

Operational Plan 2017-2018

Q2 Report

1 October 2017 to 31 December 2017



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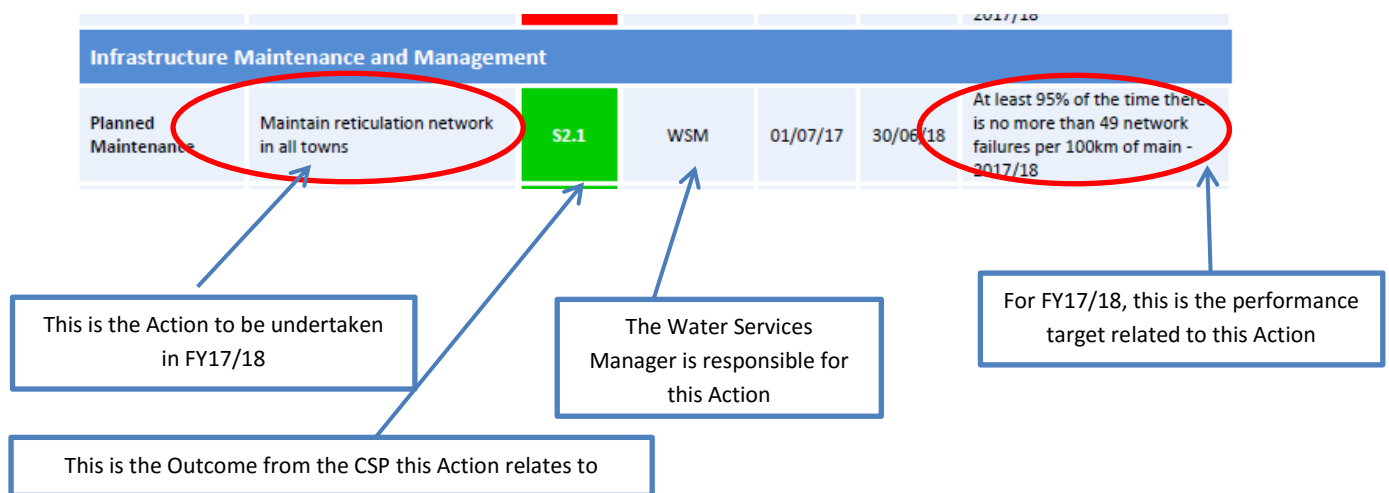
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About the Q2 Report

On 22 June 2017, Moree Plains Shire Council ("Council") adopted the Operational Plan and Budget 2017-2018 (the "Operational Plan").

The Operational Plan details the Actions which will be undertaken by Council management and officers during the current financial year in each of the 19 functional areas of Council. Each Action is linked to one of the Outcomes of our Community Strategic Plan **Moree Plains 2027 – Your Shire. The Plan. Our Future** ("CSP") and specifies the performance target(s) related to that particular Action.

By way of example only, below is an extract from the **Administration – Governance** functional area detailing these components of the Operational Plan:



In developing the Operational Plan, management and staff responsible for each Action were also asked to nominate a Start Date and End Date for each task. From an operational perspective, this prompted staff to ensure that Departments were adequately resourced in people, materials and external assistance (as applicable) at the right time to the appropriate level. From a strategic Council level, Councillors and MANEX should be in a position to better understand the status reports provided on a quarterly basis. For example, if an Action is scheduled to commence in a later Quarter, it will be "Not Due to Start" in Quarter 1 rather than being designated "Not Yet Started" as has been historically the case. Over time, it would be ideal from a management planning perspective for these dates to more accurately reflect operational realities.

Each financial quarter, the General Manager provides the Council with a progress report on the status of satisfying the Performance Targets set out in the Operational Plan.

This Q2 Report details how the organisation is progressing for the period 1 October 2017 to 31 December 2017 ("Quarter 2"). In summary:

- there are 439 Performance Targets to be satisfied from the commencement of this financial year;
- 386 Performance Targets have a Start Date falling within Quarters 1 and 2; and
- work towards satisfying the remaining Performance Targets (53 Targets) is not scheduled to commence within Quarter 2.


Enclosed with this Q2 Report is the Detailed Q2 Report (refer to Table of Contents).

The Detailed Q2 Report looks like the Operational Plan but also includes information on the current progress in satisfying the Performance Target for each Action (as detailed in the **% Complete** and **Status** column) together with supporting commentary. Based on this, each Action is allocated a performance indicator (being a green, yellow or red traffic light).

By way of example only, below is an extract from the Detailed Q1 Report from the **Administration – Corporate Strategic Planning and Reporting** functional area:

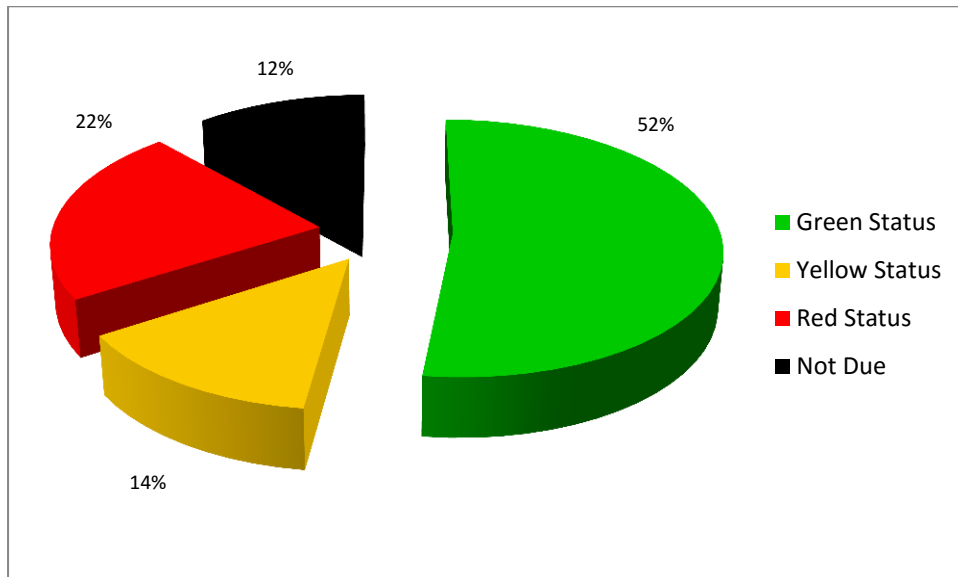
Activity	Actions	Outcome	Department	Commentary	% Complete	Status	Performance Target
Integrated Planning and Reporting							
Compliance	Publish Annual Report for 2017/18 financial year	L2.2	Executive	Annual Report currently being prepared	50	Commenced	Completed and submitted to Office of Local Government - 2016/17

The performance indicator will be one of the following:

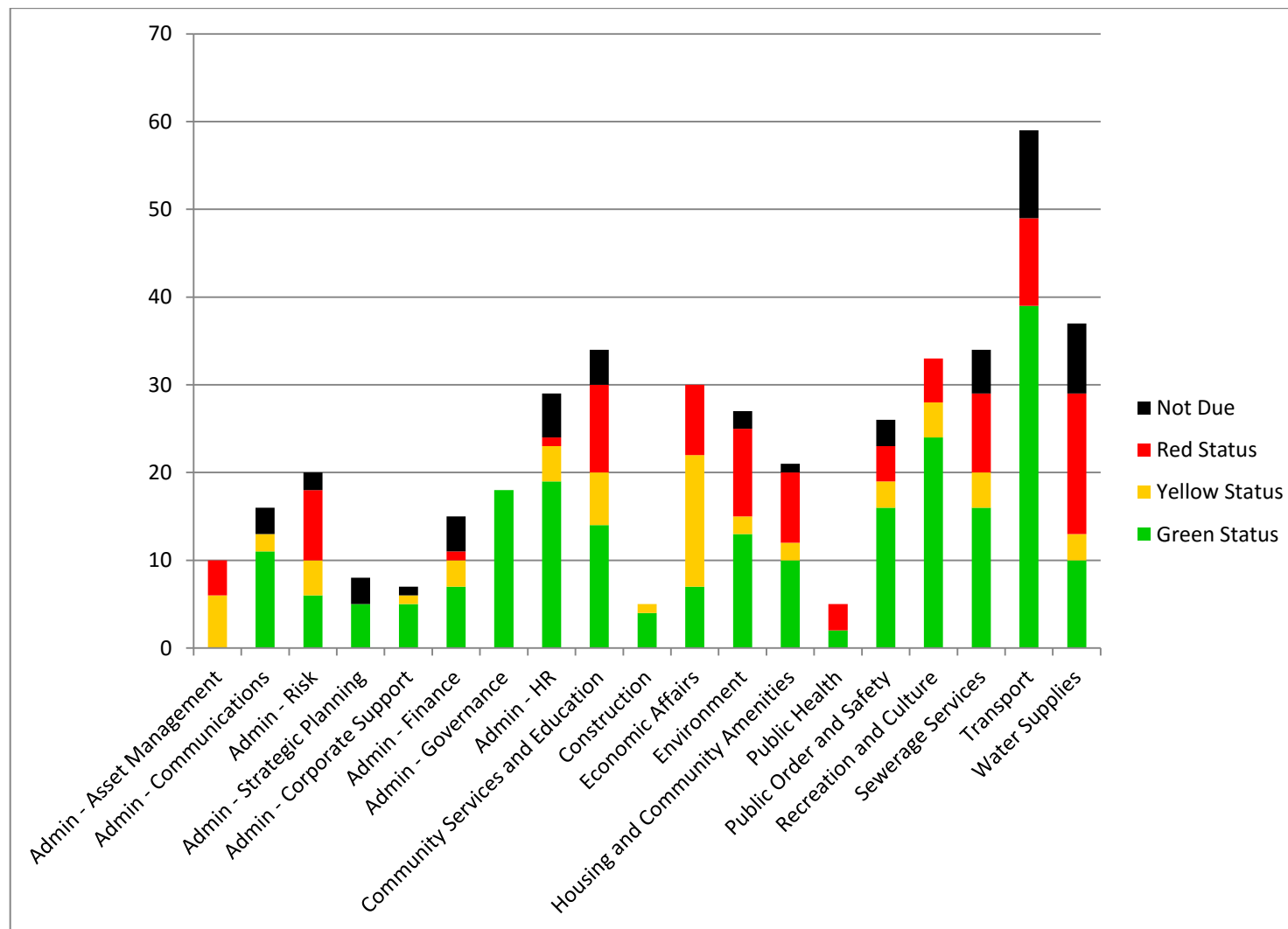
	<p>If the Action relates to a Project Indicates that delivery of the project has commenced, is progressing well and is on target to be completed by the End Date OR has been completed in full (100%) in this Quarter or an earlier Quarter</p> <p>If the Action relates to a Compliance Action Indicates Council has been compliant for the Quarter</p> <p>For any other Action Indicates a sufficient amount of work has been undertaken in the Quarter to designate that Council is on target to satisfy the Performance Target by the End Date OR the Performance Target has already been satisfied (100%) in this Quarter or an earlier Quarter</p>
	<p>If the Action relates to a Project Indicates that the delivery of the project has commenced beyond a minimal level (over 30% for Quarter 2) and is progressing satisfactorily</p> <p>For any other Action Indicates some work has been undertaken in the Quarter beyond a minimal level (over 30% for Quarter 2) but additional effort may be needed in a future Quarter(s) to satisfy the Performance Target by the End Date</p>
	<p>If the Action relates to a Project Indicates that issues have been encountered in relation to delivery of the project OR minimal or no progress has been made in Quarter 2</p> <p>If the Action relates to a Compliance Action Indicates Council has not been compliant for the Quarter</p> <p>For any other Action Indicates issues may have been encountered OR minimal or no progress has been made in the Quarter</p>
	<p>For any other Action Indicates that, in scheduling works, the Start Date for the Action does not fall in Quarter 2 or an earlier Quarter, no work has been carried out and accordingly, the project is 'Not Due to Start'</p>

Q2 Summary Results

As a whole, Moree Plains Shire Council's performance for Quarter 2 can be summarised as follows:

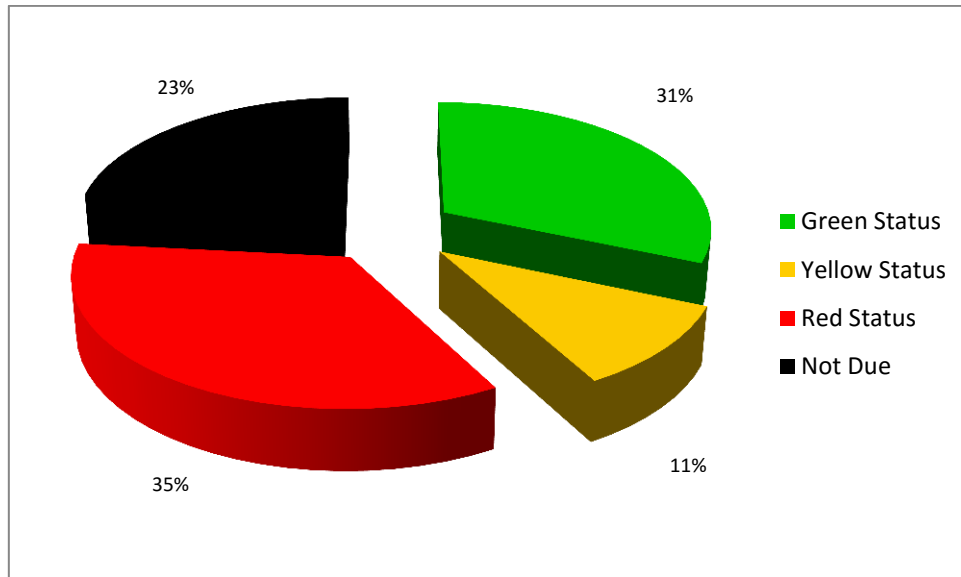


Across the 19 Functional Areas, performance is as follows:

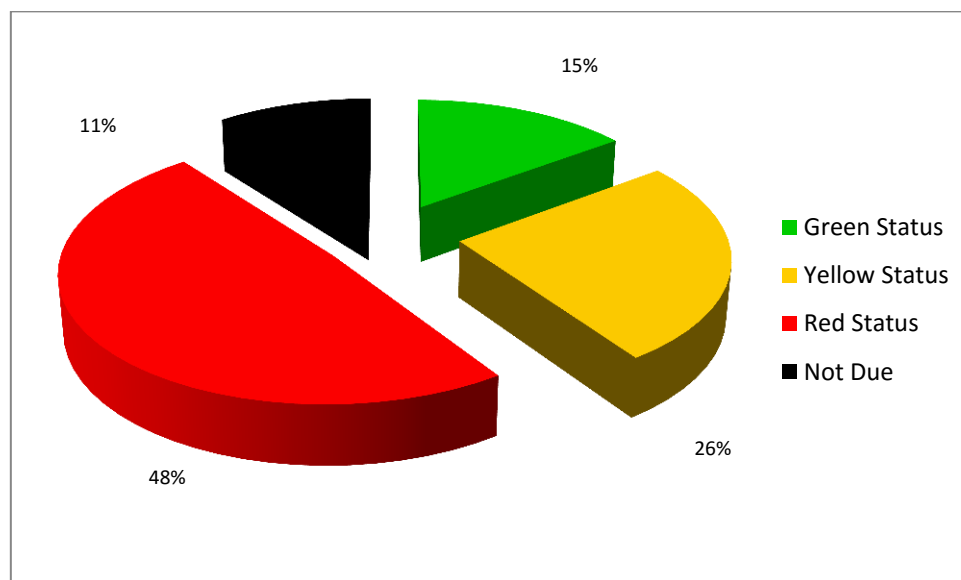


Q2 Project Snapshot

As a whole, Moree Plains Shire Council's performance for Quarter 2 (capital projects only) can be summarised as follows:



As a whole, Moree Plains Shire Council's performance for Quarter 2 (non-capital projects only) can be summarised as follows:



Also **enclosed** with this Q2 Report is the Q2 Project Snapshot (refer to Table of Contents). (It should be noted that all these projects are included in the Detailed Q2 Report but additional information is included in the Q2 Project Snapshot.)

The Q2 Project Snapshot details how the organisation is progressing for the first 6 months of the financial year on its capital and non-capital projects set out in the Operational Plan 2017-2018.

For each project, the Start Date and End Date is detailed (as at the commencement of this financial year) and information on the current progress (as detailed in the **% Complete** and **Status** column) together with supporting commentary. Based on this, each project is allocated a performance indicator (being a green, yellow or red traffic light). Information in relation to these indicators is set out earlier in the Q2 Report.








ADMINISTRATION ASSET MANAGEMENT


Directors/Manager

Director of Engineering Services - Ian Dinham
Director of Corporate Services - Mitchell Johnson

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Asset Management							
Asset Management: Non-Capital Project	Upgrade of Asset Management Software System	Engineering	Due to staff resourcing issues this project has been delayed by 6 months	0	Issues Encountered	●	Completion of Stage 2 of the Asset Management Software upgrade project on time and on budget - 2017/18
Asset Management	Implementation of the Asset Management Policy and Asset Management Strategy including the improvement plan	Engineering	Implementation cannot take place until the Asset Management Plans have been reviewed	0	Not Yet Started	●	Report quarterly to Manex regarding implementation of the Asset Management Policy and Asset Management Strategy - 2017/18
Asset Management	Revaluation of infrastructure assets – Buildings and Other Structures (2017/18)	Engineering	Quotation has been called from appropriately qualified organisations	25	Commenced	●	Revaluation of Buildings and Other Structures completed – 2017/18
Asset Management	Review Asset Management Plans for Council's infrastructure assets	Engineering	Work has commenced following the review of the Asset Management Plan template	50	Commenced	●	Review all Asset Management Plans - 2017/18

Fleet Management							
Fleet Management: Capital Project	Light Fleet Replacement Program	Engineering	The next round of Common Expiry Date registrations will be held in Quarters 3 and 4	50	Commenced		100% of light fleet registered by Common Expiry Dates - 2017/18
Fleet Management: Capital Project	Heavy Plant Replacement Program	Corporate Services	Replacement program on track	50	Commenced		Heavy plant is replaced in accordance with Heavy Plant Replacement Program – 2017/18
Fleet Management: Capital Project	Light Fleet Replacement Program	Engineering	Replacement round has closed and quotations are currently being assessed	50	Commenced		Light fleet are changed over as per the Organisation's Motor Vehicle Policy - 2017/18
Fleet Management: Capital Project	Heavy Plant Replacement Program	Corporate Services	Utilisation reviews ongoing. Target utilisation rates to be reviewed on a plant type by plant type basis	50	Commenced		Major plant items have a utilisation rate of at least 85% - 2017/18
Fleet Management: Capital Project	Heavy Plant Replacement Program	Corporate Services	Plant rate reviews ongoing. Authority Contract Module rollout continuing to which allows better data collection on external hire cost	50	Commenced		Undertake annual comparison of internal vs external plan hire costs - 2017/18

Corporate Support

General Operations	Manage and maintain the Organisation's Geographical Information System	Engineering	Due to staff resourcing issues this project has been delayed by 3 months	25	Issues Encountered		System up-to-date by 30 June 2018 - 2017/18
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ADMINISTRATION



COMMUNICATION AND COMMUNITY RELATIONS





Directors/Manager

General Manager - Lester Rodgers

Director of Corporate Services - Mitchell Johnson

Activity	Actions	Department	Commentary	% Complete	Status	Performance Target
Communication and Engagement						
Service Level Agreement	Manage and monitor the Organisation's Facebook and Twitter pages	Executive	Service delivered at agreed service level	50	Commenced	At least 95% of Facebook posts responded to (where a response is appropriate) within 1-3 hours of receipt on the day of receipt, unless the post is made just prior to close of business on the following work day - 2017/18
LGA Regulatory Obligation	Improve access to the Organisation's website	Executive	Website launched in Oct 17	100	Compliant	Ensure website compliance (so far as reasonably possible) with AA rating for website accessibility - 2017/18
General Operations	Review and update Financial Assistance Policy	Executive	Presented to Council Committee in Sept 17. Will be presented to Council Meeting in Quarter 3 for public exhibition	50	Commenced	Financial Assistance Policy adopted by 31 December 2017 - 2017/18
General Operations	Publication and distribution of information in relation to Council decisions, activities and benefits	Executive	Three editions of Council Clipboard have been published	50	Commenced	Publish 1 edition of Council Clipboard each month - 2017/18
General Operations	Publication and distribution of information in relation to Council decisions, activities and benefits	Executive	For Quarter 3, media releases will focus on Kindermusik Program at Tulloona and the Mungindi Grasshoppers Senior Rugby Football Club	50	Commenced	Publish at least 2 media releases each quarter on outcomes of financial assistance provided by the Organisation - 2017/18

General Operations	Publication and distribution of information in relation to Council decisions, activities and benefits	Executive	Over 25 media releases completed	50	Commenced		Publish at least 25 media releases each quarter - 2017/18
Integrated Planning and Reporting	Report to community on outcomes and performance in relation to the Delivery Program and Operational Plan	Executive	Half Yearly Report completed for Oct 17 rates mail out	100	Completed		Report on progress for January to June period - 2017/18
Integrated Planning and Reporting	Report to community on outcomes and performance in relation to the Delivery Program and Operational Plan	Executive	To be prepared in Quarter 3	0	Not due to Start		Report on progress for July to December period - 2017/18
General Operations	Review and update Social Media Policy	Executive	Will be completed in conjunction with External Communications Strategy	0	Not due to Start		Social Media Policy adopted by 31 March 2018 - 2017/18
General Operations	Publication and distribution of information in relation to Council decisions, activities and benefits	Executive	2 issues of Council Focus have been distributed	60	Commenced		Three issues of Council Focus newsletter published each financial year - 2017/18
General Operations	Undertake an audit of the Organisation's website to confirm information accuracy and currency	Executive	To be undertaken in Quarter 4	0	Not due to Start		Website audit completed during January to June period - 2017/18
General Operations	Undertake an audit of the Organisation's website to confirm information accuracy and currency	Executive	Content being reviewed on an ongoing basis	50	Commenced		Website audit completed during July to December period - 2017/18

Customer Service							
General Operations	Extend the use of the electronic Customer Request Management System	Corporate Services	CRM working group is working on a revised CRM hierarchy	50	Commenced		100% of enquiries logged through the Customer Request Management system - 2017/18
General Operations	Provide customer service and information on Council's services through Boggabilla Customer Service Centre	Corporate Services	Estimated that staff are compliant with the Customer Service Charter. Developing improved reporting and benchmarking information	50	Commenced		At least 95% of initial queries received through the Boggabilla Customer Service Centre are responded to in accordance with the Customer Service Charter - 2017/18
General Operations	Provide customer service and information on Council's services through the Moree Customer Service Centre	Corporate Services	Estimated that staff are compliant with the Customer Service Charter. Developing improved reporting and benchmarking information	50	Commenced		At least 95% of initial queries received through the Moree Customer Service Centre are responded to in accordance with the Customer Service Charter - 2017/18
General Operations	Provide customer service and information on Council's services through Mungindi Customer Service Centre	Corporate Services	Enquiries fall into 3 broad categories including; Library services, general council enquiries and Mungindi CTC enquiries	50	Commenced		At least 95% of initial queries received through the Mungindi Customer Service Centre are responded to in accordance with the Customer Service Charter - 2017/18



ADMINISTRATION CORPORATE RISK

Directors/Manager


General Manager - Lester Rodgers

Director of Corporate Services - Mitchell Johnson

Activity	Actions	Department	Commentary	% Complete	Status	Performance Target
Contract Management						
LGA Regulatory Obligation	Investigate all third party contractors to ensure appropriate licences, tickets, certificates and qualifications are held and maintained in respect to the relevant contract	Corporate Services	At the end of Quarter 2 Council staff were still utilising the services of non-compliant contractors	15	Non-Compliant	100% of all non-compliant contractors stood down, pending delivery to the Organisation of the necessary qualifications for reinstatement - 2017/18
Risk Management	Maintain register of material contracts of the Organisation	Corporate Services	With only one contract added to the register of material contracts on Council's website in Quarter 2, the register remains up to date	50	Commenced	Register of material contracts updated quarterly - 2017/18

Risk Management							
Risk Management	Provision of WHS reports to MANEX	Corporate Services	9 of the 27 Action recorded in the WHS System Audit conducted by Echelon are still outstanding	70	Commenced		Annual Action Plan from WHS System Audit - 2017/18
Risk Management	Complete annual audit of worksites	Corporate Services	There are currently no plans to complete site audits this year unless the IMS framework is rolled out prior to 30/06/18. However Council did complete the annual StateCover Mutual WHS audit with Planning, Inspection and Testing noted as the areas requiring work	0	Not due to Start		At least 90% of all work sites are audited annually - 2017/18
Risk Management	Implementation of actions set out in the Internal Audit Committee Action Plan	Corporate Services	Following the Review undertaken in Nov 17, it was decided not to complete the next scheduled reviews (Development Application Probity Risk and Review of Store Processing and Physical Control). Instead the organisation will be better served by reviewing all the high and medium outstanding action items from all the reviews already completed	50	Commenced		Completion of all actions of the Internal Audit Committee Action Plan designated for completion in this financial year - 2017/18
Risk Management	Lead meetings of the Risk Management Group	Corporate Services	Review of outstanding items continues with departments completing outstanding items	50	Commenced		Completion of all actions of the Risk Management Group Action Plan designated for completion in this financial year - 2017/18
Risk Management	Embed an Integrated Work Health Safety Framework	Corporate Services	The gap analysis on Council's WHS systems was completed in Quarter 2. With the results informing the planning phase for rolling out the IMS program, which was also completed in Quarter 2	20	Commenced		Establishment and implementation of Integrated Work Health Safety Framework - 2017/18
Risk Management	Test Business Contingency Plan	Corporate Services	No additional work was completed on the Business Contingency Plan in Quarter 2. There remain gaps in the plan	5	Issues Encountered		Feedback on Business Contingency Plan test provided to further improve responsiveness of the Organisation - 2017/18
Risk Management	Implement 2 programs annually focussing on mental health/depression, and sun safety/skin checks	Executive	Awaiting appointment of new RTW Officer	0	Not Yet Started		Flu injections for nominating employees completed - 2017/18

Risk Management	Implement 2 programs annually focussing on mental health/depression, and sun safety/skin checks	Executive	Awaiting appointment of new RTW Officer	0	Not Yet Started		Hearing assessments for employees working in noisy environments completed - 2017/18
Risk Management	Complete annual audit of worksites	Executive	As no audits have been undertaken this financial year, no comment can be made as to whether such audits revealed any WHS breaches	0	Not due to Start		No breaches of WHS regulatory requirements - 2017/18
Risk Management	Provision of WHS reports to MANEX	Corporate Services	An incident analysis report on anti-social behaviour relating to Council property for the past 2 quarters was presented RMG and the Health and Safety Committee in Dec 17	50	Compliant		Quarterly report in relation to legislative changes, accident and incident analysis and strategies for improvement - 2017/18
Risk Management	Ensure compliance with the Organisation's Drug and Alcohol policy and ongoing best practice	Executive	Two random drug and alcohol screens (one with internal and one with external testers) were completed during Quarter 2 which resulted in 63 random screens being completed. These were further complemented by an additional 30 internal screens for probationary, pre-employment and post incident screening	50	Commenced		Reports provided to MANEX in relation to testing conducted and outcomes - 2017/18
Risk Management	Refine Business Contingency Plan	Corporate Services	No additional work was completed on the Business Contingency Plan in Quarter 2	0	Not Yet Started		Review and update of Business Contingency Plan - 2017/18
Risk Management	Review and update Risk Management Plan	Corporate Services	The Enterprise Risk Management Strategy has been workshopped, reviewed and updated by staff, however it was not presented to Councillors in Quarter 2 for adoption. This will now occur in Quarter 3	98	Commenced		Risk Management Plan adopted by 31 December 2017 - 2017/18
Risk Management	Lead meetings of the Risk Management Group	Corporate Services	RMG held 3 meetings in Quarter 2	50	Commenced		RMG meets at least six (6) times per annum - 2017/18
Risk Management	Provision of reports to MANEX in relation to workplace injuries and other RTW matters	Executive	Awaiting appointment of new RTW Officer	0	Not Yet Started		RTW Report to be completed quarterly - 2017/18
Risk Management	Implement 2 programs annually focussing on mental health/depression, and sun safety/skin checks	Executive	Awaiting appointment of new RTW Officer	0	Not Yet Started		Sun safety awareness programs completed with 90% outdoor operational staff - 2017/18
Risk Management	Lead employee consultative group - Work Health Safety Committee	Corporate Services	The Health and Safety Committee (HSC) met twice in Quarter 2. Further organisation wide elections were held for committee member during this time	50	Commenced		WHS Committee meets at least four (4) times per annum - 2017/18



Insurance							
Risk Management	Manage Council's insurance portfolio	Corporate Services	Insurances for the 17/18 financial year have been reviewed and placed	100	Completed		100% of Insurances reviewed and maintained annually - 2017/18



ADMINISTRATION CORPORATE STRATEGIC PLANNING AND REPORTING

Directors/Manager General Manager - Lester Rodgers

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Integrated Planning and Reporting							
LGA Regulatory Obligation	Publish Annual Report for 2016/2017 financial year	Executive	Annual report save for Financial Statements has been published. Approach adopted has been approved by Council and endorsed by OLG	90	Compliant	●	Completed and submitted to Office of Local Government – 2017/18
Integrated Planning and Reporting	Embed risk into Operational Plan 2018-2019 in MagiQ Software	Executive	To be undertaken in conjunction with review of Operational Plan and implementation of Integrated Risk Management System	0	Not due to Start		Operational Plan 2017-2018 adopted by 30 June 2018 - 2017/18
Integrated Planning and Reporting	Review and update the Operational Plan 2018-2019	Executive	To be undertaken in conjunction with review of Operational Plan and implementation of Integrated Risk Management System	0	Not due to Start		Operational Plan 2017-2018 adopted by 30 June 2018 - 2017/18
LGA Regulatory Obligation	Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 4 (previous financial year)	Executive	Presented to Finance and Governance Committee in Aug 17	100	Compliant	●	Report on progress for April to June period – 2017/18
LGA Regulatory Obligation	Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 3	Executive	Not due for commencement until 1/04/18	0	Not due to Start		Report on progress for January to March period – 2017/18
LGA Regulatory Obligation	Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 1	Executive	Presented to Finance and Governance Committee in Nov 17	100	Compliant	●	Report on progress for July to September period – 2017/18

LGA Regulatory Obligation	Report to Council on outcomes and performance in relation to the Delivery Program and Operational Plan - Quarter 2	Executive	Preparations made for Quarter 2 reporting	75	Compliant		Report on progress for September - December period – 2017/18
LGA Regulatory Obligation	Publish Annual Report for 2016/2017 financial year	Executive	Annual report save for Financial Statements has been published. Approach adopted has been approved by Council and endorsed by OLG	90	Compliant		Submitted to NSW Ombudsman by January 2018 – 2017/18




ADMINISTRATION CORPORATE SUPPORT

Directors/Manager

Director of Corporate Services - Mitchell Johnson
Director of Planning and Community Development - Angus Witherby

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Information Technology and Services							
General Operations	Maintain adequate licence renewals for current software	Corporate Services	Several software licences were renewed in Quarter 2	50	Commenced	●	All current software renewed on schedule - 2017/18
General Operations	Maintain Servers and Facilities	Corporate Services	No server outages in Quarter 2	50	Commenced	●	At least 95% uptime for servers and facilities - 2017/18
General Operations	Manage telephone accounts/provide support for telecommunication equipment and services	Corporate Services	No outages noted during Quarter 2	50	Commenced	●	At least 95% uptime for telecommunications systems – 2017/18
General Operations	Investigate potential utilisation of additional Internet Service Provision capacity for the Shire	Planning and Community Development	This project has commenced. Updates have been provided to Council. This project is expected to continue in Quarter 3	25	Commenced	●	Identification of and/or construction of Council infrastructure to support provision of wireless ISP by third party to community – 2017/18
General Operations	Maintain compliant Closed Circuit Television network operations in the Shire	Corporate Services	No breaches were recorded in Quarter 2	50	Compliant	●	No breach of regulatory requirements in relation to operation of CCTV Operations - 2017/18
General Operations	Investigate potential utilisation of additional Internet Service Provision capacity for the Shire	Planning and Community Development	This project is expected to commence in Quarter 3	0	Not due to Start		Provision of ISP using Council infrastructure – 2017/18

Records Management

LGA Regulatory Obligation	Provision of an accurate and comprehensive Records Management Service for the Organisation as required under the <i>State Records Act 1998</i>	Corporate Services	No breaches recorded in Quarter 1	50	Compliant		No breach of regulatory requirements in relation to records management – 2017/18
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ADMINISTRATION FINANCE

Directors/Manager	General Manager - Lester Rodgers
	Director of Corporate Services - Mitchell Johnson
	Director of Planning and Community Development - Angus Witherby

Activity	Actions	Department	Commentary	% Complete	Status	Performance Target
Financial Planning and Reporting						
General Operations	Provision of key financial information to MANEX and Councillors	Corporate Services	Budget managers have access to live budget and actuals data via MagiQ software	50	Commenced	Delivery of monthly budget reports to Council staff – 2017/18
General Operations	Provision of key financial information to MANEX and Councillors	Corporate Services	Reports presented monthly	50	Commenced	Delivery of monthly cash and investment reports to Council - 2017/18
General Operations	Provision of key financial information to MANEX and Councillors	Corporate Services	Second quarter review to be presented in Feb 2018	50	Commenced	Delivery of Quarterly Budget Review to Council - 2017/18
Integrated Planning and Reporting	Review Annual Budget for inclusion in the Operational Plan 2018-2019	Corporate Services	Budget planned to commence Jan 18	0	Not due to Start	Operational Plan 2018-2019 (including Budget) adopted by 30 June 2018 - 2017/18
LGA Regulatory Obligation	Discharge Council's statutory financial reporting obligations	Corporate Services	Extension granted for preparation of financial statements until 28/02/18	90	Non-Compliant	Statements submitted to the Office of Local Government by 31 October 2017 - 2017/18
LGA Regulatory Obligation	Discharge Council's statutory financial reporting obligations	Corporate Services	Extension granted for preparation of financial statements until 28/02/18	100	Compliant	Unqualified audit report - 2017/18

Financial Services

General Operations	Accurate and correct costing of expenditure (including Accounts Payable, Stores, and Assets) on behalf of the functions of the Organisation	Corporate Services	Service delivered at agreed service levels	50	Commenced		Accounts payable paid within required timeframe, all stores issued at correct value and correctly costed to functions, all assets accounted for accurately in the Capital Value Register – 2017/18
General Operations	Provide a cost effective supply, contract administration, purchasing, storage and distribution facility	Corporate Services	Increased use of preferred supplier lists ongoing. Ongoing rollout of the Contract Module in Authority allowing better review and reporting on contracts	50	Commenced		All purchases are at the most competitive cost with all items supplied under contract in accordance with contract terms - 2017/18
General Operations	Undertake community engagement process to gauge community sentiment in relation to a SRV	Executive	No SRV for the 2018/19 financial year	0	Not due to Start		Community engagement undertaken prior to December 2017- 2017/18
General Operations	Investigate the potential for Council to apply for a Special Rate Variation (SRV) commencing in the 2018/2019 rating year as a means of obtaining additional funding to enable the delivery by Council of services and infrastructure that are significant to the community but that Council is unable to fund within its existing revenue structure	Corporate Services	No SRV for the 2018/19 financial year	0	Not due to Start		Decision as to whether Notice of Intention to apply for a SRV (as required to be submitted to IPART) is made by mid-December 2017 in accordance with IPART's timetable – 2017/18
General Operations	Review of Integrated Planning and Reporting documents to support SRV application (if necessary)	Executive	No SRV for the 2018/19 financial year	0	Not due to Start		Documentation to be placed on public exhibition in accordance with IPART's timetable - 2017/18
General Operations	Council funds are invested in accordance with legislative provisions and the Organisation's adopted Investment Policy	Corporate Services	All investments compliant with Investment Policy. Revised Policy to be presented to Council early in 2018	100	Compliant		Investments made in accordance with Investment Policy - 2017/18

General Operations	Monitor the level of State and Federal Government grants payable to local government including Financial Assistance Grants (FAGs) and make necessary submissions	Planning & Community Development	Regular grant updates are reported to Council/Committee via a progress running sheet	50	Commenced		Provide report on the number and nature of grant funding applications of the Organisation each Quarter (including utilisation of funds) - 2017/18
General Operations	Raise and recover Rates, Charges and other debtors on behalf of the functions of the Organisation	Corporate Services	All Rates, Charges and other debtors levied by due date. Debt recovery processes ongoing.	100	Compliant		Rates and Annual Charges Levied by due date, user charges and other debtors raised and recovered effectively - 2017/18
General Operations	Provide a cost effective supply, contract administration, purchasing, storage and distribution facility	Corporate Services	Stock requirements continually reviewed based on current and estimated future usage	50	Commenced		Stock levels are appropriate and reflect the usage requirements of the Organisation - 2017/18





ADMINISTRATION GOVERNANCE

Directors/Manager


General Manager - Lester Rodgers



Director of Corporate Services - Mitchell Johnson

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Advocacy (Area Representation)							
General Operations	Implement Fit for the Future Improvement Action Plan	Executive	Report was provided to Manex on 12/12/17	50	Commenced	●	All actions in the Improvement Action Plan completed - 2017/18
Joint Organisation	Accompany the Mayor (or the Mayor's alternate) to Joint Organisation Board meetings	Executive	Meeting held on 24/11/17 attended by the General Manager and Mayor	50	Commenced	●	Attend all Board meetings of the Joint Organisation – 2017/18
General Operations	Continue membership and participation in Country Mayors' Association	Executive	Meeting held on 3 Nov 17 attended by Cr Humphries and Mrs Carter	50	Commenced	●	Attend all Country Mayors' Meetings - 2017/18
Joint Organisation	Participate in General Managers' Group of Joint Organisation	Executive	Meeting held in Quarter 2 and was attended by the General Manager	50	Commenced	●	Attend all Joint Organisation General Managers' meetings – 2017/18
General Operations	Continue membership in Border Region Organisation of Councils	Executive	Meeting held in Quarter 2 hosted by Moree and attended by Cr Chiu and Cr Ritchie together with Mr Witherby	50	Commenced	●	Attend at least 75% of BROCC Meetings - 2017/18
General Operations	Continue involvement with the Melbourne to Brisbane Inland Rail Alliance	Executive	Ongoing liaison with MBIRA	25	Commenced	●	Continue involvement with MBIRA and provide feedback on MBIRA actions - 2017/18
General Operations	Continue as a member of the Executive of the Australian Rural Roads Group	Executive	Membership continues	50	Commenced	●	Continue membership on Executive of ARRG - 2017/18


General Operations	Support the initiatives which will have local impact in relation to the Melbourne to Brisbane Inland Rail project	Executive	Regular Inland Rail presentations to Council. Assisted Inland Rail EIS process with community awareness and Inland Rail project team presentation to Council	50	Commenced		Provide quarterly update on initiatives to Council - 2017/18
General Operations	Act to protect the community from the negative impacts of Federal and State Government policies	Executive	Submission made to Local Government Remuneration Tribunal regarding fees payable to Councillors and Mayors and the draft Model Code of Conduct and draft Procedure for the administration of the Model Code of Conduct	50	Commenced		Respond to key government policies within consultation timeframes - 2017/18




Councillors and Meetings

General Operations	Provide Councillors with timely information and reports	Executive	No breaches in Quarter 2	50	Commenced		Business Papers, Minutes, Councillor Correspondence and other Council documents sent within statutory timeframes - 2017/18
LGA Regulatory Obligation	Ensure Council meetings are conducted in accordance with the Code of Meeting Practice and Code of Conduct	Executive	No breaches lodged in Quarter 2	50	Compliant		No breaches Code of Meeting Practice or Code of Conduct - 2017/18
LGA Regulatory Obligation	Council meetings are held in accordance with statutory requirements	Executive	No breaches in Quarter 2	50	Compliant		No breaches of statutory requirements under the Local Government Act 1993 - 2017/18

Elections							
General Operations	Members of Committees of Council (including s355 Committees) determined	Executive	Determined for a 4 year cycle at the commencement of the term	100	Completed		Council representatives for all Committees selected – 2017/18
LGA Regulatory Obligation	Ensure the Deputy Mayoral election is conducted in accordance with statutory requirements	Executive	Completed at Council meeting on 28/09/17	100	Compliant		Deputy Mayor duly elected – 2017/18

Legislative Compliance

LGA Regulatory Obligation	Access to information is provided in accordance with statutory requirements	Executive	One application received in Dec 17	50	Compliant		Quarterly report on GIPA applications provided - 2017/18
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Policies and Procedures							
General Operations	Undertake review of policies template to ensure it meets appropriate standards	Corporate Services	Policy adopted	100	Completed		Adoption of Policy on Policy Making by 31 December 2017 – 2017/18
General Operations	Undertake a review of policies and procedures register to identify policies due for review	Executive	17 policies were reviewed and adopted in Quarter 2	50	Commenced		Ensure all policies and procedures are current - 2017/18
General Operations	Operational policies are developed in consultation with stakeholders	Executive	Memorandum and review list provided to Managers and Manex on 30/11/17	50	Commenced		Quarterly report on policies being developed - 2017/18



ADMINISTRATION HUMAN RESOURCES


Directors/Manager

General Manager - Lester Rodgers





Human Resources Manager - Debby Baxter-Tomkins

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Workforce Planning and Benchmarking							
General Operations	Support current scholarship recipients	Executive	There is only 1 scholarship now funded by Council and it is filled	50	Commenced	●	2 scholarships filled - 2017/18
General Operations	Support current school-based trainees engaged by the Organisation	Executive	2 current SBTs in place. An additional two interviewed for commencement in 2018. One failed to complete traineeship in 2017	75	Commenced	●	4 school-based traineeships offered and filled - 2017/18
General Operations	Complete LG Remuneration Survey	Executive	Decision made not to participate this year due to costs, resourcing and currency of information held	0	Not due to Start		Completion of LG Remuneration Survey by 30 June 2018 - 2017/18
LGA Regulatory Obligation	Equal Employment Opportunity Management Plan updated biannually	Executive	EEO and related policies reviewed and under consultation phase. Plan will consolidate work to date	50	Compliant	●	EEO Management Plan reviewed every 2 years - 2017/18
General Operations	Participate in annual HR Benchmarking process across NSW councils	Executive	Decision made not to do external benchmarking this year but to continue to track internally	0	Not due to Start		Participation in HR Benchmarking by 30 June 2018 - 2017/18
General Operations	Coordinate annual review of the Organisation's manpower, budget and four year workforce planning	Executive	Departmental meetings booked Jan 18. Quarterly reports provided	50	Commenced	●	Review of manpower budget completed by 31 March 2018 - 2017/18




Recruitment							
General Operations	Implementation of all actions for the current financial year related to aboriginal employment by the Organisation as set out in the Reconciliation Action Plan	Corporate Services	Nominations for the next RAP working group will be called in Mar 18	50	Commenced		All relevant actions in the Reconciliation Action Plan for 2017/2018 financial year completed - 2017/18
General Operations	Implementation of all actions for the current financial year related to aboriginal employment by the Organisation as set out in the Reconciliation Action Plan	Corporate Services	This aspirational KPI is aimed at the workforce reflecting the demographic of our Shire and we are close to achieving this with this being 16.4% of the Organisation's workforce so identifying the last time data was collected	100	Completed		At least 20% of the workforce of Moree Plains Shire Council identifies as Aboriginal by 2020 - 2017/18
General Operations	Provide efficient recruitment services (including induction and exit procedures)	Executive	14 jobs closed in Quarter 2, with only 2 jobs not having interviews conducted within the 2 week period following closure of advertising. These positions had interviews conducted 20 days after closure which missed the benchmark by 6 days and was due to panel member availability and accessing an external panel member	50	Commenced		At least 95% of interviews for positions are conducted within a two (2) week period following closure of advertising - 2017/18
General Operations	Provide efficient recruitment services (including induction and exit procedures)	Executive	100% of initial recruitment decisions were communicated within this time frame. The shortest being 9 days and the longest being 28 days	50	Commenced		At least 95% of recruitment decisions are communicated within a four (4) week period following closure of advertising - 2017/18
General Operations	Audit of participation in induction sessions and conduct of probationary reviews	Executive	Audit supplied to MANEX quarterly. Exit report also provided each 6 months	50	Commenced		Induction and probationary reviews conducted each Quarter - 2017/18
General Operations	Provide efficient recruitment services (including induction and exit procedures)	Executive	Inductions are offered however attendance is dependant upon each functional area releasing new staff. Sessions are held with those staff made available	50	Commenced		Induction sessions held bi-monthly - 2017/18
General Operations	Provide annual information session to Job Networks	Executive	The time of this will be reviewed once permanent staff for this functional area are re-established and normally occurs in Quarter 1 of each year	0	Not Yet Started		One (1) session completed each year - 2017/18



General Operations	Provide bi-monthly information sessions to the community to assist job seekers	Executive	Sessions have been advertised as scheduled however there was no interest gained from the last round of advertising. In the past, more interest for 1 on 1 discussions either in person or over the phone. These sessions have been promoted highly through BEST employment who were working closely with specific candidates	50	Commenced		Six (6) sessions completed each year - 2017/18
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Employee Relations



LGA Regulatory Obligation	Report to ICAC in relation to Public Interest Disclosures	Executive	To be completed in Quarter 4	0	Not due to Start		ICAC Report relating to January to June period completed by 30 June 2018 - 2017/18
LGA Regulatory Obligation	Report to ICAC in relation to Public Interest Disclosures	Executive	First half of year report completed	100	Compliant		ICAC Report relating to July-December period completed by 31 December 2017 - 2017/18
General Operations	Provide advice to management on industrial matters and negotiate matters with staff and Industrial Bodies	Executive	All matters dealt with satisfactorily by Council	50	Commenced		Industrial matters negotiated satisfactorily - 2017/18
General Operations	Lead employee consultative groups (Joint Consultative Committee)	Executive	The Joint Consultative Committee has met twice this Quarter and elections for 2018 have been held	50	Compliant		Joint Consultative Committee meets at least four (4) times per year - 2017/18
LGA Regulatory Obligation	Ensure satisfaction of all statutory requirements related to employees including under the Local Government Award, in the areas of EEO, WHS and injury-time management and workers' compensation, under the Carers (Recognition) Act, the Working with Children requirements and gender equity reporting	Executive	No breaches were recorded in Quarter 2	50	Compliant		No breaches of HR regulatory requirements - 2017/18


Performance Management

General Operations	Complete annual performance review of all employees	Executive	Annual competency/KPI review required to be completed in Quarter 1. Performance Management is the subject of an Internal Audit Review in Nov/Dec 17	50	Commenced		At least 95% of eligible employees have completed an annual competency assessment or performance/KPI review - 2017/18
General Operations	Complete annual performance review of all employees	Executive	Annual competency/KPI review required to be completed in Quarter 1. Performance Management is the subject of an Internal Audit Review in Nov/Dec 17	50	Commenced		At least 95% of employees have completed a Statement of Annual Performance - 2017/18
General Operations	Complete annual performance review of the General Manager	Executive	To be completed in Quarter 4	0	Not due to Start		General Manager's Performance Review completed by 30 June 2018 - 2017/18
General Operations	Complete six (6) monthly performance reviews with GM and Directors	Executive	Monthly outcomes meetings are still occurring with Directors for performance management	50	Commenced		Performance reviews for the January- June period completed - 2017/18
General Operations	Complete six (6) monthly performance reviews with GM and Directors	Executive	A 6 monthly review will be held in Quarter 3	0	Not due to Start		Performance reviews for the July-December period completed - 2017/18

Payroll							
General Operations	Provide an effective payroll service to the Organisation	Executive	Pays have been processed on time.	50	Commenced		All employees paid weekly - 2017/18
General Operations	Implementation of fortnightly payroll service (if Manex determines to proceed in this manner following the General Ledger restructure being undertaken in FY17/18)	Executive	A review of the FFF Improvement Action Plan, Update on GL restructure and examination of efficiencies has lead MANEX to recommend that other efficiencies be examined over 17/18 and if achieved, payroll may remain weekly	50	Commenced		Determination as to whether fortnightly payroll service will be implemented - 2017/18

Training and Development

General Operations	Job Safety Analysis template will be provided for staff to better identify statutory training requirements matched with role	Executive	These have been drafted by HR but require review by Departments and overview by Risk	25	Commenced		Completion of Job Safety Analysis for at least 85% of staff by 30 June 2018 – 2017/18
General Operations	Participate in external recognition programs (including NSW Training Awards) for both the Organisation and employees	Executive	<p>Training quotes are being sourced with remaining commitments to be determined once quotations are all received. A majority of spending of the 2017/2018 training budget is planned for Quarters 3 and 4. Some spending delays have occurred for example due to educational assistance invoices not yet being submitted by staff which will usually occur towards the end of the financial year and a scholarship that MPSC support will no longer be requiring their final payment for their scholarship. Also one internal trainee (attending Uni) not progressing through Units. These savings will however be used for other training which we have identified through system auditing as required (such as contract management) but could not otherwise fund.</p> <p>The Training awards open in mid-January 2018 where eligibility of staff to be nominated will be determined.</p>	30	Commenced		Training program is developed and implemented in accordance with regulatory needs of the Organisation and training plans - 2017/18

General Operations	Provide learning and development opportunities to employees in accordance with regulatory requirements and training plans	Executive	<p>Training quotes are being sourced with remaining commitments to be determined once quotations are all received. A majority of spending of the 2017/2018 training budget is planned for Quarters 3 and 4. Some spending delays have occurred for example due to educational assistance invoices not yet being submitted by staff which will usually occur towards the end of the financial year and a scholarship that MPSC support will no longer be requiring their final payment for their scholarship. Also one internal trainee (attending Uni) not progressing through Units. These savings will however be used for other training which we have identified through system auditing as required (such as contract management) but could not otherwise fund.</p> <p>The Training awards open in mid-January 2018 where eligibility of staff to be nominated will be determined.</p>	30	Commenced		Training program is developed and implemented in accordance with regulatory needs of the Organisation and training plans - 2017/18
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





COMMUNITY SERVICES AND EDUCATION

Directors/Manager	Director of Corporate Services - Mitchell Johnson
	Director of Engineering Services - Ian Dinham
	Director of Planning and Community Development - Angus Witherby







Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Aged and Disability Services							
General Operations	Implement improvements to disabled access facilities within the Shire	Planning and Community Development	Currently awaiting the appointment of the Community Development Officer position. Staff resources have been limited	25	Issues Encountered	●	Establishment of the Access and Inclusion Committee – 2017/18
General Operations	Provide funding for the conduct of Senior's Week activities and International Day of People with a Disability activities	Planning and Community Development	This event is programmed for Q4	0	Not due to Start		Support is provided and relevant event (Aged and Disability) held by external community group - 2017/18







Children's Services

LGA Regulatory Obligation	Ensure Gwydir Daycare and Preschool satisfies the National Quality Framework	Corporate Services	We have had two visits from the DEC in recent months with no breaches recorded.	50	Compliant		No breaches of the National Quality Framework - 2017/18
General Operations	No cost impost upon Council for the provision of quality community daycare and preschool services to the Shire	Corporate Services	Continues to operate as a stand alone business unit with no cost impost to Council	50	Commenced		No cost impost upon Council for the provision of quality community daycare and preschool services to the Shire
Children's Services - Capital Project	Playground upgrade – Gwydir Daycare and Preschool	Corporate Services	The Swing set, climbing frame and musical pipes have been installed. The children have been using the equipment since mid November. At our annual Christmas party all families were informed of Council's contribution to the project. Final account to be finalised.	100	Completed		Review of playground undertaken to ensure satisfaction of National Quality Framework including upgrade of playground equipment – 2017/18

Social Protection (welfare)							
General Operations	Provide organisational support and funding for the conduct of activities targeted at the Shire's youth	Planning and Community Development	Have partnered with several agencies including the Salvation Army. There's an upcoming Australia Day Pool Party event and the Moree Safety Committee is reviewing strategies around diversion and youth engagement	40	Commenced		At least four (4) events (Youth targeted) are held per year - 2017/18
Social Project - Non Capital Project	South Moree Social Plan – Social Enterprise Workshops and Start-Up Grants	Planning and Community Development	Subject to suitable grant program and commencement of the Community Development Officer (currently vacant)	0	Not Yet Started		Delivery of training to local Aboriginal Social Enterprises – 2017/18
Social Project - Non Capital Project	South Moree Masterplan	Planning and Community Development	Further feedback received from State agencies and updates completed. Final version for adoption to be tabled to Council in Quarter 3	90	Commenced		Development of the Moree South Masterplan on time and on budget – 2017/18
General Operations	Support multicultural activities and initiatives of the New England North West Regional Advisory Council	Planning and Community Development	Harmony Day will be held in Quarter 4	0	Not due to Start		Provide funding for Harmony Day and provide advice to the Regional Advisory Committee on request- 2017/18
Agency Support	Provide a facilitation and support role for community services agencies that target crime prevention, combat drug use, support capacity building and improve social well-being	Planning and Community Development	The Community Safety Committee meet bi-monthly to work on strategies to minimise crime and drug use	50	Commenced		Provide quarterly report on on activities undertaken each Quarter - 2017/18
General Operations	Provide funding and support to community groups for the conduct of Australia Day and Volunteer of the Year celebrations	Planning and Community Development	To be conducted in Quarter 3	50	Commenced		Support is provided and relevant event (Volunteer of the Year and Australia Day) held by external community group - 2017/18
General Operations	Facilitate Moree Youth Council meetings	Planning and Community Development	The Leadership course continues for Youth Council members. Scheduled for completion in Quarter 3	50	Commenced		Youth Council meets at least six (6) times per year - 2017/18

Aboriginal Services

Agency Support	Engage through various agency committees (for example, Police Aboriginal Consultative Committee, Community Links meetings and Interagency meetings)	Planning and Community Development	Attendance undertaken subject to staff resources noting the vacant position of the Community Development Officer's role	50	Commenced		Attend meetings as required to support tangible actions and provide Half Yearly updates to Council - 2017/18
Aboriginal Services - Capital Project	Cooee Park Community Meeting Place	Planning and Community Development	Initial project scope completed under budget. Looking to improve disabled access and landscaping at Cooee Park. A report will be tabled to Council in Quarter 3	90	Commenced		Completion of the Cooee Park project on time and on budget - 2017/18
General Operations	Support and continue to develop the Dhiyaan Aboriginal Centre	Corporate Services	Focus has been on finishing Stage 1 renovations	0	Not Yet Started		Develop an appropriate Aboriginal Awareness program - 2017/18
General Operations	Provide funding for the conduct of NAIDOC Week activities throughout the Shire	Planning and Community Development	NAIDOC week activities were held in Quarter 1	100	Completed		Financial support is provided and relevant event held by external community group - 2017/18
General Operations	Official opening of Dhiyaan Aboriginal Centre	Corporate Services	Official opening held in Quarter 2	100	Completed		Official opening of DAC – 2017/18
General Operations	Review of Reconciliation Action Plan	Corporate Services	Working group will be established in March 2018 and finalisation of new RAP will be completed by June 2018.	0	Not Yet Started		Reconciliation Action Plan for 2017-2021 adopted by 31 December 2017 - 2017/18

Other Community Development							
General Operations	Provide organisational support and funding for the conduct of community events	Planning and Community Development	In Quarter 2 successful events include, Christmas at Twilight and the Moree Main Street shopping event, the Children's Christmas Party held at the PCYC and Christmas Light competition	50	Commenced		At least four (4) events are held per year - 2017/18
General Operations	Administer public donations by Council	Planning and Community Development	Financial assistance provided in Quarter 2	50	Commenced		Financial assistance applications administered in accordance with policy - 2017/18
General Operations	Provide support and funding for annual ANZAC Day commemorations in partnership with community groups	Planning and Community Development	Anzac Day commemorations will be held in Quarter 4	0	Not due to Start		Funding provided and event held (ANZAC Day commemorations) – 2017/18
General Operations	Provide support and funding for annual Christmas celebrations in partnership with community groups	Planning and Community Development	The event was held in Quarter 2 and with reports of success	100	Completed		Funding provided and event held (Christmas event) – 2017/18
General Operations	Support Jellicoe markets	Planning and Community Development	Jellicoe Park Markets are held on the first Sunday of each month	50	Commenced		Markets are held at least ten (10) times per year - 2017/18
Other Community Development - Non-Capital Project	Renewal of Christmas Decorations	Planning and Community Development	A proposal was tabled to UAC and endorsed. Removal of vandalised and derelict decorations and lights took place. Further capital acquisitions to take place in preparation for December 2018. Updates will be provided through the UAC Committee	90	Commenced		New Christmas decorations acquired – 2017/18
General Operations	Provide support and advocacy for strategies identified within the South West Moree Social Plan	Planning and Community Development	This has been deferred to Quarter 3	25	Commenced		Provide South West Moree Social Plan Half Yearly report to Council – 2017/18

Administration and Education							
Road Safety - Non-Capital Project	Bike Week	Engineering	Smaller safety education to be delivered during Quarter 3	0	Not due to Start		Completion of Bike Week project on time and on budget – 2017-18
Road Safety - Non-Capital Project	Keep the Kids Safe	Engineering	Planning commenced. Project on track for Quarter 3 delivery	10	Commenced	●	Completion of Keep the Kids Safe project on time and on budget – 2017-18
Road Safety - Non-Capital Project	Plan B and Drug Driving	Engineering	3 participating venues signed on. Further education to be completed during Quarter 3	80	Commenced	●	Completion of Plan B and Drug Driving project on time and on budget – 2017-18
Road Safety - Non-Capital Project	Road Safety Month	Engineering	Planning underway. Will be working with rock throwing group to develop educational material aimed at youth	10	Commenced	●	Completion of Road Safety month on time and on budget - 2017/18
Road Safety - Non-Capital Project	Free Cuppa for the Driver	Engineering	Project on track for launch during Quarter 3 and will continue through to Quarter 4	25	Commenced	●	Completion of the Free Cuppa for the Driver project on time and on budget - 2017/18
Road Safety - Non-Capital Project	Heavy Vehicle Forum and Harvest Education	Engineering	A further 35 Information Packs were distributed during 2017 grain harvest	10	Commenced	●	Completion of the Heavy Vehicle Forum and Harvest Education on time and on budget - 2017/18
Road Safety - Non-Capital Project	Helping Learner Drivers	Engineering	Further workshop scheduled for Quarter 4	50	Commenced	●	Completion of the Learner Driver project on time and on budget - 2017/18
Road Safety - Non-Capital Project	Unsealed Road Safety	Engineering	Educational compent completed. Further consultation to be completed during Quarter 3 and Quarter 4	30	Commenced	●	Completion of the Unsealed Road Safety project on time and on budget - 2017/18
General Operations	Identify and support programs that improve/expand educational opportunities (in partnership with government and non-government agencies)	Planning and Community Development	Country Universities Centre provided overview to BROCC in Nov 17. Campus arrangements with Narrabri being confirmed for funding applications in Quarters 3 and 4	15	Commenced	●	Provide educational initiatives Half Yearly update to Council - 2017/18



CONSTRUCTION



Directors/Manager

Director of Engineering - Ian Dinham

Director of Planning and Community Development - Angus Witherby

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Building Control							
LGA Regulatory Obligation	Take enforcement action in relation to circumstances specified under s121B of the Environmental Planning and Assessment Act 1979	Planning and Community Development	Service delivered at agreed service level	50	Compliant	●	Complaints are investigated within 10 business days and enforcement action taken (where appropriate) - 2017/18
General Operations	Provide building certification services within limits of accreditation of staff	Planning and Community Development	Fully staffed for building surveyor work which has improved results.	45	Commenced	●	Determine construction certificates for all classes of buildings including alternative solutions within 20 business days - 2017/18
LGA Regulatory Obligation	Discharge all statutory obligations of Principal Certifying Authority	Planning and Community Development	No breaches in Quarter 2	50	Compliant	●	No breaches of statutory requirements as Principal Certifying Authority - 2017/18

Other - Quarries and Pits

LGA Regulatory Obligation	Ensure quarry operations (extraction, rehabilitation and identification of potential alternative supply sources) are undertaken on a safe and sustainable basis	Engineering	Quarry operations are continuously undertaken on a safe and sustainable basis	50	Compliant		Extraction of sufficient gravel for Council operations - 2017/18
LGA Regulatory Obligation	Ensure satisfaction of all regulatory requirements for quarry operations	Engineering	No breaches in Quarter 2	50	Compliant		No breaches of regulatory requirements regarding quarry operations - 2017/18













ECONOMIC AFFAIRS






Directors/Manager	General Manager - Lester Rodgers
	Director of Corporate Services - Mitchell Johnson
	Director of Planning and Community Development - Angus Witherby

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Economic Development							
General Operations	Business Census of Moree and Mungindi businesses to track changes in business activity	Planning and Community Development	Subject to staff resources. Exploring opportunity to integrate with the EDS survey process	0	Not Yet Started	●	Business Census undertaken by 30 June 2018 – 2017/18
Economic Development - Non-Capital Project - Strategy Development	Implementation of Economic Development Strategy	Planning and Community Development	Development of EDS underway; implementation likely to commence in FY18/19	50	Commenced	●	Completion of all actions of the Economic Development Strategy designated for completion in this financial year - 2017/18
Economic Development - Non-Capital Project - Existing Enterprise Support	Business Confidence Survey	Planning and Community Development	The survey will be completed in partnership with the Chamber and take place during Quarter 3 and Quarter 4	0	Not Yet Started	●	Completion of business confidence survey – 2017/18
Economic Development - Non-Capital Project - New Enterprise	Promotion of investment into Moree Plains Shire	Planning and Community Development	Continued promotion through the My Moree Campaign and the recently developed Moree Intermodal video and brochure. New materials to be developed with the EDS project	50	Commenced	●	Completion of promotional activities – 2017/18
Economic Development - Non-Capital Project - Existing Enterprise Support	Renew Moree CBD Program Seed Funding and Business Expansion, Attraction and Retention (BEAR) project	Planning and Community Development	Legislation and framework review commenced	20	Commenced	●	Completion of Renew Moree program – 2017/18

General Operations	Undertake a Business Expansion, Attraction and Retention (BEAR) program in partnership with the local community using the outcomes of the labour study, skills project, escape expenditure and business-to-business surveys and Economic Development Strategy	Planning and Community Development	The BEAR program is integrated within the strategic directions of the EDS. This is project is in progress	50	Commenced		Continue BEAR program and provide report on outcomes each Quarter - 2017/18
General Operations	Engage with the Moree Chamber of Commerce, Mungindi Progress Association and local business	Planning and Community Development	Regular engagement occurs with Chamber and a variety of local businesses (E.g. Inland Rail, Moree Intermodal, Stronger Country Communities Program, EDS development, Renew Moree, My Moree). Resources restrict blanket engagement activities	50	Commenced		Council representative attends each Chamber meeting (when invited) and engage with local business - 2017/18
Economic Development - Non-Capital Project - Strategy Development	Finalisation of the development of Economic Development Strategy	Planning and Community Development	EDS underway and first Council workshop completed in Dec 17. First draft is scheduled to be completed by 31/03/18 with adoption later in Quarter 4	50	Commenced		Economic Development Strategy adopted by 31 March 2018 – 2017/18
General Operations	Coordinate and facilitate the submission of appropriate, complete and timely applications for grant funding across the Organisation		Grants applications made this Quarter are outlined in the attached spreadsheet	50	Commenced		Maximise grant revenue - 2017/18
Economic Development - Non-Capital Project - New Enterprise	Involvement in Intermodal Development - Moree InterModal Transport Taskforce	Planning and Community Development	Council was advised of meeting held in Sept 17	50	Commenced		Provide report on activities undertaken by Taskforce each Quarter - 2017/18
Economic Development - Non-Capital Project - New Enterprise	Support ongoing efforts to attract international investment to the Shire	Planning and Community Development	Projects are reported under strategic planning initiatives to relevant council committee each month	50	Commenced		Provide report on international projects each Quarter - 2017/18
General Operations	Facilitate economic development enquiries	Planning and Community Development	Report provided to relevant committee on a regular basis	50	Commenced		Provide report on investment leads generated each Quarter and provide update to Council on the status of previously generated leads - 2017/18

General Operations	Provide operational support to various external stakeholders (in accordance with Community Strategic Plan priorities) to support economic development outcomes	Planning and Community Development	Regular reporting takes places through departmental heads	50	Commenced		Provide report on support provided to external stakeholders – 2017/18
General Operations	Provide operational support to various internal stakeholders in order to support economic development outcomes	Planning and Community Development	Regular reporting takes places through departmental heads	50	Commenced		Provide report on support provided to internal stakeholders – 2017/18
General Operations	Provide advice, demographic information and partnership advice to internal and external grant seekers to support applications	Planning and Community Development	Grant updates are reported to relevant council committee on a regular basis	50	Commenced		Provide report on the number and nature of grant funding applications supported each Quarter - 2017/18
General Operations	Facilitate economic development enquiries	Planning and Community Development	90% of inquiries are followed up within 5 business days or better	50	Commenced		Respond to 90% of investment enquiries within 5 business days – 2017/18
Economic Development - Non-Capital Project - New Enterprise	Facts and Figures Update following 2016 Census	Planning and Community Development	To be completed with the EDS project. Currently underway with scheduled completion in Quarter 4	50	Commenced		Updated Facts and Figures promotional material – 2017/18

Real Estate/Industrial/Commercial Development/Promotion							
General Operations	Undertake real property acquisitions and disposals strategically	Executive	A number of reports have been provided to Council regarding land acquired as part of the Sale of Land for Unpaid Rates and subsequent sales of such properties	50	Commenced		All real property acquisitions and disposals comply with relevant policy - 2017/18
General Operations	Manage Council's property portfolio in accordance with statutory requirements to contribute to the expansion of Council's revenue base	Corporate Services	At the conclusion of Quarter 2 only one of Council's commercial premises was vacant, being Shop 16 in the Max Centre	98	Compliant		At least 80% of Council's property portfolio (by number) is leased - 2017/18
Real Estate - Capital Project - Asset Upgrade	Moree Saleyards Truck Wash Upgrade Project	Executive	Received Funding Deed in November 17. Project rescheduled to commence in February 18	5	Commenced		Completion of the saleyard truck wash upgrade on time and on budget – 2017/18
Real Estate - Non-Capital Project - New Enterprise	Release of Industrial Zoned land	Planning and Community Development	Land subject to Aboriginal Land Claim. A further update will be provided when outcome is known	0	Issues Encountered		Land south of Industrial drive available for public release - 2017/18
General Operations	Promote the Moree Gateway Project within the wider region and across NSW and Australia, focussing on its location on the Newell Highway, its integration with the Airport and provision of large commercial footprints	Planning and Community Development	EOI to appoint agent conducted in Quarter 2 and reported to Council. No new agent appointment was made. Promotional materials being developed incorporating Puma opening scheduled for Feb 18	50	Completed		Provide quarterly progress update on sales at the Moree Gateway Project - 2017/18

Tourism and related activities						
Asset Management	Undertake building maintenance - Tourism	Planning and Community Development	Maintenance undertaken as required	50	Commenced	 All scheduled building maintenance for Tourism building undertaken in accordance with Asset Management Plan - 2017/18
Tourism - Non-Capital Project - Tourism	Digital Media Marketing	Corporate Services	Tourism Moree has transitioned to a new platform and completed a digital media redesign	73	Commenced	 Digital marketing material developed - 2017/18
General Operations	Support the growth of the artesian spa industry	Planning and Community Development	Approx. 600,000 annual visitation nights values at \$56M year end Sept 16	50	Commenced	 In partnership with Moree Tourism and Industry, provide report on visitation rates - 2017/18
General Operations	Support the development of an Orthodox Church in the Shire	Planning and Community Development	Lands department has not received information requested. The proposed site may be re-advertised for EOI	25	Issues Encountered	 Provide quarterly progress update in relation to the development of an Orthodox Church - 2017/18
Tourism - Non-Capital Project - Tourism	Regional Advertising	Corporate Services	Great Artesian Drive Advertising was completed during Quarter 2	25	Commenced	 Regional Advertising undertaken - 2017/18
Tourism - Non-Capital Project - Tourism	Special Promotion	Corporate Services	QantasLink feature was run during Quarter 2	68	Commenced	 Special Promotion completed - 2017/18
Community Service Obligation	Contribution made to fund the operations of the Tourism Moree pursuant to Funding Agreement	Corporate Services	Tourism Moree have again satisfied the terms of their funding agreement in Quarter 2	50	Commenced	 Terms of the Tourism Moree Funding Agreement satisfied - 2017/18
Tourism - Non-Capital Project - Tourism	Tourism NSW/RTO Campaigns	Corporate Services	NSW AVIC Travellers Guide was completed	21	Commenced	 Tourism NSW/RTO campaign completed - 2017/18




ENVIRONMENT

Directors/Manager


Director of Engineering - Ian Dinham

Director of Planning and Community Development - Angus Witherby


Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Noxious Plants							
Grant Funding	Develop and submit grant funding applications for the Noxious Weeds Program	Planning and Community Development	Weed Action Program funding applied for and is in progress	50	Commenced	●	All potential applications for grant funding for noxious weeds pursued - 2017/18
General Operations	Advise landholders of their responsibilities under the Biosecurity Act	Planning and Community Development	No Noxious Weeds Notices were issued as they reflected the old Act. Legal training still to be completed before Biosecurity Notices are issued	50	Non-Compliant	●	At least one Noxious Weeds notice issued per Quarter - 2017/18
Non-Capital Projects	Carry Over Project - Green Cestrum - Kemps Creek	Planning & Community Development	Field work conducted in Quarter 2 with project to be completed by conclusion of Quarter 3	45	Commenced	●	Completion of Green Cestrum Project - Kemps Creek - 2016/17
Non-Capital Projects	Carry Over Project - Water Hyacinth	Planning & Community Development	Spraying to take place in Quarter 3	20	Commenced	●	Completion of Water Hyacinth Project - 2016/17
General Operations	Inspection of high risk properties, road reserves and river foreshore areas to identify and monitor weed infestation	Planning and Community Development	Inspections ongoing	50	Commenced	●	Effective identification of infestation areas – 2017/18

General Operations	Undertake chemical spraying of infested areas	Planning and Community Development	<p>In Quarter 2 highways, guide posts and roadside furniture were targeted leading up to Christmas. Some Boxthorn work was done in Sept 17. Parthenium control at the AWB Grain Flow site consisted of 700 plants pulled by hand. Coolatai grass on SR101 as well as more internal works. Also participated in Regional Response in the Macleay Valley for Tropical Soda Apple.</p> <p>Also organised and participated in helicopter survey of Border Rivers from Tenterfield Shire through Inverell Shire and through to Moree Plains Shire searching for aquatic weeds</p>	50	Commenced		Effective reduction of weed infestation areas - 2017/18
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Solid Waste Mangement							
General Operations	Management of illegal dumping (clean up and education programs)	Water, Sewer, Waste	Minor clean ups have been completed. A large clean up is scheduled for Quarter 3	50	Commenced		Arrange 2 clean ups of illegal dumping of refuse in targeted areas - 2017/18
Solid Waste - Capital Project - Asset Upgrade	Upgrade CCTV system at Waste Management Facility	Water, Sewer, Waste	Scheduled to commence during Quarter 3	0	Not due to Start		Completion of CCTV upgrade at WMF on time and on budget – 2017/18
Solid Waste - Capital Project - Asset Upgrade	Waste Management Facility Drainage upgrades	Water, Sewer, Waste	Design phase	10	Commenced		Completion of drainage upgrades at WMF on time and on budget – 2017/18
Solid Waste - Capital Project - Asset Rehabilitation	Capping and Rehabilitation of Yarraman Landfill	Water, Sewer, Waste	Draft closure plan prepared and being reviewed. Preliminary material testing completed. Plan to be submitted to the EPA for approval in Jan 18	10	Commenced		Completion of rehabilitation works at Yarraman Landfill on time and on budget – 17/18
Solid Waste - Capital Project - Asset Upgrade	Waste Management Facility Road Widening	Water, Sewer & Waste	Project completed	100	Completed		Completion of WMF road widening project on time and on budget - 2016/17
LGA Regulatory Obligation	Ensure satisfaction of all regulatory requirements for solid waste landfill sites	Water, Sewer, Waste	No breaches in Quarter	50	Compliant		No breaches of regulatory requirements for landfill sites - 2017/18
General Operations	Provide a safe service for sharps disposal	Water, Sewer, Waste	Reduction in number of reported discarded sharps in the Shire. NSW Health's Peer link program was highly active in the community. A community sharp bin was installed at Mungindi in Dec 17	50	Commenced		Reduction in inappropriate discarding of syringes - 2017/18
General Operations	Manage the Shire's Regional Waste Services Contract - weekly kerbside garbage collection, fortnightly recycling and organics collection and free bi-annual kerbside collection service	Water, Sewer, Waste	Carried out in accordance with Contract	50	Commenced		Service provided each week, fortnight or in Spring and Autumn, as applicable - 2017/18
General Operations	Finalise and implement solid waste management strategy	Water, Sewer, Waste	Strategy currently in draft form	25	Commenced		Solid Waste Management Strategy adopted by 30 June 2018 - 2017/18
Solid Waste - Non-Capital Project - Asset Management	Conduct bi-annual survey to assess remaining life of current waste cell at Moree Waste Management Facility	Water, Sewer, Waste	Survey completed every six months. Awaiting invoice from December survey	50	Commenced		Survey conducted during each 6 month period - 2017/18
General Operations	Management of illegal dumping (clean up and education programs)	Water, Sewer, Waste	Education program focused on litter and "Cover your load"	50	Commenced		Undertake an education program (illegal dumping) every 6 months - 2017/18





General Operations	Conduct community education programs	Water, Sewer, Waste	Education program during Quarter 2 focused on recycling via monthly social media promotions and the production of the recycling television commercial which commenced airing Sunday 17/12/17, for a duration of 3 months on NBN	75	Commenced		Undertake an education program every 6 months - 2017/18
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Street Cleaning and Shire Beautification




General Operations	Maintain clean and attractive streets and footpaths within the Shire and removal of litter	Engineering	Ongoing as per schedule. Service delivered at agreed service level	50	Commenced	 Quarterly report to Council on high litter "hot spots" in parks and gardens and verge mowing (currently under contract) - 2017/18
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Drainage/Stormwater

General Operations	Design upgrades to village drainage inclusive of laneways	Engineering	Project on hold pending finalisation of Mosquito Creek Road Widening funding	10	Commenced		Completion of drainage design works by 31 Jan 18 - 2017/18
General Operations	Construct upgrades to village drainage based on designs	Engineering	Not due for commencement until Quarter 3	0	Not due to Start		Completion of drainage works - 2017/18

Floodplain Management							
Floodplain Management - Non-Capital Project - Strategy Development	Flood Plain Mitigation - Mungindi	Engineering	Investigation of funding opportunities will be sought in Quarter 3	0	Not Yet Started		Completion of minor design variations (Mungindi) - 2017/18
Floodplain Management - Non-Capital Project - Strategy Development	Flood Plain Mitigation - Pallamallawa - Strategy	Engineering	Design and investigation of funding opportunities will be sought in Quarter 3	0	Not Yet Started		Completion of minor design variations required (Pallamallawa) - 2017/18
General Operations	Flood Plain Mitigation - Pallamallawa	Engineering	Community Meeting held in Nov 17	50	Commenced		One community meeting and one focus group meeting held - 2017/18
Floodplain Management - Non-Capital Project - Strategy Development	Voluntary House Raising Scheme - Moree and Pallamallawa	Planning and Community Development	This is an annual program and a fresh call for interest will be made following outcomes of current funding round	25	Commenced		Quarterly report to Council on status of scheme (including participants) - 2017/18

Spent Artesian Water Management

General Operations	Work with the community, businesses and government agencies in relation to uses and disposal methodologies for spent artesian water	Planning and Community Development	Arrangements for disposal of spent artesian water from private operators still being considered	25	Commenced		Confirmation of the likely quantity of spent artesian water to be disposed of utilising Council's infrastructure in 2017/18 - 2017/18
Asset Management	Maintenance of Moree Water Park and associated infrastructure	Water, Sewer, Waste	No maintenance undertaken in Quarter 2	25	Commenced		Full maintenance budget for Moree Water Park expended - 2017/18
LGA Regulatory Obligation	Operation of Moree Water Park	Water, Sewer, Waste	No breaches of licence in Quarter 2	50	Compliant		No breaches of EPA Licence - 2017/18






HOUSING AND COMMUNITY AMENITIES

Directors/Manager


Director of Engineering - Ian Dinham







Director of Planning and Community Development - Angus Witherby







Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Land Use Planning							
Land Use Planning - Non-Capital Project - Strategy Development	Strategic Transport Plan	Planning and Community Development	Funding announced, funding agreement executed, steering committee established and procurement for project coordinator commenced	25	Commenced	●	Completion of Strategic Transport Plan on time and on budget - 2017/18
General Operations	Provide statutory planning services within statutory timeframes	Planning and Community Development	Six applications determined in Quarter 2. Four applications were not determined within 20 days due to requests for further information	50	Non-Compliant	●	DA's for residential dwellings determined within 20 business days - 2017/18
General Operations	Provide statutory planning services within statutory timeframes	Planning and Community Development	One application determined during Quarter 2 in accordance with the agreed service level	50	Compliant	●	DA's for commercial/industrial buildings/uses determined within 35 business days - 2017/18
LGA Regulatory Obligation	Provide strategic land use planning services within statutory timeframes	Planning and Community Development	Various amendments have been implemented since 2011 and we are currently undertaking further amendments. A full review is awaiting changes to government legislation which will likely be implemented in 2018.	50	Compliant	●	LEP or equivalent reviewed every 2 years (next occasion: 2020) - 2017/18

LGA Regulatory Obligation	Provide strategic land use planning services within statutory timeframes	Planning and Community Development	Local Strategic Planning Statement to be prepared in Quarter 4. Awaiting state government legislative changes.	0	Not due to Start		Local Strategic Planning Statement or equivalent prepared in 2018 and then reviewed every 5 years (next occasion: 2018) - 2017/18
LGA Regulatory Obligation	Discharge all statutory obligations as consent authority	Planning and Community Development	No breaches recorded in Quarter 2.	50	Compliant		No breaches of statutory requirements as consent authority - 2017/18
General Operations	Provide statutory planning services within statutory timeframes	Planning and Community Development	Service delivered at agreed service level.	50	Compliant		Pre-lodgement advice provided to developers within 10 business days of pre-lodgement meeting or written request - 2017/18
General Operations	Provide statutory planning services within statutory timeframes	Planning and Community Development	Service delivered at agreed service level.	50	Compliant		s149 planning certificates are issued within 7 days - 2017/18

Street Lighting

General Operations	Provision of street lighting	Engineering	No upgrades undertaken this financial year as yet. Audit to be undertaken Mar/Apr 18	50	Commenced		Street lighting operational at least 95% of the time - 2017/18
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Public Cemeteries							
General Operations	Undertake maintenance of Council-owned cemeteries in Moree, Mungindi and Boggabilla (including grave digging) and undertake grave digging at Pallamallawa	Engineering	Service delivered at agreed service level	50	Commenced		Agreed Level of Service (see below) satisfied at least 95% of the time - 2017/18
Cemeteries - Capital Project - New Asset	Moree Cemetery – Installation of Additional Power Pole	Engineering	Completed in Quarter 1	100	Completed		Completion of installation of Additional Power Pole at Moree Cemetery – 2017/18
Cemeteries - Capital Project - New Asset	Moree Cemetery – Additional seating	Engineering	Gwydir Industries are constructing the seating and there will be a delay as they are constructing each chair from scratch	30	Commenced		Completion of installation of additional seating at Moree Cemetery – 2017/18
Cemeteries - Non-Capital Project - Asset Upgrade	Moree Cemetery – Investigations and Plans for Cemetery Extension	Engineering	Requests for a quote has been sent for the provision of an Hydrogeological assessment. This timeframe has closed.	20	Commenced		Completion of Moree Cemetery extension investigation plans – 2017/18
Cemeteries - Non-Capital Project - Asset Upgrade	Moree Cemetery – Signage Upgrade	Engineering	Quotations received and currently being assessed	80	Commenced		Completion of Moree Cemetery signage upgrade – 2017/18
Customer Services	Provision of customer service in relation to Council-owned cemeteries	Engineering	Service delivered at agreed service level	50	Commenced		Requests in relation to Council-owned cemeteries be responded to within 4 hours - 2017/18

Public Conveniences and other community amenities						
General Operations	Maintain and upgrade Council property and buildings	Planning and Community Development	Ongoing maintenance carried out as needed. Formal Building Maintenance Plans Quarter 1 FY18/19 to coordinate with building revaluations	50	Commenced	 All scheduled building maintenance and upgrades undertaken in accordance with Asset Management Plans - 2017/18
s94A - Capital Project	Public toilet at Gurley	Planning and Community Development	Still waiting for ARTC consent.	20	Commenced	 Completion of the s94A Gurley project on time and on budget - 2017/18
s94A - Capital Project	Carry Over Project - Open Space Facilities - Jellicoe Park	Planning & Community Development	No further progress in Quarter 2 - Site planning and design commenced. Builder to be engaged.	25	Commenced	 Completion of the s94A Jellicoe Park project on time and on budget - 2016/17
s94A - Capital Project	Beautification of Mehi River Corridor including picnic table, bubbler, benches, paths and water feature	Planning and Community Development	Design has been prepared and works are expected to be completed in Quarter 4.	25	Commenced	 Completion of the s94A Mehi River project on time and on budget - 2017/18
s94A - Capital Project	Carry Over Project - Open Space Facilities - Jacaranda Park	Planning & Community Development	Shade structure design finalised. Engineering plans recieved. Builder to be engaged.	25	Commenced	 Completion of the s94A public toilet at Jacaranda Park project on time and on budget - 2015/16
s94A - Capital Project	Carry Over Project - Open Space Facilities - Spilsbury Park	Planning & Community Development	Installation yet to be completed	15	Commenced	 Completion of the s94A Spilsbury Park open space facilities on time and on budget - 2016/17



PUBLIC HEALTH

Directors/Manager Director of Planning and Development - Angus Witherby

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Enforcement							
LGA Regulatory Obligation	Undertake Shire-wide education program relating to on-site waste management systems	Planning and Community Development	The Compliance & Education Group have had one meeting in Quarter 2. No education has been delivered at this time	50	Commenced	●	Conduct on-site waste management education by 30 June 2018 – 2017/18
Compliance	Regulation of food businesses	Planning and Community Development	One matter is ongoing. This matter has been resolved between the parties however investigation not finalised at this point	50	Non-Compliant	●	No breaches of statutory requirements under the Food Act 2003 - 2017/18
Compliance	Control of public swimming pools and spa pools	Planning and Community Development	Penalty Infringement Notices have been issued on the spot for non-compliances with the Swimming Pools Act	50	Issues Encountered	●	No breaches of statutory requirements under the Public Health Act 2010 - 2017/18
Compliance	Control of skin penetration procedures	Planning and Community Development	Penalty Infringement Notices have been issued on the spot for non-compliances with the Swimming Pools Act	50	Issues Encountered	●	No breaches of statutory requirements under the Public Health Act 2010 - 2017/18
Compliance	Legionella control	Planning and Community Development	No breaches reported in Quarter 2	50	Compliant	●	No breaches of statutory requirements under the Public Health Act 2010 -2017/18





PUBLIC ORDER AND SAFETY





Directors/Manager










Director of Engineering - Ian Dinham

Director of Planning and Community Development - Angus Witherby

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Emergency Services							
Agency Support	Fulfil all obligations and responsibilities related to appointment as Local Emergency Management Officer (LEMO)	Engineering	A meeting was held in Dec 17. Traffic diversions were again discussed.	50	Commenced	●	Co-ordinate the annual review of procedures for responding to emergencies - 2017/18
Community Service Obligation	Contribution made to State Emergency Service, Rural Fire Service and NSW Fire and Rescue	Engineering	Contribution 3 will be made in Quarter 3	50	Commenced	●	Contribution made to State Emergency Service, Rural Fire Service and NSW Fire and Rescue by specified dates - 2017/18
Agency Support	Fulfil all obligations and responsibilities related to appointment as Local Emergency Management Officer (LEMO)	Engineering	The second meeting was held in Dec 17.	50	Compliant	●	Convene, attend and provide administrative support for quarterly meetings of Local Emergency Management Committee - 2017/18
Grant Funding	Continue to seek grant funding opportunities related to emergency management	Engineering	No further grants were applied for in Quarter 2	50	Commenced	●	Grant search undertaken at least once during each financial quarter - 2017/18
Agency Support	Fulfil all obligations and responsibilities related to appointment as Local Emergency Management Officer (LEMO)	Engineering	Emergency Operations Centre (EOC) currently located at Works Depot	50	Commenced	●	Provide emergency operations centre facilities and resources for multi-agency responses - 2017/18

Emergency Services - Capital Project - Asset Upgrade	SES Moree Site Improvements	Executive	Working through options, considering the implications, cost, timing, project scope, use of available funds etc. When this has been fully considered, a report will be brought to Council	10	Issues Encountered		Subject to successful funding application, completion of the improvements to the Moree SES Site on time and on budget – 2017/18
Emergency Services - Capital Project - New Asset	RFS Boomi Fire Brigade Station	Executive	Funding was not allocated by NSW RFS for this site for FY17/18	0	Not due to Start		Subject to successful funding application, completion of the new RFS Boomi Fire Brigade Station on time and on budget – 2017/18
Emergency Services - Capital Project - New Asset	RFS Moree FCC Station	Executive	Contractor appointed for detail design.	10	Commenced		Subject to successful funding application, completion of the new RFS Moree Station on time and on budget – 2017/18

Animal Control							
Animal Control - Capital Project - Asset Upgrade	Planning and construction of a new Impounding Facility	Planning and Community Development	Slab design complete. Building designed and procured. DA lodged and under assessment	40	Commenced		Completion of the upgrade to the Pound on time and on budget - 2017/18
Compliance	Undertake animal desexing program	Planning and Community Development	The Animal Desexing Program was finalised in FY16/17 and did not carry over into the FY17/18	0	Not due to Start		Increase the number of animals registered as desexed in the Shire - 2017/18
Compliance	Implement education programs to ensure residents are aware of the requirements for keeping companion animals	Planning and Community Development	54 Dogs and 18 cats have been lifetime registered in Quarter 2	50	Commenced		Increase the number of dogs and cats registered in the Shire - 2017/18
LGA Regulatory Obligation	Take all required enforcement action under the Companion Animals Act 1998 and the Companion Animals Regulation 2008 including in relation to nuisance, dangerous or restricted dogs, unregistered companion animals and dog attacks	Planning and Community Development	Enforcement action has been undertaken on 6 Menacing and 1 dangerous dog. Fines have been regularly issued for non-compliance under the companion animals act.	50	Compliant		No breaches of statutory requirements under the Companion Animals legislation - 2017/18
LGA Regulatory Obligation	Take all required enforcement action in relation to unaccompanied animals under the Impounding Act 1993	Planning and Community Development	160 dogs impounded and 107 cats impounded in Quarter 2	50	Compliant		No breaches of statutory requirements under the Impounding legislation (companion animals) - 2017/18
LGA Regulatory Obligation	Undertake annual audit of the operations of the Moree Plains Shire Pound	Planning and Community Development	It is expected the Pound will be audited in Quarter 3	0	Not due to Start		Pound audited annually - 2017/18

Regulatory Enforcement							
LGA Regulatory Obligation	Manage and maintain urban and rural addressing	Engineering	Activity completed	50	Compliant		All urban and rural addressing requests addressed within a reasonable timeframe - 2017/18
Compliance	Administer the North West Weight of Loads group and monitor breaches in the Moree Plains Shire	Engineering	Q1 - 803 intercepts, 15 breaches Quarter 2 - report in Quarter 3	50	Commenced		Analyse North West Weight of Loads breach report on a quarterly basis - 2017/18
Compliance	Demolition of burnout dwellings	Planning and Community Development	7 NOI issued to Demolish under Order 2B of 121B EPAA.	50	Commenced		Enforcement action taken on all fire damaged/derelict buildings – 2017/18
Non-Capital Project	Demolition of burnt out houses	Planning and Community Development	One fire damaged building demolished in Oct 17. One scheduled for Quarter 3	25	Commenced		At least 2 fire damaged/derelict buildings demolished - 2017/18
Compliance	Promote building fire safety	Planning and Community Development	Currently working with industry	50	Commenced		Investigate complaints in relation to breaches of fire safety - 2017/18
Compliance	Promote building fire safety	Planning and Community Development	Fire Safety Essential Service Register is maintained and updated on a regular basis.	50	Commenced		Maintain fire safety essential services register - 2017/18
LGA Regulatory Obligation	Ensure that roads, bridges and other public assets are suitably named and gazetted in accordance with Council policy, Australian Standards and the Geographical Names Board Guidelines	Engineering	No breaches were reported in Quarter 2	50	Compliant		No breach of regulatory requirements in relation to naming of roads, bridges and other public assets - 2017/18
Compliance	Promote private swimming pool safety	Planning and Community Development	Website page developed for Swimming Pool safety and compliance. Regular Penalty Infringements Notices issued due to Pool non-compliance.	50	Commenced		No breaches of statutory requirements under Swimming Pools Act 1992 - 2017/18
LGA Regulatory Obligation	Take all required enforcement action (in relation to abandoned vehicles) under the Impounding Act 1993	Planning and Community Development	10 abandoned vehicles managed. 3 Impounded.	50	Compliant		No breaches of statutory requirements under the Impounding legislation (abandoned vehicles) - 2017/18

Crime Prevention							
Crime prevention - Capital Project - Asset Upgrade	CCTV Upgrade 2016/17 - Carry Over Project	Engineering	Contractors engaged for Flour Mill works. Awaiting link to Police Station	20	Commenced		Additional CCTV and lighting projects arising from crime prevention initiatives completed - 2016/17
General Operations	Implementation of all actions related to the Organisation in the Shire's Crime Prevention Plans set out for the current financial year	Planning and Community Development	Subject to initial grant funding	50	Commenced		At least 75% of actions of the Shire's Crime Prevention Plans (for the current financial year) completed - 2017/18
General Operations	Facilitate meetings of the Moree, Mungindi and Boggabilla Crime Prevention Committee Meetings	Planning and Community Development	Moree has been meeting bi-monthly. Mungindi is going well, maybe go into hiatus (Jackie). Boggabilla Crime Prevention Committee has not met, however, there is a possibility to expand the scope of the Toomelah-Boggabilla Steering Committee. We are investigating liaising with the Cross-Border Crime Prevention Group operating out of Goondiwindi Regional Council.	25	Commenced		Each Crime Prevention Committee meets at least once per Quarter - 2017/18
General Operations	Support agencies and not for profit organisations conduct crime reduction, diversionary and wellbeing programs through the subsidised use of Community Sports Facilities	Planning and Community Development	The South West Moree Community Services Day was supported and attended by Council staff in Quarter 2	50	Commenced		Report to Council on use of facilities and programs supported by Council on two (2) occasions per year - 2017/18
Crime prevention - Capital Project - Asset Upgrade	Provide additional CCTV and lighting	Engineering	Funding unsuccessful	0	Not due to Start		Subject to successful funding application, additional CCTV and lighting projects arising from crime prevention initiatives completed - 2017/18
General Operations	Review of the Shire's Crime Prevention Plans	Planning and Community Development	We will get an initial report to the Moree Community Safety Committee in Quarter 3. Looking to review in Quarter 3 and Quarter 4	0	Not due to Start		Updated Crime Prevention Plans adopted by 30 June 2018 - 2017/18



RECREATION AND CULTURE

Directors/Manager

General Manager - Lester Rodgers

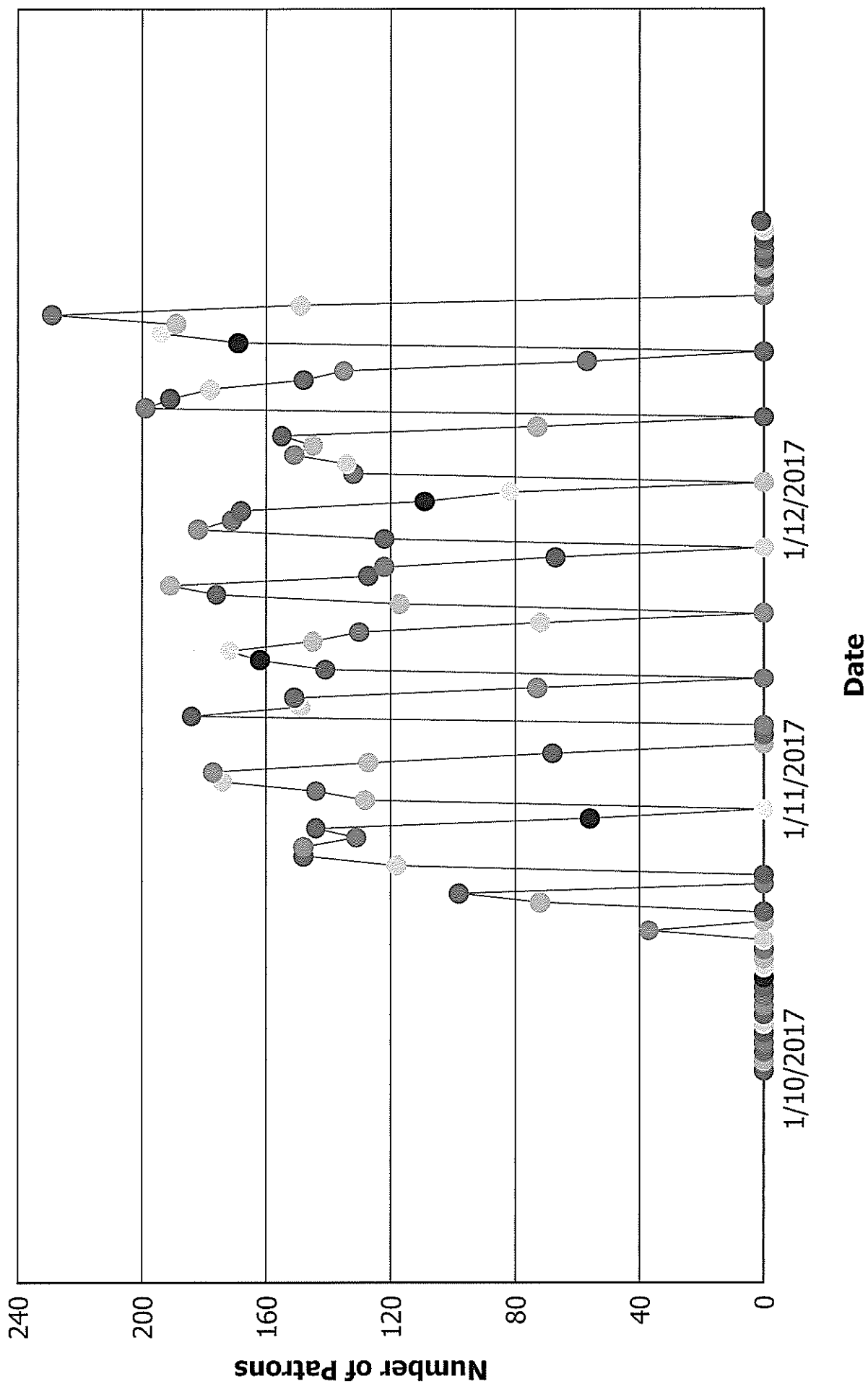
Director of Corporate Services - Mitchell Johnson

Director of Engineering - Ian Dinham

Activity	Actions	Department	Commentary	% Complete	Status		Performance Target
Community Libraries							
Community Service Obligation	Contribution made to Big Sky Libraries to implement all actions of the Big Sky Libraries Strategic Plan 2015-2020 set out for the current financial year	Corporate Services	Each member Council responsible for deliverables in each LGA. BSL only responsible for deliverables impacting on all LGAs	50	Commenced	●	All actions in the Strategic Plan for Big Sky Libraries for the financial year completed – 2017/18
General Operations	Implementation of all actions related to the Moree Branch Library of the Big Sky Libraries Strategic Plan 2015-2020 set out for the current financial year	Corporate Services	Moree Community Library is achieving its actions as outlined in the BSL Strategic Plan	50	Commenced	●	All actions in the Strategic Plan for Big Sky Libraries relating to the Moree Branch library for the financial year completed – 2017/18
Community Library - Capital Project - Asset Upgrade	Moree Community Library Upgrade	Corporate Services	Construction works complete. Awaiting library fitout to be delivered onsite.	50	Commenced	●	Completion of the new IT space on time and on budget - 2017/18

Traffic Per Day Report

This report shows the total number of patrons entering the libraries per day for the date range specified.
Report all gates all branchesdate range From October To December



<u>Date</u>	<u>Number of patrons</u>	<u>Average</u>
2017-10-01	0.00	0.00
2017-10-02	0.00	0.00
2017-10-03	0.00	0.00
2017-10-04	0.00	0.00
2017-10-05	0.00	0.00
2017-10-06	0.00	0.00
2017-10-07	0.00	0.00
2017-10-08	0.00	0.00
2017-10-09	0.00	0.00
2017-10-10	0.00	0.00
2017-10-11	0.00	0.00
2017-10-12	0.00	0.00
2017-10-13	0.00	0.00
2017-10-14	0.00	0.00
2017-10-15	0.00	0.00
2017-10-16	37.00	0.00
2017-10-17	0.00	0.00
2017-10-18	0.00	0.00
2017-10-19	72.00	0.00
2017-10-20	98.00	0.00
2017-10-21	0.00	0.00
2017-10-22	0.00	0.00

<u>Date</u>	<u>Number of patrons</u>	<u>Average</u>
2017-10-23		118.00
2017-10-24		148.00
2017-10-25		148.00
2017-10-26		131.00
2017-10-27		144.00
2017-10-28		56.00
2017-10-29		0.00
2017-10-30		128.00
2017-10-31		144.00
2017-11-01		174.00
2017-11-02		177.00
2017-11-03		127.00
2017-11-04		68.00
2017-11-05		0.00
2017-11-06		0.00
2017-11-07		0.00
2017-11-08		184.00
2017-11-09		149.00
2017-11-10		151.00
2017-11-11		73.00
2017-11-12		0.00
2017-11-13		141.00

Date	Number of patrons	Average
2017-11-14	162.00	
2017-11-15	172.00	
2017-11-16	145.00	
2017-11-17	130.00	
2017-11-18	72.00	
2017-11-19	0.00	
2017-11-20	117.00	
2017-11-21	176.00	
2017-11-22	191.00	
2017-11-23	127.00	
2017-11-24	122.00	
2017-11-25	67.00	
2017-11-26	0.00	
2017-11-27	122.00	
2017-11-28	182.00	
2017-11-29	171.00	
2017-11-30	168.00	
2017-12-01	109.00	
2017-12-02	82.00	
2017-12-03	0.00	
2017-12-04	132.00	
2017-12-05	134.00	
2017-12-06	151.00	

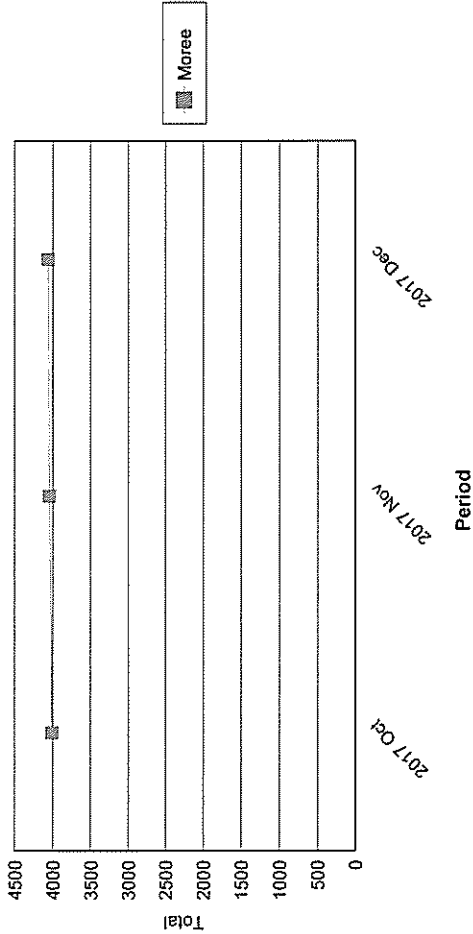
<u>Date</u>	<u>Number of patrons</u>	<u>Average</u>
2017-12-07		145.00
2017-12-08		155.00
2017-12-09		73.00
2017-12-10		0.00
2017-12-11		199.00
2017-12-12		191.00
2017-12-13		178.00
2017-12-14		148.00
2017-12-15		135.00
2017-12-16		57.00
2017-12-17		0.00
2017-12-18		169.00
2017-12-19		194.00
2017-12-20		189.00
2017-12-21		229.00
2017-12-22		149.00
2017-12-23		0.00
2017-12-24		0.00
2017-12-25		0.00
2017-12-26		0.00
2017-12-27		0.00
2017-12-28		0.00

Date	Number of patrons	Average
2017-12-29		0.00
2017-12-30		0.00
2017-12-31		1.00
Total	7,412.00	

Selection Criteria
Transaction Type : Total
Breakdown Type : Ad-Hoc Period
Month: 01/10/2017 - 31/12/2017
Primary Sort: Borrower Home Locations: Moree
Secondary Sort:
Third Sort:

Moree	2017 Oct		2017 Nov		2017 Dec	
Total		4,009		4,047		4,064
Total		4,009	4,047		4,064	

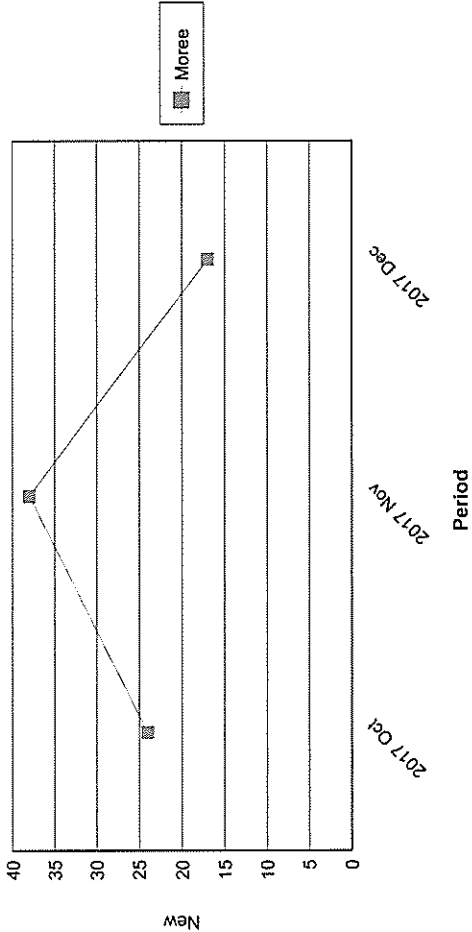
Total by Borrower Home Locations: Moree










Selection Criteria
Transaction Type: New
Breakdown Type: Ad-Hoc Period
Breakdown: Month: 01/10/2017 - 31/12/2017
Primary Sort: Borrower Home Locations: Moree
Secondary Sort:
Third Sort:

Moree	2017 Oct	2017 Nov	2017 Dec	Total
Total	24	38	17	79
Total	24	38	17	79

New by Borrower Home Locations: Moree





Art Gallery						
Asset Management	Undertake building maintenance - Moree Gallery	Planning and Community Development	Maintenance being undertaken as required	50	Commenced	 All scheduled building maintenance of the gallery undertaken in accordance with Asset Management Plans – 2017/18
Community Service Obligation	Contribution made to fund the operations of the Moree Plains Gallery pursuant to Funding Agreement	Corporate Services	Moree Gallery have again satisfied the terms of their funding agreement in Quarter 2	50	Commenced	 Terms of the Gallery Funding Agreement satisfied – 2017/18

Community Halls							
General Operations	Access provided for the Parenting Room at the Moree Memorial Hall	Planning and Community Development	Service provided at agreed service level	50	Commenced		Access provided to Parenting Room at all requested times – 2017/18
Asset Management	Undertake building maintenance	Planning and Community Development	Maintenance being undertaken as required	50	Commenced		All scheduled building maintenance of community halls undertaken in accordance with Asset Management Plans – 2017/18
Compliance	Support the Organisation's section 355 Committees	Corporate Services	The Mungindi Showground Committee have provided their financial information for the 2016/17 year. However, there has been no income received during this period, meaning they have not been charging for use of the facility.	60	Issues Encountered		Compliance by each s355 Committee with governance documentation – 2017/18
Community Halls - Capital Project - Asset Upgrade	Moree Civic Precinct Redevelopment	Planning and Community Development	MPSC successful in round 1 of the RCF and has been invited to submit a final detailed application due on 03/04/18	50	Commenced		Confirmation of successful grant funding – 2017/18
Community Halls - Capital Project - Asset Upgrade	Moree Civic Precinct Redevelopment	Planning and Community Development	Detailed asset review completed. Forward works maintenance scheduled developed. Awaiting grant funding outcomes	20	Commenced		Progress made on the Moree Civic Precinct Redevelopment – 2017/18






Sporting Grounds and Venues						
General Operations	Ensure each party complies with its obligations under the Moree Water Park Licence Agreement	Corporate Services	The Moree Water Ski Club continue to operate with Water Park in compliance with thier licence agreement.	50	Commenced	● Any breach of Moree Ski Club pursued in accordance with the terms of the Licence Agreement – 2017/18
General Operations	Conduct consultation with user groups in relation to Boughton Oval	Engineering	Full fence for front field sought and funding will be requested for FY18/19	100	Completed	● Completion of consultation in relation to Boughton Oval – 2017/18
General Operations	Conduct consultation with user groups in relation to Ron Harborne Oval	Engineering	User group has met and understand that an additional Oval is required	50	Commenced	● Completion of consultation in relation to Ron Harborne Oval – 2017/18
General Operations	Ron Harborne Oval – Cricket Ovals – Top Dressing existing ovals	Engineering	Hockey oval to be undertaken at the end of the cricket season (Quarter 4). Consultation with user groups required to maximise possible utilisation	20	Commenced	● Completion of Ron Harborne Oval – Cricket Ovals – Top Dressing – 2017/18
General Operations	Maintenance of Moree Water Park and adjacent open spaces	Engineering	Not yet under Engineering	0	Not due to Start	Full maintenance budget for Moree Water Park (open space) expended – 2017/18
General Operations	Continue to fill lakes at Moree Water Park	Water, Sewer, Waste	Water levels being monitored	50	Commenced	● Required water level of Lake 1 at the Moree Water Park maintained – 2017/18
Sporting Grounds - Capital Project - New Asset	Ron Harborne Oval – Netball Courts - Fencing	Engineering	Working with Netball Association as owner of the land	50	Commenced	● Ron Harborne Oval – Netball Courts - Fence – Completion of the project on time and on budget – 2017/18
Sporting Grounds - Capital Project - New Asset	Ron Harborne Oval – Additional Oval	Engineering	Land access issues; working with Crown to resolve	30	Commenced	● Ron Harborne Oval – New Field – Completion of the project on time and on budget – 2017/18
Sporting Grounds - Capital Project - New Asset	Development of South Moree Sports Facility	Executive	Stage 1 works completed	100	Completed	● South Moree Sports Facility – Completion of the project on time and on budget – 2017/18
Sporting Grounds - Capital Project - New Asset	Development of South Moree Sports Facility - Stage 2	Executive	Report provided to Council in Dec 17 regarding tenure arrangements	0	Not due to Start	South Moree Sports Facility – Stage 2 – Completion of the project on time and on budget – 2017/18

Swimming Pools

Asset Management	Undertake asset maintenance activities in relation to Boomi Pool	Planning and Community Development	Council has resolved to undertake significant heavy maintenance work to ensure life of the asset	50	Commenced		All scheduled maintenance for Boomi Pool undertaken in accordance with Asset Management Plans - 2017/18
Asset Management	Undertake asset maintenance activities in relation to Moree Artesian Aquatic Centre	Executive	Reactive maintenance works only	50	Commenced		All scheduled maintenance for MAAC undertaken in accordance with Asset Management Plans - 2017/18
Asset Management	Undertake assets maintenance activities in relation to Mungindi Pool	Planning and Community Development	Maintenance being undertaken as required	50	Commenced		All scheduled maintenance for Mungindi Pool undertaken in accordance with Asset Management Plans - 2017/18
Swimming Pools - Capital Project - Asset Upgrade	Swimming Pools – Boomi Pool – Capital Works (Shell repairs and installation of chlorine dosing pumps)	Corporate Services	Works on the shell of the pool are complete, however, this has failed to resolve all of the water loss issues, therefore, the pipework will need to be investigated further. This will not occur until Quarter 4 as the summer pool season has commenced at the pool	75	Issues Encountered		Boomi Pool – Capital Works – Completion of the project on time and on budget – 2017/18
Swimming Pools - Capital Project - Asset Upgrade	Swimming Pools - MAAC - Carry Over Project - Water Conditioning Unit Bore Head	Water, Sewer & Waste	Contractor engaged. Not yet 100% operational. Will be complimented with changes to operational processes by the MAAC	75	Commenced		Commissioning of Water Conditioning Unit Bore Head at MAAC - 2016/17
Swimming Pools - Capital Project - Asset Upgrade	Swimming Pools - MAAC - Carry Over Project - Bore No. 1 Pump	Water, Sewer & Waste	Pump sourced	20	Commenced		Installation of Bore No.1 Pump - MAAC - 2016/17
Swimming Pools - Capital Project - Asset Upgrade	Swimming Pools – MAAC – Wind blocking screens, covered walkways and roofing sections	Executive	MAAC is currently liaising with Engineers in relation to design	20	Commenced		MAAC – Capital Works – All weather improvements – Completion of the project on time and on budget – 2017/18
Swimming Pools - Capital Project - Asset Upgrade	Swimming Pools – Mungindi Pool – Replacement of Stairs	Corporate Services	Project completed in July 2017 - under budget	100	Completed		Mungindi Pool – Capital Works – Stair Replacement – Completion of the project on time and on budget – 2017/18
General Operations	Provision of municipal pool operations at Mungindi	Corporate Services	Operating hours for the Mungindi Pool have been maintained for Quarter 2	50	Commenced		Mungindi Pool opening hours maintained at all times - 2017/18

Community Service Obligation	Contribution made to fund the municipal pool operations at the Boomi Pool pursuant to Funding Agreement	Corporate Services	All agreement terms were satisfied in Quarter 2	50	Commenced		Terms of Boomi Funding Agreement satisfied - 2017/18
Community Service Obligation	Contribution made to fund the municipal pool operations at the Moree Artesian Aquatic Centre pursuant to Funding Agreement	Executive	Full amount advanced under funding agreement	100	Completed		Terms of MAAC Funding Agreement satisfied - 2017/18

Parks and Gardens




General Operations	Maintenance of Moree ANZAC Park	Engineering	Service delivered at agreed service level	50	Commenced		Full maintenance budget for Moree ANZAC Park expended - 2017/18
General Operations	Maintenance of Moree Gateway	Engineering	Service delivered at agreed service level	50	Commenced		Full maintenance budget for Moree Gateway expended - 2017/18
General Operations	Maintenance of Shire parks and gardens	Engineering	Service delivered at agreed service level	50	Commenced		Full maintenance budget for open space activities expended - 2017/18
General Operations	Maintenance of Shire parks and gardens	Engineering	Ongoing as per schedule. Service delivered at agreed service level	50	Commenced		Quarterly report to Council on high litter "hot spots" in parks and gardens and verge mowing (currently under contract) - 2017/18
General Operations	Review Draft Parks Master Plan 2011 for endorsement and adoption	Engineering	To be undertaken later in FY18/19	0	Not Yet Started		Revised Parks Master Plan adopted - 2017/18



SEWERAGE SERVICES

Directors/Manager General Manager - Lester Rodgers

Activity	Actions	Department	Commentary	% Complete	Status	Performance Target
Sewer Projects						
Sewer - Capital Project - New Asset	Connect Water Supply to Sewer Pump Stations	Water, Sewer, Waste	Project deferred to FY18/19	0	Not due to Start	Completion of Connection of Water Supply to Sewer Pump Stations on time and on budget - 2017/18
Sewer - Capital Project - New Asset	Mobile Emergency Backup Generator - Moree	Water, Sewer & Waste	Generator arrived; awaiting decision as to when trailer will be acquired	95	Commenced	Completion of Emergency Generator (Moree) project on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Engineering Driven Urban Road Projects - Sewer Main Renewal (programmed as and when Engineering do their works)	Water, Sewer, Waste	Only as required	0	Not due to Start	Completion of Engineering Driven Urban Road - Sewer Main Renewal program on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Moree Sewerage Treatment Plant – Effluent Reuse Telemetry	Water, Sewer, Waste	The farm is connected but Golf Club and Ron Harborne still to be completed	35	Commenced	Completion of Moree Sewerage Treatment Plant - Effluent Reuse Telemetry on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Moree Sewerage Treatment Plant - Access Gate	Water, Sewer, Waste	Project being evaluated	0	Not due to Start	Completion of Moree Sewerage Treatment Plant Access Gate on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Sewer Pump Station Electrical switch gear and telemetry renewals	Water, Sewer & Waste	Prior to Dec 17, consultant has done work to ensure specifications are being met. Likely to be undertaken in Quarter 3	25	Commenced	Completion of Sewer Pump Station Electrical Renewals on time and on budget - 2017/18
Sewer - Non-Capital	Prepare Strategic Business Plan	Water, Sewer, Waste	Prepare a brief for consultants to prepare suite of plans	0	Not Yet Started	Completion of Sewer Strategic Business Plan on time and on budget - 2017/18

Sewer - Capital Project - Asset Renewal	Boundary Connection Renewals	Water, Sewer, Waste	Heber Lane works undertaken in Nov/Dec 17	95	Commenced		Completion of the Boundary Connection Renewals on time and on budget - 2017/18
Sewer - Capital Project - New Asset	Mobile Emergency Backup Generator - Mungindi	Water, Sewer, Waste	Mungindi generator specifications finalised. Procurement to be undertaken in Quarter 3. To be purchased through Plant Fund	20	Commenced		Completion of the Emergency Generator project on time and on budget - 2017/18
Sewer - Capital Project - Asset Upgrade	Engineering Driven Urban Road Projects - Sewer Main Upgrades (programmed as and when Engineering do their works)	Water, Sewer, Waste	None required in Quarter 2	0	Not due to Start		Completion of the Engineering Driven Urban Road - Sewer Main Upgrades on time and on budget - 2017/18
Sewer - Capital Project - New Asset	Automatic Meter Reading - Effluent Meters	Water, Sewer, Waste	Data still being analysed between 2 brands	15	Commenced		Completion of the installation of effluent meters on time and on budget - 2017/18
Sewer - Non-Capital	Moree Effluent Pond – Stabilisation of Walls	Water, Sewer, Waste	4 lagoons completed which was anticipated to be undertaken over several financial years. Return channel to be completed in FY18/19	100	Completed		Completion of the Moree Effluent Pond Stabilisation of Walls project on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Moree Sewerage Treatment Plant - Access Road	Water, Sewer, Waste	Costs to be finalised for materials	95	Commenced		Completion of the Moree Sewerage Treatment Plant Access Road on time and on budget - 2017/18
Sewer - Capital Project - New Asset	Moree Sewerage Treatment Plant land acquisition	Water, Sewer, Waste	Negotiations continuing	5	Commenced		Completion of the Moree Sewerage Treatment Plant land acquisition on time and on budget - 2017/18
Sewer - Capital Project - New Asset	Moree Sewerage Treatment Plant Pre-Treatment Aerators	Water, Sewer, Waste	Aerator for tertiary ponds acquired. Pre-treatment aerator project for FY18/19	90	Commenced		Completion of the Moree STP Aerators project on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Mungindi Sewer Treatment Plant	Water, Sewer, Waste	Contractor has inspected works and is currently preparing specifications and quotation	5	Commenced		Completion of the renewal works at Mungindi Sewerage Treatment Plant on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Sewer Pump Station - Access roads	Water, Sewer, Waste	Graveled to 2 pump stations; with a further 3 proposed to be undertaken this year	40	Commenced		Completion of the Sewer Pump Station Access Roads on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Sewer Pump Station - Fencing	Water, Sewer, Waste	Anne St Pump Station fencing completed	15	Commenced		Completion of the Sewer Pump Station Fencing on time and on budget - 2017/18

Sewer - Non-Capital	Sewer Pump Stations - Signage Renewal Program	Water, Sewer, Waste	Audit of signage to be undertaken to confirm signage is compliant before new signage is ordered	0	Not Yet Started		Completion of the Sewer Pump Station Signage Renewal Program on time and on budget - 2017/18
Sewer - Non-Capital	Trade Waste Management System	Water, Sewer, Waste	A draft has been provided and has been reviewed. Design will be undertaken by Consultant; receipt point likely to be constructed prior to the end of FY17/18	10	Commenced		Completion of the Trade Waste Management System on time and on budget - 2017/18
Sewer - Capital Project - Asset Upgrade	Moree Sewerage Treatment Plant Trade Waste Facility Upgrade	Water, Sewer, Waste	Design will be undertaken by Consultant; receipt point likely to be constructed prior to the end of FY17/18	50	Commenced		Completion of the upgrade to the Moree Sewerage Treatment Plant Trade Waste facility on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Sewer Rising Main Renewal	Water, Sewer, Waste	Contractor engaged with work to commence in Quarter 3. Likely to inspect one rising main this year	25	Not due to Start		Completion of Year 1 of sewer rising main renewal program on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Sewer Manhole Relining	Water & Waste	Program completed for FY17/18 with all manholes assessed as Condition 4 or 5 being relined	100	Completed		Completion of Year 1 of the manhole relining program on time and on budget - 2016/17
Sewer - Capital Project - Asset Renewal	Boggabilla Pressure Sewer (Barnes Units)	Water, Sewer, Waste	Supply arrived - 3 units at depot. Installed on a as needs basis	50	Commenced		Completion of Year 2 of Boggabilla Pressure Sewer program on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Sewer Pump Station Repairs	Water, Sewer & Waste	Upgrade of Anne St, Loren and Gwydir undertaken in Quarter 2	70	Commenced		Completion of Year 2 of Pump Station repair program on time and on budget - 2017/18
Sewer - Capital Project - Asset Renewal	Sewer Main Relining	Water, Sewer, Waste	FY17/18 works to be undertaken in May 18	60	Commenced		Completion of Year 2 of the sewer main relining program on time and on budget - 2017/18












Sewer General Operations							
General Operations	Deliver effluent to leasehold customers	Water, Sewer, Waste	Service delivered at agreed service level	50	Commenced		100% effluent reuse land disposal - 2017/18
Planned Maintenance	Maintain sewer network	Water, Sewer, Waste	Service delivered at agreed service level	50	Commenced		At least 95% of the time there is no more than 46 network failures per 100km of main - 2017/18
LGA Regulatory Obligation	Complete Annual EPA Report	Water, Sewer, Waste	Report completed in Quarter 2	100	Completed		Completion of Annual EPA Report on time - 2017/18
LGA Regulatory Obligation	Comply with NSW Office of Water reporting requirements	Water, Sewer, Waste	Report completed	100	Completed		Completion of NSW Office of Water reports on time - 2017/18
Planned Maintenance	Maintain pump stations	Water, Sewer, Waste	Service delivered at agreed service level	50	Commenced		Maintain operation of available service - 2017/18
Planned Maintenance	Maintain sewer network	Water, Sewer, Waste	Service delivered at agreed service level	50	Commenced		Maintain operation of available sewer service - 2017/18
LGA Regulatory Obligation	Maintain Sewer Treatment Plants	Water, Sewer, Waste	Service delivered at agreed service level	50	Compliant		Meet EPA guidelines at least 95% of the time - 2017/18
Planned Maintenance	Maintain asset registers	Water, Sewer, Waste	All sewer assets have been condition assessed	100	Completed		Undertake condition assessments of all sewer assets every 5 years 2017/18

















TRANSPORT


Directors/Manager Director of Engineering - Ian Dinham


Activity	Actions	Department	Commentary	% Complete	Status	Performance Target
Local and Regional Roads						
Asset Management	Local – Sealed Rural Roads – General Maintenance	Engineering	To be provided at end of FY17/18	0	Not due to Start	<7% of local sealed rural road network closed to traffic for more than 5 days per year – 2017/18
Asset Management	Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program	Engineering	To be provided at end of FY17/18	0	Not due to Start	<7% of local unsealed rural road network closed to traffic for more than 5 days per year – 2017/18
General Operations	Assess oversize/overmass applications and issue permits as required	Engineering	Applications were issued within statutory timeframes	50	Commenced	All oversize/overmass permits issued within statutory timeframes (28 days) - 2017/18
General Operations	Assess restricted access vehicle applications for RAV and higher mass limits	Engineering	Applications were issued within statutory timeframes	50	Commenced	All restricted access vehicle applications assessed within statutory timeframes - 2017/18
Asset Management	Local – Sealed Urban Roads – General Maintenance	Engineering	Ongoing and on track	50	Commenced	At least 111km of maintenance works undertaken – 2017/18
Asset Management	Kerb and Guttering	Engineering	Ongoing maintenance. No projects as yet	50	Commenced	At least 2km of new kerb and guttering constructed – 2017/18
Asset Management	Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program	Engineering	Due to weather conditions, table drain maintenance has been undertaken. Awaiting wet weather for grading	50	Commenced	At least 3,500km of roads graded or alternatively, maintenance of table drains - 2017/18

Asset Management	Local – Sealed Rural Roads – General Maintenance	Engineering	Ongoing	50	Commenced		At least 684km of maintenance works undertaken – 2017/18
Asset Management	Local – Sealed Rural Roads – General Maintenance	Engineering	Evaluated annually	0	Not due to Start		At least 75% of local sealed rural road network classified as being Condition 3 – 2017/18
Asset Management	Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program	Engineering	Evaluated annually	0	Not due to Start		At least 75% of local unsealed rural road network classified as being Condition 3 – 2017/18
Asset Management	Local - Unsealed Rural - Maintenance Grading and Causeway Upgrade Program	Engineering	Due to weather conditions, table drain maintenance has been undertaken. Awaiting wet weather for grading	50	Commenced		At least 8.5km of gravel resheeting at critical access points - 2017/18
Roads Programs	Local Sealed Rural – Reseal Program	Engineering	Works progressing as per schedule	60	Commenced		Completion of Local Sealed Rural reseal program – 2017/18
Roads Programs	Local Sealed Urban – Reseal Program	Engineering	Works progressing as per schedule	60	Commenced		Completion of Local Sealed Urban reseal program – 2017/18
Roads Programs	REPAIR Program - MR232	Engineering	Awaiting official confirmation	0	Not Yet Started		Completion of MR232 REPAIR Program - 2017/18
Roads Programs	REPAIR Program - MR507	Engineering	Verbal confirmation of funding received. Awaiting official confirmation	0	Not Yet Started		Completion of MR507 REPAIR Program - 2017/18
RMS Works	RMS Routine Maintenance in accordance with designs	Engineering	Ongoing	50	Commenced		Completion of RMS Ordered Works – 2017/18
RMS Works	RMS Ordered Works in accordance with designs	Engineering	On track with all works	50	Commenced		Completion of RMS Routine Maintenance Works – 2017/18
Roads - Capital Project - Asset Upgrade	Carry Over Project - Tapscott Road - Freight Route Upgrade	Engineering	Works not complete. Asphalt layer to be done in Mar/Apr 17/18	50	Commenced		Completion of Tapscott Road Freight Route Upgrade - 2016/17
General Operations	Town Entrance Improvements - Carry Over Project	Engineering	Works in Anne Street completed in Quarter 1	100	Completed		Completion of Town Entrance Improvements - 2016/17
Roads - Capital Project - Asset Upgrade	Local - Unsealed Rural - Year 2 Causeway Upgrade Program	Engineering	First 5 causeways subject to tender; to be awarded in Quarter 3	0	Not due to Start		Completion of Year 2 causeway/washout upgrade program - 2017/18
Roads - Capital Project - Asset Upgrade	Carry Over Project - Sealed Rural - SR101 Terry Hie Hie (Chainage 46.46-47.01km)	Engineering	Works completed. Expenditure variation to be sought in Quarter 2	100	Completed		Local - Sealed Rural - SR101 46.46-47.01kms - Completion of the project on time and on budget - 2016/17


Roads - Capital Project - Asset Upgrade	Carry Over Project - Sealed Rural - SR111 Melburra	Engineering	Works completed. Any variation to expenditure to be finalised in Quarter 3	100	Completed		Local - Sealed Rural - SR111 Melburra - Completion of the project on time and on budget - 2016/17
Roads - Capital Project - Asset Upgrade	Carry Over Project - Sealed Urban - Moree - Gosport St - Thompson to Bypass junction	Engineering	Not due for commencement until 1/02/17; awaiting Essential Energy to finalise electrical arrangements	0	Not due to Start		Local - Sealed Urban: Gosport St - Completion of the project on time and on budget - 2016/17
Roads - Capital Project - Asset Renewal	Local – Sealed Rural – Boggabilla – Merriwa St: Fox St to MacIntyre St	Engineering	Project completed. Any variation to expenditure to be finalised in Quarter 3	100	Completed		Local – Sealed Rural – Boggabilla – Merriwa St: Fox St to MacIntyre St - Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Renewal	Local – Sealed Rural- SR102 Dolgelly Road (Chainage 0.0 – 4.0)	Engineering	Physical works completed; expenditure being finalised; variation likely in Quarter 3	90	Completed		Local – Sealed Rural: SR102 Dolgelly Road– Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Renewal	Local – Sealed Rural: SR12 Talmoi (Chainage 4.0 – 4.6)	Engineering	Project completed. Any variation to expenditure to be finalised in Quarter 3	100	Completed		Local – Sealed Rural: SR12 Talmoi – Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Renewal	Local – Sealed Urban - Moree - Adelaide Street: Gosport St to Dover St (Chainage 0.0 - 0.35)	Engineering	Works currently being undertaken; likely to be completed in Quarter 3; awaiting Water and Sewer works	25	Commenced		Local – Sealed Urban - Moree - Adelaide Street: Gosport St to Dover St – Completion of the project on time and on budget – 2017/18
Roads - Capital Project - New Asset	Local – Sealed Urban – Boomi – Upgrade of Baronga Rd to seal	Engineering	Completed in Quarter 1	100	Completed		Local – Sealed Urban – Boomi – Upgrade of Baronga Rd to seal - Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Renewal	Local – Sealed Urban – Moree – Florence St: Anne St to Adelaide St (Chainage 0.0-0.235)	Engineering	Works commencing Quarter 3	0	Not due to Start		Local – Sealed Urban – Moree – Florence St: Anne St to Adelaide St – Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Renewal	Local – Sealed Urban – Moree – Town laneways	Engineering	Awaiting last of invoices	90	Commenced		Local – Sealed Urban – Moree – Town laneways – Completion of the project on time and on budget – 2017/18










Roads - Capital Project - Asset Renewal	Local – Sealed Urban – Mungindi – North St: Yarough St to Wirrawah St	Engineering	Project completed	100	Completed		Local – Sealed Urban – Mungindi – North St: Yarough St to Wirrawah St - Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Renewal	Local – Sealed Urban – Yarraman - Myora St	Engineering	Physical works completed. Expenses to be finalised	90	Commenced		Local – Sealed Urban – Yarraman - Myora St – Completion of the project on time and on budget – 2017/18
Roads - Non-Capital - Asset Upgrade	Local – Unsealed Rural – SR11 Gingham Rd (Gravel resheeting at critical access points)	Engineering	Works to be completed in Quarter3	80	Commenced		Local – Unsealed Rural – SR11 Gingham Rd – Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Upgrade	Local – Sealed Rural – SR131 Croppa Creek Road (Chainage 12.3-12.55) – Asphalt causeway	Engineering	Awaiting appointment via Vendor Panel; works undertaken in Quarter 4	0	Not due to Start		Local – Unsealed Rural – SR131 Croppa Creek Road - Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Upgrade	Local – Sealed Rural – SR221 Drive In Rd – Asphalt intersection	Engineering	Awaiting appointment via Vendor Panel; works undertaken in Quarter 4	0	Not due to Start		Local – Unsealed Rural – SR221 Drive In Rd – Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Renewal	Local – Unsealed Rural – SR4 Mallawa Road (Chainage 0.0-2.5) – Gravel Resheeting	Engineering	Works currently in progress; likely to be completed in Quarter 3	25	Commenced		Local – Unsealed Rural – SR4 Mallawa Road - Completion of the project on time and on budget – 2017/18
Roads - Non-Capital - Asset Upgrade	Local – Unsealed Rural – SR6 Tellerega Rd (Gravel resheeting at critical access points)	Engineering	Works to be completed in Quarter 3	80	Commenced		Local – Unsealed Rural – SR6 Tellerega Rd – Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Upgrade	Local – Sealed Rural – SR68 Kooroogamma Rd (Chainage 0.10-1.10)	Engineering	Physical works completed	90	Commenced		Local – Unsealed Rural – SR68 Kooroogamma Rd – Completion of the project on time and on budget – 2017/18
Roads - Capital Project - Asset Upgrade	Carry Over Project - Mosquito Creek Road Intersection Widening	Engineering	Level 1 Contractor commencing 16/01/18. Likely to be completed in Quarter 3	60	Commenced		Mosquito Creek Road Intersection Road Widening - 2016/17








General Operations	Provide temporary road closure information through myroadsinfo	Engineering	Ongoing	50	Commenced		Notice is provided to the driving public on myroadsinfo for 100% of temporary road closures - 2017/18
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Bridges							
General Operations	Plan maintenance work for bridges based on identified priorities	Engineering	To commence later in FY17/18	0	Not Yet Started		Design life replacement program established - 2017/18

Parking areas

Maintain Council car parks	All car parks inspected annually - 2017/18	Engineering	Ongoing	50	Commenced		All car parks inspected annually - 2017/18
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Footpaths and Cycleways							
Grant Funding	Develop and submit grant funding applications to Roads and Maritime Services in relation to shared pathways	Engineering	Four applications have been submitted. Notification to be received in May/June 18	20	Commenced		At least 2 grant funding applications made in relation to shared pathways – 2017/18
Asset Management	Undertake regular inspections and maintenance of footpaths and cycleways	Engineering	Ongoing	50	Commenced		At least 76,900m2 of pathways maintained – 2017/18
Footpaths - Capital Project s94A Contribution	Shared pathway - Moree - Amaroo Drive between Boston Street and Bus Shelter	Engineering	Deferred to FY18/19	0	Not due to Start		Completion of Shared Pathway - Moree - Amaroo - on time and on budget - 2017/18
Capital Project - Asset Upgrade	Disabled/Mobility Impaired Access Improvements - Kerb Ramps	Engineering	Works on the corner of Heber and Frome Sts	100	Completed		Disabled/Mobility Impaired Access Improvements - Kerb Ramps - Completion of project on time and on budget - 2017/18
Asset Management	Undertake regular inspections and maintenance of footpaths and cycleways	Engineering	Ongoing	50	Commenced		One third of footpaths and cycleways inspected annually - 2017/18
Capital Project - New Asset	Pedestrian refuge - Mungindi - Pedestrian Bridge: St George St	Engineering	Works to be undertaken in Mar 18	25	Commenced		Pedestrian refuge - Mungindi - Completion on time and on budget - 2017/18
Capital Project - New Asset	Shared pathway - Boggabilla - Linking Town Oval and Service Station	Engineering	McCosker St crossing to be completed in house	90	Commenced		Shared pathway - Boggabilla - Town Oval - Completion on time and on budget - 2017/18
Capital Project - New Asset	Shared pathway - Moree - Balo St North of Main Bridge	Engineering	Funding unsuccessful	0	Completed		Shared pathway - Moree - Balo Street north of Main Bridge - Completion on time and on budget - 2017/18
Capital Project - New Asset	Shared pathway - Moree - South Moree Sports Facility	Engineering	Works commencing end Jan 18 to be completed in Quarter 3	50	Commenced		Shared pathway - Moree - South Moree Sports Facility - Completion on time and on budget - 2017/18
Capital Project - Asset Upgrade	Specialist Access Improvements - Anne St Pedestrian refuge	Engineering	Works completed FY16/17	100	Completed		Specialist Access Improvements Anne St Pedestrian refuge - 2017/18

Aerodromes							
Aerodromes - Non-Capital Project	Maintenance of Boomi Airstrip	Engineering	Project completed	100	Completed		Completion of maintenance works on Boomi Airstrip on time and on budget – 2017/18
Aerodromes - Capital Project - Asset Renewal	Rehabilitation of Mungindi Aerodrome Runway	Engineering	Project completed	100	Completed		Completion of rehabilitation works at Mungindi Aerodrome - 2017/18
Aerodromes - Capital Project - Asset Upgrade	Upgrades to drainage, lighting and pavement at Moree Regional Airport	Executive	Procurement package issued in December 2017 for a contractor to upgrade the drainage system	5	Commenced		Completion of the Moree Regional Airport upgrade project on time and on budget – 2017/18
General Operations	Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards	Engineering	CASA undertook the surveillance audit in Nov/Dec 17. It was verbally advised that a number of safety findings (previously known as non-conformances) would be issued. Awaiting on formal report to be provided	0	Non-Compliant		Number of non-conformances identified per each regulatory inspection – 2017/18
General Operations	Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards	Engineering	CASA undertook the surveillance audit in Nov/Dec 17. It was verbally advised that a number of safety findings (previously known as non-conformances) would be issued. Awaiting on formal report to be provided	0	Non-Compliant		Number of non-conformances rectified within agreed timeframes and to regulator satisfaction – 2017/18
General Operations	Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards	Engineering	Statistics for Quarter 2 will be provided to Councillors early in Quarter 3	50	Commenced		Quarterly landing statistics provided – 2017/18
General Operations	Manage, maintain and develop Moree Regional Airport facilities and grounds to meet current and future standards	Engineering	Service delivered at agreed service level	50	Compliant		Runway in a safe working condition – 2017/18

Moree Regional Airport – Passenger Figures

QANTAS

Month	Passenger Numbers 2016	No of Landings 2016	Passenger Numbers 2017	No of Landings 2017
January	2,359	49	2,494	54
February	2,807	57	2,627	55
March	3,010	63	3,132	63
April	2,855	57	2,988	57
May	2,825	62	2,994	58
June	2,841	59	3,022	60
July	2,477	56	2,783	55
August	2,986	62	3,213	59
September	2,968	59	3,103	59
October	2,930	59	2,887	59
November	3,079	60	2,996	59
December	2,858	58	2,548	46
TOTALS	33,995	701	34,787	684

CORPORATE AIR








Month	Passenger Numbers 2016	No of Landings 2016	Passenger Numbers 2017	No of Landings 2017
January	N/A	N/A	70	12
February	N/A	N/A	140	20
March	N/A	N/A	188	21
April	N/A	N/A	147	17
May	N/A	N/A	149	21
June	N/A	N/A	158	39
July	N/A	N/A	154	21
August	12	2	194	20
September	103	21	236	19
October	114	21	254	21
November	163	22	250	22
December	183	19	192	17
TOTALS	575	85	2132	250






WATER SUPPLIES

Directors/Manager General Manager - Lester Rodgers

Activity	Actions	Department	Commentary	% Complete	Status	Performance Target
Water Projects						
Water - Capital - Asset Upgrade	Albert Street Water Main	Water, Sewer & Waste	To be deferred to FY18/19	0	Not due to Start	Completion of the Albert Street Water Main project on time and on budget - 2017/18
Water - Capital - New Asset	Ashley Potable Water Supply	Water, Sewer & Waste	Project manager to be appointed	0	Not Yet Started	Completion of the Ashley Potable Water supply project on time and on budget - 2017/18
Water - Capital - New Asset	Biniguy Potable Water Supply	Water, Sewer & Waste	Investigations undertaken as to where water can be sourced to determine if a closer location to Biniguy can be located	5	Commenced	Completion of the Biniguy Potable Water supply project on time and on budget - 2017/18
Water - Capital - New Asset	Boggabilla – Toomelah Pipeline	Water, Sewer & Waste	River intake to be constructed; tender has been approved	75	Commenced	Completion of the Boggabilla Toomelah Pipeline project on time and on budget - 2017/18
Water - Capital - Asset Upgrade	Boggabilla Water Treatment Plant	Water, Sewer & Waste	Office of Water are involved; awaiting confirmation if designs need to accommodate pre- or post- treatment aeration	0	Not due to Start	Completion of the Boggabilla Water Treatment Plant on time and on budget – 2017/18
Water - Capital - Asset Renewal	Design Works for Mungindi Water Treatment Works	Water, Sewer & Waste	Office of Water are involved; awaiting confirmation if designs need to accommodate pre- or post- treatment aeration	0	Not due to Start	Completion of the design works for Mungindi Water Treatment Works on time and on budget - 2017/18

Water - Capital - Asset Renewal	Design works for Mungindi Water Treatment Plant - Reservoir Renewal	Water, Sewer & Waste	Still determining works required and scheduling of such works	0	Not Yet Started		Completion of the design works for the Mungindi Water Treatment Plant Reservoir Renewal project on time and on budget - 2017/18
Water - Non-Capital Project	Prepare Developer Service Plan	Water, Sewer & Waste	GHD to prepare	20	Commenced		Completion of the Developer Service Plans project on time and on budget - 2017/18
Water - Capital - Asset Upgrade	Drummond Street Water Main	Water, Sewer & Waste	To be deferred to FY18/19	0	Not due to Start		Completion of the Drummond Street Water Main project on time and on budget - 2017/18
Water - Capital - Asset Upgrade	Investigate and design new alignment 100mm - Edward Street water	Water, Sewer & Waste	To be deferred to FY18/19	0	Not due to Start		Completion of the Edward Street water project on time and on budget - 2017/18
Water - Capital - New Asset	Fibre Optic Link between Max Centre and Broadwater Depot	Water, Sewer & Waste	Works completed	100	Completed		Completion of the Fibre Optic Link between Max Centre and Broadwater Depot project on time and on budget - 2017/18
Water - Capital - Asset Upgrade	Gwydir St Water Main Upgrade	Water, Sewer & Waste	To be deferred to FY18/19	0	Not due to Start		Completion of the Gwydir St Water Main Upgrade project on time and on budget - 2017/18
Water - Capital - New Asset	Halls Creek Water Infrastructure	Water, Sewer & Waste	Preliminary enquiries revealed insufficient water sources at initial sites. Project review currently being undertaken. Council was looking to appoint consultant but candidate now unavailable	5	Commenced		Completion of the Halls Creek Water Infrastructure project on time and on budget - 2017/18
Water - Capital - New Asset	Installation of Water Treatment Plant Alarms	Water, Sewer & Waste	Consultants have attended	15	Commenced		Completion of the installation of Water Treatment Plant Alarms on time and on budget - 2017/18
Water - Capital - New Asset	Mehi Crescent - Automatic Water Meter Reading	Water, Sewer & Waste	Data still being analysed	15	Commenced		Completion of the Mehi Cres Automatic Water Meter Reading project on time and on budget - 2017/18
Water - Capital - New Asset	Moree Filling Station for Water Carts at TB11	Water, Sewer & Waste	To be deferred to Quarter 1 FY18/19	0	Not due to Start		Completion of the Moree Filling Station for Water Carts at TB11 project on time and on budget - 2017/18

Water - Capital - New Asset	Mungindi Water Treatment Plant - Laboratory and Office	Water, Sewer & Waste	Plans have been prepared for refurbishment works	25	Commenced		Completion of the Mungindi Water Treatment Plant Laboratory and Office project on time and on budget - 2017/18
Water - Capital - Asset Renewal	Rehabilitation of Reservoirs Contracts	Water, Sewer & Waste	Program of works being prepared. Grant application to be made	0	Not due to Start		Completion of the rehabilitation of reservoirs project on time and on budget - 2017/18
Water - Capital - New Asset	Robinson Rd Water Main	Water, Sewer & Waste	Works not required	100	Completed		Completion of the Robinson Rd Water Main construction project on time and on budget - 2017/18
Water - Capital - New Asset	Stanley Village Automatic Water Meter Reading	Water, Sewer & Waste	Data still being analysed	15	Commenced		Completion of the Stanley Village Automatic Water Meter Reading project on time and on budget - 2017/18
Water - Non-Capital Project	Prepare Strategic Business Plan	Water, Sewer & Waste	To be undertaken in house by end of financial year	0	Not Yet Started		Completion of the Strategic Business Plan project on time and on budget - 2017/18
Water - Capital - New Asset	Water Main Extensions in Boggabilla to Avoid Stale Water	Water, Sewer & Waste	Tender called and pursuant to Council decision, work now being undertaken in-house	15	Commenced		Completion of the Water Main Extensions in Boggabilla to Avoid Stale Water project on time and on budget - 2017/18
Water - Non-Capital Project	Water Main Leak Detection	Water, Sewer & Waste	Consultant engaged; bulk of work to be completed in Quarter 3	30	Commenced		Completion of the Water Main Leak Detection project on time and on budget - 2017/18
Water - Capital - Asset Upgrade	Upgrade Water Main – Boonery Road	Water, Sewer & Waste	Ordered pipe and to be completed by the end of the financial year	15	Commenced		Completion of Water Main Upgrade – Boonery Road project on time and on budget-2017/18
Water - Capital - Asset Renewal	Bore Head Water Meters	Water, Sewer & Waste	Completed all except 2. Likely to completed outstanding 2 subject to internal resources	80	Commenced		Completion of Year 2 Bore Head Water Meters Program on time and on budget - 2017/18
Water - Capital - Asset Renewal	Fire Hydrant Renewals	Water, Sewer & Waste	Proposed to renew 40 during FY17/18, depending on internal resources	0	Not Yet Started		Completion of Year 2 Fire Hydrant Renewal project on time and on budget - 2017/18
Water - Capital - Asset Renewal	Stop Valve Renewals	Water, Sewer & Waste	2 Renewals have been completed; another 14 proposed to be completed in FY17/18, depending on internal resources	15	Commenced		Completion of Year 2 Stop Valve Renewal Program on time and on budget - 2017/18

Water - Capital - Asset Renewal	Water Main Renewal Program	Water, Sewer & Waste	Tender called and pursuant to Council decision, work now being undertaken in-house	15	Commenced	 Completion of Year 2 Water Main Renewal Program on time and on budget - 2017/18
Water - Capital - Asset Renewal	Water Meter Renewals	Water, Sewer & Waste	Data still being analysed	15	Commenced	 Completion of Year 2 Water Meter Renewal Program on time and on budget - 2017/18
Water - Capital - Asset Renewal	Replacement of Pallamallawa Bore	Water, Sewer & Waste	Geo 9 report received; awaiting permission to drill hole; thereafter, to seek licence for bore	30	Commenced	 Replacement of Pallamallawa bore on time and on budget - 2017/18

Statement by the Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Moree Plains Shire Council for the quarter ended 31/12/2017 indicates that Council's projected financial position at 30/06/2018 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the budgeted income and expenditure (including recommended variations included in this review).

Variations to the original budget are detailed in the December 2017 Quarterly Review document.

Signed:



Date: 9 February 2018

Name: Lester Rodgers

Responsible Accounting Officer, Moree Plains Shire Council

Moree Plains Shire Council

Budget Review - Contracts & Other Expenses

Budget review for the quarter ended 31 December 2017

Contractor	Contract detail & purpose	Contract value	Commencement date	Duration of contract	Budgeted (Y/N)
Barnson Pty Ltd	RFS Moree Fire Control Centre	67,532	13/12/2017	30/04/2018	Y

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000 whichever is lesser.
2. Contracts to be listed are those entered into during the quarter and have yet to be fully performed, excluding contractors that are on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.
4. Where a contract for services etc was not included in the budget, an explanation is to be given (or reference made to an explanation in another Budget Review Statement).

Moree Plains Shire Council

Budget Review - Consultancies and Legal Fees

Budget review for the quarter ended 31 December 2017

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies:	17,207	Y
Legal Fees:	176,693	Y

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Notes:

Where any expenses for Consultancy or Legal fees (including Code of Conduct expenses) have not been budgeted for, an explanation is to be given. Report on external expenses only (not internal expenses).

Moree Plains Shire Council

Budget Review Income & Expenses Statement - Consolidated

for the period ended 31 December 2017

	Original Budget 2017/2018	Approved Variations	Sept Qtr Variations	Revised Budget	#	Variations Requested	Projected Year end result	Actuals to 31/12/2017	%
Income from Continuing Operations									
Revenue:									
Rates & Annual Charges	28,731,271	-	-	28,731,271		-	28,731,271	28,239,643	98%
User Charges & Fees	13,136,884	-	102,200	13,239,084		15,000	13,254,084	6,227,659	47%
Interest & Investment Revenue	857,219	-	-	857,219		-	857,219	250,171	29%
Other Revenues	1,103,044	-	2,088,000	3,191,044		39,000	3,230,044	361,981	11%
Grants & Contributions provided for Operating Purposes	11,167,787	-	(70,713)	11,097,074		299,293	11,396,367	3,614,427	32%
Total Income from Continuing Operations	54,996,205	-	2,119,487	57,115,692		353,293	57,468,985	38,693,881	67%
Expenses from Continuing Operations									
Employee Benefits & On-Costs	18,540,758	-	(116,000)	18,424,758		-	18,424,758	7,141,372	39%
Borrowing Costs	3,139,889	-	(46,592)	3,093,297		(47,953)	3,045,344	1,114,095	37%
Materials & Contracts	16,269,621	201,430	2,378,587	18,849,638		290,733	19,140,371	9,186,924	48%
Depreciation & Amortisation	12,679,200	-	-	12,679,200		-	12,679,200	-	0%
Other Expenses	3,890,884	-	53,900	3,944,784		17,500	3,962,284	2,008,002	51%
Total Expenses from Continuing Operations	54,520,352	201,430	2,269,895	56,991,677		260,280	57,251,957	19,450,393	34%
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	475,853	(201,430)	(150,408)	124,015		93,013	217,028	19,243,488	
Grants & Contributions provided for Capital Purposes	24,505,364	222,304	(836,105)	23,891,563	1	(11,096,088)	12,795,475	2,590,163	20%
Net Operating Result for the Year	24,981,217	20,874	(986,513)	24,015,578		(11,003,075)	13,012,503	21,833,650	

Note: Variations requested for Income from Continuing Operations and Expenses from Continuing Operations are dealt with in the 2016/17 Operating Budget by Function attachment. Variations to Grants and Contributions for Capital Purposes are discussed on the following page.

Moree Plains Shire Council

Budgeted Review Statement of Cash Flows

for the period ended 30 June 2018

	Original Budget 2017/2018	Approved Variations	Sept Qtr Variations	Revised Budget	Variations Requested	Note	Projected Year End Result
Cash Flows from Operating Activities							
Receipts:							
Rates & Annual Charges	28,731,271	-	-	28,731,271	-		28,731,271
User Charges & Fees	13,136,884	-	102,200	13,239,084	15,000		13,254,084
Investment & Interest Revenue Received	857,219	-	-	857,219	-		857,219
Other	1,103,044	-	2,088,000	3,191,044	39,000		3,230,044
Grants & Contributions	35,673,151	222,304	(906,818)	34,988,637	(10,796,795)		24,191,842
Payments:							
Employee Benefits & On-Costs	(18,540,758)	-	116,000	(18,424,758)	-		(18,424,758)
Borrowing Costs	(3,139,889)	-	46,592	(3,093,297)	47,953		(3,045,344)
Materials & Contracts	(16,269,621)	(201,430)	(2,378,587)	(18,849,638)	(290,733)		(19,140,371)
Other	(3,890,884)	-	(53,900)	(3,944,784)	(17,500)		(3,962,284)
Net Cash provided (or used in) Operating Activities	37,660,417	20,874	(986,513)	36,694,778	(11,003,075)		25,691,703
Cash Flows from Investing Activities							
Receipts:							
Sale of Infrastructure, Property, Plant & Equipment	2,085,240	-	-	2,085,240	-		2,085,240
Payments:							
Purchase of Infrastructure, Property, Plant & Equipment	(52,862,910)	(1,826,115)	2,080,747	(52,608,278)	15,048,845		(37,559,433)
Net Cash provided (or used in) Investing Activities	(50,777,670)	(1,826,115)	2,080,747	(50,523,038)	15,048,845		(35,474,193)
Cash Flows from Financing Activities							
Receipts:							
Proceeds from Borrowings & Advances	8,323,000	-	(2,753,000)	5,570,000	(3,120,000)	2	2,450,000
Payments:							
Repayment of Borrowings & Advances	(2,644,517)	-	35,843	(2,608,674)	23,850	3	(2,584,824)
Net Cash Flow provided (used in) Financing Activities	5,678,483	-	(2,717,157)	2,961,326	(3,096,150)		(134,824)
Net Increase/(Decrease) in Cash & Cash Equivalents	(7,438,770)	(1,805,241)	(1,622,923)	(10,866,934)	949,620		(9,917,314)
plus: Cash & Cash Equivalents - beginning of year	20,638,267	-	10,674,551	31,312,818	-		31,312,818
Total Budgeted Cash, Cash Equivalents & Investments - end of year	13,199,497			20,445,884			21,395,504
Budgeted Unrestricted Cash	2,384,709						4,837,278

Moree Plains Shire Council

Variations Recommendations to Capital Income and Cashflow for the period ended 31 December 2017

VARIATIONS TO INCOME FOR CAPITAL PURPOSES:

#		Variation Amount	Reason for variation
1	a	(50,571)	Decrease to grant funding for Mungindi flood mitigation project. Current year funding application unsuccessful
	b	(235,517)	Decrease to grant funding for CCTV project. Funding application unsuccessful
	c	(3,020,000)	Decrease to grant funds to be received current financial year for the Moree Water Security project. Minimal work to be undertaken during the current financial year. Grant funds received on a progress claim basis
	d	(3,760,000)	Decrease to grant funds to be received current financial year for the Biniguy Water Security project. Minimal work to be undertaken during the current financial year. Grant funds received on a progress claim basis
	e	(4,030,000)	Decrease to grant funds to be received current financial year for the Ashley Water Security project. Minimal work to be undertaken during the current financial year. Grant funds received on a progress claim basis
TOTAL		<u><u>(11,096,088)</u></u>	

VARIATIONS TO CASHFLOW BUDGET

#		Variation Amount	Reason for variation
Proceeds from Borrowings and Advances			
2		(3,120,000)	Deferral of loan draw down for the Moree Water Security project
3		23,850	Reduction in loan principal repayments due to deferral of loan draw down
TOTAL		<u><u>(3,096,150)</u></u>	

Key Performance Measures - Consolidated
for the period ended 30 June 2018

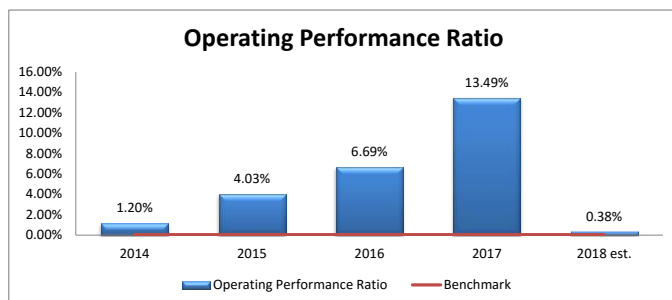
Net Operating Result before Grants and Contributions provided for Capital Purposes

Net Operating Result

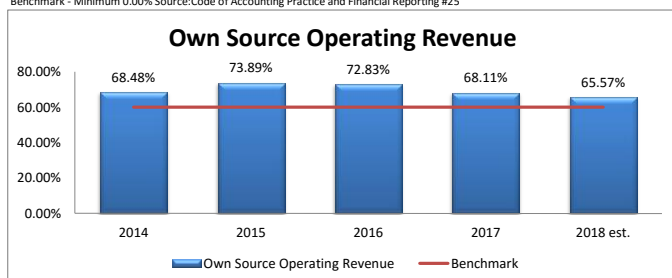
Unrestricted Cash

Capital Expenditure

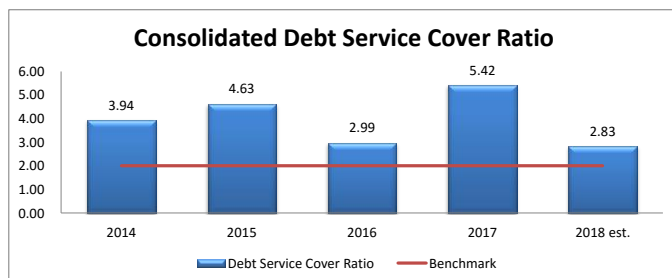
Benchmark (where applicable)	Projected Year end Result	2016/17	2015/16	2014/15	2013/14
>0	217,028	3,806,000	4,912,000	1,939,000	1,337,000
>0	13,012,503	10,690,000	9,979,000	5,807,000	4,169,000
	4,837,278	6,934,000	2,793,000	3,088,000	2,284,000
	37,559,433	23,175,000	28,747,000	25,699,000	27,123,000



Benchmark - Minimum 0.00% Source: Code of Accounting Practice and Financial Reporting #25



Benchmark - Minimum 60.00% Source: Code of Accounting Practice and Financial Reporting #25



Benchmark - Minimum >=2.00% Source: Code of Accounting Practice and Financial Reporting #25

OPERATING PERFORMANCE RATIO:

The operating performance ratio measures Council's achievement of containing operating expenditure within operating revenue.

CALCULATION METHOD:

Operating Revenue (excl. Capital Grants and Contributions) - operating expenditure
Operating Revenue (excl. Capital Grants and Contributions)

COMMENT:

The benchmark for this ratio is 0.00% - a break-even result. Based on the projected year end result for 2018 a consolidated operating surplus of \$217,028 will be achieved resulting in a ratio slightly above the benchmark.

OWN SOURCE OPERATING REVENUE:

This ratio measures fiscal flexibility of Council and the degree of reliance on external funding sources such as operating grants and contributions.

CALCULATION METHOD:

Operating Revenue (excluding ALL Grants and Contributions)
Total Operating Revenue

COMMENT:

Based on the projected year end result for 2018 this ratio is expected to be above the benchmark of 60%. Performance against this ratio has improved on the previous quarter as a result of variations included this quarter to recognise the delay in commencing work on the water security projects - Biniguy, Ashley and the Moree Borefield.

DEBT SERVICE COVER RATIO:

The ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

CALCULATION METHOD:

Operating Result before capital excluding interest and depreciation
Principal repayments and borrowing costs

COMMENT:

Council's performance against this ratio declined in 2016 as a result of payments made to reduce the Gateway line of credit. These payments are a reduction of debt and included in the ratio calculation. Further repayments to the Gateway line of credit are included in the current year budget, contingent on sale of land in the precinct, resulting in a forecast drop in performance against this ratio.



2017/18 OPERATING BUDGET BY FUNCTION

Quarter 2: 1 October 2017 - 31 December 2017

Function or Activity	Original Budget			Approved Variations	Sept Qtr Approved Variations	Revised Budget	Note	Variations Requested - December 2017		Projected Net Cost of Service Surplus/ (Deficit)	Net result as at 31/12/2017	%
	Income from Continuing Operations	Expenses from Continuing Operations	Net Operating Surplus/ (Deficit) before Grants & Contributions for Capital Purposes					Non Capital Income	Expenses from Continuing Operations			
Governance	-	1,092,429	(1,092,429)	-	-	(1,092,429)		-		(1,092,429)	(486,788)	45%
Administration	399,264	5,403,855	(5,004,591)	-	(141,000)	(5,145,591)	1	29,000	119,000	(5,235,591)	(1,868,092)	36%
Public Order and Safety												
Emergency Services	263,460	739,332	(475,872)		-	(475,872)		-	-	(475,872)	(62,023)	13%
Enforcement of Local Govt Regs	610,090	679,086	(68,996)	(35,000)	(15,000)	(118,996)		-		(118,996)	(88,417)	74%
Animal Control	64,000	412,097	(348,097)	-	26,430	(321,667)	2	10,000	10,000	(321,667)	(99,077)	31%
Other	-	124,000	(124,000)	(11,000)	-	(135,000)		-		(135,000)	(23,756)	18%
Total Public Order & Safety	937,550	1,954,515	(1,016,965)	(46,000)	11,430	(1,051,535)		10,000	10,000	(1,051,535)	(273,272)	26%
Health	-	350,451	(350,451)	-	-	(350,451)		-		(350,451)	(124,992)	36%
Environment												
Noxious Plants and Insect/Vermin Control	80,000	177,900	(97,900)	(38,230)	(85,387)	(221,517)		-	-	(221,517)	(112,825)	51%
Other Environmental Protection	475,000	619,691	(144,691)	(52,000)	(30,000)	(226,691)		-	-	(226,691)	(147,034)	65%
Solid Waste Management	3,955,430	3,520,457	434,973	-	-	434,973	3	24,293	38,000	421,266	2,242,116	532%
Street Cleaning	-	467,800	(467,800)		-	(467,800)		-		(467,800)	(281,823)	60%

Function or Activity	Original Budget			Approved Variations	Sept Qtr Approved Variations	Revised Budget	Note	Variations Requested - December 2017		Projected Net Cost of Service Surplus/ (Deficit)	Net result as at 31/12/2017	%
	Income from Continuing Operations	Expenses from Continuing Operations	Net Operating Surplus/ (Deficit) before Grants & Contributions for Capital Purposes					Non Capital Income	Expenses from Continuing Operations			
Drainage	-	490,000	(490,000)		-	(490,000)		-		(490,000)	(169,011)	34%
Stormwater Management	-	140,700	(140,700)		-	(140,700)		-		(140,700)	(47,031)	33%
Total Environment	4,510,430	5,416,548	(906,118)	(90,230)	(115,387)	(1,111,735)		24,293	38,000	(1,125,442)	1,484,391	-132%
Community Services and Education												
Aboriginal Services	5,100	203,179	(198,079)		-	(198,079)		-		(198,079)	(81,317)	41%
Administration & Education	71,875	205,154	(133,279)	-	-	(133,279)		-	-	(133,279)	(63,372)	48%
Social Protection (Welfare)	2,200	12,000	(9,800)	-	-	(9,800)		-		(9,800)	539	-6%
Aged Persons and Disabled	-	15,200	(15,200)	-	-	(15,200)		-		(15,200)	(447)	3%
Childrens Services	1,379,586	1,274,028	105,558		-	105,558		-	-	105,558	61,665	58%
Community Development	19,000	281,313	(262,313)		-	(262,313)		-	-	(262,313)	(114,311)	44%
Total Community Services & Education	1,477,761	1,990,874	(513,113)	-	-	(513,113)		-	-	(513,113)	(197,244)	38%
Housing and Community Amenities												
Public Cemeteries	221,421	313,164	(91,743)		-	(91,743)		-	-	(91,743)	(63,038)	69%
Public Conveniences	-	64,500	(64,500)		-	(64,500)		-		(64,500)	(15,703)	24%
Street Lighting	104,000	334,000	(230,000)		-	(230,000)		-		(230,000)	(66,216)	29%
Town Planning	160,659	777,362	(616,703)		-	(616,703)	4	300,000	300,000	(616,703)	(143,438)	23%
Other Community Amenities	-	761,405	(761,405)		88,300	(673,105)		-	-	(673,105)	(254,564)	38%
Total Housing and Community Amenities	486,080	2,250,431	(1,764,351)	-	88,300	(1,676,051)		300,000	300,000	(1,676,051)	(542,958)	32%
Water Supplies	4,970,348	5,396,596	(426,248)	(14,000)	18,444	(421,804)	5	-	(212,953)	(208,851)	1,256,206	-601%
Sewerage Services	3,800,939	3,844,918	(43,979)	(19,500)	18,118	(45,361)	6	-	(13,767)	(31,594)	1,707,998	-5406%

Function or Activity	Original Budget			Approved Variations	Sept Qtr Approved Variations	Revised Budget	Note	Variations Requested - December 2017		Projected Net Cost of Service Surplus/ (Deficit)	Net result as at 31/12/2017	%
	Income from Continuing Operations	Expenses from Continuing Operations	Net Operating Surplus/ (Deficit) before Grants & Contributions for Capital Purposes					Non Capital Income	Expenses from Continuing Operations			
Recreation and Culture												
Public Libraries	11,050	806,975	(795,925)	-	-	(795,925)		-	-	(795,925)	(535,695)	67%
Art Galleries	-	232,740	(232,740)		-	(232,740)		-		(232,740)	(94,594)	41%
Community Centres and Halls	20,000	390,100	(370,100)		-	(370,100)		-		(370,100)	(120,298)	33%
Other Cultural Services	-	1,000	(1,000)		-	(1,000)		-		(1,000)	-	0%
Sporting Grounds and Venues	15,300	836,046	(820,746)		-	(820,746)		-		(820,746)	(380,454)	46%
Swimming Pools	16,000	546,031	(530,031)		-	(530,031)		-		(530,031)	(118,804)	22%
MAAC Ltd	-	781,158	(781,158)		-	(781,158)		-		(781,158)	(514,226)	66%
Parks & Gardens (Lakes)	20,666	1,375,673	(1,355,007)	-	-	(1,355,007)		-		(1,355,007)	(734,990)	54%
Performing Arts Venues	-	-	-		-	-		-		-	-	0%
Other Sport and Recreation	-	113,900	(113,900)		-	(113,900)		-		(113,900)	(1,391)	1%
Total Recreation and Culture	83,016	5,083,623	(5,000,607)	-	-	(5,000,607)		-	-	(5,000,607)	(2,500,451)	50%
Mining, Manufacturing and Construction												
Building Control	135,000	138,202	(3,202)		-	(3,202)		-		(3,202)	16,232	-507%
Other Mining, Manufacturing & Construction	-	807	(807)		-	(807)		-		(807)	(104,912)	13000%
Total Mining, Manufacturing and Const.	135,000	139,009	(4,009)	-	-	(4,009)		-	-	(4,009)	(88,679)	2212%
Transport and Communication												
Urban Roads (UR) - Local	-	1,891,158	(1,891,158)		-	(1,891,158)		-		(1,891,158)	(551,422)	29%
Urban Roads - Regional	-	-	-		-	-		-		-	-	0%
Sealed Rural Roads (SRR) - Local	-	6,532,595	(6,532,595)	-	-	(6,532,595)		-		(6,532,595)	(744,576)	11%
Sealed Rural Roads - Regional	1,660,313	1,062,313	598,000	-	(68,313)	529,687		-	-	529,687	136,637	26%
Unsealed Rural Roads (URR) - Local	200,000	2,372,500	(2,172,500)	-	-	(2,172,500)		-		(2,172,500)	(700,554)	32%
Bridges on UR - Local	-	-	-	-	-	-		-		-	-	0%
Bridges on SRR - Local	-	79,771	(79,771)	-	-	(79,771)		-		(79,771)	29,562	-37%

Function or Activity	Original Budget			Approved Variations	Sept Qtr Approved Variations	Revised Budget	Note	Variations Requested - December 2017		Projected Net Cost of Service Surplus/ (Deficit)	Net result as at 31/12/2017	%
	Income from Continuing Operations	Expenses from Continuing Operations	Net Operating Surplus/ (Deficit) before Grants & Contributions for Capital Purposes					Non Capital Income	Expenses from Continuing Operations			
Bridges on Regional Roads	-	37,015	(37,015)	-	-	(37,015)		-		(37,015)	(15,879)	43%
Parking Areas	-	-	-	-	-	-		-		-	-	0%
Footpaths	-	402,700	(402,700)	-	-	(402,700)		-		(402,700)	(121,075)	30%
Aerodromes	651,728	496,168	155,560	-	28,000	183,560	7	-	30,000	153,560	126,865	83%
Other Transport & Communication	5,270,400	6,551,261	(1,280,861)	-	-	(1,280,861)	8	(10,000)	(10,000)	(1,280,861)	(949,598)	74%
Total Transport and Communication	7,782,441	19,425,481	(11,643,040)	-	(40,313)	(11,683,353)		(10,000)	20,000	(11,713,353)	(2,790,041)	24%
Economic Affairs												
Other Economic Affairs	740,666	2,148,723	(1,408,057)	(31,700)	10,000	(1,429,757)		-	-	(1,429,757)	(399,643)	28%
Total Economic Affairs	740,666	2,171,621	(1,430,955)	(31,700)	10,000	(1,452,655)		-	-	(1,452,655)	(399,643)	28%
Totals – Functions	25,323,495	54,520,351	(29,196,856)	(201,430)	(150,408)	(29,548,694)		353,293	260,280	(29,455,681)	(4,823,565)	16%
General Purpose Revenues⁽¹⁾	29,672,709	-	29,672,709	-	-	29,672,709		-		29,672,709	24,067,053	81%
NET OPERATING RESULT FOR YEAR	54,996,204	54,520,351	475,853	(201,430)	(150,408)	124,015		353,293	260,280	217,028	19,243,488	8867%



2017/18 OPERATING BUDGET BY FUNCTION

Quarter 2: 1 October 2017- 31 December 2017

Variation recommendations - Operating Income and Expenses

#	Variation	Reason for variation
ADMINISTRATION		
1 Administration		
Income variation:		
a	26,000	Increase to income budget for supply of access to Council's internet fibre infrastructure to internet service provider
b	3,000	Increase to income budget for fees received for NHVR permits
	29,000	
Expense variation:		
a	26,000	Increase to expenditure budget for internet access
b	77,500	Increase to expenditure budget for information technology and services
c	10,000	Increase to expenditure budget for administration of NHVR. Offset by reduction in design section wages and salaries. See Other Transport function
d	8,000	Increase to expenditure budget for recruitment related activities. Funded by budget savings in IP&R and Economic Development
e	-2,500	Decrease in expenditure budget for IP&R. Partially offsets recruitment
	119,000	
PUBLIC ORDER AND SAFETY		
2 Animal Control		
Income variation:		
	10,000	Increase to income budget for fines issued
	10,000	
Expense variation:		
	10,000	Increase to expenditure budget for contract ranger services
	10,000	
ENVIRONMENT		
3 Solid Waste Management		
Income variation:		
a	15,000	Increase to income budget for sale of metal waste
b	9,293	Increase to income budget for Community Recycling Centre (CRC) contribution
	24,293	
Expense variation:		
a	25,000	Increase to expenditure budget for disposal of tyres. Increased number received and collected from illegal dumping sites
b	5,000	Increase to expenditure budget for Drummuster compound maintenance at Moree WMF
c	8,000	Increase to expenditure budget for CRC education and promotion. Offset by contribution received
	38,000	

#	Variation	Reason for variation
HOUSING AND COMMUNITY AMENITIES		
4 Town Planning		
Income variation:		
	300,000	Increase to income budget for Transport Plan grant
	300,000	
Expense variation:		
	300,000	Increase to expenditure budget for Transport Plan work
	300,000	
WATER SUPPLY		
5 Water Supplies		
Expense variation:		
a	-47,953	Decrease to expenditure budget for interest on loans. Deferral on loan draw down for Moree Water Security project
b	-10,000	Decrease to expenditure budget for valuation of water infrastructure undertaken last financial year. Work completed under budget
c	-155,000	Decrease to expenditure budget for maintenance of water infrastructure
	-212,953	
SEWERAGE SERVICES		
6 Sewerage Services		
Expense variation:		
	-13,767	Decrease to expenditure budget for maintenance of sewer infrastructure
	-13,767	
TRANSPORT AND COMMUNICATION		
7 Aerodromes		
Expense variation:		
	30,000	Increase to expenditure budget for Moree airport maintenance
	30,000	
8 Other Transport & Communication		
Income variation:		
	-10,000	Decrease to income. Grant proceeds for Integrated Roadside Management project to be received next financial year
	-10,000	
Expense variation:		
	-10,000	Decrease to expenditure budget for Design section. Staff time spent administering NHVR permits. See Administration function
	-10,000	

Moree Plains Shire Council

Budget Review Income & Expenses Statement - General & Other Funds

for the period ended 31 December 2017

	Original Budget 2016/2017	Approved Variations	Sept Qtr Variations	Revised Budget	Variations Requested	Projected Year end result	Actuals to 31/12/2017	%
Income from Continuing Operations								
Revenue:								
Rates & Annual Charges	23,633,761	-	-	23,633,761	-	23,633,761	24,201,130	102%
User Charges & Fees	9,520,523	-	102,200	9,622,723	15,000	9,637,723	4,451,168	46%
Interest & Investment Revenue	491,181	-	-	491,181	-	491,181	210,805	43%
Other Revenues	810,960	-	2,088,000	2,898,960	39,000	2,937,960	325,834	11%
Grants & Contributions provided for Operating Purposes	11,085,113	-	(70,713)	11,014,400	299,293	11,313,693	3,568,548	32%
Total Income from Continuing Operations	45,541,538	0	2,119,487	47,661,025	353,293	48,014,318	32,757,486	68%
Expenses from Continuing Operations								
Employee Benefits & On-Costs	16,599,301	-	(116,000)	16,483,301	-	16,483,301	6,882,401	42%
Borrowing Costs	2,167,679	-	(10,030)	2,157,649	-	2,157,649	760,731	35%
Materials & Contracts	12,912,455	167,930	2,378,587	15,458,972	469,500	15,928,472	7,221,275	45%
Depreciation & Amortisation	10,324,200	-	-	10,324,200	-	10,324,200	-	0%
Other Expenses	3,227,600	-	53,900	3,281,500	17,500	3,299,000	1,766,746	54%
Total Expenses from Continuing Operations	45,231,235	167,930	2,306,457	47,705,622	487,000	48,192,622	16,631,153	35%
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	310,303	(167,930)	(186,970)	(44,597)	(133,707)	(178,304)	16,126,333	
Grants & Contributions provided for Capital Purposes	11,135,364	222,304	(836,105)	10,521,563	(286,088)	10,235,475	1,115,980	11%
Net Operating Result for the Year	11,445,667	54,374	(1,023,075)	10,476,966	(419,795)	10,057,171	17,242,313	

Note: Other Funds refers to Waste, Gwydir Day Care, Max Centre

Moree Plains Shire Council

Budget Review Income & Expenses Statement - Water Supply

for the period ended 31 December 2017

	Original Budget 2016/2017	Approved Variations	Sept Qtr Variations	Revised Budget	Variations Requested	Projected Year End Result	Actuals to 31/12/2017	%
Income from Continuing Operations								
Revenue:								
Rates & Annual Charges	1,512,583	-	-	1,512,583	-	1,512,583	1,486,200	98%
User Charges & Fees	3,650,353	-	-	3,650,353	-	3,650,353	1,671,819	46%
Interest & Investment Revenue	219,215	-	-	219,215	-	219,215	27,842	13%
Other Revenues	120,411	-	-	120,411	-	120,411	10,438	9%
Grants & Contributions provided for Operating Purposes	39,374	-	-	39,374	-	39,374	24,972	63%
Total Income from Continuing Operations	5,541,936	0	0	5,541,936	0	5,541,936	3,221,271	58%
Expenses from Continuing Operations								
Employee Benefits & On-Costs	1,254,740	14,000	-	1,268,740	-	1,258,740	611,852	49%
Borrowing Costs	748,433	-	(18,444)	729,989	(47,953)	682,036	280,777	41%
Materials & Contracts	2,281,831	-	-	2,281,831	(165,000)	2,126,831	814,670	38%
Depreciation & Amortisation	1,125,000	-	-	1,125,000	-	1,125,000	-	0%
Total Expenses from Continuing Operations	5,410,004	14,000	-18,444	5,405,560	-212,953	5,192,607	1,707,300	33%
Net Operating Result for the year before Grants and Contributions for Capital Purposes								
	131,932	(14,000)	18,444	136,376	212,953	349,329	1,513,972	
Grants & Contributions provided for Capital Purposes	13,370,000	-	-	13,370,000	(10,810,000)	2,560,000	1,474,183	
Net Operating Result for the Year	13,501,932	(14,000)	18,444	13,506,376	(10,597,047)	2,909,329	2,988,155	

Moree Plains Shire Council

Budget Review Income & Expenses Statement - Sewer Services

for the period ended 31 December 2017

	Original Budget 2016/2017	Approved Variations	Sept Qtr Variations	Revised Budget	Variations Requested	Projected Year End Result	Actuals to 31/12/2017	%
Income from Continuing Operations								
Revenue:								
Rates & Annual Charges	3,180,672	-	-	3,180,672	-	3,180,672	2,650,010	83%
User Charges & Fees	578,174	-	-	578,174	-	578,174	207,332	36%
Interest & Investment Revenue	146,412	-	-	146,412	-	146,412	11,523	8%
Other Revenues	-	-	-	-	-	-	-	0%
Grants & Contributions provided for Operating Purposes	43,300	-	-	43,300	-	43,300	20,907	48%
Total Income from Continuing Operations	3,948,558	0	0	3,948,558	0	3,948,558	2,889,772	73%
Expenses from Continuing Operations								
Employee Benefits & On-Costs	686,717	19,500	-	706,217	-	706,217	323,229	46%
Borrowing Costs	223,777	-	(18,118)	205,659	-	205,659	72,588	35%
Materials & Contracts	1,726,844	-	-	1,726,844	(13,767)	1,713,077	752,270	44%
Depreciation & Amortisation	1,230,000	-	-	1,230,000	-	1,230,000	-	0%
Total Expenses from Continuing Operations	3,867,338	19,500	-18,118	3,868,720	(13,767)	3,854,953	1,148,086	30%
Net Operating Result for the year before Grants and Contributions for Capital Purposes	81,220	(19,500)	18,118	79,838	13,767	93,605	1,741,686	
Grants & Contributions provided for Capital Purposes	-	-	-	-	-	-	-	
Net Operating Result for the Year	81,220	(19,500)	18,118	79,838	13,767	93,605	1,741,686	

Moree Plains Shire Council

Budget Review Capital

for the period ended 31 December 2017

	Original Budget 2017/2018	Approved Variations	Sept Qtr Variations	Revised Budget	#	Variations Requested	Projected Year end result	Actuals as at 31/12/2017	%
Capital Expenditure									
New Asset - Plant and Equipment	2,977,395	0	-	2,977,395		5,000	2,982,395	1,316,064	44%
New Asset - Land, Building and Other Structures	4,611,821	40,107	(787,504)	3,864,424		-	3,864,424	743,509	19%
New Asset - Roads, Bridges Footpaths	168,000	-	(1,800)	166,200		-	166,200	115,545	70%
New Asset - Water Infrastructure	16,330,000	-	-	16,330,000		(13,930,000)	2,400,000	1,368,526	57%
New Asset - Other Equipment	704,017	29,000	99,614	832,631		(245,517)	587,114	20,157	3%
	<u>24,791,233</u>	<u>69,107</u>	<u>(689,690)</u>	<u>24,170,650</u>		<u>(14,170,517)</u>	<u>10,000,133</u>	<u>3,563,801</u>	<u>36%</u>
Renewal - Plant and Equipment	93,445	-	125,000	218,445		15,000	233,445	107,645	46%
Renewal - Land, Building and Other Structures	6,344,279	112,850	491,058	6,948,187		(38,828)	6,909,359	471,613	7%
Renewal - Roads, Bridges Footpaths	11,842,745	821,654	(997,115)	11,667,283		(89,000)	11,578,283	5,419,750	47%
Renewal - Water Infrastructure	4,445,205	162,500	(1,010,000)	3,597,705		(382,000)	3,215,705	444,377	14%
Renewal - Sewer Infrastructure	4,377,099	610,001	-	4,987,100		(383,500)	4,603,600	2,321,576	50%
	<u>28,071,677</u>	<u>1,757,007</u>	<u>(1,391,057)</u>	<u>28,437,628</u>		<u>(878,328)</u>	<u>27,559,300</u>	<u>9,283,304</u>	<u>34%</u>
Total Capital Expenditure	<u>52,862,910</u>	<u>1,826,115</u>	<u>(2,080,747)</u>	<u>52,608,278</u>		<u>(15,048,845)</u>	<u>37,559,433</u>	<u>12,847,105</u>	<u>34%</u>
Capital Funding Sources									
Rates and Other Untied Funding	(17,305,436)	(1,271,061)	(197,462)	(18,773,959)		832,757	(17,941,202)		
Capital Grants and Contributions	(24,505,364)	(222,304)	836,105	(23,891,563)		11,096,088	(12,795,475)		
Internal Restrictions	(1,352,741)	-	303,104	(1,049,637)		-	(1,049,637)		
External Restrictions	(7,614,129)	(332,750)	1,139,000	(6,807,879)		3,120,000	(3,687,879)		
Sale of Assets	(2,085,240)	-	-	(2,085,240)		-	(2,085,240)		
Total Capital Funding	<u>(52,862,910)</u>	<u>(1,826,115)</u>	<u>2,080,747</u>	<u>(52,608,278)</u>		<u>15,048,845</u>	<u>(37,559,433)</u>		

Moree Plains Shire Council

Notes to the Financial Statements for the period ended 31 December 2017

Note 6c. Restricted Cash, Cash Equivalents & Investments

\$'000	Actuals to 31/12/2017
Total Cash, Cash Equivalents and Investment Securities	26,322
attributable to:	
External Restrictions (refer below)	13,372
Internal Restrictions (refer below)	8,494
Unrestricted	4,456
	26,322

\$'000	Opening balance	Transfers to reserves	Transfers from reserves	Actuals to 31/12/2017	Commitments	Available for allocation
External Restrictions - Included in Liabilities						
Specific Purpose Unexpended Loans-General	15	-	(0)	15	15	-
Specific Purpose Unexpended Loans-Water	152	-	(25)	127	127	-
External Restrictions - Included in Liabilities	167	-	(25)	142	142	-
External Restrictions - Other						
Developer Contributions - General	636	51	(31)	657	657	-
Developer Contributions - Water Fund	306	2	-	308	308	-
Developer Contributions - Sewer Fund	415	-	-	415	415	-
RMS Contributions	-	1,194	(1,009)	185	185	-
Specific Purpose Unexpended Grants	2,536	1,549	(2,898)	1,188	1,188	-
Water Services	5,971	1,004	-	6,975	6,975	-
Sewerage Services	4,442	-	(1,518)	2,924	2,924	-
Waste Services	-	-	-	-	-	-
Nothern Regional Library	391	187	-	578	578	-
External Restrictions - Other	14,697	3,988	(5,455)	13,230	13,230	-
Total External Restrictions	14,864	3,988	(5,480)	13,372	13,372	-

Moree Plains Shire Council

Notes to the Financial Statements

for the period ended 31 December 2017





Note 6c. Restricted Cash, Cash Equivalents & Investments (continued)










\$'000	Opening balance	Transfers to reserves	Transfers from reserves	Actuals to 31/12/2017	Commitments	Available for allocation
Internal Restrictions						
Plant & Vehicle Replacement	1,842	-	-	1,842	121	1,721
Employees Leave Entitlement	1,000	-	-	1,000	-	1,000
Property Acquisitions	50	-	-	50	-	50
Jellicoe Park	58	7	(2)	63	-	63
Aerodromes	565	141	(83)	622	165	457
RMS Contract Contingency	659	-	(1)	658	-	658
Gravel Pits	614	-	-	614	-	614
Revotes General Fund	3	-	-	3	3	-
Economic Development SRL	195	218	(150)	263	241	22
Industrial Development SRL		117	(65)	52	52	(0)
Onsite Effluent	80	-	-	80	-	80
Medical Accommodation	68	5	(9)	65	-	65
WH&S	1	-	(1)	(0)	-	(0)
Regional and Local Infrastructure Program	7	-	1	8	-	8
Road Sustainability Fund	515	-	-	515	-	515
Saleyards Reserve	123	8	(3)	128	30	98
Sportsground Improvements	12	-	-	12	-	12
MAAC GAR Reserve	250	50	-	300	250	50
Dhiyaan Aboriginal Centre Reserve	137	-	-	137	65	72
Water Reservoir Maintenance Bank Guarantee	169	-	-	169	-	169
Financial Assistance Grant Advance Payment	3,602	-	(1,801)	1,801	1,801	0
Industrial Drive Levy	111	-	-	111	-	111
Total Internal Restrictions	10,061	547	(2,114)	8,494	2,728	5,766
TOTAL RESTRICTIONS	24,925	4,535	(7,594)	21,866		

PROJECT SNAPSHOT

Quarter 2: 1 October 2017 - 31 December 2017




Key

	Indicates that delivery of the project has commenced, is progressing well and is on target to be completed by the End Date OR has been completed in full (100%)
	Indicates that delivery of the project has commenced beyond a minimal level (over 30% for Quarter 2) and is progressing satisfactorily
	Indicates that issues have been encountered in relation to delivery of the project OR minimal or no progress has been made in Quarter 2
	Indicates that, in scheduling works prior to 1 July 2017, the Start Date for the project does not fall in Quarter 1 and 2 and accordingly, the project is 'Not Due to Start'

Ref #	Measure	Status	% Complete		Commentary	Start Date	End Date	Original Budget	Revised Budget	YTD Expenditure	Variation requested (\$)
Asset Management											
1	Completion of Stage 2 of the Asset Management Software upgrade project on time and on budget - 2017/18	Issues Encountered	0		Due to staff resourcing issues this project has been delayed by 6 months	1/07/2017	30/06/2018	50,000	50,000	0	0
2	Revaluation of Buildings and Other Structures completed – 2017/18	Commenced	25		Quotation has been called from appropriately qualified organisations	1/01/2018	30/06/2018	80,000	80,000	0	0
Fleet Management											
3	Heavy plant is replaced in accordance with Heavy Plant Replacement Program – 2017/18	Commenced	50		Replacement program on track	1/07/2017	30/06/2018	1,284,132	1,284,132	608,678	0
4	Light fleet are changed over as per the Organisation's Motor Vehicle Policy - 2017/18	Commenced	50		Replacement round has closed and quotations are currently being assessed	1/07/2017	30/06/2018	1,600,000	1,600,000	636,023	0
Children's Services											
5	Review of playground undertaken to ensure satisfaction of National Quality Framework including upgrade of playground equipment – 2017/18	Completed	100		The Swing set, climbing frame and musical pipes have been installed. The children have been using the equipment since mid November. At our annual Christmas party all families were informed of Council's contribution to the project. Final account to be finalised	1/10/2017	28/02/2018	20,000	20,000	18,304	0
Other Community Development											
6	Development of the Moree South Masterplan on time and on budget – 2017/18	Commenced	90		Further feedback received from State agencies and updates completed. Final version for adoption to be tabled to Council in Quarter 3	1/07/2017	30/06/2018	40,000	40,000	2,354	0
7	Delivery of training to local Aboriginal Social Enterprises – 2017/18	Not Yet Started	0		Subject to suitable grant program and commencement of the Community Development Officer (currently vacant)	1/10/2017	30/06/2018	0	8,000	0	0
8	Completion of the Cooe Park project on time and on budget - 2017/18	Commenced	90		Initial project scope completed under budget. Looking to improve disabled access and landscaping at Cooe Park. A report will be tabled to Council in Quarter 3	1/07/2017	31/12/2017	107,129	107,129	61,433	0
9	New Christmas decorations acquired – 2017/18	Commenced	90		A proposal was tabled to UAC and endorsed. Removal of vandalised and derelict decorations and lights took place. Further capital acquisitions to take place in preparation for December 2018. Updates will be provided through the UAC Committee	1/07/2017	30/06/2019	7,000	7,000	8,887	0
10	Completion of Boggabilla Dressing Shed project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/01/18	30/06/18	0	236,000	0	0
11	Completion of Mungindi Tennis Courts Resurface project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/01/18	30/06/18	0	43,890	0	0
12	Completion of Stanley Village Children's Playground project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/01/18	30/06/18	0	31,636	0	0
13	Completion of Sullivan Place Park Football Posts project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/01/18	30/06/18	0	13,537	0	0
14	Completion of Boggabilla Tennis Courts project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/01/18	30/06/18	0	28,995	0	0
15	Completion of Dhiyaan Aboriginal Centre Stage 2 project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/01/18	30/06/18	0	273,000	0	0
Administration and Education											

Ref #	Measure	Status	% Complete		Commentary	Start Date	End Date	Original Budget	Revised Budget	YTD Expenditure	Variation requested (\$)
16	Completion of the Heavy Vehicle Forum and Harvest Education on time and on budget - 2017/18	Commenced	10	●	A further 35 Information Packs were distributed during 2017 grain harvest	1/07/2017	30/05/2018	4,000	4,000	3,325	0
17	Completion of the Free Cuppa for the Driver project on time and on budget - 2017/18	Commenced	25	●	Project on track for launch during Quarter 3 and will continue through to Quarter 4	1/07/2017	30/06/2020	3,500	3,500	325	0
18	Completion of Road Safety month on time and on budget - 2017/18	Commenced	10	●	Planning underway. Will be working with rock throwing group to develop educational material aimed at youth	1/11/2017	30/06/2018	10,000	10,000	114	0
19	Completion of the Learner Driver project on time and on budget - 2017/18	Commenced	50	●	Further workshop scheduled for Quarter 4	1/09/2017	30/11/2017	600	1,200	477	0
20	Completion of the Unsealed Road Safety project on time and on budget - 2017/18	Commenced	30	●	Educational compent completed. Further consultation to be completed during Quarter 3 and Quarter 4	1/09/2017	30/05/2020	8,000	8,000	4,296	0
21	Completion of Bike Week project on time and on budget – 2017-18	Not due to Start	0		Smaller safety education to be delivered during Quarter 3	1/08/2017	31/10/2017	5,000	2,000	327	0
22	Completion of Plan B and Drug Driving project on time and on budget – 2017-18	Commenced	80	●	3 participating venues signed on. Further education to be completed during Quarter 3	1/10/2017	28/02/2018	6,000	6,000	2,517	0
23	Completion of Keep the Kids Safe project on time and on budget – 2017-18	Commenced	10	●	Planning commenced. Project on track for Quarter 3 delivery	1/01/2018	31/03/2018	6,000	6,000	0	0
Economic Development											
24	Completion of all actions of the Economic Development Strategy designated for completion in this financial year - 2017/18	Commenced	50	●	Development of EDS underway; implementation likely to commence in FY18/19	1/04/2018	30/06/2018	15,000	15,000	1,782	-5,000
25	Completion of business confidence survey – 2017/18	Not Yet Started	0	●	The survey will be completed in partnership with the Chamber and take place during Quarter 3 and Quarter 4	1/07/2017	30/06/2018	2,000	2,000	0	0
26	Completion of promotional activities – 2017/18	Commenced	50	●	Continued promotion through the My Moree Campaign and the recently developed Moree Intermodal video and brochure. New materials to be developed with the EDS project	1/07/2017	30/06/2018	5,000	5,000	15,288	11,700
27	Completion of Renew Moree program – 2017/18	Commenced	20	●	Legislation and framework review commenced	1/10/2017	30/06/2018	20,000	20,000	0	0
28	Economic Development Strategy adopted by 31 March 2018 – 2017/18	Commenced	50	●	EDS underway and first Council workshop completed in Dec 17. First draft is scheduled to be completed by 31/03/18 with adoption later in Quarter 4	1/07/2017	31/03/2018	60,000	70,000	25,300	0
29	Provide report on activities undertaken by Taskforce each Quarter - 2017/18	Commenced	50	●	Council was advised of meeting held in Sept 17	1/07/2017	30/06/2018	29,490	29,490	3,851	-6,700
30	Provide report on international projects each Quarter - 2017/18	Commenced	50	●	Projects are reported under strategic planning initiatives to relevant council committee each month	1/07/2017	30/06/2018	5,000	5,000	3,020	0
31	Updated Facts and Figures promotional material – 2017/18	Commenced	50	●	To be completed with the EDS project. Currently underway with scheduled completion in Quarter 4	1/07/2017	30/06/2018	10,000	10,000	2,517	0
Real Estate/Industrial/Commercial Development/Promotion											
32	Completion of the saleyard truck wash upgrade on time and on budget – 2017/18	Commenced	5	●	Received Funding Deed in November 17. Project rescheduled to commence in February 18	1/07/2017	31/03/2018	595,000	595,000	634	0
33	Land south of Industrial drive available for public release - 2017/18	Issues Encountered	0	●	Land subject to Aboriginal Land Claim. A further update will be provided when outcome is known	1/07/2017	30/06/2018	2,500	2,500	0	0
Tourism and related activities											
34	Digital marketing material developed - 2017/18	Commenced	73	●	Tourism Moree has transitioned to a new platform and completed a digital media redesign	1/07/2017	30/06/2018	15,000	15,000	11,024	0
35	Regional Advertising undertaken - 2017/18	Commenced	25	●	Great Artesian Drive Advertising was completed during Quarter 2	1/07/2017	30/06/2018	10,000	10,000	503	0
36	Special Promotion completed - 2017/18	Commenced	68	●	QantasLink feature was run during Quarter 2	1/07/2017	30/06/2018	15,000	15,000	10,275	0
37	Tourism NSW/RTO campaign completed - 2017/18	Commenced	21	●	NSW AVIC Travellers Guide was completed	1/07/2017	30/06/2018	10,000	10,000	2,082	0
Noxious Plants											
38	Completion of Green Cestrum Project - Kemps Creek - 2016/17	Commenced	45	●	Field work conducted in Quarter 2 with project to be completed by conclusion of Quarter 3	1/07/2017	30/06/2018		1,378	0	0
39	Completion of Water Hyacinth Project - 2016/17	Commenced	20	●	Spraying to take place in Quarter 3	1/07/2017	30/06/2018		36,852	0	0
40	Completion of Green Cestrum project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	17,924	0	0
41	Completion of DPI Aerial Surveillance Border Rivers project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	22,008	0	0
42	Completion of NWLLS 17/071 Cap & Bonnet project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	45,455	0	0
Solid Waste Mangement											


Ref #	Measure	Status	% Complete		Commentary	Start Date	End Date	Original Budget	Revised Budget	YTD Expenditure	Variation requested (\$)
43	Completion of CCTV upgrade at WMF on time and on budget – 2017/18	Not due to Start	0	●	Scheduled to commence during Quarter 3	1/07/2017	30/06/2018	10,000	60,000	0	0
44	Completion of drainage upgrades at WMF on time and on budget – 2017/18	Commenced	10	●	Design phase	1/07/2017	30/06/2018	85,000	85,000	2,452	0
45	Completion of rehabilitation works at Yarraman Landfill on time and on budget – 17/18	Commenced	10	●	Draft closure plan prepared and being reviewed. Preliminary material testing completed. Plan to be submitted to the EPA for approval in Jan 18	1/07/2017	30/06/2018	1,500,000	1,500,000	16,384	0
46	Survey conducted during each 6 month period - 2017/18	Commenced	50	●	Survey completed every six months. Awaiting invoice from December survey	1/07/2017	30/06/2018	5,150	5,150	0	0
47	Completion of WMF road widening project on time and on budget - 2016/17	Completed	100	●	Project completed	1/07/2017	30/06/2018	243,000	109,062	106,324	0
Floodplain Management											
48	Completion of minor design variations required (Pallamallawa) - 2017/18	Not Yet Started	0	●	Design and investigation of funding opportunities will be sought in Quarter 3	1/07/2017	30/06/2018	13,500	13,500	0	0
49	Completion of minor design variations (Mungindi) - 2017/18	Not Yet Started	0	●	Investigation of funding opportunities will be sought in Quarter 3	1/07/2017	30/06/2018	59,000	59,000	0	-50,571
50	Quarterly report to Council on status of scheme (including participants) - 2017/18	Commenced	25	●	This is an annual program and a fresh call for interest will be made following outcomes of current funding round	1/07/2017	30/06/2018	300,000	300,000	198,134	0
51	Floodplain Management Policy Engagement - NP1 - 2017/18	Not due to start	0		Variation requested. Participants sought as part of Rates Mail Out	1/10/17	30/06/2018	0	30,000	0	0
Land Use Planning											
52	Completion of Strategic Transport Plan on time and on budget - 2017/18	Commenced	25	●	Funding announced, funding agreement executed, steering committee established and procurement for project coordinator commenced	1/07/2017	30/06/2018	60,000	60,000	0	300,000
Public Cemeteries											
53	Completion of installation of Additional Power Pole at Moree Cemetery – 2017/18	Completed	100	●	Completed in Quarter 1	1/07/2017	31/12/2017	6,500	6,500	3,174	0
54	Completion of installation of additional seating at Moree Cemetery – 2017/18	Commenced	30	●	Gwydir Industries are constructing the seating and there will be a delay as they are constructing each chair from scratch	1/10/2017	31/03/2018	10,000	10,000	0	0
55	Completion of Moree Cemetery extension investigation plans – 2017/18	Commenced	20	●	Requests for a quote has been sent for the provision of an Hydrogeological assessment. This timeframe has closed.	1/09/2017	30/06/2018	25,000	25,000	0	0
56	Completion of Moree Cemetery signage upgrade – 2017/18	Commenced	80	●	Quotations received and currently being assessed	1/08/2017	31/12/2017	10,000	10,000	0	0
Public Conveniences and other community amenities											
57	Completion of the s94A Gurley project on time and on budget - 2017/18	Commenced	20	●	Still waiting for ARTC consent	1/07/2017	30/06/2018	82,000	82,000	0	0
58	Completion of the s94A Mehi River project on time and on budget - 2017/18	Commenced	25	●	Design has been prepared and works are expected to be completed in Quarter 4	1/07/2017	30/06/2018	40,000	100,000	30,675	0
59	Completion of the s94A Spilsbury Park open space facilities on time and on budget - 2016/17	Commenced	15	●	Installation yet to be completed	1/07/2017	30/06/2018		10,000	0	0
60	Completion of the s94A Jellicoe Park project on time and on budget - 2016/17	Commenced	25	●	No further progress in Quarter 2 - Site planning and design commenced. Builder to be engaged.	1/07/2016	30/06/2018	0	20,400	0	0
61	Completion of the s94A public toilet at Jacaranda Park project on time and on budget - 2015/16	Commenced	25	●	Shade structure design finalised. Engineering plans recieved. Builder to be engaged.	1/07/2016	30/06/2018		40,000	0	0
Emergency Services											
62	Subject to successful funding application, completion of the improvements to the Moree SES Site on time and on budget – 2017/18	Issues Encountered	10	●	Working through options, considering the implications, cost, timing, project scope, use of available funds etc. When this has been fully considered, a report will be brought to Council	1/07/2017	30/11/2017	67,000	67,000	22,671	0
63	Subject to successful funding application, completion of the new RFS Boomi Fire Brigade Station on time and on budget – 2017/18	Not due to start	0		Funding was not allocated by NSW RFS for this site for FY17/18	1/07/2017	28/02/2018	260,000	0	0	0
64	Subject to successful funding application, completion of the new RFS Moree Station on time and on budget – 2017/18	Commenced	10	●	Contractor appointed for detail design.	1/07/2017	28/02/2018	820,125	1,200,000	2,168	0
65	Completion of Terry Hie Hie Hall Bushfire Protection project on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	0	100,000	0	0
Animal Control											
66	Completion of the upgrade to the Pound on time and on budget - 2017/18	Commenced	40	●	Slab design complete. Building designed and procured. DA lodged and under assessment	1/07/2017	30/09/2017	290,000	180,000	2,563	0

Ref #	Measure	Status	% Complete		Commentary	Start Date	End Date	Original Budget	Revised Budget	YTD Expenditure	Variation requested (\$)
Crime Prevention											
67	Additional CCTV and lighting projects arising from crime prevention initiatives completed - 2016/17	Commenced	20		Contractors engaged for Flour Mill works. Awaiting link to Police Station	01/07/2016	30/06/2017	0	29,000	0	0
68	Subject to successful funding application, additional CCTV and lighting projects arising from crime prevention initiatives completed - 2017/18	Not Yet Started	0		Funding unsuccessful	1/12/2017	30/04/2018				
69	Completion of Light/ CCTV ext adjacent Newell Hwyproject on time and on budget - NP1 - 2017/18	Not due to start	0		New granted funded project	1/10/17	30/06/18	245,517	245,517	0	-245,517
70A	At least 2 fire damaged/derelict buildings demolished - 2017/18	Commenced	50		74 Jones cleaned-up in Second quarter. 302 Morton Street enforcement commenced	1/07/2017	30/06/2018	100,000	152,000	52,193	0
70B	At least 2 burnt out dwellings demolished - 2016/17	Commenced	25		One fire damaged building demolished in Oct 17. One scheduled for Quarter 3	01/07/2016	30/06/2017		85,000	3,891	0
Community Libraries											
71	Completion of the new IT space on time and on budget - 2017/18	Commenced	50		Construction works complete. Awaiting library fitout to be delivered onsite.	1/07/2017	31/12/2017	200,000	200,000	98,835	0
Community Halls											
72	Progress made on the Moree Civic Precinct Redevelopment – 2017/18	Commenced	20		Detailed asset review completed. Forward works maintenance scheduled developed. Awaiting grant funding outcomes	1/07/2017	30/06/2018	4,000,000	4,000,000	0	0
Sporting Grounds and Venues											
73	Ron Harborne Oval – Netball Courts - Fence – Completion of the project on time and on budget – 2017/18	Commenced	50		Working with Netball Association as owner of the land	1/11/2017	31/12/2017	50,000	69,707	0	0
74	Ron Harborne Oval – New Field – Completion of the project on time and on budget – 2017/18	Commenced	30		Land access issues; working with Crown to resolve	1/07/2017	31/10/2017	370,000	370,000	310	0
75	South Moree Sports Facility – Completion of the project on time and on budget – 2017/18	Completed	100		Stage 1 works completed	1/07/2017	31/12/2017	155,000	210,621	215,049	0
76	Moree Sports, Health, Arts and Education Academy – Completion of the project on time and on budget – 2017/18	Not due to Start	0		Report provided to Council in Dec 17 regarding tenure arrangements	1/07/2017	30/06/2018	1,500,000	0	0	0
Swimming Pools											
77	Boomi Pool – Capital Works – Completion of the project on time and on budget – 2017/18	Issues Encountered	75		Works on the shell of the pool are complete, however, this has failed to resolve all of the water loss issues, therefore, the pipework will need to be investigated further. This will not occur until Quarter 4 as the summer pool season has commenced at the pool	1/07/2017	31/10/2017	70,000	151,850	112,492	0
78	Commissioning of Water Conditioning Unit Bore Head at MAAC - 2016/17	Commenced	75		Contractor engaged. Not yet 100% operational. Will be complimented with changes to operational processes by the MAAC	1/07/2017	31/12/2017		15,000	3,569	0
79	Installation of Bore No.1 Pump - MAAC - 2016/17	Commenced	20		Pump sourced	1/07/2017	31/12/2017		16,000	0	0
80	MAAC – Capital Works – All weather improvements – Completion of the project on time and on budget – 2017/18	Commenced	20		MAAC is currently liaising with Engineers in relation to design	1/07/2017	31/12/2017	449,696	449,696	0	0
81	Mungindi Pool – Capital Works – Stair Replacement – Completion of the project on time and on budget – 2017/18	Completed	100		Project completed in July 2017 - under budget	1/07/2017	30/09/2017	15,000	15,000	14,698	0
Sewer Projects											
82	Completion of Connection of Water Supply to Sewer Pump Stations on time and on budget - 2017/18	Not due to Start	0		Project deferred to FY18/19	1/07/2017	1/09/2017	150,000	150,000	0	-150,000
83	Completion of Engineering Driven Urban Road - Sewer Main Renewal program on time and on budget - 2017/18	Not due to Start	0		Only as required	1/07/2017	30/06/2018	10,200	0		0
84	Completion of Moree Sewerage Treatment Plant - Effluent Reuse Telemetry on time and on budget - 2017/18	Commenced	35		The farm is connected but Golf Club and Ron Harborne still to be completed	1/07/2017	30/06/2018	105,000	105,000	17,764	0
85	Completion of Moree Sewerage Treatment Plant Access Gate on time and on budget - 2017/18	Not due to Start	0		Project being evaluated	1/08/2017	30/11/2017	150,000	150,000	735	0
86	Completion of Sewer Pump Station Electrical Renewals on time and on budget - 2017/18	Commenced	25		Prior to Dec 17, consultant has done work to ensure specifications are being met. Likely to be undertaken in Quarter 3	1/07/2017	30/06/2018	75,000	223,000	103,854	0
87	Completion of Sewer Strategic Business Plan on time and on budget - 2017/18	Not Yet Started	0		Prepare a brief for consultants to prepare suite of plans	1/07/2017	30/06/2018	30,000	30,000	0	0
88	Completion of the Boundary Connection Renewals on time and on budget - 2017/18	Commenced	95		Heber Lane works undertaken in Nov/Dec 17	1/09/2017	30/06/2018	250,000	250,000	0	0

Ref #	Measure	Status	% Complete		Commentary	Start Date	End Date	Original Budget	Revised Budget	YTD Expenditure	Variation requested (\$)
89	Completion of the Emergency Generator project (Mungindi) on time and on budget - 2017/18	Commenced	20	●	Mungindi generator specifications finalised. Procurement to be undertaken in Quarter 3. To be purchased through Plant Fund	1/07/2017	30/06/2018	60,000	60,000	0	-60,000
90	Completion of the Engineering Driven Urban Road - Sewer Main Upgrades on time and on budget - 2017/18	Not due to Start	0		None required in Quarter 2	1/07/2017	30/06/2018	20,400	0		0
91	Completion of the installation of effluent meters on time and on budget - 2017/18	Commenced	15	●	Data still being analysed between 2 brands	1/07/2017	30/06/2018	60,000	70,000	0	0
92	Completion of the Moree Effluent Pond Stabilisation of Walls project on time and on budget - 2017/18	Completed	100	●	4 lagoons completed which was anticipated to be undertaken over several financial years. Return channel to be completed in FY18/19	1/08/2017	31/01/2018	110,000	110,000	0	0
93	Completion of the Moree Sewerage Treatment Plant Access Road on time and on budget - 2017/18	Commenced	95	●	Costs to be finalised for materials	1/10/2017	30/06/2018	126,000	126,000	43,701	0
94	Completion of the Moree Sewerage Treatment Plant land acquisition on time and on budget - 2017/18	Commenced	5	●	Negotiations continuing	1/07/2017	30/06/2018	60,000	60,000	746	0
95	Completion of the Moree STP Aerators project on time and on budget - 2017/18	Commenced	90	●	Aerator for tertiary ponds acquired. Pre-treatment aerator project for FY18/19	1/07/2017	30/06/2018	100,000	100,000	0	-70,000
96	Completion of the renewal works at Mungindi Sewerage Treatment Plant on time and on budget - 2017/18	Commenced	5	●	Contractor has inspected works and is currently preparing specifications and quotation	1/07/2017	31/10/2017	47,000	47,000	0	0
97	Completion of the Sewer Pump Station Access Roads on time and on budget - 2017/18	Commenced	40	●	Graveled to 2 pump stations; with a further 3 proposed to be undertaken this year	1/09/2017	30/06/2018	100,000	100,000	34,561	0
98	Completion of the Sewer Pump Station Fencing on time and on budget - 2017/18	Commenced	15	●	Anne St Pump Station fencing completed	1/11/2017	30/06/2018	250,000	250,000	31,502	0
99	Completion of the Sewer Pump Station Signage Renewal Program on time and on budget - 2017/18	Not Yet Started	0	●	Audit of signage to be undertaken to confirm signage is compliant before new signage is ordered	1/08/2017	30/06/2018	35,000	35,000	5,033	0
100	Completion of the Trade Waste Management System on time and on budget - 2017/18	Commenced	10	●	A draft has been provided and has been reviewed. Design will be undertaken by Consultant receipt point likely to be constructed prior to the end of FY17/18	1/07/2017	30/06/2018	75,000	100,000	0	0
101	Completion of the upgrade to the Moree Sewerage Treatment Plant Trade Waste facility on time and on budget - 2017/18	Commenced	50	●	Design will be undertaken by Consultant receipt point likely to be constructed prior to the end of FY17/18	1/07/2017	29/02/2018	75,000	75,000	14,343	0
102	Completion of Year 1 of sewer rising main renewal program on time and on budget - 2017/18	Not due to Start	25	●	Contractor engaged with work to commence in Quarter 3. Likely to inspect one rising main this year	1/01/2018	30/06/2018	61,300	61,300	0	0
103	Completion of Year 2 of Boggabilla Pressure Sewer program on time and on budget - 2017/18	Commenced	50	●	Supply arrived - 3 units at depot. Installed on a as needs basis	1/07/2017	30/06/2018	91,900	91,900	17,080	-70,000
104	Completion of Year 2 of Pump Station repair program on time and on budget - 2017/18	Commenced	70	●	Upgrade of Anne St, Loren and Gwydir undertaken in Quarter 2	1/07/2017	30/06/2018	150,000	150,000	23,014	0
105	Completion of Year 2 of the sewer main relining program on time and on budget - 2017/18	Commenced	60	●	FY17/18 works to be undertaken in May 18	1/07/2017	30/06/2018	2,000,000	630,000	1,318,641	0
105A	Completion of Year 1 of the manhole relining program on time and on budget - 2016/17	Completed	100	●	Program completed for FY17/18 with all manholes assessed as Condition 4 or 5 being relined	1/01/2017	30/06/2018	369,000	531,000	510,353	0
105B	Completion of Emergency Generator (Moree) project on time and on budget - 2017/18	Commenced	95	●	Generator arrived; awaiting decision as to when trailer will be acquired	1/07/2017	30/06/2018		110,000	2,009	-110,000
Local and Regional Roads											
106	Completion of Local Sealed Rural reseal program – 2017/18	Commenced	60	●	Works progressing as per schedule	1/07/2017	30/06/2018	2,800,000	2,800,000	2,470,290	0
107	Completion of Local Sealed Urban reseal program – 2017/18	Commenced	60	●	Works progressing as per schedule	1/07/2017	30/06/2018	826,000	826,000	425,150	0
108	Completion of MR232 REPAIR Program - 2017/18	Not Yet Started	0	●	Awaiting official confirmation	1/07/2017	30/06/2018	450,000	350,000	0	0
109	Completion of MRS07 REPAIR Program - 2017/18	Not Yet Started	0	●	Verbal confirmation of funding received. Awaiting official confirmation	1/07/2017	30/06/2018	400,000	380,000	0	0
110	Completion of Tapscott Road Freight Route Upgrade - 2016/17	Commenced	50	●	Works not complete. Asphalt layer to be done in Mar/Apr 17/18	1/07/2017	30/06/2018		185,694	157	0
111	Completion of Year 2 causeway/washout upgrade program - 2017/18	Not due to Start	0		First 5 causeways subject to tender; to be awarded in Quarter 3	1/10/2017	31/03/2018	900,000	900,000	93,814	0
112	Local - Sealed Rural - SR101 46.46-47.01kms - Completion of the project on time and on budget - 2016/17	Completed	100	●	Works completed. Expenditure variation to be sought in Quarter 3	1/01/2017	31/03/2017	0	62,271	82,977	0
113	Local - Sealed Rural - SR111 Mellburra - Completion of the project on time and on budget - 2016/17	Completed	100	●	Works completed. Any variation to expenditure to be finalised in Quarter 3	1/02/2017	30/04/2017	0	113,352	81,045	0
114	Local - Sealed Urban: Gosport St - Completion of the project on time and on budget - 2016/17	Not due to Start	0		Not due for commencement until 1/02/17; awaiting Essential Energy to finalise electrical arrangements	1/02/2017	30/06/2017	0	44,499	3,650	0
115	Local – Sealed Rural – Boggabilla – Merriwa St: Fox St to MacIntyre St - Completion of the project on time and on budget – 2017/18	Completed	100	●	Project completed. Any variation to expenditure to be finalised in Quarter 3	1/02/2018	31/03/2018	190,000	190,000	167,093	0

Ref #	Measure	Status	% Complete		Commentary	Start Date	End Date	Original Budget	Revised Budget	YTD Expenditure	Variation requested (\$)
116	Local – Sealed Rural: SR102 Dolgelly Road– Completion of the project on time and on budget – 2017/18	Completed	90	●	Physical works completed; expenditure being finalised; variation likely in Quarter 3	1/08/2017	30/09/2017	800,000	800,000	822,466	0
117	Local – Sealed Rural: SR12 Talmoi – Completion of the project on time and on budget – 2017/18	Completed	100	●	Project completed. Any variation to expenditure to be finalised in Quarter 3	1/09/2017	31/10/2017	130,000	130,000	120,809	0
118	Local – Sealed Urban - Moree - Adelaide Street: Gosport St to Dover St – Completion of the project on time and on budget – 2017/18	Commenced	25	●	Works currently being undertaken; likely to be completed in Quarter 3; awaiting Water and Sewer works	1/09/2017	31/12/2017	450,000	450,000	140,803	0
119	Local – Sealed Urban – Boomi – Upgrade of Baronga Rd to seal - Completion of the project on time and on budget – 2017/18	Completed	100	●	Completed in Quarter 1	1/08/2017	30/09/2017	100,000	100,000	100,835	0
120	Local – Sealed Urban – Moree – Florence St: Anne St to Adelaide St – Completion of the project on time and on budget – 2017/18	Not due to Start	0		Works commencing Quarter 3	1/02/2018	30/04/2018	400,000	400,000	0	0
121	Local – Sealed Urban – Moree – Town laneways – Completion of the project on time and on budget – 2017/18	Commenced	90	●	Awaiting last of invoices	1/07/2017	30/09/2017	200,000	200,000	156,229	0
122	Local – Sealed Urban – Mungindi – North St: Yarough St to Wirrawah St - Completion of the project on time and on budget – 2017/18	Completed	100	●	Project completed. Any variation to expenditure to be finalised in Quarter 3	1/08/2017	30/09/2017	150,000	150,000	95,374	0
123	Local – Sealed Urban – Yarraman - Myora St – Completion of the project on time and on budget – 2017/18	Commenced	90	●	Physical works completed. Expenses to be finalised	1/02/2018	31/03/2018	130,000	130,000	104,113	0
124	Local – Unsealed Rural – SR11 Gingham Rd – Completion of the project on time and on budget – 2017/18	Commenced	80	●	Works to be completed in Quarter3	1/09/2017	31/10/2017	100,000	100,000	73,858	0
125	Local – Unsealed Rural – SR131 Croppa Creek Road - Completion of the project on time and on budget – 2017/18	Not due to Start	0		Awaiting appointment via Vendor Panel; works undertaken in Quarter 4	1/11/2017	30/11/2017	140,000	140,000	0	0
126	Local – Unsealed Rural – SR221 Drive In Rd – Completion of the project on time and on budget – 2017/18	Not due to Start	0		Awaiting appointment via Vendor Panel; works undertaken in Quarter 4	1/11/2017	30/11/2017	130,000	130,000	0	0
127	Local – Unsealed Rural – SR4 Mallawa Road - Completion of the project on time and on budget – 2017/18	Commenced	25	●	Works currently in progress; likely to be completed in Quarter 3	1/03/2018	31/05/2018	500,000	500,000	267,667	0
128	Local – Unsealed Rural – SR6 Tellerega Rd – Completion of the project on time and on budget – 2017/18	Commenced	80	●	Works to be completed in Quarter 3	1/08/2017	30/09/2017	100,000	100,000	68,358	0
129	Local – Unsealed Rural – SR68 Kooroogamma Rd – Completion of the project on time and on budget – 2017/18	Commenced	90	●	Physical works completed	1/04/2018	31/05/2018	160,000	160,000	133,231	0
130	Mosquito Creek Road Intersection Road Widening - 2016/17	Commenced	60	●	Level 1 Contractor commencing 16/01/18. Likely to be completed in Quarter 3	1/07/2017	31/12/2017		128,838	21,488	0
Footpaths and Cycleways											
131	Completion of Shared Pathway - Moree - Amaroo - on time and on budget - 2017/18	Not due to Start	0		Deferred to FY18/19	1/07/2017	30/06/2018	290,000	0	0	0
132	Disabled/Mobility Impaired Access Improvements - Kerb Ramps - Completion of project on time and on budget - 2017/18	Completed	100	●	Works on the corner of Heber and Frome Sts	1/02/2018	31/05/2018	25,000	35,000	34,719	0
133	Pedestrian refuge - Mungindi - Completion on time and on budget - 2017/18	Commenced	25	●	Works to be undertaken in Mar 18	1/09/2017	31/10/2017	58,000	58,000	0	0
134	Shared pathway - Boggabilla - Town Oval - Completion on time and on budget - 2017/18	Commenced	90	●	McCosker St crossing to be completed in house	1/02/2018	30/04/2018	168,000	166,200	115,690	0
135	Shared pathway - Moree - Balo Street north of Main Bridge - Completion on time and on budget - 2017/18	Completed	0	●	Funding unsuccessful	1/08/2017	30/09/2017	81,760	0	0	0
136	Shared pathway - Moree - South Moree Sports Facility - Completion on time and on budget - 2017/18	Commenced	50	●	Works commencing end Jan 18 to be completed in Quarter 3	1/10/2017	30/11/2017	18,000	18,000	0	0
137	Specialist Access Improvements Anne St Pedestrian refuge - 2017/18	Completed	100	●	Works completed FY16/17	1/09/2017	30/11/2017	30,000	0	0	0
Aerodromes											
138	Completion of maintenance works on Boomi Airstrip on time and on budget – 2017/18	Completed	100	●	Project completed	1/07/2017	30/06/2018	80,000	52,000	51,505	0
139	Completion of rehabilitation works at Mungindi Aerodrome - 2017/18	Completed	100	●	Project completed	1/10/2017	30/04/2018	120,000	120,000	30,775	-89,000
140	Completion of the Moree Regional Airport upgrade project on time and on budget – 2017/18	Commenced	5	●	Procurement package issued in December 2017 for a contractor to upgrade the drainage system	1/07/2017	31/12/2017	2,276,200	1,993,096	518,029	0
Water Projects											
141	Completion of the Albert Street Water Main project on time and on budget - 2017/18	Not due to Start	0		To be deferred to FY18/19	1/07/2017	30/06/2018	110,000	110,000	0	-110,000

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142	Completion of the Ashley Potable Water supply project on time and on budget - 2017/18	Not Yet Started	0		Project manager to be appointed	1/07/2017	30/06/2019	4,130,000	4,130,000	0	-4,030,000
143	Completion of the Biniguy Potable Water supply project on time and on budget - 2017/18	Commenced	5		Investigations undertaken as to where water can be sourced to determine if a closer location to Biniguy can be located	1/07/2017	30/06/2019	3,960,000	3,960,000	21,502	-3,760,000
144	Completion of the Boggabilla Toomelah Pipeline project on time and on budget - 2017/18	Commenced	75		River intake to be constructed; tender has been approved	1/07/2017	31/01/2018	2,000,000	2,000,000	1,411,605	0
145	Completion of the Boggabilla Water Treatment Plant on time and on budget - 2017/18	Not due to Start	0		Office of Water are involved; awaiting confirmation if designs need to accommodate pre- or post- treatment aeration	1/07/2017	30/06/2018	500,000	500,000	1,715	0
146	Completion of the design works for Mungindi Water Treatment Works on time and on budget - 2017/18	Not due to Start	0		Office of Water are involved; awaiting confirmation if designs need to accommodate pre- or post- treatment aeration	1/07/2017	30/06/2018	40,000	100,000	0	0
147	Completion of the design works for the Mungindi Water Treatment Plant Reservoir Renewal project on time and on budget - 2017/18	Not Yet Started	0		Still determining works required and scheduling of such works	1/05/2018	30/06/2018	100,000	40,000	2,573	0
148	Completion of the Developer Service Plans project on time and on budget - 2017/18	Commenced	20		GHD to prepare	1/07/2017	30/06/2018	5,000	5,000	0	0
149	Completion of the Drummond Street Water Main project on time and on budget - 2017/18	Not due to Start	0		To be deferred to FY18/19	1/07/2017	30/06/2018	160,000	160,000	9,061	-150,000
150	Completion of the Edward Street water project on time and on budget - 2017/18	Not due to Start	0		To be deferred to FY18/19	1/07/2017	30/06/2018	30,000	30,000	183	-30,000
151	Completion of the Fibre Optic Link between Max Centre and Broadwater Depot project on time and on budget - 2017/18	Completed	100		Works completed	1/11/2017	31/12/2017	80,000	80,000	112,544	32,000
152	Completion of the Gwydir St Water Main Upgrade project on time and on budget - 2017/18	Not due to Start	0		To be deferred to FY18/19	1/07/2017	30/06/2018	70,000	0	0	0
153	Completion of the Moree Water Security project on time and on budget - 2017/18	Commenced	5		Preliminary enquiries revealed insufficient water sources at initial sites. Project review currently being undertaken. Council was looking to appoint consultant but candidate now unavailable	1/07/2017	30/06/2019	6,240,000	6,240,000	15,860	-6,140,000
154	Completion of the installation of Water Treatment Plant Alarms on time and on budget - 2017/18	Commenced	15		Consultants have attended	1/07/2017	30/06/2018	146,000	146,000	0	0
155	Completion of the Mehi Cres Automatic Water Meter Reading project on time and on budget - 2017/18	Commenced	15		Data still being analysed	1/07/2017	30/06/2018	80,000	80,000	0	0
156	Completion of the Moree Filling Station for Water Carts at TB11 project on time and on budget - 2017/18	Not due to Start	0		To be deferred to Quarter 1 FY18/19	1/08/2017	31/10/2017	75,000	75,000	0	-75,000
157	Completion of the Mungindi Water Treatment Plant Laboratory and Office project on time and on budget - 2017/18	Commenced	25		Plans have been prepared for refurbishment works	1/09/2017	31/10/2017	200,000	200,000	14,367	0
158	Completion of the rehabilitation of reservoirs project on time and on budget - 2017/18	Not due to Start	0		Program of works being prepared. Grant application to be made	1/10/2017	30/06/2018	1,000,000	100,000	0	0
159	Completion of the Robinson Rd Water Main construction project on time and on budget - 2017/18	Completed	100		Works not required	1/07/2017	30/06/2018	49,000	49,000	0	-49,000
160	Completion of the Stanley Village Automatic Water Meter Reading project on time and on budget - 2017/18	Commenced	15		Data still being analysed	1/07/2017	30/06/2018	80,000	80,000	0	0
161	Completion of the Strategic Business Plan project on time and on budget - 2017/18	Not Yet Started	0		To be undertaken in house by end of financial year	1/07/2017	30/06/2018	30,000	30,000	0	0
162	Completion of the Water Main Extensions in Boggabilla to Avoid Stale Water project on time and on budget - 2017/18	Commenced	15		Tender called and pursuant to Council decision, work now being undertaken in-house	1/08/2017	30/09/2017	165,000	165,000	8,766	0
163	Completion of the Water Main Leak Detection project on time and on budget - 2017/18	Commenced	30		Consultant engaged; bulk of work to be completed in Quarter 3	1/05/2018	30/06/2018	30,000	30,000	1,098	0
164	Completion of Water Main Upgrade – Boonery Road project on time and on budget - 2017/18	Commenced	15		Ordered pipe and to be completed by the end of the financial year	1/07/2017	30/06/2018	80,000	80,000	14,712	0
165	Completion of Year 2 Bore Head Water Meters Program on time and on budget - 2017/18	Commenced	80		Completed all except 2. Likely to complete outstanding 2 subject to internal resources	1/07/2017	30/06/2018	50,000	50,000	11,337	0
166	Completion of Year 2 Fire Hydrant Renewal project on time and on budget - 2017/18	Not Yet Started	0		Proposed to renew 40 during FY17/18, depending on internal resources	1/07/2017	30/06/2018	54,300	54,300	0	0
167	Completion of Year 2 Stop Valve Renewal Program on time and on budget - 2017/18	Commenced	15		2 Renewals have been completed; another 14 proposed to be completed in FY17/18, depending on internal resources	1/07/2017	30/06/2018	64,600	64,600	0	0
168	Completion of Year 2 Water Main Renewal Program on time and on budget - 2017/18	Commenced	15		Tender called and pursuant to Council decision, work now being undertaken in-house	1/07/2017	30/06/2018	588,400	588,400	0	0
169	Completion of Year 2 Water Meter Renewal Program on time and on budget - 2017/18	Commenced	15		Data still being analysed	1/07/2017	30/06/2018	650,000	650,000	305	0

Ref #	Measure	Status	% Complete		Commentary	Start Date	End Date	Original Budget	Revised Budget	YTD Expenditure	Variation requested (\$)
170	Replacement of Pallamallawa bore on time and on budget - 2017/18	Commenced	30		Geo 9 report received; awaiting permission to drill hole; thereafter, to seek licence for bore	1/07/2017	30/06/2018		60,000	1,600	0