burnt out houses	Planning and Community Development	Currently awaiting the outcome of the tender process for the clearing of 1 damaged/derelict building. This is expected to be completed in Quarter 3	25	Commenced		At least 2 fire damaged/derelict buildings demolished - 2017/18
Non-Capital Project	Demolition of burnt out houses	Planning & Community Development	One fire damaged building demolished in Oct 17, a further 1 is scheduled for Feb 17	10	Commenced		At least 2 burnt out dwellings demolished - 2016/17



RECREATION AND CULTURE



Directors/Manager






General Manager - Lester Rodgers

Director of Corporate Services - Mitchell Johnson

Director of Engineering - Ian Dinham

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Community Libraries							
Community Service Obligation	Contribution made to Big Sky Libraries to implement all actions of the Big Sky Libraries Strategic Plan 2015-2020 set out for the current financial year	Corporate Services	Plan to be reviewed at the next regional meeting scheduled for 15/11/17	10	Commenced	●	All actions in the Strategic Plan for Big Sky Libraries for the financial year completed – 2017/18
General Operations	Implementation of all actions related to the Moree Branch Library of the Big Sky Libraries Strategic Plan 2015-2020 set out for the current financial year	Corporate Services	Service delivered at agreed service level	25	Commenced	●	All actions in the Strategic Plan for Big Sky Libraries relating to the Moree Branch library for the financial year completed – 2017/18
Community Library - Capital Project - Asset Upgrade	Moree Community Library Upgrade	Corporate Services	Upgrade works will be completed in Quarter 2	25	Commenced	●	Completion of the new IT space on time and on budget - 2017/18






Art Gallery							
Asset Management	Undertake building maintenance - Moree Gallery	Planning and Community Development	Maintenance being undertaken as required	25	Commenced		All scheduled building maintenance of the gallery undertaken in accordance with Asset Management Plans – 2017/18
Community Service Obligation	Contribution made to fund the operations of the Moree Plains Gallery pursuant to Funding Agreement	Corporate Services	All agreement terms have been satisfied at the end of Quarter 1	25	Commenced		Terms of the Gallery Funding Agreement satisfied – 2017/18

Community Halls							
General Operations	Access provided for the Parenting Room at the Moree Memorial Hall	Planning and Community Development	Service provided at agreed service level	25	Commenced		Access provided to Parenting Room at all requested times – 2017/18
Asset Management	Undertake building maintenance	Planning and Community Development	Maintenance being undertaken as required	25	Commenced		All scheduled building maintenance of community halls undertaken in accordance with Asset Management Plans – 2017/18
Compliance	Support the Organisation's section 355 Committees	Corporate Services	The Mungindi Showground Committee is the only committee not to have provided their financial information for FY 16/17. Their non-compliance will effect them obtaining future Crown Land Grants	20	Commenced		Compliance by each s355 Committee with governance documentation – 2017/18
Community Halls - Capital Project - Asset Upgrade	Moree Civic Precinct Redevelopment	Planning and Community Development	Fresh grant application lodged. Awaiting final determination	25	Commenced		Confirmation of successful grant funding – 2017/18
Community Halls - Capital Project - Asset Upgrade	Moree Civic Precinct Redevelopment	Planning and Community Development	Full initial engineering review undertaken	5	Commenced		Progress made on the Moree Civic Precinct Redevelopment – 2017/18

Sporting Grounds and Venues							
General Operations	Ensure each party complies with its obligations under the Moree Water Park Licence Agreement	Corporate Services	No breaches of the agreement were reported in Quarter 1	25	Commenced	●	Any breach of Moree Ski Club pursued in accordance with the terms of the Licence Agreement – 2017/18
General Operations	Conduct consultation with user groups in relation to Boughton Oval	Engineering	User group has met and seeking a full fence at the front field	25	Commenced	●	Completion of consultation in relation to Boughton Oval – 2017/18
General Operations	Conduct consultation with user groups in relation to Ron Harborne Oval	Engineering	User group has met and understand that an additional Oval is required	50	Commenced	●	Completion of consultation in relation to Ron Harborne Oval – 2017/18
General Operations	Ron Harborne Oval – Cricket Ovals – Top Dressing existing ovals	Engineering	To be undertaken in Quarter 2	20	Commenced	●	Completion of Ron Harborne Oval – Cricket Ovals – Top Dressing – 2017/18
General Operations	Maintenance of Moree Water Park and adjacent open spaces	Engineering	Not yet under Engineering	0	Not due to start		Full maintenance budget for Moree Water Park (open space) expended – 2017/18
General Operations	Continue to fill lakes at Moree Water Park	Water and Sewer	Lake 1 (1.9m) being used; Lake 3 still being filled due to outstanding works	25	Commenced	●	Required water level of Lake 1 at the Moree Water Park maintained – 2017/18
Sporting Grounds - Capital Project - New Asset	Ron Harborne Oval – Netball Courts - Fencing	Engineering	Netball funding to be advanced by Nov 17. DA required for works	50	Commenced	●	Ron Harborne Oval – Netball Courts - Fence – Completion of the project on time and on budget – 2017/18
Sporting Grounds - Capital Project - New Asset	Ron Harborne Oval – Additional Oval	Engineering	User groups on board. Title issues to be resolved	30	Commenced	●	Ron Harborne Oval – New Field – Completion of the project on time and on budget – 2017/18
Sporting Grounds - Capital Project - New Asset	Development of South Moree Sports Facility	Executive	Final works to complete	95	Commenced	●	South Moree Sports Facility – Completion of the project on time and on budget – 2017/18
Sporting Grounds - Capital Project - New Asset	Development of SHEA	Executive	Title of this project is to be changed to Moree Sports, Health, Arts & Education Academy (SHEA); preliminary report provided to Council in Oct 17	0	Not due to start		Moree Sports, Health, Arts and Education Academy (SHEA) – Completion of the project on time and on budget – 2017/18

Swimming Pools						
Asset Management	Undertake asset maintenance activities in relation to Boomi Pool	Planning and Community Development	Council has resolved to undertake significant heavy maintenance work to ensure life of the asset	25	Commenced	● All scheduled maintenance for Boomi Pool undertaken in accordance with Asset Management Plans - 2017/18
Asset Management	Undertake asset maintenance activities in relation to Moree Artesian Aquatic Centre	Executive	Basic maintenance undertaken as part of annual shutdown	50	Commenced	● All scheduled maintenance for MAAC undertaken in accordance with Asset Management Plans - 2017/18
Asset Management	Undertake assets maintenance activities in relation to Mungindi Pool	Planning and Community Development	Maintenance being undertaken as required	25	Commenced	● All scheduled maintenance for Mungindi Pool undertaken in accordance with Asset Management Plans - 2017/18
Swimming Pools - Capital Project - Asset Upgrade	Swimming Pools – Boomi Pool – Capital Works (Shell repairs and installation of chlorine dosing pumps)	Corporate Services	Due to unforeseen issues with the pool shell a budget variation has been requested to increase the scope of works. A report detailing project requirements was provided to Council and approved in Sep 17	75	Issues Encountered	● Boomi Pool – Capital Works – Completion of the project on time and on budget – 2017/18
Swimming Pools - Capital Project - Asset Upgrade	Swimming Pools - MAAC - Carry Over Project - Water Conditioning Unit Bore Head	Water, Sewer & Waste	Contractor yet to commission works. Expected to be completed Quarter 2	0	Not Yet Started	● Commissioning of Water Conditioning Unit Bore Head at MAAC - 2016/17
Swimming Pools - Capital Project - Asset Upgrade	Swimming Pools - MAAC - Carry Over Project - Bore No. 1 Pump	Water, Sewer & Waste	Contractor to source appropriate pump	0	Not Yet Started	● Installation of Bore No.1 Pump - MAAC - 2016/17
Swimming Pools - Capital Project - Asset Upgrade	Swimming Pools – MAAC – Wind blocking screens, covered walkways and roofing sections	Executive	Engineering design works being undertaken	20	Commenced	● MAAC – Capital Works – All weather improvements – Completion of the project on time and on budget – 2017/18
Swimming Pools - Capital Project - Asset Upgrade	Swimming Pools – Mungindi Pool – Replacement of Stairs	Corporate Services	Project completed in July 2017 - under budget	100	Completed	● Mungindi Pool – Capital Works – Stair Replacement – Completion of the project on time and on budget – 2017/18
General Operations	Provision of municipal pool operations at Mungindi	Corporate Services	Opening hours have been maintained at the Mungindi Pool for Quarter 1	25	Commenced	● Mungindi Pool opening hours maintained at all times - 2017/18
Community Service Obligation	Contribution made to fund the municipal pool operations at the Boomi Pool pursuant to Funding Agreement	Corporate Services	All agreement terms have been satisfied at the end of Quarter 1	25	Commenced	● Terms of Boomi Funding Agreement satisfied - 2017/18

Community Service Obligation	Contribution made to fund the municipal pool operations at the Moree Artesian Aquatic Centre pursuant to Funding Agreement	Executive	Contribution made in accordance with Funding Agreement	25	Commenced		Terms of MAAC Funding Agreement satisfied - 2017/18
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Parks and Gardens							
General Operations	Maintenance of Moree ANZAC Park	Engineering	Service delivered at agreed service level	25	Commenced		Full maintenance budget for Moree ANZAC Park expended - 2017/18
General Operations	Maintenance of Moree Gateway	Engineering	Service delivered at agreed service level	25	Commenced		Full maintenance budget for Moree Gateway expended - 2017/18
General Operations	Maintenance of Shire parks and gardens	Engineering	Service delivered at agreed service level	25	Commenced		Full maintenance budget for open space activities expended - 2017/18
General Operations	Maintenance of Shire parks and gardens	Engineering	Ongoing as per schedule. Service delivered at agreed service level	25	Commenced		Quarterly report to Council on high litter "hot spots" in parks and gardens and verge mowing (currently under contract) - 2017/18
General Operations	Review Draft Parks Master Plan 2011 for endorsement and adoption	Engineering	To be undertaken later in FY17/18	0	Not Yet Started		Revised Parks Master Plan adopted - 2017/18







SEWERAGE SERVICES

Directors/Manager

General Manager - Lester Rodgers

Activity	Actions	Department	Commentary	% Complete	Status	Performance Target
Sewer Projects						
Sewer - Capital Project - New Asset	Connect Water Supply to Sewer Pump Stations	Water, Sewer, Waste	Multiple sites completed	30	Commenced	Completion of Connection of Water Supply to Sewer Pump Stations on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Engineering Driven Urban Road Projects - Sewer Main Renewal (programmed as and when Engineering do their works)	Water, Sewer, Waste	Only as required	0	Not due to start	Completion of Engineering Driven Urban Road - Sewer Main Renewal program on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Moree Sewerage Treatment Plant – Effluent Reuse Telemetry	Water, Sewer, Waste	Contractor has inspected works and is currently preparing specifications and quotation	5	Commenced	Completion of Moree Sewerage Treatment Plant - Effluent Reuse Telemetry on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Moree Sewerage Treatment Plant - Access Gate	Water, Sewer, Waste	Installation of gate will be undertaken following road works. Procurement to commence Quarter 2	0	Not due to start	Completion of Moree Sewerage Treatment Plant Access Gate on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Sewer Pump Station Electrical switch gear and telemetry renewals	Water, Sewer & Waste	Preparatory works commenced	10	Commenced	Completion of Sewer Pump Station Electrical Renewals on time and on budget - 2017/18
Sewer - Non-Capital	Prepare Strategic Business Plan	Water, Sewer, Waste	Prepare a brief for consultants to prepare suite of plans	0	Not Yet Started	Completion of Sewer Strategic Business Plan on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Boundary Connection Renewals	Water, Sewer, Waste	Contractor has been engaged with works to commence in Quarter 2	10	Commenced	Completion of the Boundary Connection Renewals on time and on budget - 2017/18

Sewer - Capital Project - New Asset	Mobile Emergency Backup Generator - Mungindi	Water, Sewer, Waste	Background work undertaken in respect of Moree generator. This will be used for Mungindi specifications	0	Not due to start		Completion of the Emergency Generator project on time and on budget - 2017/18
Sewer - Capital Project - Asset Upgrade	Engineering Driven Urban Road Projects - Sewer Main Upgrades (programmed as and when Engineering do their works)	Water, Sewer, Waste	None required in Quarter 1	0	Not due to start		Completion of the Engineering Driven Urban Road - Sewer Main Upgrades on time and on budget - 2017/18
Sewer - Capital Project - New Asset	Automatic Meter Reading - Effluent Meters	Water, Sewer, Waste	Two products have been identified and such products will be tested on site for several months. Thereafter, data will be analysed before purchase decision made	15	Commenced	●	Completion of the installation of effluent meters on time and on budget - 2017/18
Sewer - Non-Capital	Moree Effluent Pond – Stabilisation of Walls	Water, Sewer, Waste	Engineering supplying quote. Work to be carried out in-house	5	Commenced	●	Completion of the Moree Effluent Pond Stabilisation of Walls project on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Moree Sewerage Treatment Plant - Access Road	Water, Sewer, Waste	Engineering will be undertaking the works	0	Not due to start		Completion of the Moree Sewerage Treatment Plant Access Road on time and on budget - 2017/18
Sewer - Capital Project - New Asset	Moree Sewerage Treatment Plant land acquisition	Water, Sewer, Waste	Negotiations continuing	5	Commenced	●	Completion of the Moree Sewerage Treatment Plant land acquisition on time and on budget - 2017/18
Sewer - Capital Project - New Asset	Moree Sewerage Treatment Plant Pre-Treatment Aerators	Water, Sewer, Waste	Not due for commencement until Quarter 2	0	Not due to start		Completion of the Moree STP Aerators project on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Mungindi Sewer Treatment Plant	Water, Sewer, Waste	Contractor has inspected works and is currently preparing specifications and quotation	5	Commenced	●	Completion of the renewal works at Mungindi Sewerage Treatment Plant on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Sewer Pump Station - Access roads	Water, Sewer, Waste	Engineering will be undertaking the works later in FY17/18	0	Not due to start		Completion of the Sewer Pump Station Access Roads on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Sewer Pump Station - Fencing	Water, Sewer, Waste	Tender will be required for works. Tender will be let in Quarter 2	0	Not due to start		Completion of the Sewer Pump Station Fencing on time and on budget - 2017/18
Sewer - Non-Capital	Sewer Pump Stations - Signage Renewal Program	Water, Sewer, Waste	Audit of signage to be undertaken to confirm signage is compliant before new signage is ordered	0	Not Yet Started	●	Completion of the Sewer Pump Station Signage Renewal Program on time and on budget - 2017/18

Sewer - Non-Capital	Trade Waste Management System	Water, Sewer, Waste	Consultant engaged to prepare system. Expecting draft system to be provided for review in Quarter 2	5	Commenced		Completion of the Trade Waste Management System on time and on budget - 2017/18
Sewer - Capital Project - Asset Upgrade	Moree Sewerage Treatment Plant Trade Waste Facility Upgrade	Water, Sewer, Waste	Some infrastructure works completed but will need to be undertaken in conjunction with System design	50	Commenced		Completion of the upgrade to the Moree Sewerage Treatment Plant Trade Waste facility on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Sewer Rising Main Renewal	Water, Sewer, Waste	Process reviewed; contractor engaged with work to commence in Quarter 3	25	Not due to start		Completion of Year 1 of sewer rising main renewal program on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Boggabilla Pressure Sewer (Barnes Units)	Water, Sewer, Waste	Order in awaiting supply	25	Commenced		Completion of Year 2 of Boggabilla Pressure Sewer program on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Sewer Pump Station Repairs	Water, Sewer & Waste	Works commenced	15	Commenced		Completion of Year 2 of Pump Station repair program on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Sewer Main Relining	Water, Sewer, Waste	Will commence in May 18. FY16/17 program to be completed by 15/12/17	0	Not due to start		Completion of Year 2 of the sewer main relining program on time and on budget - 2017/18

Sewer General Operations							
General Operations	Deliver effluent to leasehold customers	Water, Sewer, Waste	Service delivered at agreed service level	25	Commenced		100% effluent reuse land disposal - 2017/18
Planned Maintenance	Maintain sewer network	Water, Sewer, Waste	Service delivered at agreed service level	25	Commenced		At least 95% of the time there is no more than 46 network failures per 100km of main - 2017/18
LGA Regulatory Obligation	Complete Annual EPA Report	Water, Sewer, Waste	This report will be completed in Quarter 2	0	Not due to start		Completion of Annual EPA Report on time - 2017/18
LGA Regulatory Obligation	Comply with NSW Office of Water reporting requirements	Water, Sewer, Waste	Report completed	100	Compliant		Completion of NSW Office of Water reports on time - 2017/18
Planned Maintenance	Maintain pump stations	Water, Sewer, Waste	Service delivered at agreed service level	25	Commenced		Maintain operation of available service - 2017/18
Planned Maintenance	Maintain sewer network	Water, Sewer, Waste	Service delivered at agreed service level	25	Commenced		Maintain operation of available sewer service - 2017/18
LGA Regulatory Obligation	Maintain Sewer Treatment Plants	Water, Sewer, Waste	Service delivered at agreed service level	25	Compliant		Meet EPA guidelines at least 95% of the time - 2017/18
Planned Maintenance	Maintain asset registers	Water, Sewer, Waste	43km out of 48km completed, south Moree. North side undertaken in 2015	85	Commenced		Undertake condition assessments of all sewer assets every 5 years 2017/18





TRANSPORT

Directors/Manager


Director of Engineering - Ian Dinham


Activity	Actions	Commentary	% Complete	Status		Performance Target
Local and Regional Roads						
Asset Management	Local – Sealed Rural Roads – General Maintenance	To be confirmed in Quarter 4	0	Not due to start		<7% of local sealed rural road network closed to traffic for more than 5 days per year – 2017/18
Asset Management	Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program	To be confirmed in Quarter 4	0	Not due to start		<7% of local unsealed rural road network closed to traffic for more than 5 days per year – 2017/18
General Operations	Assess oversize/overmass applications and issue permits as required	Applications were issued within statutory timeframes	25	Commenced	●	All oversize/overmass permits issued within statutory timeframes (28 days) - 2017/18
General Operations	Assess restricted access vehicle applications for RAV and higher mass limits	Applications were issued within statutory timeframes	25	Commenced	●	All restricted access vehicle applications assessed within statutory timeframes - 2017/18
Asset Management	Local – Sealed Urban Roads – General Maintenance	Ongoing and on track	25	Commenced	●	At least 111km of maintenance works undertaken – 2017/18
Asset Management	Kerb and Guttering	Ongoing maintenance. No projects as yet	25	Commenced	●	At least 2km of new kerb and guttering constructed – 2017/18
Asset Management	Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program	Ongoing	25	Commenced	●	At least 3,500km of roads graded or alternatively, maintenance of table drains - 2017/18

Asset Management	Local – Sealed Rural Roads – General Maintenance	Ongoing	25	Commenced		At least 684km of maintenance works undertaken – 2017/18
Asset Management	Local – Sealed Rural Roads – General Maintenance	To be confirmed in Quarter 4	0	Not due to start		At least 75% of local sealed rural road network classified as being Condition 3 – 2017/18
Asset Management	Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program	To be confirmed in Quarter 4	0	Not due to start		At least 75% of local unsealed rural road network classified as being Condition 3 – 2017/18
Asset Management	Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program	Ongoing	25	Commenced		At least 8.5km of gravel resheeting at critical access points - 2017/18
Roads Programs	Local Sealed Rural – Reseal Program	On track. Preparation carried out in Quarter 1. Reseals to commence in Quarter 2	25	Commenced		Completion of Local Sealed Rural reseal program – 2017/18
Roads Programs	Local Sealed Urban – Reseal Program	On track	25	Commenced		Completion of Local Sealed Urban reseal program – 2017/18
Roads Programs	REPAIR Program - MR232	Awaiting official confirmation	0	Not Yet Started		Completion of MR232 REPAIR Program - 2017/18
Roads Programs	REPAIR Program - MR507	Verbal confirmation of funding received. Awaiting official confirmation	0	Not Yet Started		Completion of MR507 REPAIR Program - 2017/18
RMS Works	RMS Routine Maintenance in accordance with designs	Ongoing	25	Commenced		Completion of RMS Ordered Works – 2017/18
RMS Works	RMS Ordered Works in accordance with designs	Completed SR28 in Quarter 1. Ontime and under budget	25	Commenced		Completion of RMS Routine Maintenance Works – 2017/18
Roads - Capital Project - Asset Upgrade	Carry Over Project - Tapscott Road - Freight Route Upgrade	ARTC permission for access delayed	50	Commenced		Completion of Tapscott Road Freight Route Upgrade - 2016/17
General Operations	Town Entrance Improvements - Carry Over Project	Works in Anne Street completed in Quarter 1	100	Completed		Completion of Town Entrance Improvements - 2016/17
Roads - Capital Project - Asset Upgrade	Local - Unsealed Rural - Year 2 Causeway Upgrade Program	Works commencing Quarter 2	0	Not due to start		Completion of Year 2 causeway/washout upgrade program - 2017/18
Roads - Capital Project - Asset Upgrade	Carry Over Project - Sealed Rural - SR101 Terry Hie Hie (Chainage 46.46-47.01km)	Completed in Quarter 1	100	Completed		Local - Sealed Rural - SR101 46.46-47.01kms - Completion of the project on time and on budget - 2016/17


Roads - Capital Project - Asset Upgrade	Carry Over Project - Sealed Rural - SR111 Melburra	Completed in Quarter 1	100	Completed		Local - Sealed Rural - SR111 Melburra - Completion of the project on time and on budget - 2016/17
Roads - Capital Project - Asset Upgrade	Carry Over Project - Sealed Urban - Moree - Gosport St - Thompson to Bypass junction	Power line to be raised. Stay on Power Pole to be moved. Awaiting Essential Energy	90	Commenced		Local - Sealed Urban: Gosport St - Completion of the project on time and on budget - 2016/17
Roads - Capital Project - Asset Renewal	Local – Sealed Rural – Boggabilla – Merriwa St: Fox St to MacIntyre St	Fully completed Jul 17, Quarter 1	100	Commenced		Local – Sealed Rural – Boggabilla – Merriwa St: Fox St to MacIntyre St - Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Renewal	Local – Sealed Rural- SR102 Dolgelly Road (Chainage 0.0 – 4.0)	Completion in Quarter 2	50	Commenced		Local – Sealed Rural: SR102 Dolgelly Road– Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Renewal	Local – Sealed Rural: SR12 Talmoi (Chainage 4.0 – 4.6)	Physical works completed; awaiting final invoices	100	Completed		Local – Sealed Rural: SR12 Talmoi – Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Renewal	Local – Sealed Urban - Moree - Adelaide Street: Gosport St to Dover St (Chainage 0.0 - 0.35)	Works commencing Quarter 2	0	Not due to start		Local – Sealed Urban - Moree - Adelaide Street: Gosport St to Dover St – Completion of the project on time and on budget – 2017/18
Roads - Capital Project - New Asset	Local – Sealed Urban – Boomi – Upgrade of Baronga Rd to seal	Completed in Quarter 1	100	Completed		Local – Sealed Urban – Boomi – Upgrade of Baronga Rd to seal - Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Renewal	Local – Sealed Urban – Moree – Florence St: Anne St to Adelaide St (Chainage 0.0-0.235)	Works commencing Quarter 3	0	Not due to start		Local – Sealed Urban – Moree – Florence St: Anne St to Adelaide St – Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Renewal	Local – Sealed Urban – Moree – Town laneways	Works commencing Quarter 3	0	Not Yet Started		Local – Sealed Urban – Moree – Town laneways – Completion of the project on time and on budget – 2017/18

Roads - Capital Project - Asset Renewal	Local – Sealed Urban – Mungindi – North St: Yarough St to Wirrawah St	Physical works completed; awaiting final invoices	100	Commenced		Local – Sealed Urban – Mungindi – North St: Yarough St to Wirrawah St - Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Renewal	Local – Sealed Urban – Yarraman - Myora St	Works commencing Quarter 2	0	Not due to start		Local – Sealed Urban – Yarraman - Myora St – Completion of the project on time and on budget – 2017/18
Roads - Non-Capital - Asset Upgrade	Local – Unsealed Rural – SR11 Gingham Rd (Gravel resheeting at critical access points)	Works commencing Quarter 2	0	Not due to start		Local – Unsealed Rural – SR11 Gingham Rd – Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Upgrade	Local – Sealed Rural – SR131 Croppa Creek Road (Chainage 12.3-12.55) – Asphalt causeway	Works commencing Quarter 2	0	Not due to start		Local – Unsealed Rural – SR131 Croppa Creek Road - Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Upgrade	Local – Sealed Rural – SR221 Drive In Rd – Asphalt intersection	Works commencing Quarter 3	0	Not due to start		Local – Unsealed Rural – SR221 Drive In Rd – Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Renewal	Local – Unsealed Rural – SR4 Mallawa Road (Chainage 0.0-2.5) – Gravel Resheeting	Works commencing Quarter 3	0	Not due to start		Local – Unsealed Rural – SR4 Mallawa Road - Completion of the project on time and on budget – 2017/18
Roads - Non-Capital - Asset Upgrade	Local – Unsealed Rural – SR6 Tellerega Rd (Gravel resheeting at critical access points)	Works to commence Quarter 3	0	Not due to start		Local – Unsealed Rural – SR6 Tellerega Rd – Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Upgrade	Local – Sealed Rural – SR68 Kooroogamma Rd (Chainage 0.10-1.10)	Works commencing Quarter 2	0	Not due to start		Local – Unsealed Rural – SR68 Kooroogamma Rd – Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Upgrade	Carry Over Project - Mosquito Creek Road Intersection Widening	Designs have been approved by Essential Energy	60	Commenced		Mosquito Creek Road Intersection Road Widening - 2016/17




General Operations	Provide temporary road closure information through myroadsinfo	Ongoing	25	Commenced		Notice is provided to the driving public on myroadsinfo for 100% of temporary road closures - 2017/18
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Bridges						
General Operations	Plan maintenance work for bridges based on identified priorities	To commence Quarter 2	0	Not Yet Started		Design life replacement program established - 2017/18

Parking areas

Maintain Council car parks	All car parks inspected annually - 2017/18	Ongoing	25	Commenced		All car parks inspected annually - 2017/18
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Footpaths and Cycleways						
Grant Funding	Develop and submit grant funding applications to Roads and Maritime Services in relation to shared pathways	Applications close in Oct 17 with notification to be received in May/Jun 18	20	Commenced		At least 2 grant funding applications made in relation to shared pathways – 2017/18
Asset Management	Undertake regular inspections and maintenance of footpaths and cycleways	Ongoing	25	Commenced		At least 76,900m2 of pathways maintained – 2017/18
Footpaths - Capital Project s94A Contribution	Shared pathway - Moree - Amaroo Drive between Boston Street and Bus Shelter	Project completed	100	Completed		Completion of Shared Pathway - Moree - Amaroo - on time and on budget - 2017/18
Capital Project - Asset Upgrade	Disabled/Mobility Impaired Access Improvements - Kerb Ramps	Works on the corner of Heber St and Frome St	80	Commenced		Disabled/Mobility Impaired Access Improvements - Kerb Ramps - Completion of project on time and on budget - 2017/18
Asset Management	Undertake regular inspections and maintenance of footpaths and cycleways	Ongoing	25	Commenced		One third of footpaths and cycleways inspected annually - 2017/18
Capital Project - New Asset	Pedestrian refuge - Mungindi - Pedestrian Bridge: St George St	Works to be undertaken in Mar 17	25	Commenced		Pedestrian refuge - Mungindi - Completion on time and on budget - 2017/18
Capital Project - New Asset	Shared pathway - Boggabilla - Linking Town Oval and Service Station	Works nearly completed. To be completed in Quarter 2	80	Commenced		Shared pathway - Boggabilla - Town Oval - Completion on time and on budget - 2017/18
Capital Project - New Asset	Shared pathway - Moree - Balo St North of Main Bridge	Funding unsuccessful	0	Not due to start		Shared pathway - Moree - Balo Street north of Main Bridge - Completion on time and on budget - 2017/18
Capital Project - New Asset	Shared pathway - Moree - South Moree Sports Facility	Received grant funding; works to be undertaken in Quarter 2	50	Commenced		Shared pathway - Moree - South Moree Sports Facility - Completion on time and on budget - 2017/18
Capital Project - Asset Upgrade	Specialist Access Improvements - Anne St Pedestrian refuge	Works completed FY16/17	100	Completed		Specialist Access Improvements Anne St Pedestrian refuge - 2017/18

Aerodromes						
Aerodromes - Non-Capital Project	Maintenance of Boomi Airstrip	Works completed	100	Completed		Completion of maintenance works on Boomi Airstrip on time and on budget – 2017/18
Aerodromes - Capital Project - Asset Renewal	Rehabilitation of Mungindi Aerodrome Runway	Works completed	100	Completed		Completion of rehabilitation works at Mungindi Aerodrome - 2017/18
Aerodromes - Capital Project - Asset Upgrade	Upgrades to drainage, lighting and pavement at Moree Regional Airport	Upgrade to lighting and electrical system completed.	40	Commenced		Completion of the Moree Regional Airport upgrade project on time and on budget – 2017/18
General Operations	Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards	Audit scheduled for end of Nov 17	0	Not Yet Started		Number of non-conformances identified per each regulatory inspection – 2017/18
General Operations	Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards	Audit scheduled for end of Nov 17	0	Not Yet Started		Number of non-conformances rectified within agreed timeframes and to regulator satisfaction – 2017/18
General Operations	Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards	Forwarded to Councillors by Memo in Oct 17	25	Completed		Quarterly landing statistics provided – 2017/18
General Operations	Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards	Audit scheduled for end of Nov 17	25	Commenced		Runway in a safe working condition – 2017/18

WATER SUPPLIES

Directors/Manager







General Manager - Lester Rodgers

Activity	Actions	Department	Commentary	% Complete	Status	Performance Target
Water Projects						
Water - Capital - Asset Upgrade	Albert Street Water Main	Water, Sewer & Waste	Further investigations required	0	Not due to start	Completion of the Albert Street Water Main project on time and on budget - 2017/18
Water - Capital - New Asset	Ashley Potable Water Supply	Water, Sewer & Waste	Awaiting project management brief from EPM and potential new water supply investigation techniques	0	Not Yet Started	Completion of the Ashley Potable Water supply project on time and on budget - 2017/18
Water - Capital - New Asset	Biniguy Potable Water Supply	Water, Sewer & Waste	Awaiting project management brief from EPM and potential new water supply investigation techniques	0	Not Yet Started	Completion of the Biniguy Potable Water supply project on time and on budget - 2017/18
Water - Capital - New Asset	Boggabilla – Toomelah Pipeline	Water, Sewer & Waste	River intake to be constructed; tender has been approved	75	Commenced	Completion of the Boggabilla Toomelah Pipeline project on time and on budget - 2017/18
Water - Capital - Asset Upgrade	Boggabilla Water Treatment Plant	Water, Sewer & Waste	Awaiting pre-treatment filter specification confirmation. This may change the scope of design requirements for the Water Treatment Works	0	Not due to start	Completion of the Boggabilla Water Treatment Plant on time and on budget – 2017/18
Water - Capital - Asset Renewal	Design Works for Mungindi Water Treatment Works	Water, Sewer & Waste	Awaiting pre-treatment filter specification confirmation. This may change the scope of design requirements for the Water Treatment Works	0	Not due to start	Completion of the design works for Mungindi Water Treatment Works on time and on budget - 2017/18

Water - Capital - Asset Renewal	Design works for Mungindi Water Treatment Plant - Reservoir Renewal	Water, Sewer & Waste	Consultant to undertake investigations in Nov 17	0	Not Yet Started		Completion of the design works for the Mungindi Water Treatment Plant Reservoir Renewal project on time and on budget - 2017/18
Water - Non-Capital Project	Prepare Developer Service Plan	Water, Sewer & Waste	GHD to prepare	20	Commenced		Completion of the Developer Service Plans project on time and on budget - 2017/18
Water - Capital - Asset Upgrade	Drummond Street Water Main	Water, Sewer & Waste	Investigating if works are required	0	Not due to start		Completion of the Drummond Street Water Main project on time and on budget - 2017/18
Water - Capital - Asset Upgrade	Investigate and design new alignment 100mm - Edward Street water	Water, Sewer & Waste	To commence following Boonery Road project	0	Not due to start		Completion of the Edward Street water project on time and on budget - 2017/18
Water - Capital - New Asset	Fibre Optic Link between Max Centre and Broadwater Depot	Water, Sewer & Waste	Awaiting invoices	100	Completed		Completion of the Fibre Optic Link between Max Centre and Broadwater Depot project on time and on budget - 2017/18
Water - Capital - Asset Upgrade	Gwydir St Water Main Upgrade	Water, Sewer & Waste	To be deferred to FY18/19	0	Not due to start		Completion of the Gwydir St Water Main Upgrade project on time and on budget - 2017/18
Water - Capital - New Asset	Halls Creek Water Infrastructure	Water, Sewer & Waste	Project under review in conjunction with Water Group	5	Commenced		Completion of the Halls Creek Water Infrastructure project on time and on budget - 2017/18
Water - Capital - New Asset	Installation of Water Treatment Plant Alarms	Water, Sewer & Waste	Consultants onsite	10	Commenced		Completion of the installation of Water Treatment Plant Alarms on time and on budget - 2017/18
Water - Capital - New Asset	Mehi Crescent - Automatic Water Meter Reading	Water, Sewer & Waste	Two products have been identified and such products will be tested on site for several months. Thereafter, data will be analysed before purchase decision made	15	Commenced		Completion of the Mehi Cres Automatic Water Meter Reading project on time and on budget - 2017/18
Water - Capital - New Asset	Moree Filling Station for Water Carts at TB11	Water, Sewer & Waste	Peak demand period pushed project out to Quarter 3	0	Not due to start		Completion of the Moree Filling Station for Water Carts at TB11 project on time and on budget - 2017/18

Water - Capital - New Asset	Mungindi Water Treatment Plant - Laboratory and Office	Water, Sewer & Waste	Scope of works changed. Refurbish works of existing building	15	Commenced		Completion of the Mungindi Water Treatment Plant Laboratory and Office project on time and on budget - 2017/18
Water - Capital - Asset Renewal	Rehabilitation of Reservoirs Contracts	Water, Sewer & Waste	Program of works being prepared. Grant application to be made	0	Not due to start		Completion of the rehabilitation of reservoirs project on time and on budget - 2017/18
Water - Capital - New Asset	Robinson Rd Water Main	Water, Sewer & Waste	Investigating if works are required	0	Not due to start		Completion of the Robinson Rd Water Main construction project on time and on budget - 2017/18
Water - Capital - New Asset	Stanley Village Automatic Water Meter Reading	Water, Sewer & Waste	Two products have been identified and such products will be tested on site for several months. Thereafter, data will be analysed before purchase decision made	15	Commenced		Completion of the Stanley Village Automatic Water Meter Reading project on time and on budget - 2017/18
Water - Non-Capital Project	Prepare Strategic Business Plan	Water, Sewer & Waste	Prepare a brief for consultants to prepare suite of plans	0	Not Yet Started		Completion of the Strategic Business Plan project on time and on budget - 2017/18
Water - Capital - New Asset	Water Main Extensions in Boggabilla to Avoid Stale Water	Water, Sewer & Waste	Specification drawn up. Tender requires review	15	Commenced		Completion of the Water Main Extensions in Boggabilla to Avoid Stale Water project on time and on budget - 2017/18
Water - Non-Capital Project	Water Main Leak Detection	Water, Sewer & Waste	Consultant engaged; will be onsite Nov/Dec 17. Bulk of work to be completed by Quarter 3	15	Commenced		Completion of the Water Main Leak Detection project on time and on budget - 2017/18
Water - Capital - Asset Upgrade	Upgrade Water Main – Boonery Road	Water, Sewer & Waste	To be completed during Quarter 3	5	Commenced		Completion of Water Main Upgrade – Boonery Road project on time and on budget-2017/18
Water - Capital - Asset Renewal	Bore Head Water Meters	Water, Sewer & Waste	Works commenced	20	Commenced		Completion of Year 2 Bore Head Water Meters Program on time and on budget - 2017/18
Water - Capital - Asset Renewal	Fire Hydrant Renewals	Water, Sewer & Waste	Considering most cost effective and efficient way to manage	0	Not due to start		Completion of Year 2 Fire Hydrant Renewal project on time and on budget - 2017/18
Water - Capital - Asset Renewal	Stop Valve Renewals	Water, Sewer & Waste	Considering most cost effective and efficient way to manage	0	Not due to start		Completion of Year 2 Stop Valve Renewal Program on time and on budget - 2017/18

Water - Capital - Asset Renewal	Water Main Renewal Program	Water, Sewer & Waste	Specification has been drawn up. To be approved and put out for tender prior to year end	15	Commenced	🟡	Completion of Year 2 Water Main Renewal Program on time and on budget - 2017/18
Water - Capital - Asset Renewal	Water Meter Renewals	Water, Sewer & Waste	Two products have been identified and such products will be tested on site for several months. Thereafter, data will be analysed before purchase decision made	15	Commenced	🟡	Completion of Year 2 Water Meter Renewal Program on time and on budget - 2017/18

Operational Activities							
Infrastructure Maintenance and Management	Maintain water supply bores and treatment	Water, Sewer & Waste	Service delivered at agreed service level	25	Commenced		At least 95% of the time there is adequate water supply available to users - 2017/18
Infrastructure Maintenance and Management	Maintain water treatment plants in all towns	Water, Sewer & Waste	Service delivered at agreed service level	25	Commenced		At least 95% of the time there is adequate water supply available to users - 2017/18
Infrastructure Maintenance and Management	Maintain reticulation network in all towns	Water, Sewer & Waste	Service delivered at agreed service level	25	Commenced		At least 95% of the time there is no more than 49 network failures per 100km of main - 2017/18
Legislative Requirements	Comply with NSW Office of Water reporting requirements	Water, Sewer & Waste	Reporting completed	100	Completed		Completion of NSW Office of Water reports on time - 2017/18
Legislative Requirements	Ensure the Shire's drinking water quality satisfies NSW Health drinking water quality standards	Water, Sewer & Waste	Meets drinking water quality standards for Quarter 1	25	Compliant		Meets drinking water quality standards 100% of the time - 2017/18
Infrastructure Maintenance and Management	Maintain and read water meters	Water, Sewer & Waste	Service delivered at agreed service level	25	Commenced		Read meters for quarterly billing - 2017/18
Infrastructure Maintenance and Management	Maintain asset registers	Water, Sewer & Waste	Project completed FY16/17	100	Completed		Undertake condition assessments of all water assets every 5 years - 2017/18

Statement by the Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Moree Plains Shire Council for the quarter ended 30/09/2017 indicates that Council's projected financial position at 30/06/2018 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the budgeted income and expenditure (including recommended variations included in this review).

Variations to the original budget are detailed in the September 2017 Quarterly Review document.

Signed:



Date:

10 November 2017

Name: Libby Carter

Acting Responsible Accounting Officer, Moree Plains Shire Council

Moree Plains Shire Council

Budget Review - Contracts & Other Expenses

Budget review for the quarter ended 30 September 2017

Contractor	Contract detail & purpose	Contract value	Commencement date	Duration of contract	Budgeted (Y/N)
M&K Construction	Upgrading of Moree Community Library	69,800	9/08/2017	26/10/2017	Y

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000 whichever is lesser.
2. Contracts to be listed are those entered into during the quarter and have yet to be fully performed, excluding contractors that are on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.
4. Where a contract for services etc was not included in the budget, an explanation is to be given (or reference made to an explanation in another Budget Review Statement).

Moree Plains Shire Council

Budget Review - Consultancies and Legal Fees

Budget review for the quarter ended 30 September 2017

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies:	16,890.42	Y
Legal Fees:	92,418.39	Y

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Notes:

Where any expenses for Consultancy or Legal fees (including Code of Conduct expenses) have not been budgeted for, an explanation is to be given. Report on external expenses only (not internal expenses).

Moree Plains Shire Council

Budget Review Income & Expenses Statement - Consolidated

for the period ended 30 September 2017

	Original Budget 2017/2018	Approved Variations	Revised Budget	#	Variations Requested	Projected Year end result	Actuals to 30/09/2017	%
Income from Continuing Operations								
Revenue:								
Rates & Annual Charges	28,731,271	-	28,731,271		-	28,731,271	28,244,520	98%
User Charges & Fees	13,136,884	-	13,136,884		102,200	13,239,084	2,741,579	21%
Interest & Investment Revenue	857,219	-	857,219		-	857,219	74,856	9%
Other Revenues	1,103,044	-	1,103,044		2,088,000	3,191,044	549,833	17%
Grants & Contributions provided for Operating Purposes	11,167,787	-	11,167,787		(70,713)	11,097,074	1,608,063	14%
Total Income from Continuing Operations	54,996,205	-	54,996,205		2,119,487	57,115,692	33,218,851	58%
Expenses from Continuing Operations								
Employee Benefits & On-Costs	18,540,758	-	18,540,758		(116,000)	18,424,758	3,623,411	20%
Borrowing Costs	3,139,889	-	3,139,889		(46,592)	3,093,297	126,200	4%
Materials & Contracts	16,269,621	201,430	16,471,051		2,378,587	18,849,638	5,057,840	27%
Depreciation & Amortisation	12,679,200	-	12,679,200		-	12,679,200	-	0%
Other Expenses	3,890,884	-	3,890,884		53,900	3,944,784	1,179,418	30%
Total Expenses from Continuing Operations	54,520,352	201,430	54,721,782		2,269,895	56,991,677	9,986,868	18%
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	475,853	(201,430)	274,423		(150,408)	124,015	23,231,984	
Grants & Contributions provided for Capital Purposes	24,505,364	222,304	24,727,668	1	(836,105)	23,891,563	2,180,327	9%
Net Operating Result for the Year	24,981,217	20,874	25,002,091		(986,513)	24,015,578	25,412,311	

Note: Variations requested for Income from Continuing Operations and Expenses from Continuing Operations are dealt with in the 2016/17 Operating Budget by Function attachment. Variations to Grants and Contributions for Capital Purposes are discussed on the following page.

Moree Plains Shire Council

Budgeted Review Statement of Cash Flows

for the period ended 30 June 2018

	Original Budget 2017/2018	Approved Variations	Revised Budget	Variations Requested	Note	Projected Year End Result
Cash Flows from Operating Activities						
Receipts:						
Rates & Annual Charges	28,731,271	-	28,731,271	-		28,731,271
User Charges & Fees	13,136,884	-	13,136,884	102,200		13,239,084
Investment & Interest Revenue Received	857,219	-	857,219	-		857,219
Other	1,103,044	-	1,103,044	2,088,000		3,191,044
Grants & Contributions	35,673,151	222,304	35,895,455	(906,818)		34,988,637
Payments:						
Employee Benefits & On-Costs	(18,540,758)	-	(18,540,758)	116,000		(18,424,758)
Borrowing Costs	(3,139,889)	-	(3,139,889)	46,592		(3,093,297)
Materials & Contracts	(16,269,621)	(201,430)	(16,471,051)	(2,378,587)		(18,849,638)
Other	(3,890,884)	-	(3,890,884)	(53,900)		(3,944,784)
Net Cash provided (or used in) Operating Activities	37,660,417	20,874	37,681,291	(986,513)		36,694,778
Cash Flows from Investing Activities						
Receipts:						
Sale of Infrastructure, Property, Plant & Equipment	2,085,240	-	2,085,240	-		2,085,240
Payments:						
Purchase of Infrastructure, Property, Plant & Equipment	(52,862,910)	(1,826,115)	(54,689,025)	2,080,747	2	(52,608,278)
Net Cash provided (or used in) Investing Activities	(50,777,670)	(1,826,115)	(52,603,785)	2,080,747		(50,523,038)
Cash Flows from Financing Activities						
Receipts:						
Proceeds from Borrowings & Advances	8,323,000	-	8,323,000	(2,753,000)	3	5,570,000
Payments:						
Repayment of Borrowings & Advances	(2,644,517)	-	(2,644,517)	35,843		(2,608,674)
Net Cash Flow provided (used in) Financing Activities	5,678,483	-	5,678,483	(2,717,157)		2,961,326
Net Increase/(Decrease) in Cash & Cash Equivalents	(7,438,770)	(1,805,241)	(9,244,011)	(1,622,923)		(10,866,934)
plus: Cash & Cash Equivalents - beginning of year	20,638,267	-	20,638,267	10,674,551		31,312,818
Total Budgeted Cash, Cash Equivalents & Investments - end of year	13,199,497		11,394,256			20,445,884
Budgeted Unrestricted Cash	2,384,709					4,903,378

Variations Recommendations to Capital Income and Cashflow
for the period ended 30 September 2017

VARIATIONS TO INCOME FOR CAPITAL PURPOSES:

#	Variation Amount	Reason for variation
1 a	199,019	Dhiyaan Centre Refurbishment Stage 1. Final payment received for project. This payment was expected to be received last financial year and was not included in the 2017/18 budget
b	208,000	Dhiyaan Centre Refurbishment Stage 2. This project was not included in the original budget adopted by Council
c	43,890	Mungindi Tennis Courts Resurface. This project was not included in the original budget adopted by Council
d	31,636	Stanley Village Childrens Playground. This project was not included in the original budget adopted by Council
e	13,537	Sullivan Place Park Football Posts. This project was not included in the original budget adopted by Council
f	379,875	Moree Rural Fire Station. This project was included in the budget for \$820,125 however the NSW Rural Fire Fighting Fund allocation was \$1,200,000
g	(260,000)	Boomi Rural Fire Station. Funding application not successful
h	100,000	Terry Hie Hie Hall Bushfire Protection. This project was not included in the original budget adopted by Council
i	(1,500,000)	South Moree Sportsfield Stage 2. This funding relates to the SHEA Academy. Council will be auspicing the funds for this project. The income and expenditure relating to the project will form part of the operating budget
j	55,621	South Moree Sportsfield Stage 1. \$155,000 was included in the original budget for the finalisation of this project. This was based on estimated expenditure up to 30 June 2017. An additional \$55,621 remained unspent at 30 June and is to be added to the \$155,000 to complete the project
k	(20,000)	Project included for Specialist Access Improvements. Funding application was unsuccessful
l	13,022	Community Recycling Centre. Final payment received for project. This payment was expected to be received last financial year and was therefore not included in the 2017/18 budget
m	(94,700)	Footpath projects. Funding application unsuccessful for Balo Street pathway.
n	(35,000)	REPAIR project. \$400,000 was included in the original budget which is the maximum funding available under this program. Council did not apply for the maximum. This variation is to reduce funding to be received to \$365,000 as per the application
o	28,995	Boggabilla Tennis Courts upgrades. This project was not included in the original budget adopted by Council
TOTAL	(836,105)	

VARIATIONS TO CASHFLOW BUDGET

#	Variation Amount	Reason for variation
Proceeds from Borrowings and Advances		
3 a	(1,200,000)	Reservoir Loan. Work on reservoirs is deferred until next financial year. Loan will be drawn down when required.
	(1,253,000)	Sewer Telemetry Loan. This project has been carried out over a 3 year period and funded from Sewer Fund cash reserves over that time. Given current cash reserves this loan won't be taken up. The savings in interest over the life of this loan will be approximately \$360,000.
	(300,000)	Animal Management Facility loan. Due to reduction in project value to \$180,000 as per Council Resolution 17/08/30 this project will be funded from cash reserves
TOTAL	(2,753,000)	

Key Performance Measures - Consolidated
for the period ended 30 June 2018

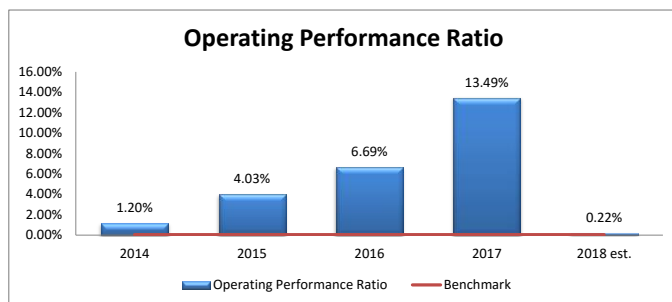
Net Operating Result before Grants and Contributions provided for Capital Purposes

Net Operating Result

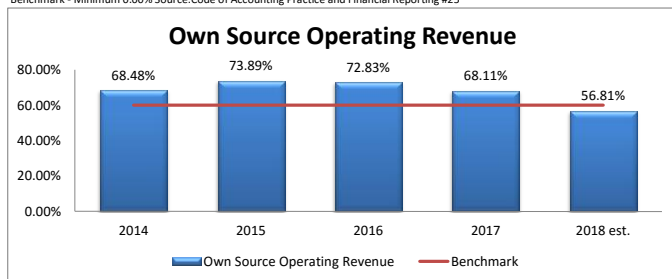
Unrestricted Cash

Capital Expenditure

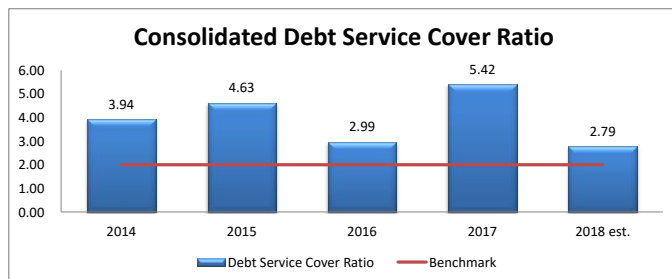
Benchmark (where applicable)	Projected Year end Result	2016/17	2015/16	2014/15	2013/14
>0	124,015	3,806,000	4,912,000	1,939,000	1,337,000
>0	24,015,578	10,690,000	9,979,000	5,807,000	4,169,000
	4,903,378	6,934,000	2,793,000	3,088,000	2,284,000
	52,608,278	23,175,000	28,747,000	25,699,000	27,123,000



Benchmark - Minimum 0.00% Source: Code of Accounting Practice and Financial Reporting #25



Benchmark - Minimum 60.00% Source: Code of Accounting Practice and Financial Reporting #25



Benchmark - Minimum >=2.00% Source: Code of Accounting Practice and Financial Reporting #25

OPERATING PERFORMANCE RATIO:

The operating performance ratio measures Council's achievement of containing operating expenditure within operating revenue.

CALCULATION METHOD:

Operating Revenue (excl. Capital Grants and Contributions) - operating expenditure
Operating Revenue (excl. Capital Grants and Contributions)

COMMENT:

The benchmark for this ratio is 0.00% - a break-even result. Based on the projected year end result for 2018 a consolidated operating surplus of \$124,015 will be achieved resulting in a ratio slightly above the benchmark.

OWN SOURCE OPERATING REVENUE:

This ratio measures fiscal flexibility of Council and the degree of reliance on external funding sources such as operating grants and contributions.

CALCULATION METHOD:

Operating Revenue (excluding ALL Grants and Contributions)
Total Operating Revenue

COMMENT:

Based on the projected year end result for 2018 this ratio is expected to be just below the benchmark of 60%. This is due to significant grant funding included in the budget for water security projects - Biniguy, Ashley and the Moree Borefield projects.

DEBT SERVICE COVER RATIO:

The ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

CALCULATION METHOD:

Operating Result before capital excluding interest and depreciation
Principal repayments and borrowing costs

COMMENT:

Council's performance against this ratio declined in 2016 as a result of payments made to reduce the Gateway line of credit. These payments are a reduction of debt and included in the ratio calculation. Further repayments to the Gateway line of credit of a re included in the current year budget which results in a drop in performance against this ratio.



2016/17 OPERATING BUDGET BY FUNCTION

Quarter 1: 1 July 2017 - 30 September 2017

Function or Activity	Original Budget			Approved Variations	Revised Budget	Note	Variations Requested		Projected Net Cost of Service Surplus/ (Deficit)	Net result as at 30/09/2017	%
	Income from Continuing Operations	Expenses from Continuing Operations	Net Operating Surplus/ (Deficit) before Grants & Contributions for Capital Purposes				Income from Continuing Operations	Expenses from Continuing Operations			
Governance	-	1,092,429	(1,092,429)	-	(1,092,429)		-		(1,092,429)	(237,001)	22%
Administration	399,264	5,403,855	(5,004,591)	-	(5,004,591)	1	2,100,000	2,241,000	(5,145,591)	(719,792)	14%
Public Order and Safety											
Emergency Services	263,460	739,332	(475,872)		(475,872)		-	-	(475,872)	(138,454)	29%
Enforcement of Local Govt Regs	610,090	679,086	(68,996)	(35,000)	(103,996)	2	(15,000)		(118,996)	(108,977)	92%
Animal Control	64,000	412,097	(348,097)	-	(348,097)	3	55,000	28,570	(321,667)	(60,495)	19%
Other	-	124,000	(124,000)	(11,000)	(135,000)		-		(135,000)	(15,452)	11%
Total Public Order & Safety	937,550	1,954,515	(1,016,965)	(46,000)	(1,062,965)		40,000	28,570	(1,051,535)	(323,379)	31%
Health	-	350,451	(350,451)	-	(350,451)		-		(350,451)	(54,543)	16%
Environment											
Noxious Plants and Insect/Vermin Control	80,000	177,900	(97,900)	(38,230)	(136,130)	4	-	85,387	(221,517)	(50,384)	23%
Other Environmental Protection	475,000	619,691	(144,691)	(52,000)	(196,691)	5	-	30,000	(226,691)	(111,796)	49%
Solid Waste Management	3,955,430	3,520,457	434,973	-	434,973		-	-	434,973	2,845,479	654%

Function or Activity	Original Budget			Approved Variations	Revised Budget	Note	Variations Requested		Projected Net Cost of Service Surplus/ (Deficit)	Net result as at 30/09/2017	%
	Income from Continuing Operations	Expenses from Continuing Operations	Net Operating Surplus/ (Deficit) before Grants & Contributions for Capital Purposes				Income from Continuing Operations	Expenses from Continuing Operations			
Street Cleaning	-	467,800	(467,800)		(467,800)		-		(467,800)	(139,761)	30%
Drainage	-	490,000	(490,000)		(490,000)		-		(490,000)	(116,940)	24%
Stormwater Management	-	140,700	(140,700)		(140,700)		-		(140,700)	(16,282)	12%
Total Environment	4,510,430	5,416,548	(906,118)	(90,230)	(996,348)		-	115,387	(1,111,735)	2,410,317	-217%
Community Services and Education											
Aboriginal Services	5,100	203,179	(198,079)		(198,079)		-		(198,079)	(35,893)	18%
Administration & Education	71,875	205,154	(133,279)	-	(133,279)	6	(2,400)	(2,400)	(133,279)	(38,110)	29%
Social Protection (Welfare)	2,200	12,000	(9,800)	-	(9,800)		-		(9,800)	(607)	6%
Aged Persons and Disabled	-	15,200	(15,200)	-	(15,200)		-		(15,200)	-	0%
Childrens Services	1,379,586	1,274,028	105,558		105,558		-	-	105,558	52,705	50%
Community Development	19,000	281,313	(262,313)		(262,313)		-		(262,313)	(62,315)	24%
Total Community Services & Education	1,477,761	1,990,874	(513,113)	-	(513,113)		(2,400)	(2,400)	(513,113)	(84,219)	16%
Housing and Community Amenities											
Public Cemeteries	221,421	313,164	(91,743)		(91,743)		-	-	(91,743)	(22,831)	25%
Public Conveniences	-	64,500	(64,500)		(64,500)		-		(64,500)	(9,710)	15%
Street Lighting	104,000	334,000	(230,000)		(230,000)		-		(230,000)	(125,186)	54%
Town Planning	160,659	777,362	(616,703)		(616,703)		-		(616,703)	(66,295)	11%
Other Community Amenities	-	761,405	(761,405)		(761,405)	7	-	(88,300)	(673,105)	(176,444)	26%
Total Housing and Community Amenities	486,080	2,250,431	(1,764,351)	-	(1,764,351)		-	(88,300)	(1,676,051)	(400,465)	24%
Water Supplies	4,970,348	5,396,596	(426,248)	(14,000)	(440,248)	8	-	(18,444)	(421,804)	1,280,489	-304%
Sewerage Services	3,800,939	3,844,918	(43,979)	(19,500)	(63,479)	9	-	(18,118)	(45,361)	2,244,434	-4948%

Function or Activity	Original Budget			Approved Variations	Revised Budget	Note	Variations Requested		Projected Net Cost of Service Surplus/ (Deficit)	Net result as at 30/09/2017	%
	Income from Continuing Operations	Expenses from Continuing Operations	Net Operating Surplus/ (Deficit) before Grants & Contributions for Capital Purposes				Income from Continuing Operations	Expenses from Continuing Operations			
Recreation and Culture											
Public Libraries	11,050	806,975	(795,925)	-	(795,925)		-		(795,925)	(102,480)	13%
Art Galleries	-	232,740	(232,740)		(232,740)		-		(232,740)	(50,220)	22%
Community Centres and Halls	20,000	390,100	(370,100)		(370,100)		-		(370,100)	(30,130)	8%
Other Cultural Services	-	1,000	(1,000)		(1,000)		-		(1,000)	-	0%
Sporting Grounds and Venues	15,300	836,046	(820,746)		(820,746)		-		(820,746)	(132,806)	16%
Swimming Pools	16,000	546,031	(530,031)		(530,031)		-		(530,031)	(63,301)	12%
MAAC Ltd	-	781,158	(781,158)		(781,158)				(781,158)	(451,411)	58%
Parks & Gardens (Lakes)	20,666	1,375,673	(1,355,007)	-	(1,355,007)		-		(1,355,007)	(342,730)	25%
Performing Arts Venues	-	-	-		-		-		-	-	0%
Other Sport and Recreation	-	113,900	(113,900)		(113,900)		-		(113,900)	(834)	1%
Total Recreation and Culture	83,016	5,083,623	(5,000,607)	-	(5,000,607)		-	-	(5,000,607)	(1,173,910)	23%
Mining, Manufacturing and Construction											
Building Control	135,000	138,202	(3,202)		(3,202)		-		(3,202)	7,461	-233%
Other Mining, Manufacturing & Construction	-	807	(807)		(807)		-		(807)	(175,149)	21704%
Total Mining, Manufacturing and Const.	135,000	139,009	(4,009)	-	(4,009)		-	-	(4,009)	(167,688)	4183%
Transport and Communication											
Urban Roads (UR) - Local	-	1,891,158	(1,891,158)		(1,891,158)		-		(1,891,158)	(189,878)	10%
Urban Roads - Regional	-	-	-		-		-		-	-	0%
Sealed Rural Roads (SRR) - Local	-	6,532,595	(6,532,595)	-	(6,532,595)		-		(6,532,595)	(348,175)	5%
Sealed Rural Roads - Regional	1,660,313	1,062,313	598,000	-	598,000	10	(68,313)	-	529,687	(110,206)	-21%
Unsealed Rural Roads (URR) - Local	200,000	2,372,500	(2,172,500)	-	(2,172,500)		-		(2,172,500)	(246,172)	11%

Function or Activity	Original Budget			Approved Variations	Revised Budget	Note	Variations Requested		Projected Net Cost of Service Surplus/ (Deficit)	Net result as at 30/09/2017	%
	Income from Continuing Operations	Expenses from Continuing Operations	Net Operating Surplus/ (Deficit) before Grants & Contributions for Capital Purposes				Income from Continuing Operations	Expenses from Continuing Operations			
Bridges on UR - Local	-	-	-	-	-		-		-	-	0%
Bridges on SRR - Local	-	79,771	(79,771)	-	(79,771)		-		(79,771)	(17,754)	22%
Bridges on Regional Roads	-	37,015	(37,015)	-	(37,015)		-		(37,015)	2,832	-8%
Parking Areas	-	-	-	-	-		-		-	-	0%
Footpaths	-	402,700	(402,700)	-	(402,700)		-		(402,700)	(68,045)	17%
Aerodromes	651,728	496,168	155,560	-	155,560	11	-	(28,000)	183,560	30,787	17%
Other Transport & Communication	5,270,400	6,551,261	(1,280,861)	-	(1,280,861)	12	(64,800)	(64,800)	(1,280,861)	(1,395,211)	109%
Total Transport and Communication	7,782,441	19,425,481	(11,643,040)	-	(11,643,040)		(133,113)	(92,800)	(11,683,353)	(2,341,823)	20%
Economic Affairs											
Other Economic Affairs	740,666	2,148,723	(1,408,057)	(31,700)	(1,439,757)	13	115,000	105,000	(1,429,757)	(130,826)	9%
Total Economic Affairs	740,666	2,171,621	(1,430,955)	(31,700)	(1,462,655)		115,000	105,000	(1,452,655)	(130,826)	9%
Totals – Functions	25,323,495	54,520,351	(29,196,856)	(201,430)	(29,398,286)		2,119,487	2,269,895	(29,548,694)	301,594	-1%
General Purpose Revenues⁽¹⁾	29,672,709	-	29,672,709	-	29,672,709		-		29,672,709	22,930,389	77%
NET OPERATING RESULT FOR YEAR	54,996,204	54,520,351	475,853	(201,430)	274,423		2,119,487	2,269,895	124,015	23,231,983	18733%



2016/17 OPERATING BUDGET BY FUNCTION

Quarter 1: 1 July 2017- 30 September 2017

Variation recommendations - Operating Income and Expenses

#	Variation	Reason for variation
ADMINISTRATION		
1 Administration		
Income variation:		
	2,100,000	Increase to operating revenue for Moree Sports, Health, Education and Arts (SHEA) Academy. \$1.5m was included as capital income in the original budget however as Council is auspicings the funding on behalf of SHEA Academy the income is operational
	2,100,000	
Expense variation:		
a	2,100,000	Increase to expenditure for SHEA Academy. Council is auspicings the funding on behalf of SHEA Academy. Income variation to offset 100%
b	161,000	Increase to bad debt expenditure for write-off of debts associated with properties sold through the sale of land for unpaid rates
c	(20,000)	Decrease to expenditure for motor vehicle insurance premium.
	2,241,000	
PUBLIC ORDER AND SAFETY		
2 Enforcement of Local Govt Regs		
Income variation:		
a	(15,000)	Decrease to revenue expected from parking fines issued
	(15,000)	
3 Animal Control		
Income variation:		
a	55,000	Increase to revenue for registration of companion animals - net increase is \$25,000 (see expense variation (b) below)
	55,000	
Expense variation:		
a	(10,030)	Reduction to interest expenditure on loan for new Animal Management Facility. Due to reduction in project value to \$180,000 as per Council Resolution 17/08/30 this project will be funded from cash reserves
b	29,400	Increase to expenditure for companion animal returns. Council remits 100% of fees to the OLG and receives approximately 75% back
c	8,000	Increase to expenditure for debt recovery costs paid to Revenue NSW (formerly OSR)
d	1,200	Increase to expenditure for contract rangers attendance at court
	28,570	

#	Variation	Reason for variation
ENVIRONMENT		
4 Noxious Plants and Insect/Vermin Control		
Expense variation:		
a	85,387	Increase to expenditure for noxious weed control projects. These projects are 100% funded. The funding was received and recognised as income in the 2016/17 financial year and placed in reserves
	85,387	
5 Other Environmental Protection		
Expense variation:		
a	30,000	Increase to expenditure for progressing flood policy development. Costs will include community consultation, additional modelling and public relations management plan
	30,000	
COMMUNITY SERVICES AND EDUCATION		
6 Administration & Education		
Income variation:		
a	(3,000)	Reduction to income for Bike Week event. Event did not occur due to lack of community support therefore no grant funding will be received
b	600	Increase to income for an additional Helping Learner Drivers Become Safer workshop to be funded by RMS
	(2,400)	
Expense variation:		
a	(3,000)	Reduction to expenditure for Bike Week event. Event did not occur due to lack of community support
b	600	Increase to expenditure for an additional Helping Learner Drivers Become Safer workshop to be funded by RMS
	(2,400)	
HOUSING AND COMMUNITY AMENITIES		
7 Other Community Amenities		
Expense variation:		
a	(88,300)	Reduction to expenditure for property insurance. Insurer advised of a reduction to premiums in the property scheme. Annual premium this financial year is \$112,000
	(88,300)	
WATER SUPPLY		
8 Water Supplies		
Expense variation:		
a	(18,444)	Reduction to expenditure for interest on loans in the Water fund. This relates to the deferral of the loan for Reservoir rectification works which will be deferred to next financial year
	(18,444)	
SEWERAGE SERVICES		
9 Sewerage Services		
Expense variation:		
a	(18,118)	Reduction to expenditure for interest on loans in the Sewer fund. This relates to the loan for upgrade of the Sewer telemetry network. This work has been carried out over 3 financial years with the last \$223,000 of work to be finalised this year. The current cash balance within Sewer has allowed this to be funded from operations. The total project budget was \$1.253m
	(18,118)	

#	Variation	Reason for variation
TRANSPORT AND COMMUNICATION		
10 Sealed Rural Roads - Regional		
Income variation:		
a	(68,313)	Reduction to income budget for RMS funding on regional roads. The exact amount of funding to be received is not known at the time of budget adoption. This variation is to bring the budget in line with payments received to-date until RMS provides advice on total funding
	(68,313)	
11 Aerodromes		
Expense variation:		
	(28,000)	Reduction to expenditure. Boomi airstrip works completed under budget
	(28,000)	
12 Other Transport & Communication		
Income variation:		
a	(64,800)	Reduction to income budget for RMS routine maintenance work on State Highways. The estimated allocation for routine maintenance was not known at the time of budget adoption. This variation is to correct the budget now advice has been received from the RMS. Allocation is \$690,000
	(64,800)	
Expense variation:		
a	(64,800)	Reduction to expenditure budget for RMS routine maintenance work on State Highways. The estimated allocation for routine maintenance was not known at the time of budget adoption. This variation is to correct the budget now advice has been received from the RMS. Allocation is \$690,000
	(64,800)	
ECONOMIC AFFAIRS		
13 Other Economic Affairs		
Income variation:		
a	115,000	Increase to income for gross value of private works carried out to-date
	115,000	
Expense variation:		
a	105,000	Increase to expenditure for cost of private works carried out to-date
	105,000	

Moree Plains Shire Council

Budget Review Income & Expenses Statement - General & Other Funds

for the period ended 30 September 2017

	Original Budget 2017/2018	Approved Variations	Revised Budget	Variations Requested	Projected Year end result	Actuals to 30/09/2017	%
Income from Continuing Operations							
Revenue:							
Rates & Annual Charges	23,633,761	-	23,633,761	-	23,633,761	24,279,384	103%
User Charges & Fees	9,520,523	-	9,520,523	102,200	9,622,723	1,915,437	20%
Interest & Investment Revenue	491,181	-	491,181	-	491,181	55,534	11%
Other Revenues	810,960	-	810,960	2,088,000	2,898,960	545,198	19%
Grants & Contributions provided for Operating Purposes	11,085,113	-	11,085,113	(70,713)	11,014,400	1,608,063	15%
Total Income from Continuing Operations	45,541,538	0	45,541,538	2,119,487	47,661,025	28,403,616	60%
Expenses from Continuing Operations							
Employee Benefits & On-Costs	16,599,301	-	16,599,301	(116,000)	16,483,301	3,469,831	21%
Borrowing Costs	2,167,679	-	2,167,679	(10,030)	2,157,649	131,163	6%
Materials & Contracts	12,912,455	167,930	13,080,385	2,378,587	15,458,972	4,131,128	27%
Depreciation & Amortisation	10,324,200	-	10,324,200	-	10,324,200	-	0%
Other Expenses	3,227,600	-	3,227,600	53,900	3,281,500	1,072,756	33%
Total Expenses from Continuing Operations	45,231,235	167,930	45,399,165	2,306,457	47,705,622	8,804,878	18%
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	310,303	(167,930)	142,373	(186,970)	(44,597)	19,598,739	
Grants & Contributions provided for Capital Purposes	11,135,364	222,304	11,357,668	(836,105)	10,521,563	913,196	9%
Net Operating Result for the Year	11,445,667	54,374	11,500,041	(1,023,075)	10,476,966	20,511,935	

Note: Other Funds refers to Waste, Gwydir Day Care, Max Centre

Moree Plains Shire Council

Budget Review Income & Expenses Statement - Water Supply

for the period ended 30 September 2017

	Original Budget 2016/2017	Approved Variations	Revised Budget	Variations Requested	Projected Year End Result	Actuals to 30/09/2017	%
Income from Continuing Operations							
Revenue:							
Rates & Annual Charges	1,512,583	-	1,512,583	-	1,512,583	1,487,160	98%
User Charges & Fees	3,650,353	-	3,650,353	-	3,650,353	733,069	20%
Interest & Investment Revenue	219,215	-	219,215	-	219,215	13,356	6%
Other Revenues	120,411	-	120,411	-	120,411	-	0%
Grants & Contributions provided for Operating Purposes	39,374	-	39,374	-	39,374	-	0%
Total Income from Continuing Operations	5,541,936	0	5,541,936	0	5,541,936	2,233,585	40%
Expenses from Continuing Operations							
Employee Benefits & On-Costs	1,254,740	14,000	1,268,740	-	1,268,740	336,119	26%
Borrowing Costs	748,433	-	748,433	(18,444)	729,989	27,884	4%
Materials & Contracts	2,281,831	-	2,281,831	-	2,281,831	406,134	18%
Depreciation & Amortisation	1,125,000	-	1,125,000	-	1,125,000	-	0%
Total Expenses from Continuing Operations	5,410,004	14,000	5,424,004	-18,444	5,405,560	770,137	14%
Net Operating Result for the year before Grants and Contributions for Capital Purposes	131,932	(14,000)	117,932	18,444	136,376	1,463,449	
Grants & Contributions provided for Capital Purposes	13,370,000	-	13,370,000	-	13,370,000	1,267,131	
Net Operating Result for the Year	13,501,932	(14,000)	13,487,932	18,444	13,506,376	2,730,579	

Moree Plains Shire Council

Budget Review Income & Expenses Statement - Sewer Services

for the period ended 30 September 2017

	Original Budget 2016/2017	Approved Variations	Revised Budget	Variations Requested	Projected Year End Result	Actuals to 30/09/2017	%
Income from Continuing Operations							
Revenue:							
Rates & Annual Charges	3,180,672	-	3,180,672	-	3,180,672	2,653,040	83%
User Charges & Fees	578,174	-	578,174	-	578,174	98,022	17%
Interest & Investment Revenue	146,412	-	146,412	-	146,412	5,965	4%
Other Revenues	-	-	-	-	-	-	0%
Grants & Contributions provided for Operating Purposes	43,300	-	43,300	-	43,300	-	0%
Total Income from Continuing Operations	3,948,558	0	3,948,558	0	3,948,558	2,757,027	70%
Expenses from Continuing Operations							
Employee Benefits & On-Costs	686,717	19,500	706,217	-	706,217	171,031	24%
Borrowing Costs	223,777	-	223,777	(18,118)	205,659	(32,847)	-16%
Materials & Contracts	1,726,844	-	1,726,844	-	1,726,844	307,881	18%
Depreciation & Amortisation	1,230,000	-	1,230,000	-	1,230,000	-	0%
Total Expenses from Continuing Operations	3,867,338	19,500	3,886,838	(18,118)	3,868,720	446,064	12%
Net Operating Result for the year before Grants and Contributions for Capital Purposes	81,220	(19,500)	61,720	18,118	79,838	2,310,963	
Grants & Contributions provided for Capital Purposes	-	-	-	-	-	-	
Net Operating Result for the Year	81,220	(19,500)	61,720	18,118	79,838	2,310,963	

Moree Plains Shire Council

Budget Review Capital

for the period ended 30 September 2017

	Original Budget 2017/2018	Approved Variations	Revised Budget	#	Variations Requested	Projected Year end result	Actuals as at 30/09/2017	%
Capital Expenditure								
New Asset - Plant and Equipment	2,977,395	0	2,977,395		-	2,977,395	1,013,761	34%
New Asset - Land, Building and Other Structures	4,611,821	40,107	4,651,928	1	(787,504)	3,864,424	522,659	14%
New Asset - Roads, Bridges Footpaths	168,000	-	168,000		(1,800)	166,200	100,771	61%
New Asset - Water Infrastructure	16,330,000	-	16,330,000		-	16,330,000	815,855	5%
New Asset - Other Equipment	704,017	29,000	733,017		99,614	832,631	-	0%
	24,791,233	69,107	24,860,340		(689,690)	24,170,650	2,453,045	10%
Renewal - Plant and Equipment	93,445	-	93,445	2	125,000	218,445	491	0%
Renewal - Land, Building and Other Structures	6,344,279	112,850	6,457,129		491,058	6,948,187	172,603	2%
Renewal - Roads, Bridges Footpaths	11,842,745	821,654	12,664,398		(997,115)	11,667,283	2,716,239	23%
Renewal - Water Infrastructure	4,445,205	162,500	4,607,705		(1,010,000)	3,597,705	197,041	5%
Renewal - Sewer Infrastructure	4,377,099	610,001	4,987,100		-	4,987,100	991,342	20%
	28,071,677	1,757,007	29,828,685		(1,391,057)	28,437,628	4,595,713	16%
Total Capital Expenditure	52,862,910	1,826,115	54,689,025		(2,080,747)	52,608,278	7,048,758	13%
Capital Funding Sources								
Rates and Other Untied Funding	(17,305,436)	(1,271,061)	(18,576,497)		(197,462)	(18,773,959)		
Capital Grants and Contributions	(24,505,364)	(222,304)	(24,727,668)		836,105	(23,891,563)		
Internal Restrictions	(1,352,741)	-	(1,352,741)		303,104	(1,049,637)		
External Restrictions	(7,614,129)	(332,750)	(7,946,879)		1,139,000	(6,807,879)		
Sale of Assets	(2,085,240)	-	(2,085,240)		-	(2,085,240)		
Total Capital Funding	(52,862,910)	(1,826,115)	(54,689,025)		2,080,747	(52,608,278)		

Variations Recommendations to Capital Income and Cashflow
for the period ended 30 September 2017

VARIATIONS TO CAPITAL BUDGET:

Note: Variations to projects are detailed in the Project Snapshot attachment

#	Variation Amount	Reason for variation
1	301,000	Variation to recognise budget for purchase of properties in the Sale of Land for Unpaid Rates auction. Separate report to be presented to Council detailing results of sale
2	125,000	Variation to budget for work required on the Waste Baler and the Moree Waste Management Facility
TOTAL	426,000	

Moree Plains Shire Council

Notes to the Financial Statements for the period ended 30 September 2017

Note 6c. Restricted Cash, Cash Equivalents & Investments

\$'000	Actuals to 30/09/2017					
Total Cash, Cash Equivalents and Investment Securities						
					29,019	
attributable to:						
External Restrictions (refer below)	13,947					
Internal Restrictions (refer below)	9,371					
Unrestricted	5,700					
	<u>29,019</u>					
\$'000	Opening balance	Transfers to reserves	Transfers from reserves	Actuals to 30/09/2017	Commitments	Available for allocation
External Restrictions - Included in Liabilities						
Specific Purpose Unexpended Loans-General	15	-	-	15	15	-
Specific Purpose Unexpended Loans-Water	152	-	(22)	130	130	-
External Restrictions - Included in Liabilities	167	-	(22)	145	145	-
External Restrictions - Other						
Developer Contributions - General	636	31	(0)	667	667	-
Developer Contributions - Water Fund	306	-	-	306	306	-
Developer Contributions - Sewer Fund	415	-	-	415	415	-
RMS Contributions	-	398	(398)	-	-	-
Specific Purpose Unexpended Grants	2,536	680	(1,687)	1,529	1,529	-
Water Services	5,971	643	-	6,614	6,614	-
Sewerage Services	4,442	-	(372)	4,070	4,070	-
Waste Services	-	-	-	-	-	-
Nothern Regional Library	391	-	(190)	201	201	-
External Restrictions - Other	14,697	1,752	(2,647)	13,802	13,802	-
Total External Restrictions	14,864	1,752	(2,669)	13,947	13,947	-

Moree Plains Shire Council

Notes to the Financial Statements for the period ended 30 September 2017





Note 6c. Restricted Cash, Cash Equivalents & Investments (continued)











\$'000	Opening balance	Transfers to reserves	Transfers from reserves	Actuals to 30/09/2017	Commitments	Available for allocation
Internal Restrictions						
Plant & Vehicle Replacement	1,842	-	-	1,842	800	1,042
Employees Leave Entitlement	1,000	-	-	1,000	-	1,000
Property Acquisitions	50	-	-	50	-	50
Jellicoe Park	58	4	(2)	60	-	60
Aerodromes	565	-	(83)	482	165	317
RMS Contract Contingency	659	-	-	659	365	294
Gravel Pits	614	-	-	614	-	614
Revotes General Fund	3	-	-	3	3	-
Economic Development SRL	195	218	(98)	315	293	22
Industrial Development SRL		117	-	117	117	0
Onsite Effluent	80	-	-	80	-	80
Medical Accommodation	68	6	(7)	67	-	67
WH&S	1	-	(0)	1	-	1
Regional and Local Infrastructure Program	7	-	1	8	-	8
Road Sustainability Fund	515	-	-	515	-	515
Saleyards Reserve	123	8	(3)	128	35	93
Sportsground Improvements	12	-	-	12	-	12
MAAC GAR Reserve	250	50	-	300	250	50
Dhiyaan Aboriginal Centre Reserve	137	-	-	137	65	72
Water Reservoir Maintenance Bank Guarantee	169	-	-	169	-	169
Financial Assistance Grant Advance Payment	3,602	-	(900)	2,702	2,702	(0)
Industrial Drive Levy	111	-	-	111	-	111
Total Internal Restrictions	10,061	403	(1,093)	9,371	4,795	4,576
TOTAL RESTRICTIONS	24,925	2,155	(3,762)	23,319		

PROJECT SNAPSHOT

Quarter 1: 1 July 2017 - 30 September 2017


Key

	Indicates that delivery of the project has commenced, is progressing well and is on target to be completed by the End Date OR has been completed in full (100%)
	Indicates that the delivery of the project has commenced beyond a minimal level (over 10% for Quarter 1) and is progressing satisfactorily
	Indicates that issues have been encountered in relation to delivery of the project OR minimal or no progress has been made in Quarter 1
	Indicates that, in scheduling works prior to 1 July 2017, the Start Date for the project does not fall in Quarter 1 and accordingly, the project is 'Not Due to Start'

Ref #	Measure	Status	% Complete		Commentary	Start Date	End Date	Original Budget	Revised Budget	YTD Expenditure	Variation requested (\$)
Asset Management											
1	Completion of Stage 2 of the Asset Management Software upgrade project on time and on budget - 2017/18	Issues Encountered	0		Due to staff resourcing issues this project has been delayed by at least 3 months	1/07/2017	30/06/2018	50,000	50,000	0	0
2	Revaluation of Buildings and Other Structures completed – 2017/18	Not due to start	0		To commence later in the financial year	1/01/18	30/06/2018	80,000	80,000	0	0
Fleet Management											
3	Heavy plant is replaced in accordance with Heavy Plant Replacement Program – 2017/18	Commenced	25		Replacement program on track	1/07/2017	30/06/2018	1,284,132	1,284,132	571,040	0
4	Light fleet are changed over as per the Organisation's Motor Vehicle Policy - 2017/18	Commenced	25		Next round of replacements to take place in Nov 17	1/07/2017	30/06/2018	1,600,000	1,600,000	636,023	0
Children's Services											
5	Review of playground undertaken to ensure satisfaction of National Quality Framework including upgrade of playground equipment – 2017/18	Commenced	20		Equipment was ordered in Jul 17. Awaiting delivery and installation	1/10/17	28/02/18	29,000	29,000	0	0
Other Community Development											
6	Development of the Moree South Masterplan on time and on budget – 2017/18	Commenced	90		Currently awaiting final endorsement from State agencies	1/07/17	30/06/18	40,000	40,000	1,816	0
7	Delivery of training to local Aboriginal Social Enterprises – 2017/18	Not Yet Started	0		Subject to suitable grant program	1/07/17	30/06/18	8,000	0	0	0
8	Completion of the Cooe Park project on time and on budget - 2017/18	Completed	100		Official opening was held in Quarter 1	1/07/17	31/12/17	107,129	107,129	60,750	0
9	New Christmas decorations acquired – 2017/18	Commenced	50		Options have been developed within available budget to be workshopped with the Urban Advisory Committee	1/07/17	31/12/17	7,000	7,000	0	0
10	Completion of Boggabilla Dressing Shed project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	0	0	236,000
11	Completion of Mungindi Tennis Courts Resurface project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	0	0	43,890
12	Completion of Stanley Village Children's Playground project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	0	0	31,636
13	Completion of Sullivan Place Park Football Posts project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	0	0	13,537
14	Completion of Boggabilla Tennis Courts project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	0	0	28,995
15	Completion of Dhiyaan Aboriginal Centre Stage 2 project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	0	0	273,000
Administration and Education											
16	Completion of the Heavy Vehicle Forum and Harvest Education on time and on budget - 2017/18	Commenced	70		Forum held 8/08/17. Harvest information packs to be distributed in Quarters 2 and 3	1/07/17	30/05/18	4,000	4,000	3,325	0
17	Completion of the Free Cuppa for the Driver project on time and on budget - 2017/18	Commenced	25		Project planning well underway. Project on schedule for launch in Quarter 3	1/07/17	30/06/20	3,500	3,500	0	0
18	Completion of Road Safety month on time and on budget - 2017/18	Not due to start	0		Project scheduled for commencement in Quarter 2	1/11/17	30/06/17	10,000	10,000	0	0

Ref #	Measure	Status	% Complete		Commentary	Start Date	End Date	Original Budget	Revised Budget	YTD Expenditure	Variation requested (\$)
19	Completion of the Learner Driver project on time and on budget - 2017/18	Commenced	60	●	First workshop was to be held 28/09/17 however did not occur due to lack of participant registrations	1/11/17	30/06/17	600	600	0	600
20	Completion of the Unsealed Road Safety project on time and on budget - 2017/18	Commenced	20	●	Project on target for delivery in Quarter 2	1/09/17	30/05/20	8,000	8,000	2,839	0
21	Completion of Bike Week project on time and on budget – 2017-18	Issues Encountered	0	●	Bike week activities not delivered due to lack of community interest in delivering the project. A smaller bicycle safety education campaign will now be delivered in Quarter 3	1/08/17	31/10/17	5,000	5,000	0	-3,000
22	Completion of Plan B and Drug Driving project on time and on budget – 2017-18	Not due to start	0		Project scheduled for commencement in Quarter 2	1/10/17	28/02/18	6,000	6,000	0	0
23	Completion of Keep the Kids Safe project on time and on budget – 2017-18	Not due to start	0		Project scheduled for commencement in Quarter 2	1/01/18	31/03/18	6,000	6,000	0	0
Economic Development											
24	Completion of all actions of the Economic Development Strategy designated for completion in this financial year - 2017/18	Not Yet Started	0	●	Expected to commence in Quarter 3	1/04/2018	30/06/2018	15,000	15,000	1,560	0
25	Completion of business confidence survey – 2017/18	Not Yet Started	0	●	Subject to available staff resources	1/07/2017	30/06/2018	2,000	2,000	0	0
26	Completion of promotional activities – 2017/18	Commenced	25	●	Ongoing activity. Current focus on reviewing and re-issuing brochures as part of Economic Development Strategy	1/07/2017	30/06/2018	5,000	5,000	0	0
27	Completion of Renew Moree program – 2017/18	Commenced	10	●	Exploration of pop-up shops for vacant premises together with facilitation of new entrance into existing vacant premises	1/10/2017	30/06/2018	20,000	20,000	0	0
28	Economic Development Strategy adopted by 31 March 2018 – 2017/18	Commenced	5	●	Study initiated and agreement reached on comparative study areas	1/07/2017	31/03/2018	60,000	70,000	0	0
29	Provide report on activities undertaken by Taskforce each Quarter - 2017/18	Commenced	25	●	Taskforce actively working on developing intermodal strategies for Moree. Workshop with councillors has been held	1/07/2017	30/06/2018	29,490	29,490	0	0
30	Provide report on international projects each Quarter - 2017/18	Commenced	25	●	Projects are reported under strategic planning initiatives to relevant council committee each month	1/07/2017	30/06/2018	5,000	5,000	3,020	0
31	Updated Facts and Figures promotional material – 2017/18	Commenced	25	●	Ongoing activity. Current focus on reviewing and re-issuing brochures as part of Economic Development Strategy	1/07/2017	30/06/2018	10,000	10,000	0	0
Real Estate/Industrial/Commercial Development/Promotion											
32	Completion of the saleyard truck wash upgrade on time and on budget – 2017/18	Commenced	3	●	Funding agreements completed with RMS, awaiting agreement from INSW	1/07/2017	31/03/2018	595,000	595,000	0	0
33	Land south of Industrial drive available for public release - 2017/18	Not Yet Started	0	●	Scheduled for investigation in Quarter 4	1/07/2017	30/06/2018	2,500	2,500	0	0
Tourism and related activities											
34	Digital marketing material developed - 2017/18	Commenced	60	●	Enhancements to digital marketing with investment in self-managed on-line advertising has been implemented in Quarter 1.	1/07/2017	30/06/2018	15,000	15,000	9,514	0
35	Regional Advertising undertaken - 2017/18	Commenced	20	●	Tourism Moree developing Destination Plan	1/07/2017	30/06/2018	10,000	10,000	0	0
36	Special Promotion completed - 2017/18	Commenced	30	●	QantasLink feature being prepared for Nov 17/ Dec 17 edition	1/07/2017	30/06/2018	15,000	15,000	10,275	0
37	Tourism NSW/RTO campaign completed - 2017/18	Commenced	20	●	Work commenced on project	1/07/2017	30/06/2018	10,000	10,000	2,082	0
Noxious Plants											
38	Completion of Green Cestrum Project - Kemps Creek - 2016/17	Commenced	30	●	Some field work being conducted in Quarter 2. Expected project will be complete by end of Quarter 3	1/07/2017	30/06/2018	0	1,378	0	0
39	Completion of Water Hyacinth Project - 2016/17	Commenced	15	●	Drone flights being carried out in Quarter 2 with spraying to take place in Quarter 3	1/07/2017	30/06/2018	0	36,852	0	0
40	Completion of Green Cestrum project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	0	0	17,924
41	Completion of DPI Aerial Surveillance Border Rivers project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	0	0	22,008
42	Completion of NWLLS 17/071 Cap & Bonnet project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	0	0	45,455

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Solid Waste Management											
43	Completion of CCTV upgrade at WMF on time and on budget – 2017/18	Not due to start	0		Not due for commencement until Quarter 2	1/07/2017	30/06/2018	10,000	60,000	0	0
44	Completion of drainage upgrades at WMF on time and on budget – 2017/18	Not due to start	0		Not due for commencement until Quarter 2	1/07/2017	30/06/2018	85,000	85,000	0	0
45	Completion of rehabilitation works at Yarraman Landfill on time and on budget – 17/18	Commenced	5		Closure plan currently being prepared to submit to the Environment Protection Authority (EPA) for approval	1/07/2017	30/06/2018	1,500,000	1,500,000	6,589	0
46	Survey conducted during each 6 month period - 2017/18	Not due to start	0		Next survey due 30 Dec 17	1/07/2017	30/06/2018	5,150	5,150	0	0
47	Completion of Waste Management Facility Road Widening Project on time and on budget - 2016/17	Commenced	25		Delays with design and issues with Telstra line. Project to be completed under budget	1/07/2017	30/06/2018	0	243,000	99,062	-133,938
Floodplain Management											
48	Floodplain Mitigation - Pallamallawa - Strategy - Completion of minor design variations required - 2017/18	Not Yet Started	0		Liaising with Office of Environment and Heritage and community members to finalise design and plan	1/07/2017	30/06/2018	13,500	13,500	0	0
49	Floodplain Management - Mungindi - Completion of minor design variations required - 2017/18	Not Yet Started	0		Finalising Office of Environment and Heritage approval in Oct 17	1/07/2017	30/06/2018	59,000	59,000	0	0
50	Vountary House Raising Scheme - Quarterly report to Council on status of scheme (including participants) - 2017/18	Commenced	25		This is an annual program and a fresh call for interest will be made following outcomes of current funding round	1/07/2017	30/06/2018	300,000	300,000	188,147	0
51	Floodplain Management Policy Engagement - NP1 - 2017/18	Not due to start	0		Variation request	1/10/17	30/06/2018	0	0	0	30,000
Land Use Planning											
52	Completion of Strategic Transport Plan on time and on budget - 2017/18	Not Yet Started	0		Awaiting funding announcement from Federal/State Government	1/07/2017	30/06/2018	60,000	60,000	0	300,000
Public Cemeteries											
53	Completion of installation of Additional Power Pole at Moree Cemetery – 2017/18	Completed	100		Completed in Quarter 1	1/07/2017	31/12/2017	6,500	6,500	3,174	0
54	Completion of installation of additional seating at Moree Cemetery – 2017/18	Commenced	10		Seating to be purchased in Quarter 2	1/10/2017	31/03/2018	10,000	10,000	0	0
55	Completion of Moree Cemetery extension investigation plans – 2017/18	Not Yet Started	0		To commence in later Quarter	1/09/2017	30/06/2018	25,000	25,000	0	0
56	Completion of Moree Cemetery signage upgrade – 2017/18	Commenced	10		Planned for completion in Quarter 2	1/08/2017	31/12/2017	10,000	10,000	0	0
Public Conveniences and other community amenities											
57	Completion of the s94A Gurley project on time and on budget - 2017/18	Commenced	15		Still pending Australian Rail Track Corporation (ARTC) owner's consent	1/07/2017	30/06/2018	82,000	82,000	0	0
58	Completion of the s94A Mehi River project on time and on budget - 2017/18	Commenced	15		Design has been prepared. Works expected to be completed in Quarter 4	1/07/2017	30/06/2018	40,000	100,000	389	0
59	Completion of s94A Open Space Facilities - Spilsbury Park - 2016/17	Commenced	15		Delay with ordering materials	1/07/2017	30/06/2018	0	10,000	0	0
60	Completion of s94A Open Space Facilities - Jellicoe Park - 2016/17	Commenced	15		Delay with installation due to requirement for redesign of footings	1/07/2017	30/06/2018	0	20,400	0	0
61	Completion of s94A Open Space Facilities - Jacaranda Park - 2016/17	Commenced	15		Order cancelled due to issues with footing design	1/07/2017	30/06/2018	0	40,000	0	0
Emergency Services											
62	Subject to successful funding application, completion of the improvements to the Moree SES Site on time and on budget – 2017/18	Commenced	10		Survey and design completed, procurement of contractor for building works	1/07/2017	30/11/2017	67,000	67,000	22,671	0
63	Subject to successful funding application, completion of the new RFS Boomi Fire Brigade Station on time and on budget – 2017/18	Issues Encountered	0		Funding not provided for this project	1/07/2017	28/02/2018	260,000	260,000	0	-260,000
64	Subject to successful funding application, completion of the new RFS Moree Station on time and on budget – 2017/18	Commenced	5		In planning phase for design. Variation to recognise total funding allocated through NSW Rural Fire Fighting Fund allocation	1/07/2017	28/02/2018	820,125	820,125	264	379,875
65	Completion of Terry Hie Hie Hall Bushfire Protection project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	0	0	100,000
Animal Control											
66	Completion of the upgrade to the Pound on time and on budget - 2017/18	Commenced	25		DA plans complete. Building procured, slab design complete	1/07/2017	30/09/2017	290,000	180,000	0	0

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Crime Prevention											
67	Additional CCTV and lighting projects arising from crime prevention initiatives completed - 2016/17	Commenced	0		Awaiting notification of outcome of grant funding application but projects are designed. FY15/16 funding used for Flour Mill CCTV into police's live network (\$29,000 rolled forward by approval at Council Meeting in Aug 16)	01/07/2016	30/06/2017	0	29,000	0	0
68	Subject to successful funding application, additional CCTV and lighting projects arising from crime prevention initiatives completed - 2017/18	Not due to start	0		Subject to successful funding application	1/12/2017	30/04/2018	245,517	245,517	0	0
69	Completion of Light/ CCTV ext adjacent Newell Hwyproject on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	0	0	95,000
70	At least 2 fire damaged/derelict buildings demolished - 2017/18	Commenced	25		Currently awaiting the outcome of the tender process for the clearing of 1 damaged/derelict building. This is expected to be completed in Quarter 3	1/07/2017	30/06/2018	100,000	152,000	0	0
Community Libraries											
71	Completion of the new IT space on time and on budget - 2017/18	Commenced	25		Upgrade works will be completed in Quarter 2	1/07/2017	31/12/2017	200,000	200,000	97,792	0
Community Halls											
72	Progress made on the Moree Civic Precinct Redevelopment – 2017/18	Commenced	5		Fresh grant application lodged. Awaiting final determination. Full initial engineering review undertaken	1/07/2017	30/06/2018	4,000,000	4,000,000	0	0
Sporting Grounds and Venues											
73	Ron Harborne Oval – Netball Courts - Fence – Completion of the project on time and on budget – 2017/18	Commenced	50		Netball funding to be advanced by Nov 17. DA required for works	1/11/2017	31/12/2017	50,000	69,707	0	0
74	Ron Harborne Oval – New Field – Completion of the project on time and on budget – 2017/18	Commenced	30		User groups on board. Title issues to be resolved	1/07/2017	31/10/2017	370,000	370,000	279	0
75	South Moree Sports Facility – Completion of the project on time and on budget – 2017/18	Commenced	95		Final works to complete. Variation to recognise remaining budget	1/07/2017	31/12/2017	155,000	155,000	175,335	55,621
76	Moree Sports, Health, Arts and Education Academy (SHEA) – Completion of the project on time and on budget – 2017/18	Not due to start	0		Preliminary report provided to Council in Oct 17	1/07/2017	30/06/2018	1,500,000	1,500,000	0	600,000
Swimming Pools											
77	Boomi Pool – Capital Works – Completion of the project on time and on budget – 2017/18	Issues Encountered	75		Due to unforeseen issues with the pool shell a budget variation has been requested to increase the scope of works. A report detailing project requirements was provided to Council and approved in Sep 17	1/07/2017	31/10/2017	70,000	151,850	110,116	0
78	Commissioning of Water Conditioning Unit Bore Head at MAAC - 2016/17	Not Yet Started	0		Contractor yet to commission works. Expected to be completed Quarter 2	1/07/2017	31/12/2017	0	15,000	3,569	0
79	Installation of Bore No.1 Pump - MAAC - 2016/17	Not Yet Started	0		Contractor to source appropriate pump	1/07/2017	31/12/2017	0	16,000	0	0
80	MAAC – Capital Works – All weather improvements – Completion of the project on time and on budget – 2017/18	Commenced	20		MAAC is currently liaising with Engineers in relation to design	1/07/2017	31/12/2017	449,696	449,696	0	0
81	Mungindi Pool – Capital Works – Stair Replacement – Completion of the project on time and on budget – 2017/18	Completed	100		Project completed in July 2017 - under budget	1/07/2017	30/09/2017	15,000	15,000	14,698	0
Sewer Projects											
82	Completion of Connection of Water Supply to Sewer Pump Stations on time and on budget - 2017/18	Commenced	30		Multiple sites completed	1/07/2017	1/09/2017	150,000	150,000	0	0
83	Completion of Engineering Driven Urban Road - Sewer Main Renewal program on time and on budget - 2017/18	Not due to start	0		Only as required	1/07/2017	30/06/2018	10,200	0		0
84	Completion of Moree Sewerage Treatment Plant - Effluent Reuse Telemetry on time and on budget - 2017/18	Commenced	5		Contractor has inspected works and is currently preparing specifications and quotation	1/07/2017	30/06/2018	105,000	105,000	17,764	0
85	Completion of Moree Sewerage Treatment Plant Access Gate on time and on budget - 2017/18	Not due to start	0		Installation of gate will be undertaken following road works. Procurement to commence Quarter 2	1/08/2017	30/11/2017	150,000	150,000	91	0
86	Completion of Sewer Pump Station Electrical Renewals on time and on budget - 2017/18	Commenced	10		Preparatory works commenced	1/07/2017	30/06/2018	75,000	223,000	19,024	0
87	Completion of Sewer Strategic Business Plan on time and on budget - 2017/18	Not Yet Started	0		Prepare a brief for consultants to prepare suite of plans	1/07/2017	30/06/2018	30,000	30,000	0	0

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88	Completion of the Boundary Connection Renewals on time and on budget - 2017/18	Commenced	10	●	Contractor has been engaged with works to commence in Quarter 2	1/09/2017	30/06/2018	250,000	250,000	0	0
89	Completion of the Emergency Generator (Mungindi) project on time and on budget - 2017/18	Not due to start	0		Background work undertaken in respect of Moree generator. This will be used for Mungindi specifications	1/07/2017	30/06/2018	60,000	60,000	0	0
90	Completion of the Engineering Driven Urban Road - Sewer Main Upgrades on time and on budget - 2017/18	Not due to start	0		None required in Quarter 1	1/07/2017	30/06/2018	20,400	0		0
91	Completion of the installation of effluent meters on time and on budget - 2017/18	Commenced	15	●	Two products have been identified and such products will be tested on site for several months. Thereafter, data will be analysed before purchase decision made	1/07/2017	30/06/2018	60,000	70,000	0	0
92	Completion of the Moree Effluent Pond Stabilisation of Walls project on time and on budget - 2017/18	Commenced	5	●	Engineering supplying quote. Work to be carried out in-house	1/08/2017	31/01/2018	110,000	110,000	0	0
93	Completion of the Moree Sewerage Treatment Plant Access Road on time and on budget - 2017/18	Not due to start	0		Engineering will be undertaking the works	1/10/2017	30/06/2018	126,000	126,000	7,443	0
94	Completion of the Moree Sewerage Treatment Plant land acquisition on time and on budget - 2017/18	Commenced	5	●	Negotiations continuing	1/07/2017	30/06/2018	60,000	60,000	0	0
95	Completion of the Moree STP Aerators project on time and on budget - 2017/18	Not due to start	0		Not due for commencement until Quarter 2	1/07/2017	30/06/2018	100,000	100,000	0	0
96	Completion of the renewal works at Mungindi Sewerage Treatment Plant on time and on budget - 2017/18	Commenced	5	●	Contractor has inspected works and is currently preparing specifications and quotation	1/07/2017	31/10/2017	47,000	47,000	0	0
97	Completion of the Sewer Pump Station Access Roads on time and on budget - 2017/18	Not due to start	0		Engineering will be undertaking the works later in FY17/18	1/09/2017	30/06/2018	100,000	100,000	0	0
98	Completion of the Sewer Pump Station Fencing on time and on budget - 2017/18	Not due to start	0		Tender will be required for works. Tender will be let in Quarter 2	1/11/2017	30/06/2018	250,000	250,000	24,893	0
99	Completion of the Sewer Pump Station Signage Renewal Program on time and on budget - 2017/18	Not Yet Started	0	●	Audit of signage to be undertaken to confirm signage is compliant before new signage is ordered	1/08/2017	30/06/2018	35,000	35,000	5,033	0
100	Completion of the Trade Waste Management System on time and on budget - 2017/18	Commenced	5	●	Consultant engaged to prepare system. Expecting draft system to be provided for review in Quarter 2	1/07/2017	30/06/2018	75,000	100,000	0	0
101	Completion of the upgrade to the Moree Sewerage Treatment Plant Trade Waste facility on time and on budget - 2017/18	Commenced	50	●	Some infrastructure works completed but will need to be undertaken in conjunction with System design	1/07/2017	29/02/2018	75,000	75,000	9,122	0
102	Completion of Year 1 of sewer rising main renewal program on time and on budget - 2017/18	Not due to start	25		Process reviewed; contractor engaged with work to commence in Quarter 3	1/01/2018	30/06/2018	61,300	61,300	0	0
103	Completion of Year 2 of Boggabilla Pressure Sewer program on time and on budget - 2017/18	Commenced	25	●	Order in awaiting supply	1/07/2017	30/06/2018	91,900	91,900	17,080	0
104	Completion of Year 2 of Pump Station repair program on time and on budget - 2017/18	Commenced	10	●	Works commenced	1/07/2017	30/06/2018	150,000	150,000	22,980	0
105	Completion of Year 2 of the sewer main relining program on time and on budget - 2017/18	Not due to start	0		Will commence in May 18. FY16/17 program to be completed by 15/12/17	1/07/2017	30/06/2018	2,000,000	630,000	444,998	0
Local and Regional Roads											
106	Completion of Local Sealed Rural reseal program – 2017/18	Commenced	25	●	On track. Preparation carried out in Quarter 1. Reseals to commence in Quarter 2	1/07/2017	30/06/2018	2,800,000	2,800,000	1,746,868	0
107	Completion of Local Sealed Urban reseal program – 2017/18	Commenced	25	●	On track	1/07/2017	30/06/2018	826,000	826,000	294,665	0
108	Completion of MR232 REPAIR Program - 2017/18	Not Yet Started	0	●	Awaiting official confirmation	1/07/2017	30/06/2018	450,000	0		-70,000
109	Completion of MR507 REPAIR Program - 2017/18	Not Yet Started	0	●	Verbal confirmation of funding received. Awaiting official confirmation	1/07/2017	30/06/2018	400,000	0		-50,000
110	Completion of Tapscott Road Freight Route Upgrade - 2016/17	Commenced	50	●	Works advanced	1/07/2017	30/06/2018		185,694	157	0
111	Completion of Year 2 causeway/washout upgrade program - 2017/18	Not due to start	0		Works commencing Quarter 2	1/10/2017	31/03/2018	900,000	900,000	93,814	0
112	Local - Sealed Rural - SR101 46.46-47.01kms - Completion of the project on time and on budget - 2016/17	Completed	100	●	Completed in Quarter 1	1/01/2017	31/03/2017	0	62,271	82,977	0
113	Local - Sealed Rural - SR111 Mellburra - Completion of the project on time and on budget - 2016/17	Completed	100	●	Completed in Quarter 1	1/02/2017	30/04/2017	0	113,352	56,805	0
114	Local - Sealed Urban: Gosport St - Completion of the project on time and on budget - 2016/17	Commenced	90	●	Power line to be raised. Stay on Power Pole to be moved. Awaiting Essential Energy	1/02/2017	30/06/2017	0	44,499	0	0
115	Local – Sealed Rural – Boggabilla – Merriwa St: Fox St to MacIntyre St - Completion of the project on time and on budget – 2017/18	Commenced	100	●	Fully completed Jul 17, Quarter 1	1/02/2018	31/03/2018	190,000	190,000	167,093	0
116	Local – Sealed Rural: SR102 Dolgelly Road– Completion of the project on time and on budget – 2017/18	Commenced	50	●	Completion in Quarter 2	1/08/2017	30/09/2017	800,000	800,000	563,405	0

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117	Local – Sealed Rural: SR12 Talmoi – Completion of the project on time and on budget – 2017/18	Completed	100	●	Physical works completed; awaiting final invoices	1/09/2017	31/10/2017	130,000	130,000	95,115	0
118	Local – Sealed Urban - Moree - Adelaide Street: Gosport St to Dover St – Completion of the project on time and on budget – 2017/18	Not due to start	0		Works commencing Quarter 2	1/09/2017	31/12/2017	450,000	450,000	5,223	0
119	Local – Sealed Urban – Boomi – Upgrade of Baronga Rd to seal - Completion of the project on time and on budget – 2017/18	Completed	100	●	Completed in Quarter 1	1/08/2017	30/09/2017	100,000	100,000	100,835	0
120	Local – Sealed Urban – Moree – Florence St: Anne St to Adelaide St – Completion of the project on time and on budget – 2017/18	Not due to start	0	●	Works commencing Quarter 3	1/02/2018	30/04/2018	400,000	400,000	0	0
121	Local – Sealed Urban – Moree – Town laneways – Completion of the project on time and on budget – 2017/18	Not Yet Started	0	●	Works commencing Quarter 3	1/07/2017	30/09/2017	200,000	200,000	40,720	0
122	Local – Sealed Urban – Mungindi – North St: Yarough St to Wirrawah St - Completion of the project on time and on budget – 2017/18	Commenced	100	●	Physical works completed; awaiting final invoices	1/08/2017	30/09/2017	150,000	150,000	93,627	0
123	Local – Sealed Urban – Yarraman - Myora St – Completion of the project on time and on budget – 2017/18	Not due to start	0		Works commencing Quarter 2	1/02/2018	31/03/2018	130,000	130,000	50,438	0
124	Local – Unsealed Rural – SR11 Gingham Rd – Completion of the project on time and on budget – 2017/18	Not due to start	0		Works commencing Quarter 2	1/09/2017	31/10/2017	100,000	100,000	0	0
125	Local – Unsealed Rural – SR131 Croppa Creek Road - Completion of the project on time and on budget – 2017/18	Not due to start	0		Works commencing Quarter 2	1/11/2017	30/11/2017	140,000	140,000	0	0
126	Local – Unsealed Rural – SR221 Drive In Rd – Completion of the project on time and on budget – 2017/18	Not due to start	0		Works commencing Quarter 3	1/11/2017	30/11/2017	130,000	130,000	0	0
127	Local – Unsealed Rural – SR4 Mallowa Road - Completion of the project on time and on budget – 2017/18	Not due to start	0		Works commencing Quarter 3	1/03/2018	31/05/2018	500,000	500,000	119	0
128	Local – Unsealed Rural – SR6 Tellerega Rd – Completion of the project on time and on budget – 2017/18	Not Yet Started	0	●	Works to commence Quarter 3	1/08/2017	30/09/2017	100,000	100,000	0	0
129	Local – Unsealed Rural – SR68 Koorooogamma Rd – Completion of the project on time and on budget – 2017/18	Not due to start	0		Works commencing Quarter 2	1/04/2018	31/05/2018	160,000	160,000	118	0
130	Mosquito Creek Road Intersection Road Widening - 2016/17	Commenced	60	●	Designs have been approved by Essential Energy	1/07/2017	31/12/2017		128,838	5,793	0
Footpaths and Cycleways											
131	Completion of Shared Pathway - Moree - Amaroo - on time and on budget - 2017/18	Completed	100	●	To be deferred to FY18/19	1/07/2017	30/06/2018	290,000	290,000	0	-290,000
132	Disabled/Mobility Impaired Access Improvements - Kerb Ramps - Completion of project on time and on budget - 2017/18	Commenced	80	●	Works on the corner of Heber St and Frome St	1/02/2018	31/05/2018	25,000	25,000	29,230	10,000
133	Pedestrian refuge - Mungindi - Completion on time and on budget - 2017/18	Commenced	25	●	Works to be undertaken in Mar 17	1/09/2017	31/10/2017	58,000	58,000	0	0
134	Shared pathway - Boggabilla - Town Oval - Completion on time and on budget - 2017/18	Commenced	80	●	Works nearly completed. To be completed in Quarter 2. Variation to correct budget	1/02/2018	30/04/2018	168,000	168,000	105,799	-1,800
135	Shared pathway - Moree - Balo Street north of Main Bridge - Completion on time and on budget - 2017/18	Not Yet Started	0	●	Funding unsuccessful	1/08/2017	30/09/2017	81,760	81,760	0	-81,760
136	Shared pathway - Moree - South Moree Sports Facility - Completion on time and on budget - 2017/18	Commenced	50	●	Received grant funding; works to be undertaken in Quarter 2	1/10/2017	30/11/2017	18,000	18,000	0	0
137	Specialist Access Improvements Anne St Pedestrian refuge - 2017/18	Completed	100	●	Works completed FY16/17	1/09/2017	30/11/2017	30,000	30,000	0	-30,000
Aerodromes											
138	Completion of maintenance works on Boomi Airstrip on time and on budget – 2017/18	Completed	100	●	Project Completed	1/07/2017	30/06/2018	80,000	80,000	51,505	-28,000
139	Completion of rehabilitation works at Mungindi Aerodrome - 2017/18	Completed	100	●	Project Completed	1/10/2017	30/04/2018	120,000	120,000	30,775	0
140	Completion of the Moree Regional Airport upgrade project on time and on budget – 2017/18	Commenced	40	●	Upgrade to lighting and electrical system completed. Variation to correct budget	1/07/2017	31/12/2017	2,276,200	2,276,200	515,295	-283,104

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Water Projects											
141	Completion of the Albert Street Water Main project on time and on budget - 2017/18	Not due to start	0		Further investigations required	1/07/2017	30/06/2018	110,000	110,000	0	0
142	Completion of the Ashley Potable Water supply project on time and on budget - 2017/18	Not Yet Started	0		Awaiting project management brief from EPM	1/07/2017	30/06/2019	4,130,000	4,130,000	0	0
143	Completion of the Biniguy Potable Water supply project on time and on budget - 2017/18	Not Yet Started	0		Awaiting project management brief from EPM	1/07/2017	30/06/2019	3,960,000	3,960,000	0	0
144	Completion of the Boggabilla Toomelah Pipeline project on time and on budget - 2017/18	Commenced	75		River intake to be constructed; tender has been approved	1/07/2017	31/01/2018	2,000,000	2,000,000	989,460	0
145	Completion of the Boggabilla Water Treatment Plant on time and on budget - 2017/18	Not due to start	0		Awaiting pre-treatment filter specification confirmation. This may change the scope of design requirements for the Water Treatment Works	1/07/2017	30/06/2018	500,000	500,000	1,715	0
146	Completion of the design works for Mungindi Water Treatment Works on time and on budget - 2017/18	Not due to start	0		Awaiting pre-treatment filter specification confirmation. This may change the scope of design requirements for the Water Treatment Works	1/07/2017	30/06/2018	40,000	100,000	0	0
147	Completion of the design works for the Mungindi Water Treatment Plant Reservoir Renewal project on time and on budget - 2017/18	Not Yet Started	0		Consultant to undertake investigations in Nov 17	1/05/2018	30/06/2018	100,000	40,000	0	0
148	Completion of the Developer Service Plans project on time and on budget - 2017/18	Commenced	20		GHD to prepare	1/07/2017	30/06/2018	5,000	5,000	0	0
149	Completion of the Drummond Street Water Main project on time and on budget - 2017/18	Not due to start	0		Investigating if works are required	1/07/2017	30/06/2018	160,000	160,000	0	0
150	Completion of the Edward Street water project on time and on budget - 2017/18	Not due to start	0		To commence following Boonery Road project	1/07/2017	30/06/2018	30,000	30,000	183	0
151	Completion of the Fibre Optic Link between Max Centre and Broadwater Depot project on time and on budget - 2017/18	Completed	100		Awaiting invoices	1/11/2017	31/12/2017	80,000	80,000	0	0
152	Completion of the Gwydir St Water Main Upgrade project on time and on budget - 2017/18	Not due to start	0		To be deferred to FY18/19	1/07/2017	30/06/2018	70,000	70,000	0	-70,000
153	Completion of the Halls Creek Water Infrastructure project on time and on budget - 2017/18	Commenced	25		We are currently reviewing the options with Geo9	1/07/2017	30/06/2019	6,240,000	6,240,000	2,030	0
154	Completion of the installation of Water Treatment Plant Alarms on time and on budget - 2017/18	Commenced	10		Consultants onsite	1/07/2017	30/06/2018	146,000	146,000	0	0
155	Completion of the Mehi Cres Automatic Water Meter Reading project on time and on budget - 2017/18	Commenced	15		Two products have been identified and such products will be tested on site for several months. Thereafter, data will be analysed before purchase decision made	1/07/2017	30/06/2018	80,000	80,000	0	0
156	Completion of the Moree Filling Station for Water Carts at TB11 project on time and on budget - 2017/18	Not due to start	0		Peak demand period pushed project out to Quarter 3	1/08/2017	31/10/2017	75,000	75,000	0	0
157	Completion of the Mungindi Water Treatment Plant Laboratory and Office project on time and on budget - 2017/18	Commenced	15		Scope of works changed. Refurbish works of existing building	1/09/2017	31/10/2017	200,000	200,000	0	0
158	Completion of the rehabilitation of reservoirs project on time and on budget - 2017/18	Not due to start	0		Program of works being prepared. Grant application to be made	1/10/2017	30/06/2018	1,000,000	1,000,000	0	-900,000
159	Completion of the Robinson Rd Water Main construction project on time and on budget - 2017/18	Not due to start	0		Investigating if works are required	1/07/2017	30/06/2018	49,000	49,000	0	0
160	Completion of the Stanley Village Automatic Water Meter Reading project on time and on budget - 2017/18	Commenced	15		Two products have been identified and such products will be tested on site for several months. Thereafter, data will be analysed before purchase decision made	1/07/2017	30/06/2018	80,000	80,000	0	0
161	Completion of the Strategic Business Plan project on time and on budget - 2017/18	Not Yet Started	0		Prepare a brief for consultants to prepare suite of plans	1/07/2017	30/06/2018	30,000	30,000	0	0
162	Completion of the Water Main Extensions in Boggabilla to Avoid Stale Water project on time and on budget - 2017/18	Commenced	15		Specification drawn up. Tender requires review	1/08/2017	30/09/2017	165,000	165,000	0	0
163	Completion of the Water Main Leak Detection project on time and on budget - 2017/18	Commenced	15		Consultant engaged; will be onsite Nov/Dec 17. Bulk of work to be completed by Quarter 3	1/05/2018	30/06/2018	30,000	30,000	1,098	0
164	Completion of Water Main Upgrade – Boonery Road project on time and on budget - 2017/18	Commenced	5		To be completed during Quarter 3	1/07/2017	30/06/2018	80,000	80,000	2,344	0
165	Completion of Year 2 Bore Head Water Meters Program on time and on budget - 2017/18	Commenced	20		Works commenced	1/07/2017	30/06/2018	50,000	50,000	11,337	0
166	Completion of Year 2 Fire Hydrant Renewal project on time and on budget - 2017/18	Not due to start	0		Considering most cost effective and efficient way to manage	1/07/2017	30/06/2018	54,300	54,300	0	0
167	Completion of Year 2 Stop Valve Renewal Program on time and on budget - 2017/18	Not due to start	0		Considering most cost effective and efficient way to manage	1/07/2017	30/06/2018	64,600	64,600	0	0

Ref #	Measure	Status	% Complete		Commentary	Start Date	End Date	Original Budget	Revised Budget	YTD Expenditure	Variation requested (\$)
168	Completion of Year 2 Water Main Renewal Program on time and on budget - 2017/18	Commenced	15	●	Specification has been drawn up. To be approved and put out for tender prior to year end	1/07/2017	30/06/2018	588,400	588,400	0	0
169	Completion of Year 2 Water Meter Renewal Program on time and on budget - 2017/18	Commenced	15	●	Two products have been identified and such products will be tested on site for several months. Thereafter, data will be analysed before purchase decision made	1/07/2017	30/06/2018	650,000	650,000	0	0